

HUNTERDON COUNTY PLANNING BOARD
Minutes - February 6, 2014

MEMBERS PRESENT: Dana Desiderio, Carol Hoffmann, Page Stiger, Ken Novak, Phil Greiner, Andrew Borkin, Jim Martin, Suzanne Lagay

ABSENT: Tom Kacedon, Elaine Niemann, John King, John Lanza, Michelle Nodes

STAFF PRESENT: Sue Dziamara, Ken Bogen, Bill Millette, Rick Steffey, Josie Glynn

Chair, Dana Desiderio read the Open Public Meetings Act notice and called the meeting to order at 8:34 A.M.

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Office of the County Clerk, Hall of Records, Main Street, Flemington, New Jersey, a public place reserved for such announcements, and by mailing on January 10, 2014 to the Star Ledger, The Trenton Times, The Express-Times, and The Courier News, newspapers designated by the Hunterdon County Planning Board to receive such notices. Notice has also been posted on-line in the Hunterdon County News"

MINUTES OF THE January 9, 2014 MEETING:

Motion to approve by Ken Novak, seconded by Andy Borkin; Motion Carried

DEVELOPMENT REVIEW COMMITTEE MEETINGS:

February 6, 2014: Carol Hoffmann, Page Stiger

February 20, 2014: Ken Novak, Phil Greiner

DIRECTOR'S REPORT:

Staff Activity Report: Staff Activity Report for January was handed out - no questions. Sue mentioned that we are looking to revamp the way we do our Staff Activity Reports; perhaps asking each staff person to write a brief paragraph of their activities.

Sue circulated information about the CEDS - A press release, Preliminary Interview Findings, and copies of the Invitations for upcoming focus group meetings, which are being scheduled for February 10th & 11th. Sue would like the Chair (or designee) to attend the Executive Committee on the 10th and Planning Board members to attend the Municipal Roundtable on the 11th. She also reminded everyone of the CEDS website; www.hunterdonceds.com.

Some members were concerned that the CEDS meeting notices were not being forwarded to the Mayors, especially if we do not have their direct email addresses. Staff will send out a reminder and ask that the emails be forwarded to the Mayors.

Case Study Communities and Socio Economic Trends Analysis is on the web, Sue also has copies if anyone is interested. Also, a draft of The Industry Clusters Analysis has been received and is still being reviewed.

Sue went over the suggestions that were given to her regarding topics for our Breakfast Talks. It was suggested to maybe combine several topics to get more of a varied turnout. It is something that will be considered.

A draft "municipal introduction" letter, asking Municipalities' to be put us on the Township's Planning Board Agenda, was sent out to Planning Board members for their review. Sue received a few revisions and will be sending 2 separate emails, one to Municipal Mayors and Clerks and a second to Planning Board Chairs and Administrators. Members commented that our talking points should focus on what the County can do for them, what is the value added, explain the basic difference between County development review (only traffic and drainage) versus municipal review (local land use ordinances) and let municipalities know what services the County might be able to provide or share. Staff will prepare talking points to hand out for these meetings.

FREEHOLDER UPDATE:

Nothing to report

OLD BUSINESS / NEW BUSINESS

Rick handed out the current press release, Awards Fact Sheet, and a Nomination Form for the 2014 Awards Event. This information may be used when going to the Municipal Planning Board meetings.

There was no further business to be brought before the Board - Page Stiger made a motion to adjourn the meeting; Andy Borkin seconded. Meeting was adjourned at 9:40.

NEXT MEETING DATE: March 6, 2014, 8:30 AM

Josie Glynn for Secretary, Page Stiger