

**HUNTERDON COUNTY PLANNING BOARD**  
**Draft Minutes - June 7, 2012**

**MEMBERS PRESENT:** Dana Desiderio, Carol Hoffmann, Page Stiger, Tom Kacedon, Elaine Niemann, Ken Novak, Jim Martin, Rob Walton

**ABSENT:** Gregg Rackin, John Miller, Ron Sworen, Matt Holt

**OTHERS PRESENT:** Michelle Nodes, Assistant County Counsel

**STAFF PRESENT:** Sue Dziamara, Ken Bogen, Bill Millette, Kevin Richardson, Rick Steffey, Josie Glynn

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Planning Board Chair, Dana Desiderio, read the Open Public Meetings Act notice and called the meeting to order at 8:34 A.M.

*"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Office of the County Clerk, Hall of Records, Main Street, Flemington, New Jersey, a public place reserved for such announcements, and by mailing on or before January 5, 2012 to the Hunterdon County Democrat, The Beacon, The Express-Times, Courier News, The Times, Hunterdon Review, and Star Ledger, newspapers designated by the Hunterdon County Planning Board to receive such notices. Notice has also been posted on-line in the Hunterdon County News"*

**MINUTES OF THE April 5, 2012 MEETING:**

Approved by a motion from Ken Novak, second by Carol Hoffmann, Motion carried  
Abstained: Elaine Niemann

**DEVELOPMENT REVIEW COMMITTEE MEETINGS:**

June 7, 2012: Elaine Niemann, Carol Hoffmann  
June 21, 2012: Dana Desiderio, Carol Hoffmann

**DIRECTOR'S REPORT:**

Staff Activity Reports: Staff Activity Reports for April/May were handed out. No questions.

NJTPA: Sue announced Freeholder Holt was elected Chairman of the North Jersey Transportation Planning Authority (NJTPA).

Executive Committee Meeting: Next meeting is scheduled for June 21<sup>st</sup> after the DRC Meeting.

C&H Update: C&H will be sponsoring an Arts & History Expo on June 23<sup>rd</sup> in our Assembly Room. This is an opportunity for county residents to learn about the programs and opportunities offered by both Arts and History organizations.

Distinguished Achievement Awards and Mini-Historian Awards - held on May 15<sup>th</sup> Historic Court House.

NJTPA / HUD Sustainable Communities Consortium Membership: At the BOCF meeting on Tuesday, a resolution was passed for Hunterdon County to join and be a part of the Sustainable Communities Consortium. We will be giving updates as it progresses and moves forward.

WMP Update: Ken distributed the modified sewer service area map for the Board's review. We will be submitting this map of the modified Sewer Service Area Boundaries to NJDEP. Ken answered questions from the Board relating to the map. A motion was made to encourage the Freeholders to approve the submittal of the Phase 1 portion of the Hunterdon County Wastewater Management Plan to NJDEP by Ken Novak and second by Page Stiger.

**FREEHOLDER UPDATE:**

The Freeholder Board passed a resolution to have the Planning Board staff take on the responsibility of preparing a plan for Shared Services. The planning staff has been given 60 days to come up with a detailed program of how this could work. The planning staff already does so much with shared services with each of the municipal governments; therefore, it was deemed that the Planning Department is the best place to put this responsibility. The goal and objective of the shared service initiative is to put together the right person with the right staff.

Agenda 21 is an initiative by the United Nations to create a global government. Other counties have begun to pass resolutions that say we still believe in good planning, planning at the county level, and at the municipal level. We just don't believe in a globalization effort by the United Nations to take over all planning. The BOCF passed a resolution against Agenda 21 at Tuesday's meeting.

Mr. Walton also brought up the change in the restructuring of County Government to make things more efficient. Instead of the County Administrator having 12 people reporting to her, there now are 5. Frank Bell is now Director of Land Use and Facilities Management, which includes the Division of Planning Services; hopefully this will result in a more efficient operation.

**OLD BUSINESS/ NEW BUSINESS:**

Development Review Application Fees:

Sue went over the fee structure for Development Review Applications (which have not been changed in 12 years) - a chart was included in the packets comparing our fees with surrounding Counties. We want to become more consistent with today's dollars. Jim Martin encouraged the board to support one fee, whether it was on a county road or not, for major subdivisions and site plans.

After a discussion, a motion was made by Ken Novak and second by Elaine Niemann to recommend the Freeholders approve an adjustment to the current development review fee schedule as follows:

Minor Subdivision	\$85.00 / \$100.00 if on County Road (currently \$85)
Major Prelim Subdivision	\$175. + \$20 lot (currently \$100 + \$5/lot)
Major Final	\$100.00 (currently \$50 + \$10/lot)
Residential Site Plan	\$100. + \$15 per unit (currently \$100 + \$15/unit)
Non Residential Site Plan	\$125. + \$10 parking space (currently \$75 + \$5/1,000 sf proposed GFA)

Sue will put together a resolution to be forwarded to the Freeholder Board.

**NEXT MEETING DATE:**

Scheduled for July 5, 2012, 8:30 AM

There was no other business to be brought before the Board - Tom Kacedon made a motion to adjourn the meeting; Page Stiger second. Meeting was adjourned at 9:30.

Josie Glynn for Secretary, Page Stiger