

Director of Planning, Cultural and Heritage and Land Use – The County of Hunterdon is seeking a qualified applicant for the position of Director of Planning, Cultural and Heritage and Land Use. A successful candidate should have a demonstrated record of leadership and implementing strategic change. The Director of Planning, Cultural and Heritage and Land Use is responsible for the oversight of several divisions including Planning, Cultural and Heritage, Geographic Information Systems and the ongoing partnership with the Rutgers Cooperative Extension Office.

The Director will oversee the preparation of annual budget submissions by divisions under their span of control, the Director will also oversee, coordinate and implement all elements of the Hunterdon County Growth Management Plan including providing ongoing guidance and feedback on proposals and changes to said plan. The Director will be responsible for the oversight of personnel which will include but not be limited to conducting performance evaluations, implementing disciplinary action and providing ongoing leadership and guidance to personnel.

The Director will be responsible for attending conferences and evening meetings as needed in carrying out their responsibilities. The Director will be tasked with interfacing with the public and the numerous civic groups that interact with the Department of Planning, Cultural and Heritage and Land Use on a daily basis. The Director may also be required to attend biweekly Commissioner Board meetings and also serve as an alternate member to the North Jersey Transportation Planning Authority Board of Trustees.

Applicants must possess a bachelor's degree from an accredited college or university and have a demonstrated record of management experience. A successful candidate will also possess a strong working knowledge of high-level planning and cultural and heritage initiatives. Candidates should also possess strong interpersonal skills and the ability to interface with the public and elected officials. Possession of a current, valid license as a certified Professional Planner in the State of New Jersey is required. Public Sector experience is preferred.

Hunterdon County offers excellent health and dental benefits, paid leave, paid holidays, and this position is eligible for participation in the New Jersey State Retirement System. Salary \$105,000 annually.

Applicants should mail a cover letter, County employment application and resume to Catherine Kopec, Director of Human Resources at 71 Main Street, PO Box 2900, Flemington, NJ 08822. Applicants can also email their resume and cover letter to personnel@co.hunterdon.nj.us. The application deadline is September 9, 2022.