



## **AGENDA**

### **HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS**

Historic Hunterdon County Courthouse

71 Main Street

Flemington, New Jersey 08822

**November 15, 2022**

**I. 5:00 p.m. CONVENE:**

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before April 18, 2022, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**II. EXECUTIVE SESSION**

**III. 5:30 p.m. PLEDGE OF ALLEGIANCE**

**IV. MOMENT OF SILENCE**

**V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

**VI. COMMISSIONER REPORTS**

**VII. PROCLAMATIONS/RECOGNITION**

1. PROCLAMATION - Recognizing St. Anna Greek Orthodox Church upon 20 years of Community Service
2. PROCLAMATION - Honoring the Hunterdon County Bulldogs Marine Corps League

Detachment #927 upon the Marine Corps' 247th Birthday.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.  
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. **HUMAN SERVICES UPDATE, Meagan O'Reilly, Director**

1. RESOLUTION - Approving the amendments of Article III, Section 2 and 3, Article IV Sections 1, 2, 3, and 5, Article VI Section 9, Article VII Section 3 of the Human Services Advisory Council Bylaws.

X. **PUBLIC SAFETY UPDATE, Brayden Fahey, Director**

1. RESOLUTION - Authorizing the Hunterdon County Department of Public Safety to submit a grant application to the New Jersey Office of Information Technology and 911 Telecommunications, in the amount of \$1,000,000.00, for equipment upgrades in the Hunterdon County 911 Communications Center.
2. RESOLUTION - Authorizing the Hunterdon County Department of Public Safety to submit a grant application to the New Jersey Office of Emergency Management and Federal Emergency Management Agency, in the amount of \$625,000.00, to acquire severe repetitive loss properties in Hunterdon County.
3. RESOLUTION - Authorizing the Hunterdon County Department of Public Safety to submit a grant application to the New Jersey Office of Emergency Management and Federal Emergency Management Agency, in the amount of \$1,625,000.00, to provide financial assistance to residents desiring to elevate their homes in the floodplain.

XI. **GRANTS, Janet Previte, CFO**

1. RESOLUTION - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board of County Commissioners to sign and accept on behalf of the County an Operating Assistance Agreement for the period of August 1, 2022, through December 31, 2023, for operating the Hunterdon County Consolidated Transportation System, with federal funds allocated through FTA Section 5311 in the amount not to exceed \$362,023.00,

New Jersey Transit allocating \$181,012.00, and a County match of \$181,011.00.

**XII. FINANCE, Janet Previte, CFO**

1. ORDINANCE - Capital Ordinance 2022-11, Capital Ordinance providing for various improvements to Deer Path Park, in and for the County of Hunterdon, State of New Jersey; and appropriating \$2,000,000.00 from the Hunterdon County Open Space, Recreation, Farmland Preservation and Historic Trust Fund to pay for the cost thereof (Introduction).

**XIII. PARKS UPDATE, Dan Bush, Division Head**

1. ORDINANCE - Ordinance 2022-12, amending the Heron Glen Golf Course rates for 2023 (Introduction).

**XIV. PURCHASING, Ray Rule, QPA**

1. RESOLUTION - Authorizing the award of County RFP 0080-2021, to Clarke Caton Hintz, for professional architectural, engineering and related services in connection with design services and construction administration for the renovation and expansion of the Hunterdon County Arboretum, in an amount not to exceed \$192,000.00.
2. RESOLUTION - Authorizing the Director or Deputy Director to sign on behalf of the County, a professional services agreement with Suplee, Clooney, & Company, to prepare the 2022 Hunterdon County audit, solicited under County RFP 0070-2022, as required under the provisions of the "Local Fiscal Affairs Law", N.J.S.A. 40A:5-1 et seq., in the amount not to exceed \$106,250.00.
3. RESOLUTION - Authorizing the Commissioner Director or Deputy Director to sign on behalf of the County a professional services agreement with Suplee, Clooney & Company, to prepare the 2023 Hunterdon County audit and assist in the preparation of the 2023 County Budget, said services were solicited under County RFP 0077-2022, as required under the provisions of the "Local Fiscal Affairs Law," N.J.S.A. 40A:5-1 et seq., in an amount not to exceed \$110,875.00.
4. RESOLUTION - Authorizing the Qualified County Purchasing Agent to initiate competitive contracting for Hunterdon County Tourism Digital Marketing & Advertising Campaign, 2023, for the Hunterdon

**XV. COUNTY ADMINISTRATOR, Brad Myhre**

1. RESOLUTION - Approval of a discretionary spending freeze as recommended by the County CFO to be enacted through the end of the year, to combat inflation and ensure continued fiscal integrity for County finances.

**XVI. APPOINTMENTS**

1. RESOLUTION - Approving the reappointment of Rose Walker as a member to the Hunterdon County Mental Health Board, with a term to be effective immediately through November 30, 2024.

**XVII. CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. AGENDA ITEM - Approving the claims register dated November 15, 2022.
2. RESOLUTION - Approving the executive session and regular meeting minutes from November 1, 2022.
3. RESOLUTION - Acknowledging the action of the Hunterdon County Prosecutor to hire and appoint Erin R. Barbato to the unclassified title Assistant Prosecutor in the Hunterdon County Prosecutor's Office.
4. RESOLUTION - Approving the regular appointment of Kyle Young as a full-time Senior Bridge Repairer in the Hunterdon County Department of Public Works, Bridge Division.
5. RESOLUTION - Approving the regular appointment of Christopher Kelly as a full-time Senior Bridge Repairer in the Hunterdon County Department of Public Works, Bridge Division.
6. RESOLUTION - Approving the regular appointment of Cody Smith as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Roads Division.

7. RESOLUTION - Approving the regular appointment of Rickey Esposito as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Roads Division.
8. RESOLUTION - Approving the regular appointment of Eric Hammerstone as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Roads Division.
9. RESOLUTION - Approving the regular appointment of Matthew Suydam as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Roads Division.
10. RESOLUTION - Approving the regular appointment of Jordan Yusko as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Roads Division.
11. RESOLUTION - Approving the appointment of Raymond J. Scarpa to the title of Sheriff's Officer in the Hunterdon County Office of the Sheriff.
12. RESOLUTION - Approving the appointment of Jarren Mann to the title of Sheriff's Officer in the Hunterdon County Office of the Sheriff.
13. RESOLUTION - Approving the appointment of Herbert DeKorte to the title of Sheriff's Officer in the Hunterdon County Office of the Sheriff.
14. RESOLUTION - Approving the regular appointment of Paolo DiBetta as a full-time Electrician in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
15. RESOLUTION - Acknowledging the action of the Hunterdon County Prosecutor to provisionally promote Christine Musacchio to the title Keyboarding Clerk 3 in the Hunterdon County Office of the Prosecutor.
16. RESOLUTION - Approving the provisional promotion and status change of Sandy Janosik to the full-time position as Librarian 2 in the Hunterdon County Library.
17. RESOLUTION - Acknowledging the action of the Hunterdon County Prosecutor to provisionally promote Lois Baker to the title Keyboarding Clerk 3 in the Hunterdon County Office of the Prosecutor.
18. RESOLUTION - Approving the request from Hunterdon Hills Kennel Club to park

15 self-contained RV's at the South County Park for a club event on August 4, 2023 through August 6, 2023.

19. RESOLUTION - Authorizing the Hunterdon County Department of Health to apply for a renewal of the Radon Awareness Program Grant 2023 through the State of New Jersey, in the amount of \$2,000.00, and authorizing the Director or Deputy Director of the Board of County Commissioners to sign documents in conjunction with this grant application.
20. RESOLUTION - Authorizing the County Purchasing Agent to solicit competitive bids for fire training props for the Emergency Services Training Center.
21. RESOLUTION - Approving requisition #R2-06221 with Dell Marketing, L.P., for the purchase of computers, in an amount not to exceed \$62,556.12.
22. RESOLUTION - Approving a Professional Services Agreement with Hunterdon Medical Center, in an amended amount of \$15,500.00, for Medical Director Services, that were solicited under County RFP 0063-2022, in accordance with N.J.S.A. 40A:11-5(a)(i).
23. RESOLUTION - Authorizing the Commissioner Director or Deputy Director to sign on behalf of the County of Hunterdon, Final Change Order-1 with Capital Paving & Contracting, LLC., with an increase amount of \$28,093.64, for the project known as resurfacing and safety improvements of County Route 635 in the Townships of Bethlehem and Union.
24. RESOLUTION - Approving a request from the CEA-NJ to have port-a-johns placed at the County buildings on Court Street and Main Street for their 30th Annual Turkey Trot from Wednesday, November 23, 2022 through Friday, November 26, 2022, and use of the Historic Hunterdon County Courthouse steps on Thursday, November 25, 2022.
25. RESOLUTION - Approving the donation of the mattresses in the County jail that are no longer being used to Warren County for their jail use.
26. RESOLUTION - Authorizing the Commissioner Director or Deputy Director to execute on behalf of the County, a MOU authorizing the South Hunterdon School District to use the South County Park for reunification during the event of an emergency at any of the

schools.

27. RESOLUTION - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board to sign on behalf of the County a grant application to the New Jersey Department of Transportation for the rehabilitation of Bridge R-168 on Barley Sheaf Road in the Township of Readington.
28. RESOLUTION - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board to sign on behalf of the County a grant application to the New Jersey Department of Transportation for the rehabilitation of Bridge WE-74 on Woodsville Road in the Townships of East Amwell and West Amwell.
29. RESOLUTION - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board to sign on behalf of the County a grant application to the New Jersey Department of Transportation for the rehabilitation of Bridge R-124 on Holland Brook Road in the Township of Readington.
30. RESOLUTION - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board to sign on behalf of the County, a grant agreement for Fiscal Year 2023 State Aid to Counties with the New Jersey Department of Transportation, Division of Local Aid and Economic Development for the resurfacing, drainage, and safety improvements to County Route 620, located in the Township of Readington, in the amount of \$2,750,000.00 (State Funds).
31. RESOLUTION - Authorizing the Commissioner Director and Deputy Director and the Clerk to the Board on behalf of the County to sign a grant agreement for Fiscal Year 2023 State Aid to Counties with the New Jersey Department of Transportation, Division of Local Aid and Economic Development for the resurfacing, drainage, and safety improvements to County Route 635 located in the Township of Bethlehem and Borough of Hampton, in the amount of \$1,264,385.00 (State Funds).
32. RESOLUTION - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board to sign on behalf of the County a grant application to the New Jersey Department of Transportation, for the rehabilitation of Bridge R-170 on Locust Road located in the Township of Readington.

**XVIII. OPEN TO THE PUBLIC**

**XIX. ADDITIONAL COMMISSIONER COMMENTS**

**XX. EXECUTIVE SESSION (Reconvene if necessary)**

**XXI. ADJOURNMENT**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION  
2022-66**

Proclamation #2022-66 Recognizing St. Anna Greek Orthodox Church

**WHEREAS**, St. Anna Greek Orthodox Church has served as a pillar of faith in the Flemington area and surrounding communities; and,

**WHEREAS**, On October 14, 2009 Hunterdon County welcomed the Greek Orthodox Parish of Hunterdon when the church acquired 12 acres of land on Voorhees Corner Road, Raritan Twp., New Jersey; and,

**WHEREAS**, St. Anna Greek Orthodox Church officially opened it’s doors to the public on June 9, 2013; and,

**WHEREAS**, Parishioners of St. Anna Greek Orthodox Church have participated in many community service activities during the course of the last two decades, including but limited to, working collaboratively with the Flemington Area Food Pantry.

**NOW THEREFORE BE IT RESOLVED**, that the Board of County Commissioners, in the County of Hunterdon recognize the clergy and parishioners of St. Anna Greek Orthodox Church in Flemington, New Jersey on the 20 year anniversary of their Church; and,

**BE IT FURTHER RESOLVED**, that the Board of County Commissioners, in the County of Hunterdon, thank St. Anna Greek Orthodox Church for their 20 years of community service and philanthropic efforts in the Hunterdon County area and across the great state of New Jersey.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**2022-67**

Proclamation 2022-67 Honoring the Hunterdon County Bulldogs Marine Corps League Detachment #927 upon the Marine Corps' 247th Birthday

**WHEREAS**, The United States Marine Corps celebrated its 247th birthday on Thursday, Nov. 10, 2022; and

**WHEREAS**, In 1775, the Corps was born out of a Philadelphia tavern during the American Revolutionary War; and

**WHEREAS**, For those who have earned the title of Marine, Nov. 10 is celebrated as if it was their own birthday, serving as a "yearly reminder of the brave spirit that has compelled young men and women to defend our nation and its interests for more than two centuries; and

**WHEREAS**, The Hunterdon County Bulldogs Chapter of the Marine Corps League has a long and distinguished record of advancing veterans issues and advocating on behalf of those who wore the uniform in defense of our freedom; and

**NOW THEREFORE BE IT RESOLVED**, that the Hunterdon County Board of County Commissioners honors the United States Marine Corps on the occasion of their 247<sup>th</sup> birthday; and

**BE IT FURTHER RESOLVED**, that the Commissioner Board extends its thanks to the Hunterdon County Bulldogs for their ongoing service and for honoring this special occasion.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-850**

Human Services Advisory Council's Amended Bylaws

**WHEREAS**, the Human Services Advisory Council Bylaws Committee has conducted a comprehensive review of the Council's Bylaws to determine whether any existing provisions should be updated or revised; and

**WHEREAS**, the Bylaws Committee presented a brief summary describing the issues it considered and the changes it recommends to the full Council at the September 28, 2022 Human Services Advisory Council meeting; and

**WHEREAS**, the Human Services Advisory Council members received the amended bylaws via email on October 12, 2022 and no members have suggested any additional changes; and

**WHEREAS**, the Human Services Advisory Council members have considered the Bylaws Committee's report and agrees with its recommendations by a unanimous vote on October 26, 2022 as required by the current bylaws.

**NOW, THEREFORE, BE IT RESOLVED**, that the Hunterdon County Board of Commissioners hereby approves the amendments of Article III Sections 2 and 3; Article IV Sections 1, 2, 3, and 5; Article VI Section 9; Article VII Section 3 of the Bylaws as shown on the attached document indicated by bolded print.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

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**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-882**

New Jersey Next Generation 911 Grant Application

**BE IT RESOLVED** that the Hunterdon County Board of County Commissioners hereby authorizes the Hunterdon County Department of Public Safety to submit a grant application to the New Jersey Office of Information Technology and 9-1-1 Telecommunications in the amount of \$1,000,000.00 for equipment upgrades in the Hunterdon County 9-1-1 Communications Center.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-883**

FEMA, Flood Mitigation Assistance Grant, Acquisition

BE IT RESOLVED that the Hunterdon County Board of County Commissioners hereby authorizes the Hunterdon County Department of Public Safety to submit a grant application to the New Jersey Office of Emergency Management and Federal Emergency Management Agency in the amount of \$625,000.00, to acquire severe repetitive loss properties in the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**2022-884**

FEMA, Flood Mitigation Assistance Grant, Elevations

BE IT RESOLVED that the Hunterdon County Board of County Commissioners authorize the Hunterdon County Department of Public Safety to submit a grant application to the New Jersey Office of Emergency Management and Federal Emergency Management Agency, in the amount of \$1,625,000.00, to provide financial assistance to residents desiring to elevate their homes in the floodplain.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-851**

Operating Assistance Agreement, NJ Transit Corporation, FTA Section 5311 Funding

**Budget Account #**

**G-02-41-7752**

**(Account No. G-02-41-7752)**

**WHEREAS**, the Board of County Commissioners of the County of Hunterdon approved a n Operating Assistance application for federal funds allocated through FTA Section 5311, in the amount not to exceed \$362,023.00 with New Jersey Transit allocating \$181,012.00 and a County match of \$181,011.00, for operating the Hunterdon County Consolidated Transportation system, for the period of January 1, 2022 through December 31, 2022 at its' regular meeting of July 20, 2021; and

**WHEREAS**, the County has been awarded a grant through FTA Section 5311 in the amount not to exceed \$362,023.00 with New Jersey Transit allocating \$181,012.00 and a County match of \$181,011.00 for operating the Hunterdon County Consolidated Transportation system, for the period of August 1, 2022 through December 31, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director or Deputy Director and Clerk of the Board of County Commissioners of the County of Hunterdon are hereby authorized to sign, on behalf of the County, an Operating Assistance Agreement, for the period of August 1, 2022 through December 31, 2023, Federal funds allocated through FTA Section 5311, in the amount not to exceed \$362,023.00 with New Jersey Transit allocating \$181,012.00 and a County match of \$181,011.00, for operating the Hunterdon County Consolidated Transportation system.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						



Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**ORDINANCE  
2022-852**

Capital Ordinance 2022-11, Deer Path Park Renovations

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**ORDINANCE**

**2022-853**

Ordinance 2022-12, Heron Glen Golf Course Rates 2023

**WHEREAS** the County of Hunterdon desires to amend the golf fees which are assessed for use of the Hunterdon County Golf Course also known as “Heron Glen”; and

**WHEREAS** these fees will be effective for the 2023 Golf Season and shall replace any previously posted fees: and

**NOW, THEREFORE, BE IT ORDAINED**, that the Hunterdon County Board of County Commissioners approves the “2023 Heron Glen golf course rates” and authorizes a public hearing be held at its second meeting in December for County Ordinance No. 2022-12, on December 20, 2022, at 5:30 p.m., prior to the ordinance taking effect on January 01, 2023.

**BE IT FURTHER ORDAINED**, by the Board of County Commissioners of the County of Hunterdon, that County Ordinance No. 2022-12 shall set the “2023 Heron Glen Golf Course Rates”.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**2022-854**

County RFP 0080-2021, Professional Architectural, Engineering and Related Services for the Arboretum

**Budget Account #C-04-55-2205-907**

**BE IT RESOLVED** that the Director or Deputy Director of the Hunterdon County Board of County Commissioners, is hereby authorized to sign, on behalf of the County, a professional services contract with Clarke Caton Hintz, for professional architectural, engineering, and related services in connection with design services and construction administration for the renovation and expansion of the Hunterdon County Arboretum, in an amount not to exceed \$192,000.00; and

**BE IT FURTHER RESOLVED** that proposals for said services were solicited under County RFP 0080-2021, in accordance with N.J.S.A. 40A:11-5(a)(i).

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-855**

RFP 0070-2022, Suplee Clooney & Company, Auditing and Accounting Services, 2022  
Hunterdon County Audit

**Budget Account #Acct#: 3-01-20-0135-205 & T-14-00-0000-001**

**RFP #0070-2022**

**Budget Accounts: 3-01-20-0135-205 & T-14-00-0000-001**

**BE IT RESOLVED** that the Director or Deputy Director of the Hunterdon County Board of County Commissioners, is hereby authorized to sign, on behalf of the County, a professional services agreement with Suplee, Clooney & Company, an accountant firm licensed as a registered municipal accountant in the State of New Jersey to prepare the 2022 Hunterdon County audit as required under the provisions of the “Local Fiscal Affairs Law,” N.J.S.A. 40A:5-1 et seq., in an amount not to exceed \$106,250.00; and

**BE IT FURTHER RESOLVED** that proposals for said services were solicited under County RFP 0070-2022, in accordance with N.J.S.A. 40A:11-5(a)(i).

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-856**

RFP 0077-2022, Suplee Clooney, Auditing and Accounting Services, 2023 County Budget

**Budget Account #4-01-20-0135-205 & T-14-00-0000-001**

**RFP #0077-2022**

**Budget Accounts: 4-01-20-0135-205 & T-14-00-0000-001**

**BE IT RESOLVED** that the Director of the Hunterdon County Board of County Commissioners, is hereby authorized to sign, on behalf of the County, a professional services agreement with Suplee, Clooney & Company, an accountant firm licensed as a registered municipal accountant in the State of New Jersey **to** prepare the 2023 Hunterdon County audit and assist in the preparation of the 2023 County budget as required under the provisions of the “Local Fiscal Affairs Law,” N.J.S.A. 40A:5-1 et seq., in an amount not to exceed \$110,875.00; and

**BE IT FURTHER RESOLVED** that proposals for said services were solicited under County RFP 0077-2022, in accordance with N.J.S.A. 40A:11-5(a)(i).

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-857**

Competitive Contracting, Tourism Digital Marketing & Advertising Campaign

**Budget Account #2-01-21-0190-207 & G-02-41-7062-21E**

**WHEREAS**, 40A:11-4.3(a) requires that in order to initiate competitive contracting, the governing body shall pass a resolution authorizing the use of competitive contracting each time specialized goods or services enumerated in 40A:11-1 are desired to be contracted; and

**WHEREAS**, 40A:11-4.3(b) requires that the competitive contracting process shall be administered by a purchasing agent qualified pursuant to 40A:11-9, or, by legal counsel of the contracting unit, or by an administrator of the contracting unit.

**NOW, THEREFORE, BE IT RESOLVED**, that the Qualified County Purchasing Agent is hereby authorized to initiate competitive contracting for Hunterdon County Tourism Digital Marketing & Advertising Campaign, 2023, said project for the Department of Economic Development & Tourism.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

Andrew C. Russano, CLERK

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**2022-892**

Spending Freeze, County Finances

**BE IT RESOLVED**, that upon the recommendation of the Chief Financial Officer (CFO), the Hunterdon County Board of County Commissioners hereby approves of a spending freeze to be enacted through the end of the year for all non-critical operational spending by County Departments, to combat inflation and ensure continued fiscal integrity for county finances; and

**BE IT FURTHER RESOLVED**, Only those items of urgent and critical need will be considered for expenditure for the remainder of the calendar year and will require sign off by the County Administrator; and

**BE IT FURTHER RESOLVED**, The County’s CFO advises that suspending expenditures on discretionary and non-critical items at this point in the budget year is a recommended best practice for fiscal controls.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-858**

Rose Walker, Reappointment, Mental Health Board

**BE IT RESOLVED**, that the Hunterdon County Board of County Commissioners does hereby re-appoint Rose Walker as a member to the Hunterdon County Mental Health Board (MHB), term to be effective immediately through November 30, 2024.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**CLAIMS REGISTER**

November 15, 2022 Claims Register

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

November 1, 2022 Meeting Minutes

**RESOLUTION**

**ENTERING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS** the County is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**PERSONNEL:**

- Minimums Discussion for the Department of Human Services Update
- CWA Bargaining Discussion
- Department of Health Negotiations Follow up Discussion
- Title and Promotion Discussion for Employee in the Department of Finance

I, Andrew C. Russano, Clerk of the Board of County Commissioners, County of Hunterdon,

hereby certify that the foregoing Resolution is a true, complete, and accurate copy of a resolution adopted by the Hunterdon County Board of County Commissioners at a meeting held on November 01, 2022.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<b>John E. Lanza, Director</b>						
<b>Zachary T. Rich, Deputy Director</b>						
<b>Jeff Kuhl, Commissioner</b>						
<b>Susan J. Soloway, Commissioner</b>						
<b>Shaun C. Van Doren, Commissioner</b>						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-859**

New Hire, Erin R. Barbato, Office of the Prosecutor

BE IT RESOLVED that the Hunterdon County Board of County Commissioners acknowledges the action of Hunterdon County Prosecutor Renee M. Robeson to hire and appoint Erin R. Barbato to the unclassified title Assistant Prosecutor, in the Hunterdon County Prosecutor's Office, contingent upon the successful outcome of post offer evaluations

Effective: December 5, 2022  
 Base Salary: \$72,000.00  
 Weekly Hours: 35  
 Union: Unclassified

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-860**

Regular Appointment, Kyle Young, Department of Public Works, Bridge Division

WHEREAS, that the Appointing Authority has been advised that Kyle Young has passed his Civil Service Commission examination effective August 29, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Kyle Young a regular appointment as a full time Senior Bridge Repairer as of November 15, 2022, in the Hunterdon County Department of Public Works, Bridge Division

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

\_\_\_\_\_  
**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-861**

Regular Appointment, Christopher Kelly, Department of Public Works, Bridge Division

WHEREAS, that the Appointing Authority has been advised that Christopher Kelly has passed his Civil Service Commission examination effective August 29, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Christopher Kelly a regular appointment as a full time Senior Bridge Repairer as of November 15, 2022, in the Hunterdon County Department of Public Works, Bridge Division

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

\_\_\_\_\_  
**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-862**

Regular Appointment, Cody Smith, Department of Public Works, Roads Division

WHEREAS, that the Appointing Authority has been advised that Cody Smith has passed his Civil Service Commission examination effective September 12, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Cody Smith a regular appointment as a full time Road Repairer 1 as of November 15, 2022, in the Hunterdon County Department of Public Works, Roads Division

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**\_\_\_\_\_  
Andrew C. Russano, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-863**

Regular Appointment, Rickey Esposito, Department of Public Works, Roads Division

WHEREAS, that the Appointing Authority has been advised that Rickey Esposito has passed his Civil Service Commission examination effective September 12, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Rickey Esposito a regular appointment as a full time Road Repairer 1 as of November 15, 2022 in the Hunterdon County Department of Public Works, Roads Division

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

\_\_\_\_\_  
**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-864**

Regular Appointment, Eric Hammerstone, Department of Public Works, Roads Division

WHEREAS, that the Appointing Authority has been advised that Eric Hammerstone has passed his Civil Service Commission examination effective September 12, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Eric Hammerstone a regular appointment as a full time Road Repairer 1 as of November 15, 2022 in the Hunterdon County Department of Public Works, Roads Division

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-865**

Regular Appointment, Matthew Suydam, Department of Public Works, Roads Division

WHEREAS, that the Appointing Authority has been advised that Matthew Suydam has passed his Civil Service Commission examination effective September 12, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Matthew Suydam a regular appointment as a full time Road Repairer 1 as of November 15, 2022 in the Hunterdon County Department of Public Works, Roads Division.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

\_\_\_\_\_  
**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-866**

Regular Appointment, Jordan Yusko, Department of Public Works, Roads Division

WHEREAS, that the Appointing Authority has been advised that Jordan Yusko has passed his Civil Service Commission examination effective September 12, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Jordan Yusko a regular appointment as a full time Road Repairer 1 as of November 15, 2022 in the Hunterdon County Department of Public Works, Roads Division.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**2022-868**

Appointment, Jarren Mann, Office of the Sheriff

WHEREAS Jarren Mann meets the requirements of the title of Sheriffs Officer,

WHEREAS Jarren Mann has successfully completed the full Basic Course for Police Officers at a school approved and authorized by the New Jersey Police Training Commission,

WHEREAS the County of Hunterdon has adopted Resolution 2022-575 authorizing appointments under P.L. 2021, c.7,

WHEREAS the County of Hunterdon has Conflict of Interest and Nepotism policies; and

NOW, THEREFORE BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the appointment of Jarren Mann to the title of Sheriffs Officer in the Hunterdon County Office of the Sheriff effective November 21, 2022

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**2022-869**

Appointment, Herbert DeKorte, Office of the Sheriff

WHEREAS Herbert DeKorte meets the requirements of the title of Sheriffs Officer,

WHEREAS Herbert DeKorte has successfully completed the full Basic Course for Police Officers at a school approved and authorized by the New Jersey Police Training Commission,

WHEREAS the County of Hunterdon has adopted Resolution 2022-575 authorizing appointments under P.L. 2021, c.7,

WHEREAS the County of Hunterdon has Conflict of Interest and Nepotism policies; and

NOW, THEREFORE BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the appointment of Herbert DeKorte to the title of Sheriffs Officer in the Hunterdon County Office of the Sheriff effective November 21, 2022

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-870**

Regular Appointment, Paolo DiBetta, Department of Administrative Services, Division of Buildings and Maintenance

WHEREAS, that the Appointing Authority has been advised that Paolo DiBetta has passed his Civil Service Commission examination effective October 27, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Paolo DiBetta a regular appointment as a full time Electrician as of November 15, 2022 in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

Andrew C. Russano, CLERK

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-871**

Promotion, Christine Musacchio, Office of the Prosecutor

BE IT RESOLVED that the Hunterdon County Board of County Commissioners acknowledges the action of Hunterdon County Prosecutor Renee Robeson to provisionally promote Christine Musacchio to the title Keyboarding Clerk 3 in the Hunterdon County Office of the Prosecutor

Effective: November 28, 2022  
 Base Salary: \$37,427.36  
 Weekly Hours: 35  
 Union: CWA Local 1036, Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-872**

Promotion & Status Change, Sandy Janosik, Hunterdon County Library

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the provisional promotion and status change of Sandy Janosik to the full time position Librarian 2 in the Hunterdon County Library

Effective: November 28, 2022  
 Base Salary: \$57,694.00  
 Weekly Hours: 35  
 Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

Andrew C. Russano, CLERK

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**2022-873**

Promotion, Lois Baker, Office of the Prosecutor

BE IT RESOLVED that the Hunterdon County Board of County Commissioners acknowledges the action of Hunterdon County Prosecutor Renee Robeson to provisionally promote Lois Baker to the title Keyboarding Clerk 3 in the Hunterdon County Office of the Prosecutor

Effective: November 28, 2022  
 Base Salary: \$37,427.36  
 Weekly Hours: 35  
 Union: CWA Local 1036, Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

Andrew C. Russano, CLERK

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-875**

Radon Awareness Program Grant 2023

**BE IT RESOLVED** that the Board of Commissioners of the County of Hunterdon hereby authorizes the Hunterdon County Department of Health to apply for a renewal of the Radon Awareness Program (RAP) Grant 2023 through the State of New Jersey in the amount of \$2,000.00.

**BE IT FURTHER RESOLVED** that the Director or Deputy Director of the Board of County Commissioners is authorized to sign any documents in conjunction with this grant application.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

Andrew C. Russano, CLERK

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-876**

Competitive Bids, Fire Training Props, Emergency Services Training Center

**Budget Account #C-04-55-2104-163 & C-04-55-2208-166**

**Whereas**, the County has the need to advertise for the solicitation of competitive bids for Fire Training Props for the Emergency Services Training Center; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Fire Training Props for the Emergency Services Training Center

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**2022-877**

Requisition R2-06221, Dell Marketing, L.P., Computers

**Budget Account #C-04-55-2209-185**

**WHEREAS** the Local Public Contracts Law requires that purchases in excess of \$44,000.00 be approved by resolution of the Governing Body; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R2-06221 with Dell Marketing L.P., doing business at 1 Dell Way in Round Rock, Texas 78682 for computers, in the amount not to exceed \$62,556.12; and

**BE IT FURTHER RESOLVED**, the commodity(s)/service(s) will be purchased under Accounts # C-04-55-2209-185.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-878**

Professional Services Agreement, Hunterdon Medical Center, Medical Director Services  
AMENDED

**Budget Account #**

**G-02-41-7852-022, 2-01-27-0330-830 & T-03-56-2887-004**

**RFP #0063-2022**

**Accounts: G-02-41-7852-022, 2-01-27-0330-830 & T-03-56-2887-004**

**BE IT RESOLVED** that the Director of the Board of County Commissioners of the County of Hunterdon, is hereby authorized to sign, an amended resolution on behalf of the County, for a Professional Services Agreement with Hunterdon Medical Center for Medical Director Services, in an amended amount not to exceed \$15,500.00.

**BE IT FURTHER RESOLVED** that proposals for said services were solicited under County RFP 0063-2022, in accordance with N.J.S.A. 40A:11-5(a)(i).

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-879**

Change Order 1-FINAL for the Resurfacing of County Route 635 in the Townships of Union and Bethlehem, County of Hunterdon

**BE IT RESOLVED** that the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon is hereby authorized to sign on behalf of the County, Change Order #1 for the following:

**CONTRACTOR:** Capital Paving & Contracting, LLC located at 1225 Route 31 South, Building A Suite 124 in Lebanon, New Jersey 08833

**CONTRACT:** Resurfacing and Safety Improvements of County Route 635 in the Townships of Bethlehem and Union

**COST:** Increase of \$28,093.64

Amount of Original Contract:	\$1,244,941.54
Amount of Change Order (+):	\$ 28,093.64
Adjusted Contract Amount Based Change Order	\$1,273,035.16

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-880  
CEA-NJ Turkey Trot**

**BE IT RESOLVED**, the Board of County Commissioners hereby approves a request from CEA-NJ to request the placement of port-a-johns in the parking lot behind the County buildings at Court Street and Main Street in the Borough of Flemington, on Wednesday, November 23, 2022, and to be removed from the properties on Friday, November 26, 2022, for restroom options for the 30<sup>th</sup> Annual Turkey Trot event on Thursday, November 25, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners does hereby approve the request for the use of the Historic Hunterdon County Courthouse steps on Thursday, November 25, 2022.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-881**

Donation of Mattresses to County of Warren for Use in the Jail

**Budget Account #n/a**

**WHEREAS**, the County of Hunterdon has 25 mattresses that were purchased for the Hunterdon County Jail; and

**WHEREAS**, the County of Hunterdon no longer uses its jail facility but uses the Warren County Jail through a Shared Service agreement with the County of Warren; and

**WHEREAS**, the mattresses in the Hunterdon County Jail are in like new condition; and

**WHEREAS**, the County of Hunterdon no longer has a public purpose for these items; and

**WHEREAS**, the County of Warren could use these mattresses for the inmates from both Hunterdon and Warren Counties; and

**WHEREAS**, NJSA 40A:11-5(2) allows one government agencies to sell/transfer/donate its property to another government agency without public bidding; and

**WHEREAS**, the County wishes to donate these mattresses to the County of Warren for use in its jail.

**BE IT RESOLVED**, that the Board of Commissioners for the County of Hunterdon hereby approves the donation of 25 mattresses to the County of Warren for use in its jail facility.

**BE IT FURTHER RESOLVED**, that Sheriff Fred Brown shall coordinate the donation with Sheriff James McDonald.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

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**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-885**

Memorandum of Understanding, South-Hunterdon Regional High School Board of Education

**BE IT RESOLVED** that the Director or Deputy Director of the Hunterdon County Board of County Commissioners is hereby authorized to execute, on behalf of the County of Hunterdon, a Memorandum of Understanding between South-Hunterdon Regional High School Board of Education and the County of Hunterdon, to use the South County Park for reunification during the event of an emergency at any of the schools.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-886**

PMRS application, Bridge R-168, Barley Sheaf Road, Readington Township

**BE IT RESOLVED**, that the Board of County Commissioners of the County of Hunterdon does hereby approve a grant application to the New Jersey Department of Transportation, for the Rehabilitation of Bridge R-168, Barley Sheaf Road located in Readington Township, County of Hunterdon; and

**BE IT FURTHER RESOLVED**, that the Commissioner Director or Deputy Director and Clerk to the Board are authorized to sign, on behalf of the County, said grant application on behalf of Hunterdon County; and

**BE IT FURTHER RESOLVED**, that the Public Works Department is hereby authorized to submit an electronic grant, to the New Jersey Department of Transportation, on behalf of Hunterdon County.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-887**

PMRS, Bridge WE-74, Woodsville Road, East and West Amwell Townships

**BE IT RESOLVED**, that the Board of County Commissioners of the County of Hunterdon does hereby approve a grant application to the New Jersey Department of Transportation, for the Rehabilitation of Bridge WE-74, Woodsville Road located in East and West Amwell Townships, County of Hunterdon; and

**BE IT FURTHER RESOLVED**, that the Commissioner Director or Deputy Director and Clerk to the Board are authorized to sign, on behalf of the County, said grant application on behalf of Hunterdon County; and

**BE IT FURTHER RESOLVED**, that the Public Works Department is hereby authorized to submit an electronic grant, to the New Jersey Department of Transportation, on behalf of Hunterdon County.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-888**

PMRS, Bridge R-124, Holland Brook Road, Readington Township

**BE IT RESOLVED**, that the Board of County Commissioners of the County of Hunterdon does hereby approve a grant application to the New Jersey Department of Transportation, for the Rehabilitation of Bridge R-124, Holland Brook Road located in Readington Township, County of Hunterdon; and

**BE IT FURTHER RESOLVED**, that the Commissioner Director or Deputy Director and Clerk to the Board are authorized to sign, on behalf of the County, said grant application on behalf of Hunterdon County; and

**BE IT FURTHER RESOLVED**, that the Public Works Department is hereby authorized to submit an electronic grant, to the New Jersey Department of Transportation, on behalf of Hunterdon County.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-889**

PMRS, Resurfacing, Drainage and Safety Improvements, County Route 620, Township of Readington

**BE IT FURTHER RESOLVED** that the Board of County Commissioners of the County of Hunterdon does hereby authorize the Commissioner Director or Deputy Director and the Clerk to the Board to sign, on behalf of the County, a Grant Agreement for Fiscal Year 2023 State Aid to Counties with the New Jersey Department of Transportation, Division of Local Aid and Economic Development for the Resurfacing, Drainage and Safety Improvements to County Route 620 located in the Township Readington in the County of Hunterdon, in the amount of \$2,750,000.00 (state funds).

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

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**Andrew C. Russano, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-890**

PMRS, Resurfacing, Drainage and Safety Improvements, County Route 635, Township Bethlehem and Borough Hampton

**BE IT FURTHER RESOLVED** that the Board of County Commissioners of the County of Hunterdon does hereby authorize the Commissioner Director or Deputy Director and the Clerk to the Board to sign, on behalf of the County, a Grant Agreement for Fiscal Year 2023 State Aid to Counties with the New Jersey Department of Transportation, Division of Local Aid and Economic Development for the Resurfacing, Drainage and Safety Improvements to County Route 635 located in the Township Bethlehem and Borough of Hampton in the County of Hunterdon, in the amount of \$1,264,385.00 (state funds).

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2022-891**

PMRS, Bridge R-170, Locust Road, Readington Township

**BE IT RESOLVED**, that the Board of County Commissioners of the County of Hunterdon does hereby approve a grant application to the New Jersey Department of Transportation, for the Rehabilitation of Bridge R-170, Locust Road located in Readington Township, County of Hunterdon; and

**BE IT FURTHER RESOLVED**, that the Commissioner Director or Deputy Director and Clerk to the Board are authorized to sign, on behalf of the County, said grant application on behalf of Hunterdon County; and

**BE IT FURTHER RESOLVED**, that the Public Works Department is hereby authorized to submit an electronic grant, to the New Jersey Department of Transportation, on behalf of Hunterdon County.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John E. Lanza, Director						
Zachary T. Rich, Deputy Director						
Jeff Kuhl, Commissioner						
Susan J. Soloway, Commissioner						
Shaun C. Van Doren, Commissioner						

**ADOPTED** November 15, 2022

**Andrew C. Russano, CLERK**