



HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Historic Hunterdon County Courthouse

71 Main Street

Flemington, New Jersey 08822

February 1, 2022

4:30 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 05, 2022, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

5:30 p.m. PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

COMMISSIONER REPORTS

Deputy Director Rich reported on the Hunterdon County Library's programming around Black History month. Deputy Director Rich reported he, along with Director Lanza, County Clerk Mary Melfi, and Sheriff Brown, announced a campaign to inform senior citizens about expanded state income tax deductions. Deputy Director Rich also provided an update on the Greater Raritan Workforce Development Board and a virtual hiring event that they are hosting on February 10th at 10:30 AM.

Commissioner Van Doren announced the opening of the Hunterdon County COVID-19 testing center on Thursday, February 3rd, which will operate five days a week, at the former Pier 1 store in Flemington. Both rapid tests and PCR tests are available and will be performed by medical professionals from Vault Medical Services, at no cost and without an appointment. The clinic is open Tuesday through Saturday from 10 AM to 4PM, with Thursday's hours being 12 PM to 7 PM. The facility will be closed on Sundays and Mondays. The test kit distribution that took place on January 22 at the Route 12 Complex was successful. Mr. Van Doren thanked the Health Department and the Sheriff's Department that assisted with the drive thru arrangement. Mr. Van Doren noted that residents in the County seeking assistance with mortgage payments can obtain information from the Division of Social Work Services about a new state program called Emergency Rescue Mortgage Assistance, or ERMA. The application portal opens on February 8th at 9 AM and the program provides up to \$35,000.00 in assistance.

Commissioner Soloway commented on the Economic Development reorganization at the last meeting. Hunterdon County's tourism initiatives were captured in recent news articles throughout the County per Ms. Soloway. Commissioner Soloway also reported on the Department of Public Safety and the operation of the Emergency Services Training Center in the County. In 2021, there were nearly 1,200 certification courses that were conducted for first responders.

Director Lanza reported on the Health Department and its meeting of the testing challenge that he laid out at the January 4th reorganization meeting. Director Lanza was pleased with quick turnaround to stand up a testing site. Director Lanza thanked the Health Department Team and Commissioner Van Doren for making this possible. Director Lanza called on the Board's Budget Committee to work towards a 2022 county budget that freezes the Hunterdon County tax rate for a fourth consecutive year. Director Lanza had the opportunity to meet with some of the volunteers at the Meals on Wheels in Hunterdon program at the Senior Center located at Gauntt Place. Director Lanza commented on how the volunteers have gone above and beyond to help those who rely on the delivered meals throughout the County and thanked them for volunteering. Director Lanza provided his condolences to the Kuhl Family on the passing of Republican chairman emeritus, Henry Kuhl.

Commissioner Holt also provided his condolences to the Kuhl family and shared memories of Mr. Kuhl over the years.

**PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

SHERIFF UPDATE ON COUNTY JAIL CONSOLIDATION: SHERIFF FRED BROWN

ENGINEERING UPDATE, Thomas Mathews, Director

GRANTS, Janet Previte, CFO

Commissioner Holt was not available due to a technical issue.

See Page 02/01/2022-2A RESOLUTION

RESOLUTION 2022-108 – RESOLVED, Authorizing the Commissioner Director to sign on behalf of the County, Contract Modification #1 and revised Annex B-2 with the New Jersey Department of Human Services, Division of Family Development, for the period of January 1, 2022, through December 31, 2022, in an amendment amount of \$162,800.00, for the added provision of Code Blue sheltering.

MOVED: Mr. Van Doren

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Van Doren, Ms. Soloway, Mr. Lanza, Mr. Rich

ABSENT: Mr. Holt

PURCHASING, Ray Rule, QPA

See Page 02/01/2022-2B RESOLUTION

RESOLUTION 2022-109 – RESOLVED, Approving requisition #R2-00673 with Election Systems & Software for the purchase of additional printers for the new fleet of voting machines to work with the electronic poll books, in an amount not to exceed \$69,889.00, pursuant to N.J.S.A. 40A:11-5(1)(l).

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Lanza, Mr. Rich

ABSENT: Mr. Holt

Commissioner Soloway advised that the Board of Elections Administrator, Beth Thompson, commented that these are necessary for the electronic poll books and the new Express Vote XL voting machines. These new machines will be ready for use for the June election.

COUNTY ADMINISTRATOR, Kevin Davis

Commissioner Holt returned to the meeting via telephone.

See Page 02/01/2022-2C RESOLUTION

RESOLUTION 2022-110 – RESOLVED, Approving the agreements through the fair and open procurement process for Engineering Firms for 2022.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

APPOINTMENTS

Commissioner Holt was not available due to a technical issue.

See Page 02/01/2022-3A RESOLUTION

RESOLUTION 2022-111 – RESOLVED, Approving the reappointments of Paul Grefe and Alan Horton to the Hunterdon County Construction Board of Appeals, each for three-year term effective January 1, 2022, through December 31, 2024.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Lanza, Mr. Rich

ABSENT: Mr. Holt

See Page 02/01/2022-3B RESOLUTION

RESOLUTION 2022-112 – RESOLVED, Approving the reappointment of Thomas Borkowski as a member to the Raritan Valley Community College Board of Trustees, for a four-year term to be effective January 1, 2022, through October 31, 2025.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Lanza, Mr. Rich

ABSENT: Mr. Holt

CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

Commissioner Holt returned to the meeting via telephone.

Deputy Director Rich asked that check #9882 be removed and voted on separately.

See Page 02/01/2022-3C RESOLUTION

AGENDA ITEM - Approval of the Claims Register dated February 1, 2022.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

Payment of check #9882:

MOVED: Mr. Van Doren

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Van Doren, Ms. Soloway, Mr. Lanza, Mr. Rich

ABSTAIN: Mr. Rich

RESOLUTION - Approving the executive and regular session meeting minutes from December 21, 2021.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

RESOLUTION - Approving the executive and regular session meeting minutes from January 18, 2022.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-3D RESOLUTION

RESOLUTION 2022-113 – RESOLVED, Authorizing the Commissioner Director to sign on behalf of the County a provider services contract with Prevention Resources, Inc., for the provision of Overdose Fatality Review Team Coordinator for the period of October 1, 2021, through September 30, 2022, in the amount not to exceed \$55,000.00.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-4A

RESOLUTION

RESOLUTION 2022-114 – RESOLVED, Authorizing the Commissioner Director to sign on behalf of the County an agreement with Hunterdon County Educational Services Commission, for the provision of fiscal agent services for the Municipal Alliance Consortiums (FY22 Grant: \$103,198.00) pursuant to N.J.S.A. 18A:6-67, for the period of September 1, 2021, through August 31, 2022.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-4B

RESOLUTION

RESOLUTION 2022-115 – RESOLVED, Authorizing the Commissioner Director and the Clerk of the Board to sign on behalf of the County, a Contract for Performance of Area Plan Contract Services with NORWESCAP, Inc., for residential maintenance, safe housing program, for the period of January 1, 2022, through December 31, 2024, in an amount of \$38,298.00 (\$12,766.00 per year).

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-4C

RESOLUTION

RESOLUTION 2022-116 – RESOLVED, Authorizing the Hunterdon County Department of Human Services Director to sign on behalf of the County, a Contract for Housing Consultant Services under the Tri-County Continuum of Care with Monarch Housing Associates, Inc., for the period of July 1, 2021, through June 30, 2022, with the option to renew for two additional one-year term, in an amount of \$10,000.00 (\$3,333.33 in equal shares).

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-4D

RESOLUTION

RESOLUTION 2022-117 – RESOLVED, Approving an amendment to requisition #R1-06402 with Murray Paving & Concrete, LLC for the rehabilitation of the Sunnyside Parking Lot due to damages caused by Tropical Storm Ida, in an amended amount not to exceed \$92,450.91.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-4E

RESOLUTION

RESOLUTION 2022-118 – RESOLVED, Approving an amendment to requisition #R1-06420 with Murray Paving & Concrete, LLC for the rehabilitation of the Wescott Preserve Parking Lot from damages caused by Tropical Storm Ida, in an amended amount not to exceed \$86,961.72.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-4F

RESOLUTION

RESOLUTION 2022-119 – RESOLVED, Approving the hire and provisional appointment of Llesenia Maldonado as a Housing Assistance Technician in the Hunterdon County Department of Human Services, Division of Housing.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-4G

RESOLUTION

RESOLUTION 2022-120 – RESOLVED, Approving the hire and permanent appointment of Albert VanAllen as a Laborer in the Hunterdon County Department of Public Works, Division of Roads.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-5A

RESOLUTION

RESOLUTION 2022-121 – RESOLVED, Approving the hire and provisional appointment of Phillip Leidner as a Storekeeper in the Hunterdon County Department of Administrative Services, Division of Vehicle Services.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-5B

RESOLUTION

RESOLUTION 2022-122 – RESOLVED, Approving the promotion and provisional appointment of Chelsea Rizzolo as a Librarian 2 in the Hunterdon County Library.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-5C

RESOLUTION

RESOLUTION 2022-123 – RESOLVED, Approving the promotion and provisional appointment of Rickey Esposito, Jr., as a Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads, upon successful training and receipt of a Commercial Driver's License Class B.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-5D

RESOLUTION

RESOLUTION 2022-124 – RESOLVED, Acknowledging the action of Hunterdon County Prosecutor Robeson to grant a salary adjustment to Julia Ahearn upon graduation from the Police Academy.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-5E

RESOLUTION

RESOLUTION 2022-125 – RESOLVED, Approving John Gamatko to return to the regular position and salary of Equipment Operator, after being granted a temporary/ interim salary adjustment in accordance with the Collective Bargaining Agreement with CWA Local 1036 for temporarily filling the role of Supervisor of Roads.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-5F

RESOLUTION

RESOLUTION 2022-126 – RESOLVED, Approving longevity payment adjustments for Richard Booth and Scott Howarth, who are covered under the Collective Bargaining Agreement between the CWA Local 1036 Rank & File/ Non-Supervisory Unit and the County of Hunterdon.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-5G

RESOLUTION

RESOLUTION 2022-127 – RESOLVED, Authorizing the Commissioner Director to sign a Contract of Sale, and authorizing the County Counsel, County Administrator, the Division of Planning, and Division of Finance to take all action necessary and appropriately to accomplish the transfer of Block 32, Lot 33, in the Township of Bethlehem, known as the CRC Mine Road property, to the County of Hunterdon (Amendment to resolution 2021-211).

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

See Page 02/01/2022-6A

RESOLUTION

RESOLUTION 2022-128 – RESOLVED, Approving an amended 2022 Annual Meeting Notice for the Hunterdon County Shade Tree Commission.

MOVED: Ms. Soloway

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Ms. Soloway, Mr. Van Doren, Mr. Holt, Mr. Lanza, Mr. Rich

ADDITIONAL COMMISSIONER COMMENTS

Commissioner Soloway commented on the passing of Mr. Henry Kuhl and shared memories of him.

OPEN TO THE PUBLIC

EXECUTIVE SESSION (Reconvene if necessary)

ADJOURNMENT

The Board adjourned at 6:25 PM on a motion by Commissioner Soloway and seconded by Commissioner Van Doren and carried by voice vote.

Respectfully Submitted:

Brad Myhre, Clerk of the Board

Transcribed by:

Lindsay Heller, Secretary to the Board

**RESOLUTION
ENTERING INTO EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the County is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

PERSONNEL:

- Information Technology Personnel Discussion
- CWA Supervisory Unit Bargaining Update
- COVID-19 Remote Rotation Review
- Filling of the Emergency Response Specialist Title
- POSAC Reappointments

LEGAL:

- Waste Management Request for Increase in Tipping Fees

I, Brad Myhre, Clerk of the Board of County Commissioners, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete, and accurate copy of a resolution adopted by the Hunterdon County Board of County Commissioners at a meeting held on February 01, 2022.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
J. Matthew Holt, Commissioner			X			
Susan J. Soloway, Commissioner		X	X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED February 15, 2022

Brad Myhre, CLERK