

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS
TELECONFERENCE MEETING**

71 Main Street, Freeholder's Meeting Room, 2nd Floor
Flemington, New Jersey 08822

September 01, 2020

Dial-In Number: 720-399-1558 or 877-658-5107

Passcode: 403752

4:30 p.m. CONVENE: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

PLEDGE OF ALLEGIANCE – 5:30 p.m.

MOMENT OF SILENCE

REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

FREEHOLDER REPORTS

Mr. Lanza – provided an update on the New Jersey Association of Counties and school budget cuts proposed by New Jersey Governor Murphy. Mr. Lanza also commented on previous school budget cuts and their impact on property taxes in Hunterdon County. Mr. Lanza also noted that the County will be showing drive-in movies in the future.

Ms. Soloway – noted the 75th Anniversary of the end of World War II is tomorrow, September 2.

Mr. Holt – provided updates on the Division of Public Safety, and three members, Mr. Gary Breuer, Mr. Tom Hoffman, and Mr. John Phelan of NJ Task Force 1 that were deployed to Louisiana to help with the aftermath of Hurricane Laura. Mr. Holt mentioned the background of each member and thanked them for their service.

Mr. Rich held comments until the end of the meeting.

Mr. Van Doren – commented on the state allocation of federal CARES Act monies to 12 counties that were originally left out of the funding cycle. Mr. Van Doren reflected upon the Hunterdon County mayors conference calls that he hosted during the height of the COVID 19 pandemic and applauded the mayors of Hunterdon County for their work and help during that time. Mr. Van Doren noted that the Ident-A-Shred program will be held Saturday, September 12th at the Route 12 Complex. Mr. Van Doren also commented on JCP&L and its performance during the Tropical Storm in August. Mr. Van Doren called upon JCP&L to reimburse residents for the loss of food and medication that was lost during the outage just like PSE&G was doing. Mr. Van Doren noted this is the bare minimum that can be done to help residents and businesses from this Tropical Storm.

PROCLAMATIONS / RECOGNITION

SEE PAGE 9/1/2020-1A

PROCLAMATION

PROCLAMATION #2020-506(29) – Honoring the life and service of John Albert Van Nuys.

MOVED: Mr. Lanza

SECONDED: Mr. Holt

ROLL CALL (AYES): Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

Mr. Lanza commented on growing up with the Van Nuys and that Mr. Van Nuys will be missed greatly.

Mr. Van Doren mentioned that Mr. Van Nuys was a long-term County employee and how his work was appreciated in the many roles that he held.

SHERIFF’S REPORT: Hunterdon County Sheriff Fred Brown

Mr. Brown noted the annual 9/11 ceremony will be held at 8:30 AM in front of the Historic Courthouse in Flemington and invited all to join. This ceremony is too important to cancel due to COVID-19 and Sheriff Brown noted that social distancing and protocols will be followed. Sheriff Brown also reflected upon on the jail services agreement between Hunterdon and Warren Counties.

Mr. Van Doren thanked Sheriff Brown for ensuring the 9-11 ceremony is taking place despite the pandemic. Mr. Van Doren also noted that he will be attending the ceremony with Sheriff Brown, Senator Doherty, and the Hunterdon County First Responders.

ECONOMIC DEVELOPMENT: Marc Saluk, Director

SEE PAGE 9/1/2020-2A RESOLUTION

RESOLUTION #2020-507, RESOLVED, Authorizing an Economic Development Grant in the amount of \$18,000.00, to the Township of East Amwell, for the purpose of updating the Ringoes Village Study along with a planning and zoning review along Route 202/31 corridor within the Township borders.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

GRANTS: Janet Previte, CFO

SEE PAGE 9/1/2020-2B RESOLUTION

RESOLUTION #2020-508, RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, a grant renewal application from the New Jersey Department of Law and Public Safety, Division of Criminal Justice, for funding for the Sexual Assault Nurse Examiner/Sexual Assault Response Team, (SANE/SART Project), in the amount of \$72,000.00, for the period of October 01, 2020 to September 30, 2021.

MOVED: Ms. Soloway

SECONDED: Mr. Rich

ROLL CALL (AYES): Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

SEE PAGE 9/1/2020-2C RESOLUTION

RESOLUTION #2020-509, RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, the SFY 2021 New Jersey Job Access/Reverse Commute (NJ-JARC) Agreement for Round 7, with New Jersey Transit (NJT), in the amount of \$135,000, for the period of July 1, 2020 through June 30, 2021

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

Ms. Soloway commented on the work and dedication for these grants and how these grants are helpful to the county residents.

FINANCE: Janet Previte, CFO

PUBLIC HEARING - Capital Ordinance 2020-08

MOVED: Ms. Soloway

SECONDED: Mr. Lanza

ROLL CALL (AYES): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

Close of Public Hearing

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 9/1/2020-2D RESOLUTION

RESOLUTION #2020-510, RESOLVED, ORDINANCE - Capital Ordinance 2020-08, Providing for the acquisition of various equipment, furniture, and fixtures, by, in and for the County of Hunterdon, State of New Jersey; and appropriating \$343,500 from the Capital Improvement Fund to pay for the cost thereof. (Adoption)

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

PURCHASING: Ray Rule, Purchasing Agent

SEE PAGE 9/1/2020-3A RESOLUTION

RESOLUTION #2020-511, RESOLVED, Authorizing award of County Bid #2020-13 to Setcon Industries, in the amount of \$31,680.00, to furnish and deliver calcium chloride solution for the snow and ice control for Hunterdon County roads and bridges.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 9/1/2020-3B RESOLUTION

RESOLUTION #2020-512, RESOLVED, Authorizing award of County Bid #2020-14 to Aries Building Systems, LLC, in the amount of \$159,508.00, for the construction of a modular structure for use at the Hunterdon County firearms training range.

MOVED: Mr. Lanza

SECONDED: Mr. Holt

ROLL CALL (AYES): Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

SEE PAGE 9/1/2020-3C RESOLUTION

RESOLUTION #2020-513, RESOLVED, Approving Requisition #R0-04650 to Dominion Voting Systems, in the amount of \$67,150.00, for vote by mail hardware and software for the 2020 November General Election.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-3D RESOLUTION

RESOLUTION #2020-514, RESOLVED, Authorizing the County Purchasing Agent to advertise for competitive bids for the Phase 1 upgrade of the Hunterdon County Emergency Services Training Center.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

Mr. Holt commented on the progress of this project.

HUMAN SERVICES UPDATE: Meagan O'Reilly, Director

SEE PAGE 9/1/2020-3E RESOLUTION

RESOLUTION #2020-515, RESOLVED, Awarding RFP #2020-28 for a Code Blue Warming Center to Hunterdon Helpline, Inc., in the amount of \$29,604.00, for 80 nights of warming center services.

MOVED: Ms. Soloway

SECONDED: Mr. Lanza

ROLL CALL (AYES): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

Mr. Van Doren commented on the importance of this award.

Ms. Soloway added that Hunterdon Helpline is more than just a service for the homeless and provides broader benefits to the County.

LAND USE / OPEN SPACE: Bill Millette, Senior Planner

SEE PAGE 9/1/2020-3F RESOLUTION

RESOLUTION #2020-516, RESOLVED, Approving a Municipal Grant, at the recommendation of the Parks & Open Space Advisory Committee, to Union Township, for debt service related to the acquisition of the Milligan Farm property, in an amount not to exceed \$74,951.36.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 9/1/2020-3G RESOLUTION

RESOLUTION #2020-517, RESOLVED, Approving a Municipal Grant, at the recommendation of the Parks & Open Space Advisory Committee, to Clinton Township, for debt service related to the acquisition of the Kaufelt property, in an amount not to exceed \$68,113.32.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 9/1/2020-4A RESOLUTION

RESOLUTION #2020-518, RESOLVED, Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Hunterdon Land Trust, for the acquisition of the Fitzgerald property, Block 38, Lot 38.01, approximately 31 acres in Readington Township, in an amount not to exceed \$155,000.00.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

Mr. Lanza commented on the Land Trust and thanked the Parks & Open Space Advisory Committee on their hard work on behalf of this property.

SEE PAGE 9/1/2020-4B RESOLUTION

RESOLUTION #2020-519, RESOLVED, Approving a historic preservation grant with Hunterdon County Historical Society, for portico rehabilitation and restoration of the Doric House, in the amount of \$64,623.75.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 9/1/2020-4C RESOLUTION

RESOLUTION #2020-520, RESOLVED, Approving a historic preservation grant with Kingwood Township, for rehabilitation and restoration of the White House, in the amount of \$45,000.00.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 9/1/2020-4D RESOLUTION

RESOLUTION #2020-521, RESOLVED, Approving a historic preservation grant with Hunterdon Land Trust, for rehabilitation and restoration of the Bank Barn structure at the Dvoor Farm, in the amount of \$112,415.00.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 9/1/2020-4E RESOLUTION

RESOLUTION #2020-522, RESOLVED, Approving a historic preservation grant with Delaware River Mill Society, for roof rehabilitation and restoration of the John Prall House, in the amount of \$102,200.00.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

Mr. Van Doren commented on the importance of funding open space, arts, and historical preservation efforts in Hunterdon county

COUNTY ADMINISTRATOR REPORT: Kevin Davis

Discussion of Municipal COVID-19 Pandemic Assistance

Ms. Soloway commented on Mr. Davis's report and stated that the County should find a method to assist financially the municipal governments who have had to deal with unexpected emergency response costs.

CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Approval of claims in accordance with the Claims Register dated September 01, 2020.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

Approval of the regular and executive session meeting minutes of August 18, 2020.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-5A RESOLUTION

RESOLUTION #2020-523, RESOLVED, Authorizing a Discharge of Mortgage for Block 51, Lot 14 in the Township of Delaware, County of Hunterdon, State of New Jersey.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-5B RESOLUTION

RESOLUTION #2020-524, RESOLVED, Acknowledging the regular appointment by County Clerk Mary H. Melfi, of Suzanne Bennett, as a Keyboarding Clerk 3, effective September 7, 2020, in the Office of the Hunterdon County Clerk.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-5C RESOLUTION

RESOLUTION #2020-525, RESOLVED, Acknowledging the regular appointment by County Clerk Mary H. Melfi, of Amy Gates, as a Keyboarding Clerk 3, effective September 7, 2020, in the Office of the Hunterdon County Clerk.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-5D RESOLUTION

RESOLUTION #2020-526, RESOLVED, Approving the provisional appointment of Kaitlyn Paulmeno as a Social Work Specialist, in the Hunterdon County Department of Human Services, Division of Social Work Services pending the outcome of post offer medical evaluation.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-5E RESOLUTION

RESOLUTION #2020-527, RESOLVED, Approving the conversion of the appointment of Hannah Pitchford, Temporary Keyboarding Clerk 1 to that of a Provisional, full time Keyboarding Clerk 1 in the Department of Finance.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-5F RESOLUTION

RESOLUTION #2020-528, RESOLVED, Approving the appointment Karlina Juelch as a part time Library Assistant, in the Hunterdon County Library pending the outcome of post offer medical evaluation.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-5G RESOLUTION

RESOLUTION #2020-529, RESOLVED, Approving the temporary appointment of Susan Evans as a full time Seasonal Clerk in the Hunterdon County Board of Elections pending the outcome of post offer medical evaluations.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-5E RESOLUTION

RESOLUTION #2020-530, RESOLVED, Authorizes and acknowledges the temporary transfer of Gregory Martoccio, Confidential Aide from the Department of Administrative Services, Division of Buildings & Maintenance to the Board of Elections in support of election work necessary due to Executive Order 177.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-6A RESOLUTION

RESOLUTION #2020-531, RESOLVED, Approving a contractual salary adjustment for Curt Blomquist, Equipment Operator in the Department of Public Works, Bridge Division upon the successful completion of 12 months in the title, according to the Collective Bargaining Agreement with CWA Local 1036.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-6B RESOLUTION

RESOLUTION #2020-532, RESOLVED, Acknowledging the action of the Hunterdon County Clerk & Appointing Authority Mary Melfi to make the temporary hourly appointments in support of the 2020 Election and work due to Executive Order 177.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-6C RESOLUTION

RESOLUTION #2020-533, RESOLVED, Authorizing an online auction for surplus equipment to be administered by USGovBid starting on September 28, 2020 and ending on October 04, 2020.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

CORRESPONDENCE

SEE PAGE 9/1/2020-6D RESOLUTION

RESOLUTION #2020-534, RESOLVED, Approving a request from the Califon First Aid Squad to host a coin toss along North Main Street (County Route 512) and Scheffer Court, before High-Bridge Califon Road (County Route 513), in the Township of Califon, on Saturday September 19, 2020 from 8:00 AM to 4:00 PM.

MOVED: Mr. Lanza

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 9/1/2020-6E RESOLUTION

RESOLUTION #2020-535, RESOLVED, Granting a road opening hardship request on County Route 617 for the installation of natural gas service on Altamont Drive in Raritan Township.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

PUBLIC COMMENT

Barbara Sachau – Raritan Township – expressed her concern about traffic at the last Route 12 shred day event. Ms. Sachau also noted that she wanted the public comment period restored to the beginning of the agenda. Ms. Sachau also believes the County Library should offer services beyond what is currently allowed under Governor Murphy’s existing executive order.

FREEHOLDER COMMENTS/REPORTS

Mr. Rich commented on several actions that were passed tonight. Mr. Rich also provided an updated on the Public Works Department including current projects underway. Mr. Rich commented on the proposed school budget cuts and he will be working with Freeholder Lanza on this issue. Code Blue contract with Hunterdon Helpline is a positive step in meeting the state mandate on this issue per Mr. Rich. He also applauded Sheriff Brown for the 9/11 Ceremony and continuing to hold the event during COVID-19. Expressed appreciation to first responders, front liners, paramedics and essential workers during this time.

EXECUTIVE SESSION

ADJOURN

The Board adjourned at 6:52 PM on a motion by Freeholder Lanza and seconded by Freeholder Van Doren and carried by voice vote.

Respectfully Submitted.

Brad Myhre, Clerk to the Board

Transcribed by:

Lindsay Heller, Secretary to the Board

**RESOLUTION
ENTERING INTO EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the County is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

I. LEGAL:

- Review of CODE Blue RFP responses.
- Insurance Renewal Conversation with Tom Narolewski of Assured Partners
- Review of Contract Agreement for Stock Room Inventory Management with Dossier Systems

II. LAND:

- Possible Property Acquisitions in Clinton Township

III. PERSONNEL:

- Discussion about employee policies related to COVID-19

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.

1. The Board of Chosen Freeholders will return to Regular Session and may take further action.
2. This Resolution shall take effect immediately.

CERTIFICATION

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on September 15, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director			X			
Susan J. Soloway, Deputy Director			X			
John E. Lanza, Freeholder	X		X			
J. Matthew Holt, Freeholder		X	X			
Zach T. Rich, Freeholder			X			

ADOPTED September 15, 2020

BRAD MYHRE, CLERK