



AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Historic Hunterdon County Courthouse, 2nd Floor, 71 Main Street
Flemington, New Jersey 08822

October 20, 2020

Dial-In Number: 720-399-1558 or 877-658-5107

Passcode: 403752

I. 5:30 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a copy of the special meeting notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before October 13, 2020 to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. FREEHOLDER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. PROCLAMATION - Recognizing the launch of the new waterwheel at the Red Mill Museum Village
2. PROCLAMATION - Recognizing Flemington Pickleball Club on the occasion of their Grand Opening

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.** (Comments exceeding 2 minutes will be entertained later in the agenda)

IX. **SHERIFF'S REPORT: Fred Brown, Hunterdon County Sheriff**

X. **COUNTY LIBRARY REPORT: James Keebler, Director**

XI. **ENGINEERING UPDATE: Tom Mathews, County Engineer**

XII. **ECONOMIC DEVELOPMENT UPDATE, Marc Saluk, Director**

XIII. **HEALTH DEPARTMENT UPDATE: Karen DeMarco, Director**

XIV. **GRANTS: Janet Previte, CFO**

1. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Letter of Agreement with the Governor's Council on Alcoholism and Drug Abuse, for the period October 1, 2020 to June 30, 2021 for the receipt of State funding in the amount of \$77,399.00 for the purpose of Substance Abuse Prevention and Education programming.
2. RESOLUTION - Authorizing the Freeholder Director to enter into Contract Modification #4 to change the reimbursable ceiling of Contract #SH19010 from \$281,900.00 to \$290,141.00 for the purpose of including the new service cluster CRF-RA, in the amount of \$8,241.00, for the period of October 01, 2020 through December 31, 2020.
3. RESOLUTION - Acknowledging the action of Hunterdon County Clerk Mary H. Melfi to sign and accept a grant in the amount of \$47,435.00, from the Center for Tech and Civic Life for election administration.
4. RESOLUTION - Authorizing the Freeholder Director to sign and accept a grant award on behalf of the Board of Elections, in the amount of \$35,576.25, from the Tech and Civic Life for election administration.
5. RESOLUTION - Authorizing the Hunterdon County Health Department to accept a PHILEP Grant in the amount of \$600,673.00, for the period of July 1, 2020 through June 30, 2021, from the New Jersey Department of Health.

XV. **FINANCE: Janet Previte, CFO**

1. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for Operations - Public and Private Programs, in the amount of \$35,576.25, from the Center for Tech and Civic Life (CTCL).
2. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for Operations - Public and Private Programs, in the amount of \$47,435.00, from the Center for Tech and Civic Life (CTCL).
3. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the 2020-2021 County Innovation Project, in the amount of \$35,708.00, from the New Jersey Department of Human Services.
4. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the 2019-2020 Veterans Transportation Grant, in the amount of \$7,500.00, from the New Jersey Department of Military and Veterans Affairs.
5. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the 2021 PHILEP Grant, in the amount of \$331,000.00, from the New Jersey Department of Health.
6. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the Area Plan Final Amendment (ADRC CARES), in the amount of \$47,016.00, from the New Jersey Department of Human Services.

XVI. PURCHASING, Ray Rule, QPA

1. RESOLUTION - Authorizing award of contract year two with Easton Coach Company for operation of the Consolidated Transportation System, known as the LINK pursuant to N.J.S.A. 40A:11-4.2.

XVII. LAND USE / OPEN SPACE: Bill Millette

1. RESOLUTION - Approving a Municipal Grant, at the recommendation of the Parks & Open Space Advisory Committee, to Alexandria Township, for replacement of the barn roof at Alexandria Park, in an amount not to exceed \$120,000.00.
2. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Hunterdon Land Trust, for the acquisition of the GenOn property, Block 26, Lot 10, approximately 70 acres in Holland Township, in an amount not to exceed \$253,750.00.

XVIII. COUNTY ADMINISTRATOR, Kevin Davis

XIX. APPOINTMENTS:

1. RESOLUTION - Authorizing the appointment of Andrew Dill as a member to the Hunterdon County Mental Health Board (MHB), term to be effective immediately through October 31, 2022.

XX. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. RESOLUTION - Approval of claims in accordance with the Claims Register dates October 20, 2020.
2. RESOLUTION - Approval of the regular and executive session meeting minutes of October 06, 2020.
3. RESOLUTION - Approving a request from the Hunterdon County Cultural and Heritage Commission to light the Historic County Courthouse in purple, yellow, and white from Friday, October 30th to Tuesday, November 3, celebrating the centennial of the 19th Amendment and universal suffrage.
4. RESOLUTION - Acknowledging the action of Hunterdon County Clerk Mary Melfi to provisionally promote Rebecca Coleman to the position Keyboarding Clerk 2 in the Office for the Hunterdon County Clerk.

5. RESOLUTION - Authorizing the provisional promotion of Lorraine Haley to Keyboarding Clerk 3 in the Hunterdon County Department of Human Services, Division of Senior Services.
6. RESOLUTION - Authorizing the provisional promotion of Gregory Zengel to the position Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads.
7. RESOLUTION - Authorizing a salary adjustment for Shane Cadigan, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank & File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.
8. RESOLUTION - Authorizing a salary adjustment for Adam Capwell, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank & File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.
9. RESOLUTION - Authorizing the salary adjustments for the unclassified/unaffiliated staff of the Hunterdon County Prosecutor's Office.
10. RESOLUTION - Authorizing a base salary adjustment for Catherine Kopec, Confidential Aide, in the Department of Human Resources for exceptional performance while taking on additional duties and responsibilities.
11. RESOLUTION - Authorizing the provisional appointment of Stephanie Beach as a fulltime Public Health Nurse in the Hunterdon County Department of Health, Division of Public Health Nursing.
12. RESOLUTION - Approving the following temporary, hourly appointments in support of the 2020 Election and work due to Executive Order 177 in the County of Hunterdon Board of Elections.
13. RESOLUTION - Authorizing a salary adjustment for Carrie Fellows, unclassified,

Department Director of the Department of Planning and Land Use, for exceptional performance while taking on additional duties and responsibilities.

14. RESOLUTION - Acknowledging the action of the County Clerk and Appointing Authority to grant a one-time compensation adjustment for personnel in the Office of the Hunterdon County Clerk.
15. RESOLUTION - Authorizing a base salary adjustment for Justin Tibbetts unclassified, Division Director of the Buildings and Maintenance Division, in the Department of Administrative Services, for exceptional performance while taking on additional duties and responsibilities.
16. RESOLUTION – Acknowledging the action of Appointing Authority & Acting County Prosecutor Michael J. Williams to provisionally promote Diane Ruzicka to the position Keyboarding Clerk II in the Hunterdon County Prosecutor's Office.
17. RESOLUTION - Acknowledging the action of Appointing Authority & Acting County Prosecutor Michael J. Williams to provisionally promote Jeanine Delia to the position Keyboarding Clerk II in the Hunterdon County Prosecutor's Office.
18. RESOLUTION - Authorizing the provisional promotion of Christopher Kelly to the position Bridge Repairer 1 in the Department of Public Works, Bridge Division, to include a contractual salary adjustment for obtaining his Class A Commercial Driver's License.
19. RESOLUTION - Authorizing the Director of the Board of Chosen Freeholders of the County of Hunterdon, to sign on behalf of the County, a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey, for the annual maintenance of the New Jersey Science Center Water Resources Investigations, for the period, October 1, 2020 to September 30, 2021, in the amount of \$1,800.00.
20. RESOLUTION - Authorizing the award of the 2020 Addendum LAP Grant (CARES Act) program to ACME Screening Room and Raritan River Music in the amount of \$4,700.00 each respectively as recommended by the Hunterdon County Cultural and Heritage Commission.

XXI. CORRESPONDENCE

1. APPLICATION - Approving a request from the Pattenburg Volunteer Fire Company to host a coin toss along County Route 614 and Baptist Church Road, County Route 625 and Frontage Road, with the possibility of Route 635 and Van Syckles Road as a backup route on Saturday November 7, 2020 from 8:00 AM to 2:00 PM, with a rain date of Saturday, November 14, 2020 from 8:00 AM to 2:00 PM

XXII. OPEN TO THE PUBLIC

XXIII. FREEHOLDERS COMMENTS/REPORTS

XXIV. EXECUTIVE SESSION (Reconvene if necessary)

XXV. ADJOURNMENT

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

2020-38

Proclamation - Red Mill Museum Waterwheel

WHEREAS, the Red Mill in the Town of Clinton is an iconic structure with a deep and rich history in the County of Hunterdon; and

WHEREAS, the Red Mill is one of the most photographed and celebrated structures of historical significance in Hunterdon County; and

WHEREAS, since 1963, the Red Mill Museum Village has been visited by countless visitors and also serving an important educational tool for area school districts; and

WHEREAS, in May of 2017, the Red Mill Museum Village launched the *Save the Wheel Campaign* to raise \$250,000 to restore and modernize the waterwheel; and

WHEREAS, thanks to the dedication and generosity of the community and area businesses, the Red Mill Museum Village met their capital campaign in November of 2019; and

WHEREAS, on Sunday, October 11, 2020, the Red Mill Museum Village will celebrate the launch of the new waterwheel which was reconstructed by Custom Alloy Corporation located in High Bridge, New Jersey;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby recognize the launch of the new waterwheel at the Red Mill Museum Village on Sunday, October 11, 2020; and

BE IT FURTHER RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends its praise and gratitude to the Red Mill Museum Village, Executive Director Paul Muir, Custom Alloy Corporation, and the many donors and volunteers that made this important project possible.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

2020-39

Recognizing the Flemington Pickleball Club on the occasion of their Grand Opening

WHEREAS, the Flemington Pickleball Club celebrated its Grand Opening celebration on Saturday, October 10th; and

WHEREAS, the Flemington Pickleball Club was founded by childhood friends, sports enthusiasts, long-time Hunterdon County residents, and local entrepreneurs Bob Drinane and Eric Luque; and

WHEREAS, the Flemington Pickleball Club located in Raritan Township, will be the first indoor pickleball-only facility in Hunterdon County; and

WHEREAS, recreational sports businesses like the Flemington Pickleball Club are important to the local economy and overall quality of life in Hunterdon County;

NOW THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, that Bob Drinane and Eric Luque be commended upon the opening of the Flemington Pickleball Club; and

BE IT FURTHER RESOLVED, that the Hunterdon County Freeholder Board extends its praise and best wishes to the Flemington Pickleball Club and its members for much success and fun for years to come.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-614**

Supporting a Letter of Agreement with the Governor’s Council on Alcoholism and Drug Abuse

Budget Account #

Acct. No. G-02-41-7622

WHEREAS, the Local Advisory Committee on Alcoholism and Drug Abuse recommended the Hunterdon County Municipal Alliance Strategic Plan for Fiscal Grant Cycle July 1, 2020 – June 30, 2025; and

WHEREAS, the Board of Chosen Freeholders of the County of Hunterdon previously approved said Hunterdon County Municipal Alliance Strategic Plan and recommended its transmittal to the Governor’s Council on Alcoholism and Drug Abuse for the purpose of accessing \$162,287.00 in State funds from the Governor’s Council on Alcoholism and Drug Abuse, for the grant period beginning July 1, 2020 through June 30, 2021; and

WHEREAS, the County of Hunterdon has been awarded a grant in the amount of \$77,399.00 from the Governor’s Council in Alcoholism and Drug Abuse for the County Municipal Alliance Programs;

NOW, THEREFORE, BE IT RESOLVED that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Letter of Agreement with the Governor’s Council on Alcoholism and Drug Abuse, for the period October 1, 2020 to June 30, 2021 for the receipt of State funding in the amount of \$77,399.00 for the purpose of Substance Abuse Prevention and Education programming through the County’s Municipal Alliance Programs.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-615**

Contract #SH19010 / Modification #4 Agreement with the New Jersey Department of Human Services, Division of Family Development

Budget Account #(Acct. G-02-41-7742)

WHEREAS, the County entered into Contract #SH19010 with the New Jersey Department of Human Services, Division of Family Development, for the period January 1, 2019 through December 31, 2019 for the purpose of assisting families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities; and

WHEREAS, the contract was previously modified on October 15, 2019 and December 18, 2019 to increase the reimbursable ceiling to \$281,900.00 and extend the term an additional year, January 1, 2019 to December 31, 2020, and

WHEREAS, the County has been awarded State funding in the amount of \$8,241.00, for the period of October 1, 2020 through December 31, 2020, for costs associated with administering the new COVID Relief Fund (CRF) – Housing Assistance Program (CRF-RA) to provide short-term assistance to New Jersey residents in paying their rent or mortgage if they have been or are unable to make payments due to the ongoing COVID-19 public health emergency;

NOW, THEREFORE, BE IT RESOLVED, that the Director and of the Board of Chosen Freeholders be hereby authorized to enter into Contract Modification #4 to change the reimbursable ceiling of Contract #SH19010 from \$281,900.00 to \$290,141.00 for the purpose of including the new service cluster CRF-RA in the amount of \$8,241.00, State funding, for the period of October 1, 2020 through December 31, 2020.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-616**

Center for Tech and Civic Life Grant - County Clerk

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders acknowledges the action of Hunterdon County Clerk Mary H. Melfi to sign and accept a grant in the amount of \$47,435.00, from the Center for Tech and Civic Life, for the purpose of planning and operationalizing safe and secure election administration in Hunterdon County in 2020.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-617**

Center for Tech and Civic Life - Board of Elections

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon, is hereby authorized to sign and accept a grant on behalf of the Board of Elections, in the amount of \$35,576.25, from Tech and Civic Life for safe and secure election administration.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-618
PHILEP Grant Award**

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders does hereby accept on behalf of the Health Department, a PHILEP Grant in the amount of \$600,673.00. for the period of July 1, 2020 through June 30, 2021, from the New Jersey Department of Health.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-619**

Chapter 159 Center for Tech and Civic Life (CTCL)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of an award of \$35,576.25 from the Center for Tech and Civic Life and wishes to amend its 2020 Budget to include this amount as revenue;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2020 Budget in the sum of \$35,576.25 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

- Center for Tech and Civic Life (CTCL)

BE IT FURTHER RESOLVED that the like sum of \$35,576.25 is hereby appropriated under the caption of: General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

- Center for Tech and Civic Life (CTCL)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						

J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-620

Chapter 159 - Center for Tech and Civic Life 2020-021

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$47,435.00 from the Center for Tech and Civic Life and wishes to amend its 2020 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2020 Budget in the sum of \$47,435.00 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

- Center for Tech and Civic Life (CTCL)

BE IT FURTHER RESOLVED that the like sum of \$47,435.00 is hereby appropriated under the caption of: General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

- Center for Tech and Civic Life (CTCL)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						

J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-621

Chapter 159 County Innovation Project

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$35,708 from The State of New Jersey, Department of Human Services, Division of Mental Health and Addiction Services and wishes to amend its 2020 Budget to include this amount as revenue;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2020 Budget in the sum of \$35,708 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2020-2021 County Innovation Project

BE IT FURTHER RESOLVED that the like sum of \$35,708 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2020-2021 County Innovation Project

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-622

Chapter 159 Veterans Transportation 2019-2020 Modification

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$7,500 from The State of New Jersey, Department of Military and Veterans Affairs and wishes to amend its 2020 Budget to include this amount as revenue;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2020 Budget in the sum of \$7,500 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2019-2020 Veterans Transportation Contract Modification

Mod 1 ext. \$3,750 (7/1/20-9/30/20) Mod 2 ext. \$3,750 (10/1/20-12/31/20) = \$7,500

BE IT FURTHER RESOLVED that the like sum of \$7,500 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2019-2020 Veterans Transportation Contract Modification

Mod 1 ext. \$3,750 (7/1/20-9/30/20) Mod 2 ext. \$3,750 (10/1/20-12/31/20) = \$7,500

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-623

Chapter 159 2021 PHILEP Additional

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$331,000 from The State of New Jersey, Department of Health and wishes to amend its 2020 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2020 Budget in the sum of \$331,000 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

- 2021 PHILEP

BE IT FURTHER RESOLVED that the like sum of \$331,000 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

- 2021 PHILEP

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-624

Chapter 159 Area Plan Final Amendment (ADRC)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$47,016 from State of New Jersey, Department of Human Services, Division of Aging Services and wishes to amend its 2020 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2020 Budget in the sum of \$47,016 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

- Area Plan Final Amendment (ADRC CARES-\$15,875) (Final Allocation-\$31,141) = \$47,016

BE IT FURTHER RESOLVED that the like sum of \$47,016 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

- Area Plan Final Amendment (ADRC CARES-\$15,875) (Final Allocation-\$31,141) = \$47,016

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-625**

Hunterdon County Consolidated Transportation System, known as The LINK

Budget Account #1-01-20-0177-830

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders authorizes the award of a contract with Easton Coach Company for year two of the operation of the Hunterdon County Consolidated Transportation System, known as The LINK pursuant to N.J.S.A.40A:11-4.2 in the amount of \$2,527,383.00.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-626**

Alexandria Park Barn Roof Replacement

Budget Account ##0-32-00-0004-001

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee at their September 28th, 2020 meeting, the following Municipal Grant Program Application for an allocation of County Open Space Trust Funds, as follows:

The Township of Alexandria in the amount not to exceed **\$120,000.00** representing a portion of its CY 2020 allocation balance and distribution of County Open Space Trust Funds for a roof replacement of the Alexandria Township Park barn located at 242 Little York-Mt. Pleasant Rd. Funding is available through the following source: #0-32-00-0004-001 through R0-05484.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-627

GenOn Property Acquisition
Block 26, Lot 10 in Holland Township

Budget Account #0-32-00-0004-001

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee, the Hunterdon Land Trust application for the Open Space Acquisition Assistance Grant Program, **50% of the purchase price**, in an amount **not to exceed \$253,750.00**. The total County contribution to this project shall not exceed 50% of the negotiated and agreed upon purchase price of the property. The availability of funding is contingent on verification by the County finance department from the following funding source: 0-32-00-0004-001 from R0-05479.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Parks & Open Space Advisory Committee was created and charged with the review of all applications for Open Space Trust funds per Hunterdon County Administrative Policy #2008-02, adopted on October 7, 2008, and revised on March 3, 2015, and

WHEREAS, after review and evaluation of all applications, the Parks & Open Space Advisory Committee provides recommendations for funding to the Hunterdon County Board of Chosen Freeholders, and

WHEREAS, **Hunterdon Land Trust** has submitted an Open Space Acquisition Assistance Application and request for funding for a 50% contribution of County funds based on the estimated purchase price of \$507,500.00 to acquire, in fee simple, Block 26, Lot 10 in the Township of Holland, estimated 70 acres, known as the **GenOn Acquisition**; County contribution request of \$253,750.00; and

WHEREAS, the total County contribution to any one project is limited to 50% of the purchase price; and

WHEREAS, on September 28th, 2020, the Parks & Open Space Advisory Committee reviewed, evaluated, scored and ranked the application and the Committee recommends approval.

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee, the Hunterdon Land Trust application for the Open Space Acquisition Assistance Grant Program, **50% of the purchase price**, in an amount **not to exceed \$253,750.00**. The total County contribution to this project shall not exceed 50% of the negotiated and agreed upon purchase price of the property. The availability of funding is contingent on verification by the County finance department from the following funding source: 0-32-00-0004-001 from R0-05479.

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-628**

Andrew Dill - Mental Health Board (MHB) Appointment

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders does hereby appoint Andrew Dill as a member to the Hunterdon County Mental Health Board (MHB), term to be effective immediately through October 31, 2022.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Approval of claims in accordance with the Claims Register dates October 20, 2020.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Approval of the regular and executive session meeting minutes of October 06, 2020.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-629**

Lights on for Suffrage to commemorate the landmark anniversary of the 19th amendment in advance of Election Day

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby approves of a request to light the Historic County Courthouse in purple, yellow, and white from Friday, October 30th to Tuesday, November 3, celebrating the centennial of the 19th Amendment and universal suffrage, and in support of the New Jersey Historical Commission's year-long commemoration and programming for *NJ Women Vote: The 19th Amendment at 100*.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-630**

Promotion - Rebecca Coleman - Office of the County Clerk

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders acknowledges the action of Hunterdon County Clerk Mary Melfi to provisionally promote Rebecca Coleman to the position Keyboarding Clerk 2 in the Office for the Hunterdon County Clerk.

Effective: November 2, 2020

Base Salary: \$37,065.60

Weekly Hours: 40

Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-631**

Promotion - Lorraine Haley - Department of Human Services, Division of Senior Services

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the provisional promotion of Lorraine Haley to Keyboarding Clerk 3 in the Hunterdon County Department of Human Services, Division of Senior Services.

Effective: November 2, 2020

Base Salary: \$33,836.00

Weekly Hours: 35

Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-632**

Promotion - Gregory Zengel - Department of Public Works, Division of Roads

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the provisional promotion of Gregory Zengel to the position Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads.

Effective: October 5, 2020

Base Salary: \$31,449.60

Weekly Hours: 40

Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-633**

Contractual Salary Adjustment - Shane Cadigan - Department of Public Safety,
Communications

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves a salary adjustment for Shane Cadigan, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank & File collective bargaining agreement for successfully completing the first six months of the one year Trainee period.

Effective: November 4, 2020
Base Salary: \$32,500.00
Weekly Hours: 40
Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-634**

Contractual Salary Adjustment - Adam Capwell - Department of Public Safety,
Communications

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves a salary adjustment for Adam Capwell, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank & File collective bargaining agreement for successfully completing the first six months of the one year Trainee period.

Effective: November 4, 2020

Base Salary: \$32,500.00

Weekly Hours: 40

Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-635**

Salary Adjustments - Unclassified Staff - Hunterdon County Prosecutor's Office

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders acknowledges the action of Acting County Prosecutor Michael J. Williams to make the following salary adjustments for the unclassified/unaffiliated staff of the Hunterdon County Prosecutor's Office.

Name	2020 Base Salary	Effective Date
Acevedo, Imari	\$39,780.00	July 1, 2020
Becker, George	\$50,122.80	March 23, 2020
Cleary, Theresa	\$45.95 Regular Rate	December 28, 2020
Ah Kao, Matthew	\$79,193.82	January 1, 2020
Approvato, Paul	\$126,985.92	January 1, 2020
Bowen, Gail	\$55,535.94	January 1, 2020
Crisologo, Frank	\$153,240.72	January 1, 2020
Culley, David	\$100,814.76	January 1, 2020
Daniels, Kelly	\$114,835.68	January 1, 2020
Herda, Kyle	\$78,122.82	January 1, 2020
Hoff, Holly	\$62,424.00	January 1, 2020
Masciola, Michelle	\$104,324.58	January 1, 2020
Muccachio, Christine	\$56,838.48	January 1, 2020
Redmond, Kristin	\$88,080.06	January 1, 2020
Sweeney, Michael	\$118,792.26	January 1, 2020
Vaccaro, Christopher	\$94,302.06	January 1, 2020
Weinstein, Jeffrey	\$130,568.16	January 1, 2020

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-636**

Salary Adjustment/Additional Duties - Catherine Kopec - Department of Human Resources

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves a salary adjustment provided for exceptional performance while taking on additional duties and responsibilities to Catherine Kopec, Confidential Aide in the Hunterdon County Department of Human Resources.

Effective: October 19, 2020

Base Salary: \$70,000.00

Weekly Hours: 40

Affiliation: Unclassified

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-637**

Classification/Status Change - Stephanie Beach- Department of Health, Public Health Nursing

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the provisional appointment of Stephanie Beach as a fulltime Public Health Nurse in the Hunterdon County Department of Health, Division of Public Health Nursing.

Effective: November 2, 2020

Base Salary: \$60,060.00

Weekly Hours: 35

Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-638

Temporary Hires - Board of Elections

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the following temporary, hourly appointments in support of the 2020 Election and work due to Executive Order 177 in the County of Hunterdon Board of Elections:

- Kathleen Cloganto
- Sharon Sherwin
- Nancy Mathews
- Janice Ruggerio
- Michael Kochanowski

Effective: October 10, 2020
Hourly Rate: \$15.00 per hour

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-639**

Salary Adjustment - Carrie Fellows - Department of Planning & Land Use

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves a salary adjustment for exceptional service while taking on additional duties and responsibilities to Carrie Fellows, Department Director in the Department of Planning and Land Use.

Effective: October 19, 2020

Base Salary: \$109,000.00

Weekly Hours: 40

Affiliation: Unclassified

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-640**

One-time Compensation Adjustment - Office of the Hunterdon County Clerk

WHEREAS, the Hunterdon County Clerk is her own Appointing Authority; and
WHEREAS, an agreement has been signed dated February 20, 2020 between the Hunterdon County Clerk and CWA Local 1036 County Clerk's Office Employees to allow for a one-time Clerk's compensation adjustment of \$1,000.00 per employee that were a full time employee in good standing and employed for one year as of May 1, 2020; and
WHEREAS, the agreement has been reviewed and approved by the Hunterdon County Board of Chosen Freeholders;
NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby acknowledges the one-time compensation adjustment of \$1,000.00 not to be added to base pay, provided by agreement between the Hunterdon County Clerk and the CWA Rank & File Local 1036 for the following employees to be paid on the pay date of October 30, 2020:

Suzanne Bennett	Faith Quickel
Rebecca Coleman	Diana Saumsiegle
Amy Gates	Michelle Scott-Schottman
Frances McAllister	

Unclassified:
Linda Martorano
Lisa Mena

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						

Zachary T. Rich, Freeholder						
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ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-641**

Salary Adjustment - Justin Tibbetts - Department of Administrative Services/Buildings & Maintenance

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves a salary adjustment provided for exceptional performance while taking on additional duties and responsibilities to Justin Tibbetts, Superintendent of Buildings & Maintenance in the Department of Administrative Services, Division of Buildings & Maintenance.

Effective: October 19, 2020
 Base Salary: \$90,118.29
 Weekly Hours: 40
 Affiliation: Unclassified

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-642**

Promotion - Diana Ruzicka - Hunterdon County Prosecutor's Office

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders acknowledges the action of Appointing Authority & Acting County Prosecutor Michael J. Williams to provisionally promote Diane Ruzicka to the position Keyboarding Clerk II in the Hunterdon County Prosecutor's Office.

Effective: November 30, 2020

Base Salary: \$30,954.96

Weekly Hours: 35

Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-643**

Promotion - Jeanine Delia - Hunterdon County Prosecutor's Office

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders acknowledges the action of Appointing Authority & Acting County Prosecutor Michael J. Williams to provisionally promote Jeanine Delia to the position Keyboarding Clerk II in the Hunterdon County Prosecutor's Office.

Effective: November 30, 2020

Base Salary: \$29,743.20

Weekly Hours: 35

Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-644**

Promotion - Christopher Kelly - Department of Public Works/Bridge Division

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the provisional promotion of Christopher Kelly to the position Bridge Repairer 1 in the Department of Public Works, Bridge Division, to include a contractual salary adjustment for obtaining his Class A Commercial Driver's License.

Effective: October 13, 2020

Base Salary: \$31,749.60

Weekly Hours: 40

Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-645**

Contract with U.S. Department of the Interior, U.S. Geological Survey

Budget Account #

0-01-28-0370-840

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey, for the annual maintenance of the New Jersey Science Center Water Resources Investigations, for the period, October 1, 2020 to September 30, 2021, in the amount of \$1,800.00.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-646

Funding for 2020 Addendum LAP grant (CARES Act) re grants

Budget Account #G-02-41-7462-021 State Council Supplemental Cares 2020

WHEREAS, the Cultural & Heritage Commission received a one-time, non-matching \$9,400 amendment to the current NJ State Council on the Arts Local Arts Program (LAP) grant. The funds are to be used for General Operating Support; in particular, for staff salary costs, for facility costs (rent or utilities for organization's venue), and fees for artists and/or contractual personnel. County arts agencies were requested to award funds in amounts that would be considered impactful; and

WHEREAS, in recognition of the arts sector's \$877 billion contribution to the U.S. economy and a source of 5.1 million American jobs, the National Endowment for the Arts received \$75 million through the (CARES) Act. Directed by legislation, the funds will assist nonprofit arts organizations enduring significant losses due to the COVID-19 pandemic; and

WHEREAS, applications for funding were open to eligible organizations meeting all requirements under the 2020 LAP grant guidelines

<http://www.co.hunterdon.nj.us/depts/c&h/grants-LAP.htm> and were open to Commission re-grantees in good standing from FY2018, FY2019, or FY2020, in either the Local Arts Program or the County Special Projects program; and

WHEREAS, the application deadline was September 28, 2020 and five applications were received; and

WHEREAS, the Cultural & Heritage Commission convened (telephonically) to evaluate applications and make funding recommendations. Care was taken that applicants met the requirements outlined in the program guidelines, as well as the general operating support criteria set forth by the New Jersey State Council on the Arts; and

WHEREAS, two applications are being recommended to receive funding;

NOW THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby awards funding under the 2020 Addendum LAP grant (CARES Act) program to the following organizations as recommended by the Hunterdon County Cultural and Heritage Commission:

ACME Screening Room, \$4,700.00

Raritan River Music, \$4,700.00

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**APPLICATION
2020-647**

Coin Toss Permit Application for Pattenburg Volunteer Fire Company

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby approve a request from the Pattenburg Volunteer Fire Company to host a coin toss on Route 614 and Baptist Church Road, Route 625 and Frontage Road, with the possibility of Route 635 and Van Syckles Road as a backup route, on Saturday November 7, 2020 from 8:00 AM to 2:00 PM, with a rain date of November 14, 2020 from 8:00 AM to 2:00 PM.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED October 20, 2020

Brad Myhre, Clerk