



## **HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**

Hunterdon County Complex, Building #1, Assembly Space  
314 State Route 12  
Flemington, New Jersey 08822

**November 17, 2020**

### **5:00 p.m. CONVENE:**

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a copy of the special meeting notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before November 10, 2020 to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

### **EXECUTIVE SESSION**

#### **5:30 p.m. PLEDGE OF ALLEGIANCE**

#### **MOMENT OF SILENCE**

#### **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

#### **FREEHOLDER REPORTS**

Mr. Rich reported on the Lambertville's Veterans Day program, and noted he is looking forward to attending the ceremony next year. Mr. Rich also provide updates on the Public Works Department including upcoming projects. Mr. Rich spoke about the Hunterdon county Library and the Legislature's approval Assembly Bill No. 4942, which provides funding for library improvements including those proposed at the Main Branch of the Hunterdon County Library. Mr. Rich reported on the Workforce Development Board and their efforts to find employment opportunities for people in our area. Mr. Rich provided information on upcoming virtual sessions offered by the Workforce Development Board

Mr. Lanza commented on the Hunterdon County Veterans Ceremony that was held at the Historic Courthouse. Mr. Lanza honored Veterans at the ceremony and reported on some of the individual Veterans that were honored at the ceremony. Mr. Lanza also commented on the election results and congratulated Ms. Mary Melfi, Ms. Beth Thompson and others who helped with Election Day. Mr. Lanza noted the hopes in person voting will occur again next year, with an option of vote by mail for voters that request it. Mr. Lanza also gave a report on the Rutgers Cooperative Extension Office (RCE) 2019 Annual Report. Mr. Lanza mentioned that RCE does more than just help farmers; the office offers the 4-H Youth Development Programs, workshops on food safety, assistance with farm certifications, amongst many other items. Mr. Lanza congratulated Ms. Sandra Greci, the RCE Division Head and Ms. Megan Muehlbauer, the Agriculture and Natural Resource Agent and their entire team for the service to our community.

Ms. Soloway provided an update on the Hunterdon County Department of Health's Recycling program. Ms. Soloway noted that an addition household hazardous waste drop-off day will be held on Saturday November 21 from 9 AM to 1 PM. Ms. Soloway commented on the Hunterdon County Health Department and Hunterdon County Office of Emergency Management's upcoming programming and work on the COVID-19 virus. Ms. Soloway

reported on the Code Blue Warming Center in Hunterdon County and she noted that the State of New Jersey should do more to help financially with this state mandate.

Mr. Holt congratulated Mr. Van Doren, Ms. Soloway, the Constitutional Officers and all of the staff involved in making the Veterans Day Medal Ceremony a success. Mr. Holt announced that the County's Communications Division and 9-1-1 dispatch team were recognized by the Association of Public Safety Communications Officials for their dedication and service during the COVID-19 pandemic. Mr. Holt commented on the new Hunterdon 579 Trail that will be promoting holiday season shopping opportunities including at local county's farms and vineyards.

Mr. Van Doren recognized the Veterans Ceremony and the guest speakers. Mr. Van Doren congratulated County Clerk, Ms. Mary Melfi and Elections Supervisor, Ms. Beth Thompson and their teams for their work in ensuring the vote by mail process was successful. Mr. Van Doren also congratulated OEM coordinator, Brayden Fahey and his department for putting all of the components together for the County's recent submission for Local Government Emergency Funds that were made available from the CARES Act.

## **PROCLAMATIONS/RECOGNITION**

**See Page 11/17/2020-2A**

### **PROCLAMATION**

**PROCLAMATION #2020-43 – ADOPTED**, Recognizing Steve Kalafer on being inducted into the 2019-2020 New Jersey Hall of Fame Class.

**Moved:** Mr. Lanza

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

Mr. Lanza commented on his personal history with the Kalafer Family and congratulated Mr. Kalafer on being inducted into the Hall of Fame Class.

**See Page 11/17/2020-2B**

### **PROCLAMATION**

**PROCLAMATION #2020-44 – ADOPTED**, Recognizing Mike Ferrara of East Amwell Township for raising over \$10,000 for Houses for Warriors.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

**PUBLIC COMMENT, Limited to 2 minutes per person.** (Comments exceeding 2 minutes will be entertained later in the agenda)

**Barbara Sachau from Raritan Township** – Commented on the audio of the meeting. Commented on the salary increases for the County during the pandemic.

**HEALTH DEPARTMENT UPDATE: Karen DeMarco, Director:** Ms. DeMarco provided updates on the recent COVID-related activity and the growing number of case and hospitalizations. Since October, COVID19 related activity has trended higher. CDC and NJDOH are recommending against large holiday gatherings. The highest report of positive cases in one day was yesterday, with 60 confirmed cases. The majority of these cases are from the general community and not related to long-term care facilities. Hunterdon County is above 1 for the transmission rate, as well as all of New Jersey. There will be expanded testing availability throughout Hunterdon County with at-home testing and walk up locations through Vault Medical Services. Local testing is also available through Hunterdon Medical Group, CVS, and Walmart.

**See Page 11/17/2020-2C**

### **RESOLUTION**

**RESOLUTION #2020-681 – RESOLVED**, Authorizing an Increase in the Amount of the Vault Medical Services of NJ, COVID-19 Testing Agreement

**Moved:** Ms. Soloway

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Rich, Mr. Van Doren

**FINANCE: Janet Previte, CFO**

**See Page 11/17/2020-3A**

**RESOLUTION**

**RESOLUTION #2020-682 – RESOLVED**, Authorizing acceptance of the 2019 County Audit.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Mr. Van Doren thanked Ms. Previte for the brief update on the County Audit and recognized Ms. Previte and her Department for their outstanding work.

Mr. Holt commented on the auditor and keeping track of spending, ensuring that it is only for necessary costs and within budget are key components that contribute to the Freeholders' ability to freeze the tax rate and reduce the budget below the spending level.

**See Page 11/17/2020-3B**

**RESOLUTION**

**RESOLUTION #2020-683 – RESOLVED**, Certification of the 2019 Annual Audit by the Hunterdon County Board of Chosen Freeholders.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Holt, Mr. Van Doren

**PURCHASING, Ray Rule, QPA**

**See Page 11/17/2020-3C**

**RESOLUTION**

**RESOLUTION #2020-684 – RESOLVED**, Approving Requisition #R0-06049 with Eplus Technology Inc, in an amount not to exceed \$198,153.53, for firewall replacement for the Department of Human Resources and Information Technology.

**Moved:** Mr. Rich

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Rich, Mr. Holt, Mr. Lanza, Ms. Soloway, Mr. Van Doren

**COUNTY ADMINISTRATOR, Kevin Davis**

**See Page 11/17/2020-3D**

**RESOLUTION**

**RESOLUTION #2020-685 – RESOLVED**, Authorizing Municipal Awards under the COVID-19 Hunterdon County Municipal Grant Program as recommended by the Hunterdon County OEM Coordinator.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

Ms. Soloway

Mr. Van Doren

**See Page 11/17/2020-3E**

**RESOLUTION**

**RESOLUTION #2020-686 – RESOLVED**, Express the position of the Hunterdon County Board of Chosen Freeholders that no action will be taken by the County to interfere with, reduce the hours of, or close down private businesses in Hunterdon County under the circumstances authorized by Executive Order #195.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**APPOINTMENTS:**

**See Page 11/17/2020-3F**

**RESOLUTION**

**RESOLUTION #2020-687 – RESOLVED**, Authorizing appointment to the Raritan Valley Community College Trustee Search Committee, for a one (1) year, effective November 17, 2020 through November 17, 2021.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

## **CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

- Just the regular meeting minutes
- #6
- 9530, 9533, 9535

Moved: Mr. Lanza

Seconded: Ms. Soloway

Abstain: Mr. Rich

**RESOLUTION – RESOLVED**, Approval of claims in accordance with the Claims Register dated November 17, 2020.

**RESOLUTION – RESOLVED**, Approval of the regular and executive session meeting minutes of November 04, 2020.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-4A**

### **RESOLUTION**

**RESOLUTION #2020-688 – RESOLVED**, Authorizing a salary adjustment for Meagan Quinn O'Reilly, Department Director in the Hunterdon County Department of Human Services for exceptional work and service.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-4B**

### **RESOLUTION**

**RESOLUTION #2020-689 – RESOLVED**, Authorizing a salary adjustment for Mary Evers, Confidential Aide in the Hunterdon County Department of Economic Development for taking on additional duties and responsibilities.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-4C**

### **RESOLUTION**

**RESOLUTION #2020-690 – RESOLVED**, Authorizing the provisional promotion of Jamie Abramo to the position of Senior Electrician, Facilities Division within the Department of Administrative Services.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-4D**

### **RESOLUTION**

**RESOLUTION #2020-691 – RESOLVED**, Authorizing the provisional promotion of George Price, Jr. to the position of Electrician, Facilities Division within the Hunterdon County Department of Administrative Services.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 11/17/2020-4E**

### **RESOLUTION**

**RESOLUTION #2020-692 – RESOLVED**, Authorizing a salary adjustment for Ruth Cass, Confidential Aide in the Hunterdon County Department of Administration, for taking on additional duties and responsibilities.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-4F**

### **RESOLUTION**

**RESOLUTION #2020-693 – RESOLVED**, Authorizing the Freeholder Director to sign on behalf of the County, a Professional Services Agreement with Brinkerhoff Environmental Services, for the Site Investigation-Phase II in connection with Block 13, Lot 2, 3, and 4 in the Borough of Milford, in an amount not to exceed \$47,886.00.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-5A**

**RESOLUTION**

**RESOLUTION #2020-694 – RESOLVED**, Authorizing the Freeholder Director to sign on behalf of the County, an Agreement with the County of Somerset to provide Juvenile Home Detention Services and Advanced House Arrest and Intensive Case Management Program Services rendered January 1, 2021 through December 31, 2022.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-5B**

**RESOLUTION**

**RESOLUTION #2020-695 – RESOLVED**, Authorizing the Freeholder Director to sign and accept on behalf of the County, Contract #21APKC with the New Jersey Department of Human Services, Division of Disability Services, in the amount of \$28,764.00 for the period of January 1, 2021 through December 31, 2021.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-5C**

**RESOLUTION**

**RESOLUTION #2020-696 – RESOLVED**, Authorizing Contract Amendment #1 with Charles M. Urban to extend the Due Diligence period through April 30, 2021 to allow for a Phase II Environmental Site Investigation to be completed by Hunterdon County.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 11/17/2020-5D**

**RESOLUTION**

**RESOLUTION #2020-697 – RESOLVED**, Authorizing base pay and regular rate of pay contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Nonsupervisory and Supervisory units for the covered Library employees.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**CORRESPONDENCE**

**See Page 11/17/2020-5E**

**RESOLUTION**

**RESOLUTION #2020-698 – RESOLVED**, Approving a request from Meagan Luipold of Immunovia, Inc., to light the exterior of the Historic Hunterdon County Courthouse in purple on November 19, 2020 in honor of World Pancreatic Cancer Day.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 11/17/2020-5F**

**RESOLUTION**

**RESOLUTION #2020-699 – RESOLVED**, Authorizing the City of Lambertville to participate in the County of Hunterdon's gas and diesel purchase program and directing the Division of Vehicle Services to implement this shared service.

**Moved:** Mr. Rich

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

**See Page 11/17/2020-5G**

**RESOLUTION**

**RESOLUTION #2020-700 – RESOLVED**, Accepting the donation of a lighting fixture from the Hunterdon County 4H & Agriculture Fair Committee to be located next to Building #5 at the Roger K. Everitt South County Fairgrounds.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

**OPEN TO THE PUBLIC**

**FREEHOLDERS COMMENTS/REPORTS**

**EXECUTIVE SESSION (Reconvene if necessary)**

**ADJOURNMENT**

The Board adjourned at 6:50 PM on a motion by Freeholder Rich and seconded by Freeholder Soloway and carried by voice vote.

Respectfully Submitted.

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**Brad Myhre, Clerk to the Board**

Transcribed by:

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**Lindsay Heller, Secretary to the Board**

**RESOLUTION  
ENTERING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the County is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**LEGAL:**

- Buyback of Employee Vacation Time
3. The Board of Chosen Freeholders will return to Regular Session and may take further action.
  4. This Resolution shall take effect immediately.

**CERTIFICATION**

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on November 17, 2020.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director			X			
Susan J. Soloway, Deputy Director			X			
John E. Lanza, Freeholder	X		X			
J. Matthew Holt, Freeholder		X	X			
Zach T. Rich, Freeholder			X			

**ADOPTED** November 17, 2020

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**BRAD MYHRE, CLERK**