



HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Hunterdon County Route 12 Complex
Assembly Room, Building #1
314 State Rt. 12

Flemington, New Jersey 08822

November 4, 2020

Dial-In Number: 720-399-1558 or 877-658-5107

Passcode: 403752

4:30 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a copy of the special meeting notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before October 27, 2020 to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

5:30 p.m. PLEDGE OF ALLEGIANCE

REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

FREEHOLDER REPORTS

Mr. Lanza congratulated Freeholder Shaun Van Doren on his re-election to the Freeholder Board, as well as congratulated County Clerk Mary Melfi, Supervisor of Elections Beth Thompson, as well as Sheriff Brown and his officers and all those who helped with ensuring that Hunterdon County had a smooth vote-by-mail November General Election. Mr. Lanza mentioned the upcoming Planning Board meeting will be a preliminary review of an update to the County's Land Development Standards.

Mr. Rich congratulated Mr. Van Doren on his re-election, and thanked Mary Melfi, Beth Thompson, Sheriff Brown and his officers, and all who helped make the November General Election run smoothly and effectively with the mail in ballots. Mr. Rich also gave a report on the Public Work's Department and the Workforce Development Board. Mr. Rich also commented on the virtual learning and entertainment offerings from the Hunterdon County Library.

Mr. Holt congratulated Mr. Van Doren on his re-election, and thanked Mary Melfi, Beth Thompson, Sheriff Brown and his officers, and all who helped make the November General Election run smoothly. Mr. Holt commented on the State CARES Act Funds and a resolution that will be considered to authorize submission of an application to the NJDCA for a reimbursement grant for COVID expenses. Mr. Holt reported on the efforts of the Department of Public Safety and the Office of Emergency Management's that helped with Election Day security and planning.

Ms. Soloway congratulated Mr. Van Doren on his re-election, and as well as thanked Mary Melfi, Beth Thompson, Sheriff Brown and his officers, and all who helped make the November General Election run smoothly. Ms. Soloway announced that the Hunterdon County Veterans' Recognition Medal Ceremony will be virtual this year and could be viewed live on Veterans Day at 11 AM. Ms. Soloway also reported on the Code Blue Warming Center and that there was a Code Blue night declared last Friday, and two more already this week. Ms. Soloway noted that the Freeholder Board acted on this matter earlier this year was a good thing.

Mr. Van Doren thanked his colleagues for their good wishes and the voters for their continued confidence in him. Mr. Van Doren congratulated Mary Melfi, Beth Thompson, Sheriff Brown and his officers, and all who helped with the mail in ballots. Mr. Van Doren mentioned that he helped Hunterdon County Veterans Services Officer Rich Booth with delivering Hunterdon County Veterans medals in advance of the Veterans Day ceremony taking place at 11 AM on Veterans day and being streamed live on the County website. Mr. Van Doren toured economic development sites last week with Economic Development Director, Marc Saluk and County Administrator Kevin Davis.

PROCLAMATIONS/RECOGNITION

SEE PAGE 11/04/2020-2A

PROCLAMATION

PROCLAMATION #2020-40 - Recognizing Jared Q. Van Veldhuisen, of Boy Scout Troop 186 on attaining the designation of Eagle Scout.

MOVED: Mr. Rich

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Rich, Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Van Doren

SEE PAGE 11/04/2020-2B

PROCLAMATION

PROCLAMATION #2020-41 - Recognizing Luke Barckholtz, of Boy Scout Troop 1969 on attaining the designation of Eagle Scout.

MOVED: Mr. Rich

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Rich, Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Van Doren

SEE PAGE 11/04/2020-2C

PROCLAMATION

PROCLAMATION #2020-42 - Recognizing Adam Sinagra, of Boy Scout Troop 1969 on attaining the designation of Eagle Scout.

MOVED: Ms. Soloway

SECONDED: Mr. Holt

ROLL CALL (AYES): Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Rich, Mr. Van Doren

PUBLIC COMMENT, Limited to 2 minutes per person. (Comments exceeding 2 minutes will be entertained later in the agenda)

Ms. Barbara Sachau of Raritan Township had questions on the Claims Register and the resolution that was passed on the transfer of birds to Hunterdon County Parks. Ms. Sachau also commented on feedback that comes through when you call into the meetings.

HEALTH DEPARTMENT UPDATE: Karen DeMarco, Director: Ms. DeMarco provided updates related to COVID-19 in Hunterdon County with the daily case counts and hospital admissions. Ms. DeMarco commented on the rate of transmission and how it has dropped below 1% for the first time in weeks in Hunterdon County. The State's transmission rate is at 1.28%. Ms. DeMarco spoke about the revised CDC close contact case definition and how it was revised on October 21st. A report was given on the schools in Hunterdon County and how the schools are working with the Health Department related to COVID-19. Ms. DeMarco reported that testing appointments are now available 2 days a week, with evening appointments available as well. As a vaccination becomes available, Ms. DeMarco ensured that the County will utilize their existing Point of Distribution plans to provide vaccination to target groups.

SEE PAGE 11/04/2020-2D

RESOLUTION

RESOLUTION #2020-648 – RESOLVED, Authorizing the Office of County Counsel to execute a contract agreement with Vault Medical Services to procure mobile COVID-19 testing services in an amount not to exceed \$185,000.00.

MOVED: Ms. Soloway

SECONDED: Mr. Rich

ROLL CALL (AYES): Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

Mr. Kevin Davis complemented Ms. DeMarco and her team for putting this testing plan together.

OEM UPDATE: Brayden Fahey, County OEM Coordinator

SEE PAGE 11/04/2020-2E

RESOLUTION

RESOLUTION #2020-649 – RESOLVED, Authorizing the Hunterdon County Division of Emergency Management to apply for a Local Government Emergency Fund (LGEF) grant in the amount of \$316,285.00.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

Mr. Kevin Davis noted these municipal grants are being made to assist communities in dealing with unanticipated costs from the ongoing COVID-19 public health emergency. The County is committing \$50,000.00 to its 26 municipalities to help offset the costs.

SEE PAGE 11/04/2020-3A RESOLUTION

RESOLUTION #2020-650 - RESOLVED, Approving applications Submitted Under the Hunterdon County COVID-19 Municipal Grant Program.

MOVED: Ms. Soloway

SECONDED: Mr. Rich

ROLL CALL (AYES): Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

GRANTS : Janet Previte, CFO

SEE PAGE 11/04/2020-3B RESOLUTION

RESOLUTION #2020-651 – RESOLVED, Authorizing the Hunterdon County Division of Planning Services/GIS to accept a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning grant in the amount of \$86,010.00, for the period of July 1, 2020 to June 30, 2021.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

SEE PAGE 11/04/2020-3C RESOLUTION

RESOLUTION #2020-652 – RESOLVED, Authorizing the Hunterdon County Cultural and Heritage Commission to accept a County History Partnership Program (CHPP) grant in the amount of \$30,195.00 for the period of January 1, 2021 through December 31, 2021 from the New Jersey Historical Commission.

MOVED: Mr. Rich

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Rich, Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Van Doren

SEE PAGE 11/04/2020-3D RESOLUTION

RESOLUTION #2020-653 – RESOLVED, Authorizing the Freeholder Director to accept on behalf of the County, a grant award from the New Jersey Department of Health and New Jersey Office of Emergency Management in the amount of \$737,399.00, for the period of July 1, 2020 through June 30, 2021, for the purpose of expanding COVID-19 testing services.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

Mr. Kevin Davis commented on this grant being a part of the funding stream that allows the county to extend COVID-19 testing without the need of a prescription for first responders, teachers, and critical infrastructure employees, or anyone who has frequent contact with the public while working. This grant also provide for evening hours for testing, and allows for the opportunity to increase testing dates, and support the mobile testing program that was discussed earlier in the meeting.

SEE PAGE 11/04/2020-3E RESOLUTION

RESOLUTION #2020-654 – RESOLVED, Authorizing the Hunterdon County Division of Senior, Disabilities and Veterans Services, to enter into a grant agreement with the State Department of Human Services, Division of Aging Services for the Area Plan Contract Update in the amount of \$770,110.00 (state funds: \$312,731; federal funds: \$457,379.00) for the period of January 1, 2021 through December 31, 2021.

MOVED: Ms. Soloway

SECONDED: Mr. Rich

ROLL CALL (AYES): Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

Ms. Soloway commented that this is one of the features that are ideal to help the older adults and people with disabilities to connect to community resources. The Area Plan Grant also provides funds for the Meals on Wheels and the County's LINK Transit System.

SEE PAGE 11/04/2020-3F RESOLUTION

RESOLUTION #2020-655 – RESOLVED, Authorizing the Hunterdon County Cultural and Heritage Commission to accept a Local Arts Program (LAP) grant in the amount of \$71,464.00 from the New Jersey State Council on the Arts for the period of January 01, 2021 through December 31, 2021.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

SEE PAGE 11/04/2020-4A

RESOLUTION

RESOLUTION #2020-656 – RESOLVED, Authorizing the Freeholder Director to sign and accept on behalf of the County, a FFY 2020 Overdose Data to Action - Operation Helping Hand Grant from the New Jersey Department of Law and Public Safety, Office of the Attorney General in the amount of \$47,619.00 for the period of September 01, 2020 through August 31, 2021.

MOVED: Ms. Soloway

SECONDED: Mr. Rich

ROLL CALL (AYES): Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

FINANCE: Janet Previte, CFO

SEE PAGE 11/04/2020-4B

RESOLUTION

RESOLUTION #2020-657 – RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the Municipal Alliance Grant (GCADA) for the period of 10/01/2020 to 06/30/2021, in the amount of \$77,399.00, from the New Jersey Governor's Council on Alcoholism and Drug Abuse.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-4C

RESOLUTION

RESOLUTION #2020-658 – RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the FFY 2020 Operational Helping Hand Grant in the amount of \$47,619.00, from the New Jersey Department of Law and Public Safety, Office of the Attorney General.

MOVED: Mr. Rich

SECONDED: Mr. Holt

ROLL CALL (AYES): Mr. Rich, Mr. Holt, Mr. Lanza, Ms. Soloway, Mr. Van Doren

SEE PAGE 11/04/2020-4D

RESOLUTION

RESOLUTION #2020-659 – RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the FY 2021 NJTPA Subregional Transportation Planning Grant in the amount of \$86,010.00, from the North Jersey Transportation Planning Authority.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

SEE PAGE 11/04/2020-4E

RESOLUTION

RESOLUTION #2020-660 – RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for SH19010 Contract Modification #4 CRF-RA Grant in the amount of \$8,241.00, from the New Jersey Department of Human Services, Division of Family Development

MOVED: Mr. Rich

SECONDED: Mr. Holt

ROLL CALL (AYES): Mr. Rich, Mr. Holt, Mr. Lanza, Ms. Soloway, Mr. Van Doren

SEE PAGE 11/04/2020-4F

RESOLUTION

RESOLUTION #2020-661 – RESOLVED, Authorizing the cancellation of various grant balances as identified by the County CFO for calendar year 2020.

MOVED: Ms. Soloway

SECONDED: Mr. Rich

ROLL CALL (AYES): Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

PURCHASING: Ray Rule, QPA

SEE PAGE 11/04/2020-4G

RESOLUTION

RESOLUTION #2020-662 – RESOLVED, Approving Requisition #R0-05585 with SHI International Corp, in an amount not to exceed \$63,100.00, for eDiscovery Portal for Infoshare - Prosecutor's case management software.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

SEE PAGE 11/04/2020-5A

RESOLUTION

RESOLUTION #2020-663 – RESOLVED, Approving Requisition #R0-05709 with Open Systems Integrators Inc, in an amount not to exceed \$265,880.09, for the Justice Center video monitoring upgrades.

MOVED: Ms. Soloway

SECONDED: Mr. Rich

ROLL CALL (AYES): Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

SEE PAGE 11/04/2020-5B

RESOLUTION

RESOLUTION #2020-664 – RESOLVED, Authorizing Contract Amendment #1 with SSP Architectural Group Inc. for additional architectural and engineering services related to the Hunterdon County Justice Center HVAC Upgrades, in the amount not to exceed \$5,800.00.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

SEE PAGE 11/04/2020-5C

RESOLUTION

RESOLUTION #2020-665 – RESOLVED, Approving the Freeholder Director to sign on behalf of the County, a Professional Services Agreement with Lan Associates, for the Hunterdon County Prosecutor Evidence Processing/Impound Lot and Bridge Shop Expansion, in an amount not to exceed \$163,697.00.

MOVED: Mr. Rich

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Rich, Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Van Doren

SEE PAGE 11/04/2020-5D

RESOLUTION

RESOLUTION #2020-666 – RESOLVED, Approving Requisition #R0-05079 with Weatherproof Technologies, Inc., in an amount not to exceed \$293,363.66, for the roof replacement at Route 12 County Complex Warehouse Building 5.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

COUNTY ADMINISTRATOR, Kevin Davis

APPOINTMENTS:

SEE PAGE 11/04/2020-5E

RESOLUTION

RESOLUTION #2020-667 – RESOLVED, Authorizing the appointment of Christian Bench as a member to the Hunterdon County Agriculture Development Board (CADB), for an unexpired term to be effective immediately through December 31, 2022.

MOVED: Mr. Holt

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

SEE PAGE 11/04/2020-5F

RESOLUTION

AGENDA ITEM - Approval of claims in accordance with the Claims Register dates November 04, 2020.

MOVED: Ms. Soloway

SECONDED: Mr. Holt

ROLL CALL (AYES): Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Van Doren

ABSTAIN: Mr. Rich

RESOLUTION – Approval of the regular meeting minutes of October 20, 2020.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6A

RESOLUTION

RESOLUTION #2020-668 – RESOLVED, Authorizing the status change of Alison Apgar, Keyboarding Clerk 1, from part-time to full-time in the Division of Social Services of the Department of Human Services.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6B

RESOLUTION

RESOLUTION #2020-669 – RESOLVED, Authorizing a salary adjustment for Janet Previte, Chief Financial Officer, Department of Finance for exceptional work and service.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6C

RESOLUTION

RESOLUTION #2020-670 – RESOLVED, Authorizing the promotion of Robert Silva to the title of Division Director of Garage Services, within the Department of Administrative Services.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6D

RESOLUTION

RESOLUTION #2020-671 – RESOLVED, Authorizing a salary adjustment for Bradley Myhre, Deputy Chief of Staff / Clerk of the Board for taking on additional duties and responsibilities.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6E

RESOLUTION

RESOLUTION #2020-672 – RESOLVED, Authorizing a courtesy permit be issued to the USDA-APHIS Wildlife Services to release raptors from sensitive areas to the following Hunterdon County Parks.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6F

RESOLUTION

RESOLUTION #2020-673 – RESOLVED, Acknowledging the action of the Freeholder Director to sign on behalf of the County, an agreement with Dominion Voting Systems for the acquisition of software and associated materials for the 2020 November General Election.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6G

RESOLUTION

RESOLUTION #2020-674 – RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, a Subcontract Award Extension II Agreement with the County of Somerset for the period of October 1, 2020 through December 31, 2020, for the purpose of coordinating to-work services for WFNJ clients eligible for Temporary Assistance to Needy Families (TANF), General Assistance (GA) and Supplemental Nutrition Assistance Program (SNAP).

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6H

RESOLUTION

RESOLUTION #2020-675 – RESOLVED, Authorizing the provisional promotion of Christopher Runge to Road Repairer 1 including a contractual salary adjustment for a Class A CDL, in the Hunterdon County Department of Public Works, Division of Roads.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-6I

RESOLUTION

RESOLUTION #2020-676 – RESOLVED, Authorizing the regular re-appointment of Kevin Barile as a Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-7A

RESOLUTION

RESOLUTION #2020-677 – RESOLVED, Authorizing a surplus equipment sale through an online service known as USGOVBID from November 16, 2020 through November 23, 2020.

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 11/04/2020-7B

RESOLUTION

RESOLUTION #2020-678 – RESOLVED, Confirming the Action of the County Administrator to Sign a COVID-19 Testing Services Agreement with Hunterdon Medical Center (Amendment to Resolution 2020-446).

MOVED: Mr. Holt

SECONDED: Ms. Soloway

ROLL CALL (AYES): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

CORRESPONDENCE

OPEN TO THE PUBLIC

Ms. Sachau of Raritan Township wanted to know if the shooting range was a county or state property. Director Van Doren noted that is a County owned property where law enforcement goes for firearms qualification.

Ms. Sachau commented on the Health Department Report and believes the tests are not reliable. Ms. Sachau mentioned that there was a shooting in Pennsylvania, and it was related to a hunting accident and Hunterdon County shouldn't allow hunting in county parks due to the dangers similar to what occurred in Pennsylvania.

FREEHOLDERS COMMENTS/REPORTS

EXECUTIVE SESSION (Reconvene if necessary)

ADJOURNMENT

The Board adjourned at 6:55 PM on a motion by Freeholder Soloway and seconded by Freeholder Holt and carried by voice vote.

Respectfully Submitted.

Brad Myhre, Clerk to the Board

Transcribed by:

Lindsay Heller, Secretary to the Board