

# AGENDA

## HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS TELECONFERENCE MEETING

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822

**May 19, 2020**

**Dial-In Number:** 720-399-1558 or 877-658-5107

**Passcode:** 403752

- I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."
- II. **EXECUTIVE SESSION**
- III. **PLEDGE OF ALLEGIANCE – 5:30 p.m.**
- IV. **MOMENT OF SILENCE**
- V. **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**
- VI. **FREEHOLDER REPORTS**
- VII. **PROCLAMATIONS / RECOGNITION**
  01. PROCLAMATION - Recognizing the month of May 2020 as Older Americans Month in Hunterdon County.
  02. PROCLAMATION - Recognizing May 6<sup>th</sup> through May 12<sup>th</sup> as National Nurses Week in Hunterdon County.
  03. PROCLAMATION - Recognizing May 15, 2020, as Peace Officers Memorial Day and May 10 through May 16, 2020 as Police Week in Hunterdon County.
  04. PROCLAMATION - Recognizing May 17 through May 23, 2020 as Emergency Medical Services Week.
- VIII. **FINANCE: Janet Previte, CFO**
  01. RESOLUTION - Authorizing the County Budget to be read by title only.
  02. PUBLIC HEARING - Establishment of a Cap Bank for 2020 in accordance with N.J.S.A. 40A:4-45.14.
  03. RESOLUTION - Approval of the Cap Bank for 2020.

- 04. PUBLIC HEARING - 2020 County Budget
- 05. MOTION - Adoption of the 2020 County Budget
- 06. RESOLUTION - Approving a sum in the amount of \$6,607,440.84 to be raised by taxation in 2020 for Open Space, Recreation, Farmland and Historic Preservation.
- 07. RESOLUTION - Approving a sum in the amount \$6,358,860.79 to be raised by taxation for the 2020 Operating Budget of the Hunterdon County Library.
- 08. RESOLUTION - Requesting permission from the Director of the Division of Local Government Services for the Dedication by Rider for a County Sheriff Dedicated Trust as required by 22A:4-8.1.

**IX. GRANTS: Janet Previte, CFO**

- 01. RESOLUTION - Authorizing the Hunterdon County Department of Health to file a 2020-2021 LINCS Public Health Preparedness Grant renewal application with the New Jersey Department of Health, in the amount of \$269,673.00, for the period of July 1, 2020 to June 30, 2021.
- 02. RESOLUTION - Authorizing the Freeholder Director to sign and accept a Victims of Crime Act (VOCA) Grant application with the New Jersey Department of Law and Public Safety, on behalf of the Office of the Hunterdon County Prosecutor, in the total program amount of \$373,832.00 (Federal funds: \$262,870.00; County match: \$110,962.00).

**X. PURCHASING: Ray Rule, Purchasing Agent**

- 01. RESOLUTION – Approving Requisition #R0-02915 with Sky Printing, in an amount not to exceed \$80,000.00, for the printing of the 2020 Primary Election Ballots for the Office of the Hunterdon County Clerk.
- 02. RESOLUTION - Authorizing award of County Bid #2020-01, in the amount of \$6,164,924.57 to Capital Paving & Contracting, LLC for the resurfacing of County Route 513 and County Route 628 in the Townships of Alexandria, Franklin and Lebanon, along with the Borough of Glen Gardner.

**XI. ECONOMIC DEVELOPMENT: Marc Saluk, Director**

- 01. RESOLUTION - Awarding a Professional Services Agreement for legal services with Giordano, Halleran, & Ciesla.

**XII. HEALTH DEPARTMENT UPDATE: Karen DeMarco, Department Head**

**XIII. OEM UPDATE: Brayden Fahey, OEM Director**

**XIV. HUMAN RESOURCES UPDATE: Grace Kelly, Director**

**XV. PUBLIC WORKS UPDATE: Tom Mathews, County Engineer**

**XVI. COUNTY ADMINISTRATOR REPORT: Kevin Davis**

01. RESOLUTION - Authorizing the County Administrator to establish employee health procedures and protections for the Hunterdon County workforce.

**XVII. CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Approval of claims in accordance with the Claims Register dated May 19, 2020.
02. Approval of the executive session meeting minutes of April 21, 2020.
03. Approval of the regular and executive session meeting minutes of May 05, 2020.
04. RESOLUTION - Authorizing a Discharge of Mortgage on a property known as Block 79.02, Lot 9.02 in the Township of Clinton, and recorded in the Hunterdon County Clerk’s Office in Mortgage Book 3741, on page 387.
05. RESOLUTION - Authorizing the County Purchasing Agent to solicit competitive bids for the construction of a Range Building.
06. RESOLUTION - Authorizing the conversion of appointment of Zachary T. Fleming to part time Laborer 1, in the Division of Roads of the Department of Public Works.
07. RESOLUTION - Authorizing the appointment of Toby Hill to the title of Weights & Measures Apprentice, in the Division of Weights and Measures, of the Department of Health.
08. RESOLUTION - Approving the promotion of Kevin Burghardt to the unclassified position of Division Director, in the Hunterdon County Department of Human Services, Division of Housing.
09. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Final Contract of Sale for the Higgins Property, identified as Block 35, Lot 2, in the Township of East Amwell.
10. RESOLUTION - Acknowledging the appointment of Acting Prosecutor Michael J. Williams to appoint Julio Casso, as a County Investigator, in the Office of the Hunterdon County Prosecutor.
11. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Maintenance, Indemnification, and Hold

Harmless Agreement between the Musconetcong Water Association, Inc., and Counties of Hunterdon and Warren for Block 30, Lot 7.01 in the Township of Bethlehem.

**XVIII. PUBLIC COMMENT**

**XIX. FREEHOLDER COMMENTS/REPORTS**

**XX. EXECUTIVE SESSION**

**XXI. ADJOURN**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION  
2020 – 17**

**WHEREAS**, the County of Hunterdon population includes nearly 20% of residents age 60 and older; and

**WHEREAS**, the Administration for Community Living theme for 2020 Older Americans Month is, “**Make Your Mark**” in honor of older Americans; and

**WHEREAS**, the County of Hunterdon is committed to helping all individuals live longer, healthier, and satisfying lives; and

**WHEREAS**, the older adults in the County of Hunterdon have made countless contributions and sacrifices to ensure a better life for future generations; and

**WHEREAS**, recognizing the successes of community elders encourages their ongoing participation and further accomplishments; and

**WHEREAS**, the County of Hunterdon recognizes the value of injury preventions and safety awareness in helping older adults remain healthy and active; and

**WHEREAS**, the County of Hunterdon provides meaningful opportunities and programs for older Americans to enrich their lives including:

- 9,138 visits to the Senior Center in 2019, and
- 62 classes and social activities that are held on a weekly basis at the Hunterdon County Senior Center; and
- A robust “Mr. Fix It” volunteer program that contributed 486 volunteer hours and completed 295 jobs primarily for senior citizens in 2019; and
- A special Senior Citizen Emergency Program (SCEP) that assisted 18 senior citizens in 2019 and continues to help seniors to this day; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby proclaim the month of **May 2020** as **Older Americans Month**, in Hunterdon County; and

**BE IT FURTHER RESOLVED**, that the Hunterdon County Board of Chosen Freeholders urges every citizen to take time to recognize and thank older adults and people who serve and support them as powerful and vital individuals who greatly contribute to the community.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION  
#2020 – 18**

**WHEREAS**, in 1991, the American Nurses Association established National Nurses Week as a time to recognize the selfless caregivers who serve their communities; and

**WHEREAS**, each year celebrations conclude on May 12, the birthday of Florence Nightingale, who is recognized as the “mother of modern nursing”; and

**WHEREAS**, on the 200<sup>th</sup> anniversary of her birth, the World Health Organization announced 2020 as the Year of the Nurse and Midwife; and

**WHEREAS**, this week the Board of Chosen Freeholders of the County of Hunterdon acknowledge the nurses, midwives, graduates and students who are on the frontlines of COVID-19 public health emergency in New Jersey and across America; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders extends to all nurses individually, collectively, and with great pride, their sincere acknowledgment for their continuous work, dedication, and compassion on the occasion of National Nurses Week and especially in this time of great challenge.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION  
#2020 – 19**

**WHEREAS**, in 1962, President John F. Kennedy signed a proclamation which designated May 15 as Peace Officers Memorial Day, and the week in which that date falls as National Police Week. Currently, tens of thousands of law enforcement officers from around the world converge on Washington, DC to participate in a number of planned events which honor those that have paid the ultimate sacrifice; and

**WHEREAS**, The Memorial Service began in 1982 as a gathering in Senate Park of approximately 120 survivors and supporters of law enforcement. Decades later, the event, more commonly known as National Police Week, has grown to a series of events which attracts thousands of survivors and law enforcement officers to our Nation's Capital each year; and

**WHEREAS**, this week, the Board of Chosen Freeholders of the County of Hunterdon wishes to acknowledge the ongoing dedication of police officers throughout the County who are on the frontlines everyday keeping our communities safe and responding to the ongoing COVID-19 public health emergency; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders extends to all police officers throughout Hunterdon County individually, collectively, and with great pride, their sincere appreciation for their continuous hard work, dedication, and commitment to the communities for which they serve.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION  
#2020-20**

**WHEREAS**, nationwide the week of May 17 through May 23, 2020, has been designated as Emergency Medical Services Week; and

**WHEREAS**, emergency medical services are a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, emergency medical services have grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

**WHEREAS**, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

**NOW, THEREFORE BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders does hereby proclaim the week of May 17-23, 2020, as the **46<sup>th</sup> Annual Emergency Medical Services Week**; and

**BE IT FURTHER RESOLVED**, that the Hunterdon County community is encouraged to observe the week with appropriate programs, ceremonies and activities.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2020-318**

**WHEREAS**, N.J.S.A. 40A:4-5, provides that the budget be introduced in writing and approval shall constitute a reading which may be by title only. Prior to the date of public hearing a copy of the approved budget, as advertised, shall be posted in the Hall of Records and the County Administration Building and copies will be made available by the Clerk of the Board of Chosen Freeholders to persons requiring them; and

**WHEREAS**, these two conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the budget shall be read by title only.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**#2020 – 319**

**RESOLUTION TO EXCEED THE COUNTY BUDGET APPROPRIATION LIMITS AND TO ESTABLISH  
A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Board of Chosen Freeholders of the County of Hunterdon finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Board of Chosen Freeholders of the County of Hunterdon hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 512,555.89 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Board of Chosen Freeholders of the County of Hunterdon hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the County of Hunterdon shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 1,793,945.63, and that the CY 2020 County budget be approved and adopted in accordance with this resolution; and,

**BE IT FURTHER RESOLVED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**Adopted May 19, 2020**

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 320**

**BE IT RESOLVED**, that the sum of \$6,607,440.84 be raised by Taxation in support of Hunterdon County’s Open Space, Recreation, Farmland and Historic Preservation Trust Fund by the County of Hunterdon for the year 2020; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be provided to the County Board of Taxation in order that the Tax Rate for the Hunterdon County Open Space, Recreation, Farmland and Historic Preservation Trust Fund may be determined.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 21, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 321**

**BE IT RESOLVED**, that the sum of \$6,358,860.79 be raised by Taxation in support of the Operating Budget of the Hunterdon County Library for the year 2020; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be provided to the County Board of Taxation in order that the Tax Rate for the County Library Taxes may be determined.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 322**

**DEDICATION BY RIDER**

**REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR COUNTY SHERIFF DEDICATED TRUST  
REQUIRED BY (22A:4-8.1)**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county when the revenue is not subject to reasonably accurate estimates in advance; and,

**WHEREAS**, 22A:4-8.1 provides for receipt of County Sheriff funds by the county to provide for the operating costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the County Sheriff Dedicated Trust are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the County of Hunterdon, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the County Sheriff Dedicated Trust (22A:4-8.1)
2. The Clerk of the Board of Chosen Freeholders of the County of Hunterdon is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Adopted this 19th day of May 2020 and certified as a true copy of an original.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2020-323**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby authorizes the Hunterdon County Department of Health to apply for a renewal of the LINCS Public Health Preparedness Grant through the State of New Jersey in the amount of \$269,673; and

**BE IT FURTHER RESOLVED**, that the Freeholder Director is authorized to sign any documents in conjunction with this grant application.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 324**

**Grant ##V-10-19**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign and accept, on behalf of the County, a Victims of Crime Act (VOCA) Application, for the Hunterdon County Victim Assistance Project/Victims of Crime Act, with the New Jersey Department of Law and Public Safety, Division of Criminal Justice, Office of the Attorney General, in the amount of \$262,870.00, for the Hunterdon County Prosecutor's Office, for the period of July 1, 2020 to June 30, 2021.

Federal Funds:	\$ 262,870
County Match:	<u>\$ 110,962</u>
<b>TOTAL:</b>	<b>\$ 373,832</b>

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 325**

**WHEREAS**, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R0-02915 with Sky Printing, PO Box 442, Jersey City, NJ 07302, for the procurement of 2020 Primary Election Ballots in the amount of \$80,000.00; and

**BE IT FURTHER RESOLVED**, the commodity(s)/service(s) will be purchased under Budget Account #0-01-20-0122-253; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 326**

BID #2020-01

Accounts: #C-04-55-1801-101; C-04-55-1801-107; C-44-55-1901-101;  
C-04-55-1901-108; C-04-55-1905-101; & C-04-55-1905-102

**WHEREAS**, bids were received, opened and read in public on Thursday, February 27, 2020, for the resurfacing of County Route 513 and County Route 628 in the Townships of Alexandria, Franklin and Lebanon, and the Borough of Glen Gardner; and

**WHEREAS**, nine (9) bidders submitted proposals; and

**WHEREAS**, upon the recommendations of Thomas Mathews, County Engineer and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**VENDOR**

Capital Paving & Contracting, LLC  
1225 Route 31, South  
Building A, Suite 124  
Lebanon, New Jersey 08833

**ITEM BID**

Resurfacing of County Route 513 and  
County Route 628 in the Townships of  
Alexandria, Franklin, and Lebanon, and the  
Borough of Glen Gardner.

**TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$6,164,924.57**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 327**

**Awarding Professional Services Agreement for Legal Services with Giordano, Halleran,  
and Ciesla**

**WHEREAS**, it is necessary for the County of Hunterdon to appoint counsel to represent the County’s interest in filing an appeal with the Courts opposing the State of New Jersey Department of Environmental Protection’s (NJDEP) new rule regarding adopted C-1 Surface Water Quality Standards regulations which can have an extremely negative effect on Hunterdon County’s ability to recover from the economic devastation of the COVID-19 pandemic;

**WHEREAS**, an impact evaluation prepared for the County by its environmental engineering consultant, Kleinfelder Inc., cites a failure by NJDEP to provide required impact assessments, including an economic impact statement, numerous procedural errors in the rule adoption process, and scientific deficiencies, all sufficient errors, omissions, and oversights that should result in a judicial set aside of the rule;

**WHEREAS**, the County desires to partner with Raritan Township, a municipality that faces the same economic detriments from the rules, in pursuing litigation to seek relief from NJDEP’s Rule, adopted April 6, 2020.

**BE IT RESOLVED**, the Freeholder Director, is hereby authorized to execute a Professional Services Agreement for the services of Michael J. Gross, Esq., of Giordano Halleran & Ciesla, Environmental Counsel for the County of Hunterdon and the Township of Raritan. and;

**BE IT FURTHER RESOLVED**, the Board of Chosen Freeholders of the County of Hunterdon hereby authorizes Shana L. Taylor, Esq., County Counsel, to execute, on behalf of the County of Hunterdon, a Joint Prosecution, Defense and Common Interest Agreement between the Township of Raritan, the Raritan Township Municipal Utilities Authority and the County of Hunterdon. and;

**BE IT FURTHER RESOLVED** that County Counsel is authorized to execute other ancillary litigation documents, as necessary.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 328**

**Authorizing the County Administrator to establish employee health procedures  
and protections for the Hunterdon County workforce**

**WHEREAS**, under Governor Phil Murphy’s executive orders restricting travel and gatherings in response to the coronavirus pandemic and to ensure social distancing, many Hunterdon County employees have been working remotely, in a rotation schedule, and/or on standby, and

**WHEREAS**, the County workforce will begin returning to offices and other workstations over the next several weeks in a phased approach and it is anticipated that at some point county buildings will be open to the public, and

**WHEREAS**, protection of the health of employees and the public accessing County buildings is a priority concern of the Board of Chosen Freeholders,

**NOW, THEREFORE, BE IT RESOLVED BY**, the Hunterdon County Board of Chosen Freeholders that the County Administrator or his designee is hereby authorized and directed to develop, in conjunction with the County Departments of Health and Human Resources, health procedures and protections for the County workforce to maximize protection of employees and the public accessing County buildings from the spread of COVID-19.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 329**

**WHEREAS**, the Hunterdon County Housing Rehabilitation Program is the mortgagee in a certain mortgage executed by Eugenia Benyo on April 1, 2013 and recorded on April 9, 2013 in Mortgage Book 3741, at Page 887 in the Office of the Hunterdon County Clerk. The mortgage being a lien in the amount of \$22,910.00 on property known as Block 79.02, Lot 9.02 in the Township of Clinton, Hunterdon County, State of New Jersey.

The mortgage has been paid in full and may be discharged or canceled of record.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the Discharge of Mortgage so that said mortgage may be canceled of record.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 330**

**WHEREAS**, the County has the need to construct at Range Building for use by members of the law enforcement community; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Construction of a Range Building

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 331**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders approves the conversion of appointment of Zachary T. Fleming to part time Laborer 1 in the Department of Public Works, Division of Roads.

Effective: June 1, 2020  
Hourly Rate: \$14.00 per hour  
Hours: Not to exceed 24 per week  
Union: CWA Local 1036 Rank & File

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 332**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby approves the appointment of Toby Hill to the position Weights & Measures Apprentice in the Department of Health, Division of Weights and Measures pending the successful outcome of the post offer medical evaluation.

Effective: June 1, 2020  
Base Salary: \$35,000.00 per year  
Hours: 40 per week  
Union: CWA Local 1036, Rank & File

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 333**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders approves the promotion of Kevin Burghardt to the unclassified position of Division Director in the Hunterdon County Department of Human Services, Division of Housing.

Effective: June 1, 2020  
Base Salary: \$63,000 per year  
Hours: 35 hours per week

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 334**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves the purchase of a portion of the property identified as Block 35, Lot 2 on the official tax map of East Amwell from John. P. Higgins, for road improvement purposes, for the sum of \$47,336.80, and authorizes the Freeholder Director or Deputy Director to sign, on behalf of the County, a Purchase Contract with the landowner, as prepared and approved by County Counsel.

Funding for this acquisition shall be provided through account number T-18-56-0100-001.

**BE IT FURTHER RESOLVED**, the Board of Chosen Freeholders authorizes County Counsel, the Director of Roads, Bridges, and Engineering and Division of Finance to take all action necessary and appropriate to accomplish the purchase.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 335**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby acknowledges the action of Acting County Prosecutor/Assistant Attorney General Michael J. Williams to appoint Julio A. Casso as a County Investigator in the Hunterdon County Office of the Prosecutor contingent upon the outcome of post offer medical and background evaluations.

Effective: June 1, 2020  
Base Salary: \$57,000.00  
Hours: 35 hours per week  
Union: FOP 186

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 336**

**BE IT RESOLVED**, that the Freeholder Director is authorized to sign on behalf of the County, a Maintenance, Indemnification, and Hold Harmless Agreement between the Musconetcong Water Association, Inc., and the County of Hunterdon, and the County of Warren, for Block 30, Lot 7.01 in the Township of Bethlehem.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach Rich, Freeholder						

**ADOPTED** May 19, 2020

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**Brad Myhre, CLERK**