

# AGENDA

## HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS TELECONFERENCE MEETING

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822

**May 05, 2020**

**Dial-In Number:** 720-399-1558 or 877-658-5107

**Passcode:** 403752

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. **EXECUTIVE SESSION**

III. **PLEDGE OF ALLEGIANCE – 5:30 p.m.**

IV. **MOMENT OF SILENCE**

V. **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

VI. **FREEHOLDER REPORTS**

VII. **PROCLAMATIONS / RECOGNITION**

01. PROCLAMATION - Recognizing Nathaniel Leon Nemeth, Boy Scouts of America Troop 200, on attaining the designation of Eagle Scout.

VIII. **GRANTS: Janet Previte, CFO**

01. RESOLUTION - Authorizing the Hunterdon County Department of Public Works to file an electronic grant application with the New Jersey Department of Transportation, for the replacement of Hunterdon County Bridge E-243, located on Van Lieus Road over Back Brook in the Township of East Amwell.

02. RESOLUTION - Authorizing the Hunterdon County Department of Public Works to file an electronic grant application with the New Jersey Department of Transportation, for the rehabilitation of Hunterdon County Bridge D-304A,

located on Rosemont-Ringoes Road (County Route 604) over Wickcheoke Creek in the Township of Delaware.

- 03. RESOLUTION - Authorizing the Hunterdon County Department of Public Works to file an electronic grant application with the New Jersey Department of Transportation, for the replacement of Hunterdon County Bridge ED-262, located on Dunkard Church Road over the Third Neshanic River Tributary in the Township of East Amwell.
- 04. RESOLUTION - Authorizing the Hunterdon County Health Department to apply for a Right to Know grant renewal in the amount of \$9,618.00 to the New Jersey Department of Health for the period of July 01, 2020 through June 30, 2021.
- 05. RESOLUTION - Authorizing the Hunterdon County Library to apply for a New Jersey Library Construction Bond Application in the amount of \$1,961,674.00 (state funds: \$980,837.00; county match: \$980,837.00).
- 06. RESOLUTION - Authorizing the Hunterdon County Department of Human Services to apply Section 5311 CARES Funding in the amount of \$1,005,600.00.

**IX. ECONOMIC DEVELOPMENT: Marc Saluk, Director**

- 01. RESOLUTION - Awarding a Hunterdon County Economic Development Grant in the amount of \$9,000.00 to the Borough of Milford, for zoning changes designed to expand the business district within the Borough.
- 02. RESOLUTION - Awarding a Hunterdon County Economic Development Grant in the amount of \$2,700.00 to the Township of Kingwood, to create an interactive App to highlight parks and walking trails for residents and visitors.
- 03. RESOLUTION - Awarding a Hunterdon County Economic Development Grant in the amount of \$11,700.00 to the City of Lambertville, for an ordinance and code review aimed at reducing burdens on business and expanding economic development.
- 04. RESOLUTION - Awarding a Hunterdon County Economic Development Grant in the amount of \$9,616.50 to the Borough of Frenchtown, for the electronic codification of the Borough's zoning rules and regulations and placement on the Borough website.

**X. PURCHASING: Ray Rule, Purchasing Agent**

- 01. RESOLUTION – Authorizing award of RFP #0010-2020, in the amount of \$20,000.00 to Charles Nechem Associates, Inc. for Employee Assistance Program Services.
- 02. RESOLUTION - Authorizing award of County Bid #2020-04, in the

amount of \$858,807.00 to Colonnelli Brothers, Inc., for the reconstruction of Hunterdon County Bridge A-52 on County Route 519, over Harihokake Creek, in the Township of Alexandria.

- 03. RESOLUTION - Authorizing Requisition #R0-02527, in the amount of \$59,261.60 to PMC Associates, for radio base station equipment for the EMS Operations Channel at the Hunterdon County Division of Communications.
- 04. RESOLUTION - Authorizing Requisition #R0-02566, in the amount of \$269,101.25 to Weatherproof Technologies, Inc. for roof replacement and restoration at the County Administration Building located at 71 Main Street in Flemington Borough.
- 05. RESOLUTION - Authorizing Requisition #R0-02819, in the amount of \$103,342.44 to SHI International Corp for the acquisition of self-checkout kiosks for the Hunterdon County Library.

**XI. HEALTH DEPARTMENT UPDATE: Karen DeMarco, Department Head**

**XII. OEM UPDATE: Brayden Fahey, OEM Director**

**XIII. HUMAN SERVICES UPDATE, Meagan O'Reilly, Department Head**

**XIV. COUNTY ADMINISTRATOR REPORT: Kevin Davis**

- 01. RESOLUTION - Approving Memorandum of Understanding with Somerset County for COVID-19 testing.

**XV. CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

- 01. Approval of claims in accordance with the Claims Register dated May 05, 2020.
- 02. Approval of the regular meeting minutes of April 21, 2020.
- 03. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County of Hunterdon, a contract for Sale of Development Easement for the Bowlby Farm located in the Township of Raritan.
- 04. RESOLUTION - Authorizing the appointment of John Peterson to the title of seasonal, Inspector Mosquito Extermination in the Division of Vector Services, of the Department of Health.
- 05. RESOLUTION - Authorizing the appointment of Wayne Crans to the title of seasonal, Inspector Mosquito Extermination in the

06. RESOLUTION - Authorizing the appointment of Vincenzo Russo to the title of seasonal, Laboratory Assistant in the Division of Vector Services, of the Department of Health.
07. RESOLUTION - Authorizing the appointment of Zoe Narvaez to the title of seasonal, Laboratory Assistant in the Division of Vector Services, of the Department of Health.
08. RESOLUTION - Authorizing the provisional promotion of Katherine Powell to the title of Supervising Public Safety Telecommunicator, in Division of Communications, of the Department of Public Safety.
09. RESOLUTION - Authorizing the provisional promotion of William Swaney to the title of Senior Public Safety Telecommunicator, in the Division of Communications, of the Department of Public Safety.
10. RESOLUTION - Authorizing a \$1,000 increase in base salary for Jason Lawrence, Equipment Operator, in the Division of Roads, for one year of service in that title per the collective bargaining agreement with CWA Local 1036.
11. RESOLUTION - Authorizing a \$1,000 increase in base salary for John Gamatko, Equipment Operator, in the Division of Roads, for one year of service in that title per the collective bargaining agreement with CWA Local 1036.
12. RESOLUTION - Authorizing the inter department transfer of Darla Ballard, Senior Clerk Transcriber, from the Division of Vehicle Services to the Print Shop within Department of Administrative Services.
13. RESOLUTION - Acknowledging the action of County Clerk Mary H. Melfi to appoint Kristin E. Weiland as a seasonal intern in the Office of the Hunterdon County Clerk.
14. RESOLUTION - Authorizing the reappointment of Kevin P. Davis as County Administrator for a three-year term effective May 01, 2020 through April 30, 2023.
15. RESOLUTION - Authorizing the appointment of Kelly Pimenta to the title of Public Health Investigator, in the Hunterdon County Department of Health.

#### **XVI. CORRESPONDENCE**

01. RESOLUTION - Approval of a road opening hardship request from Travis Bowers.

#### **XVII. PUBLIC COMMENT**

#### **XVIII. FREEHOLDER COMMENTS/REPORTS**

#### **XIX. EXECUTIVE SESSION**

#### **XX. ADJOURN**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION  
#2020 – 16**

**WHEREAS**, Nathaniel Leon Nemeth, Boy Scouts of America, Troop 200 attained the designation of "Eagle Scout," Scouting's highest award; and

**WHEREAS**, Nathaniel Nemeth has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

**WHEREAS**, Nathaniel Nemeth's Eagle Scout project involved the construction of three-cabinet kiosks and a garden at Echo Hill Park in Lebanon, NJ; and

**WHEREAS**, Nathaniel's project was aimed at increasing the ability of Hunterdon County Parks staff to post important information to visitors of Echo Hill Park, along with promoting educational materials for park visitors; and

**WHEREAS**, Nathaniel in consultation with Hunterdon County Parks staff learned of the need of kiosks for Echo Hill Park and Nathaniel willing organized needed fundraising and acquisition of materials for the construction of the three kiosks;

**WHEREAS**, Nathaniel also went beyond installing kiosks at Echo Hill Park and also created a garden which will be enjoyed by park visitors for years to come;

**WHEREAS**, Nathaniel comes from a proud family of Eagle Scouts including his older brothers and grandfather in achieving this highly regarded honor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders extends to Nathaniel Leon Nemeth individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

**BE IT FURTHER RESOLVED**, the Board wishes Nathaniel Leon Nemeth much success in all his future endeavors.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 288**

Approval to submit a grant application to the New Jersey Department of Transportation for the Replacement of Hunterdon County Bridge E-243, located on Van Lieus Road over Back Brook in the Township of East Amwell, County of Hunterdon

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve a grant application to the New Jersey Department of Transportation, for the Replacement of Hunterdon County Bridge E-243, located on Van Lieus Road over Back Brook in the Township of East Amwell, County of Hunterdon; and

**BE IT FURTHER RESOLVED**, that the Freeholder Director and Clerk of the Board are authorized to sign, on behalf of the County, said grant application on behalf of Hunterdon County; and

**BE IT FURTHER RESOLVED**, that the Public Works Department is hereby authorized to submit an electronic grant application identified as [LBFN-2020-The Replacement of Hunterdon County Bridge E-243-00048](#), to the New Jersey Department of Transportation, on behalf of Hunterdon County.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 289**

Approval to submit a grant application to the New Jersey Department of Transportation for the Rehabilitation of Bridge D-304A, Located on Rosemont Ringoes Road (County Route 604) Over Wickcheoke Creek Township of Delaware, County of Hunterdon

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve a grant application to the New Jersey Department of Transportation, for the Rehabilitation of Bridge D-304A, Located on Rosemont-Ringoes Road (County Route 604) Over Wickcheoke Creek Township of Delaware, County of Hunterdon; and

**BE IT FURTHER RESOLVED**, that the Freeholder Director and Clerk of the Board are authorized to sign, on behalf of the County, said grant application on behalf of Hunterdon County; and

**BE IT FURTHER RESOLVED**, that the Public Works Department is hereby authorized to submit an electronic grant application identified as [LBFN-2020-The Rehabilitation of Hunterdon County Bridge D-304A-00047](#), to the New Jersey Department of Transportation, on behalf of Hunterdon County.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 290**

Approval to submit a grant application to the New Jersey Department of Transportation for the Replacement of Hunterdon County Bridge ED-262, located on Dunkard Church Road over Third Neshanic River Tributary in the Township of East Amwell, County of Hunterdon

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve a grant application to the New Jersey Department of Transportation, for the Replacement of Hunterdon County Bridge ED-262, located on Dunkard Church Road over Third Neshanic River Tributary in the Township of East Amwell, County of Hunterdon; and

**BE IT FURTHER RESOLVED**, that the Freeholder Director and Clerk of the Board are authorized to sign, on behalf of the County, said grant application on behalf of Hunterdon County; and

**BE IT FURTHER RESOLVED**, that the Public Works Department is hereby authorized to submit an electronic grant application identified as [LBFN-2020-The Replacement of Hunterdon County Bridge ED-262-00046](#), to the New Jersey Department of Transportation, on behalf of Hunterdon County.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**BRAD MYHRE, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2020-291**

2021 RTK LOA

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, on behalf of the County, a grant renewal application for the 2021 Right to Know, Letter of Intent of Agreement, with the New Jersey Department of Health, for funding in the amount of \$9,618.00, for the period of July 1, 2020 through June 30, 2021.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
2020-292**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon, hereby approves the Hunterdon County Library submitting a New Jersey Library Construction Bond Grant application in the amount of \$1,961,674.00; and

**BE IT FURTHER RESOLVED**, that the funding for the grant application shall be as follows:

State Funding 50% Cost Share:	\$980,837.00
Hunterdon County Library Cost Share:	\$340,837.00
CY 19 Capital Funding:	\$315,000.00
CY 20 Capital Funding:	\$325,000.00
<b>Total Project Cost:</b>	<b>\$1,961,674.00</b>

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 293**

**WHEREAS**, the Secretary of Transportation is authorized to make grants for a general public transportation program of projects in other than urbanized areas under Section 5311 CARES ACT of the Federal Transit Act, as amended;

**WHEREAS**, the grant for financial assistance will impose certain obligations upon the Subrecipient (The County of Hunterdon, Department of Human Services), including the provision of the local share of the project costs in the program;

**WHEREAS**, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1965, that in connection with the filing of an application for assistance under the Federal Transit Act, as amended, the Subrecipient gives an assurance that it will comply with Title VI and EEO requirements of the Civil Rights Act of 1964 and U.S. Department of Transportation requirements; and

**WHEREAS**, the Subrecipient is required to adhere to the requirements as specified in the U.S. Department of Transportation's Minority Business Enterprise (MBE) regulation set forth in 49 C.F.R. Part 23, Subpart D.

**NOW, THEREFORE, BE IT RESOLVED BY (The County of Hunterdon)**

1. That the (Administrator) is authorized to execute and file an application on behalf of Subrecipient (The County of Hunterdon, Department of Human Services) with NJ TRANSIT who as the Designated Recipient will apply to the U.S. Department of Transportation requesting aid in the financing of administration, capital and/or operating assistance projects pursuant to Section 5311 CARES ACT of the Federal Transit Act, as amended.
2. That the (Administrator) is authorized to execute and file with such applications and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI and EEO requirements of the Civil Rights Act of 1964.
3. That the (Administrator) is authorized to set forth and execute affirmative minority business policies pursuant to 47 C.F.R. Part 23, Subpart D.
4. That the (Administrator) is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application.
5. That the (Administrator) is authorized to execute grant agreements on behalf of The County of Hunterdon, Department of Human Services for aid in the financing of the administration, capital and/or operating assistance.

Offered by \_\_\_\_\_

Adopted \_\_\_\_\_

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Brad Myhre, **CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020-294**

**WHEREAS**, the County of Hunterdon created the Economic Development Grant Program for the purpose of providing funding to municipalities in Hunterdon County to achieve goals identified in the County Comprehensive Economic Development Strategy plan; and

**WHEREAS**, the Economic Development Grant Program is operated, and funding recommendations are made in accordance with the Hunterdon County Economic Development Grant Program guidelines adopted by the Board of Chosen Freeholders including a requirement for at least 10% in matching funds to be contributed by a municipality;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby award the Borough of Milford funding in the amount of \$9,000.00, for the purpose of updating the Borough's existing land use ordinances for the expansion of the business district.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020-295**

**WHEREAS**, the County of Hunterdon created the Economic Development Grant Program for the purpose of providing funding to municipalities in Hunterdon County to achieve goals identified in the County Comprehensive Economic Development Strategy plan; and

**WHEREAS**, the Economic Development Grant Program is operated, and funding recommendations are made in accordance with the Hunterdon County Economic Development Grant Program guidelines adopted by the Board of Chosen Freeholders including a requirement for at least 10% in matching funds to be contributed by a municipality;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby award the Township of Kingwood funding in the amount of \$2,700.00, for the purpose of creating an App that will allow residents and visitors to locate the Township’s 1,200 acres of parkland.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020-296**

**WHEREAS**, the County of Hunterdon created the Economic Development Grant Program for the purpose of providing funding to municipalities in Hunterdon County to achieve goals identified in the County Comprehensive Economic Development Strategy plan; and

**WHEREAS**, the Economic Development Grant Program is operated, and funding recommendations are made in accordance with the Hunterdon County Economic Development Grant Program guidelines adopted by the Board of Chosen Freeholders including a requirement for at least 10% in matching funds to be contributed by a municipality;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby award the City of Lambertville funding in the amount of \$11,700.00, for the purpose of reviewing the City’s Zoning Ordinance and General Municipal Code to identify ways to reduce burden on businesses and potential development.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020-297**

**WHEREAS**, the County of Hunterdon created the Economic Development Grant Program for the purpose of providing funding to municipalities in Hunterdon County to achieve goals identified in the County Comprehensive Economic Development Strategy plan; and

**WHEREAS**, the Economic Development Grant Program is operated, and funding recommendations are made in accordance with the Hunterdon County Economic Development Grant Program guidelines adopted by the Board of Chosen Freeholders including a requirement for at least 10% in matching funds to be contributed by a municipality;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby award the Borough of Frenchtown funding in the amount of \$9,616.50, for the purpose of electronic codification of the Borough’s land use rules and regulations.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 298**

**County RFP #0010-2020**

**WHEREAS**, the County of Hunterdon has a need for an architectural and engineering consultant for HVAC upgrades at the Hunterdon County Justice Center; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection; and

**WHEREAS**, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

**NOW, THEREFORE, BE IT RESOLVED**, by the Hunterdon County Board of Chosen Freeholders as follows:

01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in a professional services agreement between the County of Hunterdon and Charles Nechtem Associates, Inc. at One 2<sup>nd</sup> Street, Suite 1501, Jersey City, NJ 07302.
02. This contract is awarded as a professional services agreement in accordance with N.J.S.A. 40A:11-5(1)(a)(i), of the Local Public Contracts Law.
03. The County hereby accepts the fees for the basic services and specialized services described in the agreement, in an amount not to exceed \$20,000.00; using Acct. #0-01-20-0105-224.
04. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
05. The Clerk is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED**   May 05, 2020  

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**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 299**

BID #2020-04

Accounts: #C-04-55-1318-521 & C-04-55-1501-011

**WHEREAS**, bids were received, opened and read in public on Thursday, December 19, 2019, for janitorial services for various Hunterdon County facilities; and

**WHEREAS**, fifteen (15) bidders submitted proposals; and

**WHEREAS**, upon the recommendations of Thomas Mathews, County Engineer and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**VENDOR**

Colonnelli Brothers, Inc.  
409 South River Street  
Hackensack, New Jersey 07601

**ITEM BID**

Reconstruction of Hunterdon County Bridge  
A-52, County Route 519 over Harihokake  
Creek in Alexandria Township.

**TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$858,807.00**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 300**

**WHEREAS**, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R0-02527 with PMC Associates using NJ State Contract #83932, for radio base station equipment for the EMS Operations Channel for the Hunterdon County Division of Communications, in the amount of \$59,261.60; and

**BE IT FURTHER RESOLVED**, the commodity(s)/service(s) will be purchased under Budget Account #C-04-55-1901-187; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 301**

**WHEREAS**, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R0-02566 with Weatherproof Technologies, Inc. using New Jersey Cooperative Contract #65MCECCPS Bid #ESCNJ 19/20-15, for roof replacement and restoration for the Hunterdon County Administration Building, in the amount of \$269,101.25; and

**BE IT FURTHER RESOLVED**, the commodity(s)/service(s) will be purchased under Budget Account #C-04-55-1701-202; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 302**

**WHEREAS**, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R0-02819 with SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873, for the procurement of self-checkout kiosks for the Hunterdon County Library in the amount of \$103,342.44; and

**BE IT FURTHER RESOLVED**, the commodity(s)/service(s) will be purchased under Budget Account #T-12-56-0000-001 and T-03-56-2893.000; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 303**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon, be hereby authorized to sign on behalf of the County, a Memorandum of Understanding with the County of Somerset, for the ongoing operation of the Hunterdon/Somerset COVID-19 testing site at Raritan Valley Community College.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

\_\_\_\_\_  
**Brad Myhre, CLERK**

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into on April \_\_\_\_, 2020 by and between the County of Somerset, having its principal office at 20 Grove Street, P.O. Box 3000, Somerville, New Jersey 08876-1262 (“Somerset”) and the County of Hunterdon, having its principal office at 71 Main Street, PO Box 2900, Flemington, New Jersey 08822 (“Hunterdon”). Somerset and Hunterdon may be referred to individually as a “Party” and collectively as the “Parties.”

WHEREAS, on March 9, 2020, the Governor of the State of New Jersey issued Executive Order No. 103, which declared a state of emergency and public health emergency in response to the coronavirus disease 2019 (“COVID-19”) pandemic; and

WHEREAS, Federal, State, County and local governments have worked together to provide and support effective and efficient emergency response to the COVID-19 pandemic; and

WHEREAS, in furtherance of those efforts, the Parties have agreed to share costs of operating a mobile test site (the “Test Site”) for COVID-19; and

WHEREAS, the Test Site is located at Raritan Valley Community College, 118 Lamington Road, Branchburg, New Jersey 08876 and operates on advertised days throughout the COVID-19 pandemic; and

WHEREAS, the Test Site will offer free COVID-19 testing for residents of Somerset County and Hunterdon County who have a valid doctor’s prescription and an appointment; and

WHEREAS, Somerset has procured the necessary COVID-19 test kits and all materials necessary to stage and staff the Test Site for operation and maintenance; and

WHEREAS, the cost of the COVID-19 test kits is \$55 each.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, each of the Parties hereby agrees as follows:

1. The foregoing recitations are incorporated herein as if set forth in full.
2. The Parties have agreed to share costs of COVID-19 test kits and operating the Test Site for the entire time the Test Site is open.
3. Somerset will procure all COVID-19 test kits.
4. Hunterdon will reimburse Somerset for the direct cost of each COVID-19 test kit utilized on a Hunterdon resident and for the direct cost of processing each COVID-19 test kit utilized on a Hunterdon resident.
5. Somerset agrees to keep records of the residency status of all patients who are tested for COVID-19 at the Test Site and Somerset agrees to provide documentation for the number of COVID-19 test kits utilized and processed; all costs expended for staging, operating and maintaining the Test Site; and all hours worked by staff.

6. The entire agreement between Somerset and Hunterdon is contained herein and no modification or termination hereof shall be effective unless in writing, signed by the Party to be charged therewith.
7. This Memorandum of Understanding, and any claim, dispute or controversy arising out of, under or related to this Memorandum of Understanding shall be governed by and construed in accordance with the laws of the State of New Jersey.
8. This Memorandum of Understanding may be executed in two or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, Somerset and Hunterdon have duly executed and delivered this Memorandum of Understanding as of the respective dates set forth below:

WITNESS:	<b>COUNTY OF SOMERSET</b>
	(Signature)
	(Title)
	Dated:
WITNESS:	<b>COUNTY OF HUNTERDON</b>
	Dated:

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 304**

**NOW THEREFORE, BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to execute, on behalf of the County of Hunterdon, a Contract with the State Agriculture Development Committee (SADC) the County of Hunterdon and the Estate of Donald and Lillis Bowlby for a development easement identified as Block 72.07, Lot 81; Block 71, Lot 19; Block 71, Lot 19.02 in the Township of Raritan for approximately 174 gross acres.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
BOWLBY FARMS PRELIMINARY APPROVAL**

**WHEREAS**, pursuant to N.J.A.C. 2:76-11.3, an owner of farmland may offer to sell to the State Agriculture Development Committee (“SADC”) a development easement on the farmland; and

**WHEREAS**, on April 1, 2019, the SADC received three (3) individual development easement sale applications from the Estate of Donald and Lillis Bowlby, hereinafter “Owner,” identified as Block 71 Lots 19 & 19.02 and Block 72.07 Lot 81, Raritan Township, Hunterdon County, totaling approximately 174 gross acres (herein after “the Bowlby Farms”); and

**WHEREAS**, staff evaluated the applications for the sale of development easement pursuant to SADC Policy P-14-E, Prioritization criteria, N.J.A.C. 2:76-6.16 and the State Acquisition Selection Criteria approved by the SADC on July 27, 2017 which categorized applications into “Priority”, “Alternate” and “Other” groups; and

**WHEREAS**, the applications for Lot 19 and Lot 81 rank as “Priority Farms” and have been selected for appraisal in the Direct Easement Program; and

**WHEREAS**, staff finds that Lot 19.02 (herein after “Bowlby (19.02)”), has a quality score of 65.42 and contains approximately 20.8 acres; and

**WHEREAS**, Bowlby (19.02) does not meet the SADC’s Hunterdon County minimum ranking criteria for size in the “Priority” (49 acres) or “Alternate” (36 acres) categories, although it’s quality score is higher than 58, which is the minimum required for a Priority farm, therefore the Property is categorized as an “Other” farm, requiring SADC preliminary approval; and

**WHEREAS**, the Bowlby Farms meet the minimum eligibility criteria as set forth in N.J.A.C. 2:76-6.20; and

**WHEREAS**, as per selection procedures approved by the SADC on September 20, 2017, SADC’s “Partnership Pool” funding may be utilized for Direct Easement Purchase program applications that leverage SADC funds by utilizing non-SADC funding, including those that do not meet SADC’s “Priority” criteria; and

**WHEREAS**, because Bowlby (19.02) is an “Other Farm,” a “Partnership Pool” cost share through the Direct Easement program would enable to SADC to hire the same appraisers for all 3 of the Bowlby farms; and

**WHEREAS**, SADC staff forwarded the 3 individual applications to Hunterdon County to determine if the County would be interested in providing a cost share contribution; and

**WHEREAS**, the Hunterdon County Agriculture Development Board (CADB) staff reviewed the Bowlby Farms applications and found they meet CADB minimum criteria for preservation and on May 9, 2019, CADB granted preliminary approval during its annual application “Planting Round” to recommend an estimated 20 percent County cost share on the Bowlby Farms to be approved by the County Board of Chosen Freeholders if the landowner accepts the offer to sell the development

rights; and

**WHEREAS**, Hunterdon County acknowledges the SADC will proceed with the following:

1. Enter into a 120-day option agreement with the Landowner
2. Secure two independent appraisals to estimate the fair market value of the Property
3. Review the two independent appraisals and recommend a certified fair market easement value of the property to the SADC.
4. Make an offer to the landowner for the certified fair market easement value; and if the landowner accepts, request final approval from Hunterdon County for a cost share on each easement purchase.
5. Enter into an Agreement of Sale with the Owner, order title and survey.
6. Request the County cost share grant to be transferred for the day of closing.

**WHEREAS**, the preliminary approval of Lot 19.02 and further SADC actions will be conditioned upon the preservation of the other Bowlby farm applications for Lot 19 and 81 as well as receipt of a grant from the County of Hunterdon equal to approximately 20 percent of the easement cost; and

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Hunterdon supports the preservation of the Bowlby Farms; and

**BE IT FURTHER RESOLVED** the County hereby gives preliminary approval to providing a 20% cost share grant to the SADC for the proposed acquisition of the development easements on the three (3) properties owned by Estate of Donald and Lillis Bowlby.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** July 2, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 305**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby appoints John Petersen as a Seasonal Inspector Mosquito Extermination in the Hunterdon County Department of Health, Vector Division contingent upon the successful outcome of the post offer medical evaluation.

Effective Date: May 18, 2020  
Salary: \$18.68 per hour  
Hours Per Week: Not to exceed 35

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 306**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby appoints Wayne Crans as a Seasonal Inspector Mosquito Extermination in the Hunterdon County Department of Health, Vector Division contingent upon the successful outcome of the post offer medical evaluation.

Effective Date: May 18, 2020  
Salary: \$18.68 per hour  
Hours Per Week: Not to exceed 35

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 307**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby appoints Vincenzo Russo as a Seasonal Laboratory Assistant in the Hunterdon County Department of Health, Vector Division contingent upon the successful outcome of the post offer medical evaluation.

Effective Date: June 1, 2020  
Salary: \$12.48 per hour  
Hours Per Week: Not to exceed 35

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 308**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby appoints Zoe Narvaez as a Seasonal Laboratory Assistant in the Hunterdon County Department of Health, Vector Division contingent upon the successful outcome of the post offer medical evaluation.

Effective Date: June 1, 2020  
Salary: \$12.48 per hour  
Hours Per Week: Not to exceed 35

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

\_\_\_\_\_  
**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 309**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby approves the provisional promotion of Katherine Powell to the position Supervising Public Safety Telecommunicator in the Department of Public Safety, Communications Division.

Effective Date: May 18, 2020  
Base Salary: \$67,747.52  
Hours Per Week: 40  
Union: CWA Supervisors Unit, Local 1036

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED:** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 310**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby approves the provisional promotion of William Swaney to the position Senior Public Safety Telecommunicator in the Department of Public Safety, Communications Division.

Effective Date: May 18, 2020  
Base Salary: \$42,000.00  
Hours Per Week: 40  
Union: CWA Rank & File, Local 1036

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED:** May 05, 2020

\_\_\_\_\_  
**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 311**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby approves that Jason Lawrence receive a \$1,000 increase in base salary for the completion of 12 months of service as an Equipment Operator in the Department of Public Works, Division of Roads, this increase is granted per the CWA Rank & File collective bargaining agreement.

Effective Date: April 22, 2020  
Base Salary: \$42,506.31  
Hours Per Week: 40  
Union: CWA Rank & File

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED:** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 312**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby approves that John Gamatko receive a \$1,000 increase in base salary for the completion of 12 months of service as an Equipment Operator in the Department of Public Works, Division of Roads, this increase is granted per the CWA Rank & File collective bargaining agreement.

Effective Date: April 22, 2020  
Base Salary: \$52, 549.01  
Hours Per Week: 40  
Union: CWA Rank & File

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED:** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 313**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby approves the transfer of Darla Ballard, Senior Clerk Transcriber from the Department of Administrative Services, Vehicle Services Unit to the Department of Administrative Services, Print Shop.

Effective Date: April 20, 2020

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED:** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 314**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby confirms the action of Appointing Authority Hunterdon County Clerk Mary Melfi appointing Kristin E. Weiland as a Seasonal Intern in the Office of the Hunterdon County Clerk contingent upon the outcome of her post offer medical evaluation.

Effective Date: May 6, 2019  
Salary: \$12.00 per hour  
Hours Per Week: not to exceed 40

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED May 05, 2020**

\_\_\_\_\_  
**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 315**

**BE IT RESOLVED**, that Kevin P. Davis’s reappointment as Hunterdon County Administrator be reaffirmed under N.J.S.A. 40A:9-42 for a three-year term commencing May 1, 2020 through April 30, 2023.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

\_\_\_\_\_  
**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 316**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders hereby appoints Kelly Pimenta, as a Public Health Investigator in the Hunterdon County Department of Health, Division of Health Services contingent upon the successful outcome of the post offer medical evaluation.

Effective Date: May 4, 2020  
Base Salary: \$31,000 per year  
Hours Per Week: 35  
Union: CWA Rank & File

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
#2020 – 317**

**BE IT RESOLVED**, that a road opening hardship application submitted by Travis Bowers of 102 Fairmount Road, E. in Califon, New Jersey be granted by the Hunterdon County Board of Chosen Freeholders.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zachary T. Rich, Freeholder						

**ADOPTED** May 05, 2020

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**Brad Myhre, CLERK**