

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

March 17, 2020

CONVENE: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

FREEHOLDER REPORTS

Mr. Rich: Thanked the County staff for their ongoing work related to COVID-19. No other report.

Mr. Lanza: spoke about the County's ongoing preparations and protocols for the expected spread of COVID-19. Mr. Lanza noted that residents should practice social distancing and noted that guidance was forthcoming postponing sheriffs' sales and evictions.

Mr. Holt: Thanked the County team for their ongoing work and communications related to the COVID-19 public health emergency.

Ms. Soloway: Informed the public that she joined a COVID-19 conference call with officials from the Trump Administration. The call featured leaders from across the federal government and she noted that resources were being deployed at the federal, state, and local level to address the COVID-19 outbreak. Ms. Soloway also touched upon the potential for an increase in substance abuse and heightened anxiety in these challenging times. Ms. Soloway called upon the public to utilize mental health hotlines and other services if support was needed.

Mr. Van Doren: Noted that Governor Murphy had signed a declaration of emergency related to the Coronavirus. Mr. Van Doren also thanked the Health Department, Office of Public Health Nursing, public safety representatives and all others that were working to keep county government open.

PROCLAMATIONS / RECOGNITION

SEE PAGE 03/17/2020-1A

PROCLAMATION

PROCLAMATION #2020-09 - Recognizing the national *March for Meals Campaign* led by Meals on Wheels in America, during Community Champions Week from March 16 through March 20, 2020.

Moved: Mr. Holt

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

PUBLIC COMMENT, Limited to 2 minutes per person.

(Comments exceeding 2 minutes will be entertained later in the agenda)

Barbara Sachau - Raritan Township - expressed her concern about ongoing costs related to membership expenses paid for by the County. Ms. Sachau also asked for clarification on the pending Hunterdon County Library closures which was provided to her.

PRESENTATION: HUNTERDON COUNTY POLYTECH, Dr. Todd Bonsall

PLANNING AND LAND USE: Carrie Fellows, Director

SEE PAGE 03/17/2020-1B

RESOLUTION

RESOLUTION #2020-208 - Authorizing Submittal of the Holland Township Municipal Chapter of the Hunterdon County Wastewater Management Plan to the New Jersey Department of Environmental Protection.

Moved: Mr. Lanza

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

FARMLAND AND OPEN SPACE: Bill Millette

SEE PAGE 03/17/2020-2A

RESOLUTION

RESOLUTION #2020-209 - Authorizing the allocation and distribution of County Open Space Trust funds for the Municipal Grant Program for park improvements to property located in the Town of Clinton, known as the Clinton Playground, in an amount not to exceed \$124,837.91.

Moved: Ms. Soloway

Seconded: Mr. Holt

Roll Call (Ayes): Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Rich, Mr. Van Doren

FINANCE: Janet Previte, CFO

SEE PAGE 03/17/2020-2B

RESOLUTION

RESOLUTION #2020-210 - Amended cash management resolution for the 2020 Bank Depositories.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

GRANTS: Janet Previte, CFO

SEE PAGE 03/17/2020-2C

RESOLUTION

RESOLUTION #2020-211 - Authorizing the Department of Human Services to apply for and, execute documents as necessary, to be a subrecipient of funds for the SFY 2021 New Jersey Job Access/ Reserve Commute (NJ-JARC) Agreement, Round 7, with New Jersey Transit in the amount of \$156,000 (\$156,000 in state grant funds and \$156,000 in county matching funds) for the period of July 1, 2020 through June 30, 2021.

Moved: Mr. Holt

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

SEE PAGE 03/17/2020-2D

RESOLUTION

RESOLUTION #2020-212 - Authorizing the County to submit an application to the New Jersey Department of Community Affairs and to execute documents as necessary for a \$50,000 County Coordinator Fellowship Grant through the LEAP program.

Moved: Ms. Soloway

Seconded: Mr. Rich

Roll Call (Ayes): Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

HEALTH DEPARTMENT REPORT: Karen DeMarco, Director

SEE PAGE 03/17/2020-2E

RESOLUTION

RESOLUTION #2020-213 - COVID 19 Action Plan

Moved: Mr. Lanza

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

COUNTY ADMINISTRATOR REPORT: Kevin Davis

CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

Approval of claims in accordance with the Claims Register dated March 17, 2020.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

Approval of the regular and executive session meeting minutes of March 03, 2020.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-2F

RESOLUTION

RESOLUTION #2020-214 - Authorizing amended final approval in accordance with an amended certified market value as determined by the SADC for the acquisition of Farm A owned by Janssen Pharmaceuticals LLC (Block 15, Lot 10.01) in the Township of Alexandria between Hunterdon County and the New Jersey State Agriculture Development Committee (SADC) and Alexandria Township in the amount of \$406,826.88 (SADC: \$261,084.50; Hunterdon County: \$66,165.25; Alexandria Township: \$79,577.13). This final approval allows for preservation of 75.8 acres of farmland in Alexandria Township.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-3A

RESOLUTION

RESOLUTION #2020-215 - Authorizing amended final approval in accordance with an amended certified market value as determined by the SADC for the acquisition of Farm B owned by Janssen Pharmaceuticals LLC (Block 15, Lot 10) in the Township of Alexandria between Hunterdon County and the New Jersey State Agriculture Development Committee (SADC) and Alexandria Township in the amount of \$311,099.65 (SADC: \$205,602.54; Hunterdon County: \$44,571.18; Alexandria Township: \$60,925.93). This final approval allows for preservation of 71.889 acres of farmland in Alexandria Township.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-3B

RESOLUTION

RESOLUTION #2020-216 - Authorizing amended final approval in accordance with an amended certified market value as determined by the SADC for the acquisition of Farm C owned by Janssen Pharmaceuticals LLC (Block 15, Lot 10.02) in the Township of Alexandria between Hunterdon County and the New Jersey State Agriculture Development Committee (SADC) and Alexandria Township in the amount of \$617,949.03 (SADC: \$363,188.30; Hunterdon County: \$118,124.35; Alexandria Township: \$136,636.38). This final approval allows for preservation of 70.522 acres of farmland in Alexandria Township.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-3C

RESOLUTION

RESOLUTION #2020-217 - Authorizing amended final approval in accordance with an amended certified market value as determined by the SADC for the acquisition of Farm D owned by Janssen Pharmaceuticals LLC (Block 15, Lot 10.03) in the Township of Alexandria between Hunterdon County and the New Jersey State Agriculture Development Committee (SADC) and Alexandria Township in the amount of \$631,976.10 (SADC: \$376,496.40; Hunterdon County: \$119,095.80; Alexandria Township: \$136,383.90). This final approval allows for preservation of 76.836 acres of farmland in Alexandria Township.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-3D

RESOLUTION

RESOLUTION #2020-218 - Authorizing the regular appointment of Bradley Livecchi as Laborer 1 in the Department of Public Works, Division of Roads.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-3E

RESOLUTION

RESOLUTION #2020-219 - Acknowledging the gubernatorial appointment of Elizabeth Colacino as Commissioner to the Hunterdon County Board of Elections.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-3F

RESOLUTION

RESOLUTION #2020-220 - Approving a base salary adjustment in the amount of \$1,000.00 for Curt Blomquist in the Department of Public Works, Division of Bridges for six months of work as an Equipment Operator in accordance with the CWA Rank and File Collective Bargaining Agreement.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-3G

RESOLUTION

RESOLUTION #2020-221 - Authorizing the appointment of David Glass to the unclassified, part-time position of Aide to Freeholder in the Office of the Clerk of the Board.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-3H

RESOLUTION

RESOLUTION #2020-222 - Acknowledging the transfer and appointment of Dawn Paulmeno from the Department of Human Services to the unclassified position of Clerk to County Constitutional Officer in the Hunterdon County Sheriff's Office.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4A RESOLUTION

RESOLUTION #2020-223 - Acknowledging the full-time employment of and salary adjustment for George A. Becker to the position of Prosecutor's Agent by Acting Hunterdon County Prosecutor, Michael J. Williams.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4B RESOLUTION

RESOLUTION #2020-224 - Authorizing the regular appointment of Jessica Best to the part-time position of Library Assistant in the Hunterdon County Library.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4C RESOLUTION

RESOLUTION #2020-225 - Authorizing the regular appointment of Lauren Lembo as an Analyst Trainee in the Hunterdon County Department of Planning & Land Use, Cultural and Heritage Affairs Commission.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4D RESOLUTION

RESOLUTION #2020-226 - Authorizing a retroactive salary payment for Captain, Paul Approvato in accordance with the F.O.P 186 Collective Bargaining Agreement, Sergeants Unit.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4E RESOLUTION

RESOLUTION #2020-227 - Authorizing the regular appointment of Robert A. Serrao as a full-time Supervising Engineer, in the Hunterdon County Department of Public Works, Division of Engineering, upon the successful completion of his Civil Service exam.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4F RESOLUTION

RESOLUTION #2020-228 - Authorizing the provisional appointment of Gary Moore as a Registered Environmental Health Officer in the Hunterdon County Department of Health, Division of Health Services.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4G RESOLUTION

RESOLUTION #2020-229 - Authorizing the regular appointment of Georgan Marrero as a part-time Mechanic's Helper in the Hunterdon County Department of Administrative Services, Vehicle Services Unit.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4H RESOLUTION

RESOLUTION #2020-230 - Authorizing the regular appointment of Marlene Salmon to the part-time position of Library Assistant in the Hunterdon County Library.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4I RESOLUTION

RESOLUTION #2020-231 - Acknowledging the appointment of Edward Krutsick to the position of Sheriff's Officer in the Hunterdon County Office of the Sheriff.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-4J RESOLUTION

RESOLUTION #2020-232 - Approving the retroactive salary payment for Sheriff's Investigator, John Mulligan, in accordance of Hunterdon County F.O.P Lodge 186 from January 1, 2018 to April 7, 2018.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5A**RESOLUTION**

RESOLUTION #2020-233 - Authorizing the temporary appointment of Stephanie Beach as a Public Health Representative 2/ Communicable Disease in the Hunterdon County Department of Health, Office of Public Health Nursing.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5B**RESOLUTION**

RESOLUTION #2020-234 - Acknowledging the reorganization of the members of the Board of Elections, and related compensation.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5C**RESOLUTION**

RESOLUTION #2020-235 - Authorizing the Freeholder Director to sign on behalf of the County, a Discharge of Mortgage, with a lien in the amount of \$24,470.00 for the property known as Block 1, Lot 23 in the Township of Delaware, Hunterdon County, State of New Jersey.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5D**RESOLUTION**

RESOLUTION #2020-236 - Authorizing the Freeholder Director to sign on behalf of the County, a Discharge of Mortgage, with a lien in the amount of \$28,735.00 for the property known as Block 45, Lot 29 in the Township of Tewksbury, Hunterdon County, State of New Jersey.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5E**RESOLUTION**

RESOLUTION #2020-237 - Authorizing the Freeholder Director to sign on behalf of Hunterdon County the agreement between Hunterdon County Sheriff's Officers Association, F.O.P Lodge 94 and the County of Hunterdon.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5F**RESOLUTION**

RESOLUTION #2020-238 - Authorizing Freeholder Board approval for Economic Development Director Marc Saluk to execute on behalf of the County, a joint agreement for the Opportunity Zone Challenge Program Grant Partnership for the Borough of Flemington.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5G**RESOLUTION**

RESOLUTION #2020-239 - Authorizing a refund of overpayment of payroll deductions to George. F. Wagner.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5H**RESOLUTION**

RESOLUTION #2020-240 - Authorizing the conversion of Hunterdon County's existing snow removal reserve to a storm recovery reserve.

Moved: Mr. Holt

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

SEE PAGE 03/17/2020-5I**RESOLUTION**

RESOLUTION #2020-241 - Authorizing Planning and Land Use Director Carrie Fellows to execute all documents associated with the 2020 New Jersey Historical Commission County History Partnership Program (CHPP).

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

CORRESPONDENCE**SEE PAGE 03/17/2020-5J****RESOLUTION**

RESOLUTION #2020-242 - Approving a request from Lucy Bush for use of the County Gazebo for the 69th Annual National Day of Prayer on May 7, 2020 from 5:00 PM to 7:00 PM.

Moved: Ms. Soloway

Seconded: Mr. Rich

Roll Call (Ayes): Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Holt, Mr. Van Doren

FREEHOLDERS COMMENTS/REPORTS

OPEN TO THE PUBLIC

Greg Andrews from Pittstown, NJ asked the Freeholder Board to pass a resolution declaring Hunterdon County as a 2nd Amendment Sanctuary County.

EXECUTIVE SESSION

ADJOURN

The Board adjourned at 6:22 PM on a motion by Freeholder Holt and seconded by Freeholder Lanza and carried by voice vote.

Respectfully Submitted.

Brad Myhre, Clerk to the Board

**RESOLUTION
ENTERING INTO EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the County is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

LEGAL:

- Guidance on state regulations pertaining to health benefits for COVID 19
- COVID 19 Emergency Action Plan
- Civil Service Guidance on Sick Leave for COVID-19
- CWA Negotiations Update
- IT Director Update

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.

3. The Board of Chosen Freeholders will return to Regular Session and may take further action.
4. This Resolution shall take effect immediately.

CERTIFICATION

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on March 17, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach T. Rich, Freeholder						

ADOPTED March 17, 2020

BRAD MYHRE, CLERK