

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder’s Meeting Room, 2nd Floor

Flemington, New Jersey 08822

March 03, 2020

CONVENE: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

Present: Mr. Shaun Van Doren, Ms. Susan Soloway, Mr. John Lanza, Mr. Zachary Rich

Absent: Mr. Matthew Holt

EXECUTIVE SESSION

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

FREEHOLDER REPORTS

Mr. Rich provided a general update on the county library system included overall statistics from 2019. Mr. Rich thanked Library Director James Keebler and his staff for their ongoing work.

Mr. Lanza reported on the Highlands Economic Incentive Proposal and how this proposal may positively impact Hunterdon Municipalities that were impacted by the Highlands Act. Mr. Lanza called for a resolution to be drafted by the Freeholder Board calling upon our local legislators to ensure the legislation positively impacts all impacted Hunterdon municipalities. Mr. Lanza also highlighted school aid cuts in Hunterdon County and how they impacting school districts year-over-year.

Ms. Soloway reflected upon her recent attendance at a veteran’s forum that was held in Frenchtown last Tuesday. Ms. Soloway noted that this kind of opportunity was a good way for veterans to feel comfortable and receive information on issues of importance to them. Ms. Soloway went on to congratulate the Frenchtown American Legion and their Commander Mr. Sonny Silva on the successful event.

Mr. Van Doren wished Governor Murphy well with his future medical treatment and hope for a successful recovery. Mr. Van Doren also spoke about school aid cuts and called upon Hunterdon residents to sign his petition to oppose the state aid cuts to Hunterdon County school districts.

PROCLAMATIONS / RECOGNITION

See Page 03/03/2020 – 1A PROCLAMATION

PROCLAMATION #2020-05 - Recognizing Randy Emery for 50 years of service to Annandale Hose Company #1.

Moved: Mr. Lanza

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Lanza, Ms. Soloway, Mr. Rich, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 1B PROCLAMATION

PROCLAMATION #2020-06 - Recognizing George Cramer for 50 years of service to Annandale Hose Company #1.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 1C PROCLAMATION

PROCLAMATION #2020-07 - Recognizing the 100th Anniversary of the ratification of the 19th Amendment to the United States Constitution.

Moved: Mr. Lanza

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Lanza, Ms. Soloway, Mr. Rich, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 1D PROCLAMATION

PROCLAMATION #2020-08 - Declaring the month of March as Red Cross Month in Hunterdon County.

Moved: Ms. Soloway

Seconded: Mr. Rich

Roll Call (Ayes): Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Van Doren

Absent: Mr. Holt

PUBLIC COMMENT, Limited to 2 minutes per person.

(Comments exceeding 2 minutes will be entertained later in the agenda)

ECONOMIC DEVELOPMENT, Marc Saluk, Director

Mr. Saluk updated the Board on the status of the NJDEP upstream since last March. He will also keep the Board and Public up to date on the C-1 timeline. There will be a meeting on April 6th for this matter.

PRESENTATION - Report on Municipal Grant for the Town of Clinton
Mayor Janice Kovach presented the Website for the Town of Clinton and showed how easy it is to navigate through it.

FINANCE: Janet Previte, CFO

See Page 03/03/2020 – 2A RESOLUTION
RESOLUTION #2020-183 - Approval a second temporary appropriation.
Moved: Mr. Lanza
Seconded: Ms. Soloway
Roll Call (Ayes): Mr. Lanza, Ms. Soloway, Mr. Rich, Mr. Van Doren
Absent: Mr. Holt

GRANTS: Janet Previte, CFO

See Page 03/03/2020 – 2B RESOLUTION
RESOLUTION #2020-184 - Authorizing the Hunterdon County Division of Senior, Disabilities and Veterans Services, to submit a State Health Insurance Program (SHIP) grant to the New Jersey Department of Human Services, in the amount of \$28,080.00 for the period of April 01, 2020 through March 31, 2021.
Moved: Mr. Rich
Seconded: Ms. Soloway
Roll Call (Ayes): Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren
Absent: Mr. Holt

See Page 03/03/2020 – 2C RESOLUTION
RESOLUTION #2020-185 - Authorizing the application and acceptance of \$907.00 in grant funds from the New Jersey Department of Community Affairs for the Universal Service Fund (USF) for the period of July 01, 2019 through June 30, 2020.
Moved: Ms. Soloway
Seconded: Mr. Lanza
Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren
Absent: Mr. Holt

See Page 03/03/2020 – 2D RESOLUTION
RESOLUTION #2020-186 - Authorizing the application and acceptance of \$1,360.00 in grant funds from the New Jersey Department of Community Affairs for the Low-Income Home Energy Assistance Program (LIHEAP) for the period of October 01, 2019 through September 30, 2020.
Moved: Mr. Rich
Seconded: Ms. Soloway
Roll Call (Ayes): Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren
Absent: Mr. Holt

See Page 03/03/2020 – 2E RESOLUTION
RESOLUTION #2020-187 - Authorizing the Freeholder Director to sign on behalf of the County, a grant award entitled the County Environmental Health Act (CEHA), from the New Jersey Department of Environmental Protection in the total program amount of \$296,164.00 (federal funds: \$145,156; state funds: \$11,704; and county matching funds: \$139,304.00) for the period of July 01, 2019 through June 30, 2020.
Moved: Ms. Soloway
Seconded: Mr. Lanza
Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren
Absent: Mr. Holt
Overview from Karen DeMarco, Health Department Director of Hunterdon County and what the grant is going to be used for.

PURCHASING: Ray Rule, Purchasing Agent

See Page 03/03/2020 – 2F RESOLUTION
RESOLUTION #2020-188 - Approving award of County Bid #2019-19 to All County Services, LLC., for the demolition of various structures in an amount not to exceed \$99,801.00.
Moved: Mr. Rich
Seconded: Mr. Lanza
Roll Call (Ayes): Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren
Absent: Mr. Holt

APPOINTMENTS

See Page 03/03/2020 – 3A RESOLUTION

RESOLUTION #2020-189 - Authorizing the appointment of John Giotis to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse, for a term to be effective immediately through February 28, 2022.

Moved: Mr. Lanza

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Lanza, Ms. Soloway, Mr. Rich, Mr. Van Doren

Absent: Mr. Holt

HEALTH DEPARTMENT REPORT: Karen DeMarco, Director

Ms. DeMarco – Ms. DeMarco provided an update on the Coronavirus/COVID-19 and how the Department of Health is preparing for the possible spread of this virus. Ms. DeMarco noted that the Health Department is conversations with multiple stakeholders and ensuring that everyone is prepared. Ms. DeMarco went on to note the motto is, “Prepare for the Virus, Don’t Panic”

COUNTY ADMINISTRATOR REPORT: Kevin Davis

Mr. Davis – The 2020 Hunterdon County Director has been completed and is currently being distributed to the municipalities. Mr. Davis thanked everyone that helped to publish the Directory. Mr. Davis also covered a recent NJDEP report on climate change and noted the recent Hunterdon County Energy Aggregation program which calls for a greater percentage of power to come from renewable sources.

CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

See Page 03/03/2020 – 3B RESOLUTION

Approval of the claims in accordance with the Claims Register dated March 03, 2020.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 3C RESOLUTION

Approval of the regular and executive session meeting minutes of February 18, 2020.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 3D RESOLUTION

RESOLUTION #2020-190 - Authorizing the Freeholder Director to sign on behalf of the County, a Service Agreement Modification with Hunterdon Behavioral Health of the Hunterdon Medical Center, for an increase in funding in the amount of \$13,938.00 for School Based Initiatives (SBI) for the period of January 01, 2020 through December 31, 2020.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 3E RESOLUTION

RESOLUTION #2020-191 - Authorizing the County’s consent of a proposed amendment to the Upper Delaware Water Quality Management Plan for the Proposed Bloomsbury Mets, LLC site.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 3F RESOLUTION

RESOLUTION #2020-192 - Authorizing the Freeholder Director to sign on behalf of the County, the Final Sale of Development Easement documents for the Kappus Farm, Block 18, Lots 9.02 in the Township of Alexandria.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 4A RESOLUTION

RESOLUTION #2020-193 - Authorizing the provisional appointment of Diane Kennedy to serve as a per-diem Public Safety Telecommunicator, in the Division of Communications, of the Department of Public Safety.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 4B RESOLUTION

RESOLUTION #2020-194 - Authorizing the regular appointment of Kimberly Viteri to the tile of Family Service Worker, in the Division of Social Services, of the Department of Human Services.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 4C RESOLUTION

RESOLUTION #2020-195 - Authorizing the provisional appointment of Zachery Sampson to the title of Mechanic, in the Division of Vehicle Services, of the Department of Administrative Services.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 4D RESOLUTION

RESOLUTION #2020-196 - Authorizing the promotion and provisional appointment of Randy Grzankowski to the title of Road Repair 1, in the Division of Roads, of the Department of Public Works upon obtaining his CDL Class A certification.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 4E RESOLUTION

RESOLUTION #2020-197 - Authorizing the promotion and provisional appointment of Timothy Toner to the title of Road Repairer 1, in the Division of Roads, of the Department of Public Works upon obtaining his CDL Class A certification.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 4F RESOLUTION

RESOLUTION #2020-198 - Authorizing a salary adjustment for Alexander Samilow, Public Safety Telecommunicator Trainee, in the Division of Communications in accordance with the Rank & File Collective Bargaining Agreement with CWA Local 1036.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 4G RESOLUTION

RESOLUTION #2020-199 - Authorizing a salary adjustment for Danielle D'Alise, Public Safety Telecommunicator Trainee, in the Division of Communications in accordance with the Rank & File Collective Bargaining Agreement with CWA Local 1036.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 4H RESOLUTION

RESOLUTION #2020-200 - Authorizing a salary adjustment for Joseph Starcher, Public Safety Telecommunicator Trainee, in the Division of Communications in accordance with the Rank & File Collective Bargaining Agreement with CWA Local 1036.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 5A RESOLUTION

RESOLUTION #2020-201 - Authorizing a salary adjustment for Richard Miller, Public Safety Telecommunicator Trainee, in the Division of Communications in accordance with the Rank & File Collective Bargaining Agreement with CWA Local 1036.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

Mr. Van Doren – (regarding resolution #2020-202) past meeting information with audio and morning reports and the health department information has been up to date and helpful to the residents of Hunterdon County. With these reports from conferences and trips when Hunterdon County personnel attended, it will provide more information for Hunterdon County. Template will be given to departments and looking at a start up of this in April of this year.

See Page 03/03/2020 – 5B RESOLUTION

RESOLUTION #2020-202 - Amendment to Hunterdon County Policy #2003-01, entitled, "Guidelines for Trips / Conferences" to include a requirement for a written report to be submitted by staff member to their Department Director within 30 days of attendance.

Moved: Ms. Soloway

Seconded: Mr. Rich

Roll Call (Ayes): Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Van Doren

Absent: Mr. Holt

CORRESPONDENCE

See Page 03/03/2020 – 5C RESOLUTION

RESOLUTION #2020-203 - Approving a request from Whitehouse Rescue Squad to host their annual spring and fall coin tosses on April 18, 2020 and April 19, 2020 and October 3, 2020 and October 4, 2020 from 8:00 AM to 4:00 PM. Rain dates will be held on April 25th and April 26th and October 10th and October 11th.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 5D RESOLUTION

RESOLUTION #2020-204 - Approving a request by Whitehouse Fire Co. #1 to host a coin toss on June 5, 2020 and June 6, 2020 from 8:00 AM to 7:00 PM with rain dates of June 12th and June 13th.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 5E RESOLUTION

RESOLUTION #2020-205 - Approving a request from the Team Somerset Bicycling Club to use various Hunterdon County roadways in Readington Township for their annual time trials on Saturday, May 16, 2020 from 8:00 AM to 9:30 AM.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 5F RESOLUTION

RESOLUTION #2020-206 - Approving a request from the Flemington Jewish Community Center to use various Hunterdon County roadways in East Amwell, Delaware, Raritan and Kingwood Townships, for their annual bicycling event on Sunday, June 14, 2020 from 7:00 AM to 3:30 PM.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

See Page 03/03/2020 – 5G RESOLUTION

RESOLUTION #2020-207 - Approving a request from the Califon Recreation Committee to hang a banner and initiate a short-term closure of County Route 512 on Monday, May 25, 2020 from 10:45 AM to 11:45 AM for the annual Califon Borough Memorial Day Parade.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Absent: Mr. Holt

FREEHOLDERS COMMENTS/REPORTS

OPEN TO THE PUBLIC

Barbara Sachau, Raritan Township – went over the claims register and how membership fees and conference fees are too high and their impact on taxes.

Mario Orlandi, Readington Township, a member of the Readington Citizens for Roundabout Alternatives Group – Provided the Board with information gathered by the group over the last year. RCRA is happy with the meetings that are now happening regarding possible roundabout alternatives. RCRA will be sending a document that the group created so the Board can review the information that they have gathered.

EXECUTIVE SESSION

ADJOURN

The Board adjourned at 6:48 PM on a motion by Mr. Lanza and seconded by Mr. Rich with voice carry.

Respectfully Submitted.

Brad Myhre, Clerk to the Board

Transcribed by:

Lindsay Heller, Secretary to the Board

**RESOLUTION
ENTERING INTO EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the County is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

LEGAL:

- CWA Rank and File Contract Negotiations Update
- Potential Sale of Alcohol at Parks Events
- Review of the Volunteer Application Form

PERSONNEL:

- Discussion of the possible hiring of David Glass

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.

3. The Board of Chosen Freeholders will return to Regular Session and may take further action.
4. This Resolution shall take effect immediately.

CERTIFICATION

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on March 3, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach T. Rich, Freeholder						

ADOPTED March 03, 2020

BRAD MYHRE, CLERK