

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

February 04, 2020

CONVENE: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

FREEHOLDER REPORTS

Mr. Rich – Provided an overview of the Department of Public Works response to winter storm events in 2019. Mr. Rich also noted that the Firefighter Level 1 Graduation Ceremony occurred last Thursday. Mr. Rich congratulated the graduates along with thanking Emergency Training Center Coordinator and Teacher, Frank Ur along with the Vice President of Hunterdon County Fire Chiefs Association, Chief Robert Emery. Mr. Rich also provided some updates regarding the Hunterdon County Shade Tree Commission.

Mr. Holt – Provided an updated on the pending Emergency Services Training Center project which is overseen by the Department of Public Safety. Mr. Holt noted that bidding for the work is scheduled for the beginning of April.

Mr. Lanza – Presented several updates from the New Jersey Association of Counties for which he serves as Freeholder liaison. Mr. Van Doren noted to Mr. Lanza that he is grateful to have Mr. Lanza serving on the NJAC Board and happy that Hunterdon County participates in the NJAC organization.

Ms. Soloway – Provided an update on the LINK System along with efforts that are being undertaken to increase grant monies to the County to offset the cost of operating the LINK.. Ms. Soloway provided an update on Public Health Training including a recent meeting that occurred on January 11th entitled: *Mental Health and First Aid for Youth and Adults*. Ms. Soloway also mentioned the Coronavirus and noted that Health Department Director Karen DeMarco would be providing a public health update later in the meeting.

Mr. Van Doren – Reflected on his appreciation of the Health Department's fast work on disseminating information about the coronavirus. Mr. Van Doren also noted that audio recordings of the Freeholder meetings are now online. Mr. Van Doren also spoke about his ongoing commitment to transparency including directing county staff to provide memos to their department heads as to what was gained by their attendance at a conference. Mr. Van Doren also provided an update about the Penn East Pipeline. Mr. Van Doren noted that Penn East still does not have Clean Water Act approval and Penn East also needs approval from the Delaware River Basin Commission before they can proceed forward in New Jersey.

PROCLAMATIONS / RECOGNITION:

See Page 02/04/2020 – 1A PROCLAMATION

PROCLAMATION #2020-01 - Recognizing Luke Mortensen, Boy Scouts of America Troop 108, on attaining the designation of Eagle Scout.

Moved: Ms. Soloway

Seconded: Mr. Rich

Roll Call (Ayes): Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Holt, Mr. Van Doren

See Page 02/04/2020 – 1B PROCLAMATION

PROCLAMATION #2020-02 - Declaring February 2020, as Career and Technical Education Month in Hunterdon County.

Moved: Ms. Soloway

Seconded: Mr. Holt

Roll Call (Ayes): Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Lanza, Mr. Van Doren

See Page 02/04/2020 – 1C PROCLAMATION

PROCLAMATIONS #2020-03.1-3.11 - Recognizing the January 30, 2020 graduates of Firefighter Level 1 Training in Hunterdon County.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)

Barbara Sachau of Raritan Township asked various questions of the Claims Register and noted several payments made on behalf of Heron Glen Golf Course.

JAIL CONSOLIDATION UPDATE, Sheriff Fred Brown – Undersheriff Frank Cordero spoke on behalf of Sheriff Brown and noted that the new jail consolidation agreement with the County of Warren was moving along smoothly and that all of the inmates were transferred from Somerset County successfully.

HEALTH DEPARTMENT UPDATE: Karen DeMarco, Health Department Director – Reported on steps the Hunterdon County Health Department is conducting to prevent against the Coronavirus locally. Ms. DeMarco noted there is a low risk of contracting the illness locally, but that the Health Department was taking all of the necessary precautions.

PURCHASING: Ray Rule, Purchasing Agent

See Page 02/04/2020 – 2A RESOLUTION
RESOLUTION #2020-117 - Approving contract amendment #5 with Dewberry Engineers, Inc., in an amount not to exceed \$142,490.00, for additional engineering services related to the reconstruction of County Bridge RT-16, in Readington and Tewksbury Townships.
Moved: Mr. Holt
Seconded: Mr. Rich
Roll Call (Ayes): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

See Page 02/04/2020 – 2B RESOLUTION
RESOLUTION #2020-118 - Approving contract modification #2 with Malick & Scherer, P.C., in an amount not to exceed \$7,003.62, for additional engineering services related to the reconstruction of County Bridge Q-48 and approach of Kuhl Road over the Neshanic River in Raritan Township.
Moved: Ms. Soloway
Seconded: Mr. Lanza
Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Holt, Mr. Van Doren

PRESENTATION: Paul Grzella from the Greater Raritan Workforce Development Board. - updates on the Greater Workforce and their partnerships with Raritan Valley Community College. Mentioned recruitments in towns and future dates for training, along with mentioning a few future goals that they are aiming for in the next few months.

GRANTS: Janet Previte, CFO

See Page 02/04/2020 – 2C RESOLUTION
RESOLUTION #2020-113 - Authorizing acceptance of a Justice Assistance Grant (JAG) Program Subaward #JAG 1-10TF-17, from the New Jersey Department of Law and Public Safety, in the amount of \$83,460.00 (federal funds: \$46,251.00; county match: \$37,209.00), for the period of July 01, 2018 to June 30, 2019.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

FARMLAND / OPEN SPACE: Bob Hornby

Mr. Lanza made a comment on the Bowlby Land and praised Mr. Hornby and the Planning Department for finding creative ways to preserve major properties with minimize cost to the County's Open Space Fund. Bowlby Farms is one of the last cattle operations in Hunterdon County, making this an important achievement. Thanked the volunteers of Hunterdon County Agriculture Development Board for their time in review and approval of the preservation recommendations.

See Page 02/04/2020 – 2D RESOLUTION
RESOLUTION #2020-114 - Authorizing final approval for the acquisition of the Bowlby Farm (Lot 81) development easement via a SADC Partnership Pool Agreement between Hunterdon County and the New Jersey State Agriculture Development Committee (SADC), in the amount of \$1,252,680.00 (SADC: \$1,002,144.00; Hunterdon County: \$250,536.00). This specific acquisition will preserve approximately 97.9 acres of farmland in Raritan Township.
Moved: Mr. Lanza
Seconded: Mr. Rich
Roll Call (Ayes): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

See Page 02/04/2020 – 2E RESOLUTION
RESOLUTION #2020-115 - Authorizing final approval for the acquisition of the Bowlby Farm (Lot 19) development easement via a SADC Partnership Pool Agreement between Hunterdon County and the New Jersey State Agriculture Development Committee (SADC), in the amount of \$648,120.00 (SADC: \$518,496.00; Hunterdon County: \$129,624.00). This specific acquisition will preserve approximately 55.8 acres of farmland in Raritan Township.
Moved: Mr. Lanza
Seconded: Mr. Rich
Roll Call (Ayes): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

See Page 02/04/2020 – 3A RESOLUTION

RESOLUTION - #2020-116 - Authorizing final approval for the acquisition of the Bowlby Farm (Lot 19.02) development easement via a SADC Partnership Pool Agreement between Hunterdon County and the New Jersey State Agriculture Development Committee (SADC), in the amount of \$219,960.00 (SADC: \$175,968.00; Hunterdon County: \$43,992.00). This specific acquisition will preserve approximately 20.8 acres of farmland in Raritan Township.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

ECONOMIC DEVELOPMENT: Marc Saluk

See Page 02/04/2020 – 3B RESOLUTION

RESOLUTION #2020-119 - Authorizing an Economic Development Grant to the Township of Franklin, in the amount of \$8,190.00, to conduct a comprehensive review of the Township's existing zoning ordinances to identify ways to encourage long term economic sustainability.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

APPOINTMENTS

See Page 02/04/2020 – 3C RESOLUTION

RESOLUTION #2020-120 - Authorizing the reappointment of Ralph L. Finelli to the Hunterdon County Construction Board of Appeals for a four-year term beginning on January 01, 2020 through December 31, 2023.

Moved: Mr. Holt

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

See Page 02/04/2020 – 3D RESOLUTION

RESOLUTION #2020-121 - Authorizing the appointment of Maggie Rose Macar as a member to the Hunterdon County Human Services Advisory Council (HSAC), for a term effective immediately through February 28, 2022.

Moved: Ms. Soloway

Seconded: Mr. Rich

Roll Call (Ayes): Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Holt, Mr. Van Doren

COUNTY ADMINISTRATOR REPORT: Kevin Davis – Mr. Davis noted that he was elected Vice Chairman of PAIC executive committee. Mentioned ROLLING THUNDER, a veterans-based motorcycle association is planning their 33rd nationwide "Ride for Freedom" on May 23 – May 24, 2020 and are requesting use of the South County Park for their event.

Ms. Soloway asked that the Board waive their fees associated with the use of the park, since they are charitable organization. The Board agreed to waive the fees by roll call vote. Memorializing resolution attached.

CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

See Page 02/04/2020 – 3E RESOLUTION

Approval of the claims in accordance with the Claims Register dated February 04, 2020.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 3F RESOLUTION

Approval of the regular session meeting minutes of January 21, 2020.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 3G RESOLUTION

RESOLUTION #2020-122 - Authorizing the Freeholder Director to sign on behalf of the County, the 2019 annual Accomplishment Report for the Hunterdon County Shade Tree Commission.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4A **RESOLUTION**
RESOLUTION #2020-123 - Authorizing requisition #R9-00873, final payment to Black Rock Enterprises, LLC in the amount of \$91,168.27, for the resurfacing and surface treatment of various Hunterdon County roadways.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4B **RESOLUTION**
RESOLUTION #2020-124 - Authorizing the regular appointment of Alexander Dowd to the title of Laborer 1, within the Division of Roads, of the Department of Public Works.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4C **RESOLUTION**
RESOLUTION #2020-125 - Authorizing the transfer and promotion of Catherine Kopec to the position of Confidential Aide in the Hunterdon County Department of Human Resources.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4D **RESOLUTION**
RESOLUTION #2020-126 - Authorizing the promotion of Christian Legere to the provisional title of Human Services Specialist, III in the Division of Social Services, of the Department of Human Services.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4E **RESOLUTION**
RESOLUTION #2020-127 - Authorizing the promotion of Christianah Bamgbade to the provisional title of Human Services Specialist, III in the Division of Social Services, of the Department of Human Services.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4F **RESOLUTION**
RESOLUTION #2020-128 - Confirming the action of Hunterdon County Sheriff Fredrick Brown to appoint Harrison M. Laverty to the position of Sheriff's Officer, in the Hunterdon County Sheriff's Department.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4G **RESOLUTION**
RESOLUTION #2020-129 - Authorizing the regular appointment of Hunter Wooden to the title of Laborer 1, in the Division of Roads, of the Department of Public Works.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4H **RESOLUTION**
RESOLUTION #2020-130 - Authorizing the promotion of Jolanta Kaczmarek to the provisional title of Human Services Specialist, III, in the Division of Social Services, of the Department of Human Services.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4I **RESOLUTION**
RESOLUTION #2020-131 - Authorizing the regular appointment of Joseph Grande to the title of Principal Engineering Aide, in the Division of Engineering, of the Department of Public Works, upon the successful competition of his New Jersey Civil Service exam.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 4J **RESOLUTION**
RESOLUTION #2020-132 - Confirming the action of Hunterdon County Sheriff Frederick Brown to appoint Matthew T. Nugent to the position of Sheriff's Officer, in the Hunterdon County Sheriff's Department.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5A RESOLUTION

RESOLUTION #2020-133 - Authorizing the regular appointment of Paul Bolanowski to the title of Supervising Mechanic, in the Division of Vehicle Services, of the Department of Administrative Services, upon the successful completion of his New Jersey Civil Service exam.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5B RESOLUTION

RESOLUTION #2020-134 - Authorizing the regular appointment of Robert Hornby to the title of Agriculture Resource Specialist 2, in the Division of Planning, of the Department of Planning and Land Use, upon successful completion of his New Jersey Civil Service exam.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5C RESOLUTION

RESOLUTION #2020-135 - Amending resolution 2020-22, and establishing the 2020 salary for Robin Krog, Family Service Supervisor in the Division of Social Services, of the Department of Human Services.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5D RESOLUTION

RESOLUTION #2020-136 - Confirming the action of Acting Hunterdon County Prosecutor Michael J. Williams, to appoint Lieutenant Frank R. Crisologo to the title of Captain of County Investigators, in the Office of the Hunterdon County Prosecutor.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5E RESOLUTION

RESOLUTION #2020-137 - Confirming the action of Acting Hunterdon County Prosecutor Michael J. Williams, to appoint Captain Frank R. Crisologo to the role of Acting Chief of Detectives, in the Office of the Hunterdon County Prosecutor.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5F RESOLUTION

RESOLUTION #2020-138 - Confirming the action of Acting Hunterdon County Prosecutor Michael J. Williams, to appoint Lieutenant Paul T. Approvato to the title of Captain of County Investigators, in the Office of the Hunterdon County Prosecutor.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5G RESOLUTION

RESOLUTION #2020-139 - Confirming the action of Acting Hunterdon County Prosecutor Michael J. Williams, to appoint Captain Paul T. Approvato to the title of Deputy Chief of Detectives, in the Office of the Hunterdon County Prosecutor.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5H RESOLUTION

RESOLUTION #2020-140 - Authorizing the Freeholder Director to sign on behalf of the County, a Memorandum of Agreement between F.O.P. Lodge 186, Investigators Unit, and the County of Hunterdon for the period of January 01, 2018 through December 31, 2020.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 5I RESOLUTION

RESOLUTION #2020-141 - Authorizing the Freeholder Director to sign on behalf of the County, a Memorandum of Agreement between F.O.P. Lodge 186, Lieutenants Unit, and the County of Hunterdon for the period of January 01, 2018 through December 31, 2020.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

See Page 02/04/2020 – 6A RESOLUTION
RESOLUTION #2020-142 - Authorizing the Freeholder Director to sign on behalf of the County, a Memorandum of Agreement between F.O.P. Lodge 186, Sergeants Unit, and the County of Hunterdon for the period of January 01, 2018 through December 31, 2020.
Moved: Mr. Lanza
Seconded: Mr. Holt
Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Rich, Mr. Van Doren

CORRESPONDENCE

See Page 02/04/2020 – 6B RESOLUTION
RESOLUTION #2020-143 - Authorizing use of the Hunterdon County Justice Complex Jury Parking Lot, by Hunterdon Central Regional High School, for graduation overflow parking on June 23, 2020.
Moved: Mr. Lanza
Seconded: Mr. Rich
Roll Call (Ayes): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

See Page 02/04/2020 – 6C RESOLUTION
RESOLUTION #2020-144 - Authorizing an annual waiver of liability insurance in conjunction with use of Hunterdon County meeting facilities by *People First of Hunterdon County*, an advocacy group for individuals with Developmental Disabilities.
Moved: Mr. Holt
Seconded: Mr. Lanza
Roll Call (Ayes): Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

See Page 02/04/2020 – 6D RESOLUTION
RESOLUTION #2020-145 - Authorizing use of various Hunterdon County roadways as part of the 13th Annual Jerseyman Triathlon event on Sunday, May 17, 2020 from 8:00 AM to Noon at Round Valley Reservoir.
Moved: Ms. Soloway
Seconded: Mr. Rich
Roll Call (Ayes): Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Holt, Mr. Van Doren

See Page 02/04/2020 – 6E RESOLUTION
RESOLUTION #2020-146 - Authorizing an annual waiver of the liability insurance requirement for use of the meeting room space at the Rt. 12, Bldg. 1, County Complex, by the Hunterdon County School Nurse Association.
Moved: Mr. Rich
Seconded: Mr. Lanza
Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

FREEHOLDERS COMMENTS/REPORTS

OPEN TO THE PUBLIC

EXECUTIVE SESSION

ADJOURN

The Board adjourned at 7:13 PM on a motion by Mr. Rich and seconded by Ms. Soloway with voice carry.

Respectfully Submitted.



Brad Myhre, Clerk to the Board

Transcribed by:



Lindsay Heller, Secretary to the Board