

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS  
TELECONFERENCE MEETING**

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822

**August 04, 2020**

**Dial-In Number:** 720-399-1558 or 877-658-5107

**Passcode:** 403752

**5:15 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**EXECUTIVE SESSION**

**5:30 p.m. PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

**FREEHOLDER REPORTS**

**Mr. Rich** updated the Freeholder Board and the public in his capacity as liaison to the Library Commission. The Library received a \$15,000 grant that helps school students from Cognizant for STEM learning. The grants supports summer and after-school organizations to help expose children, ages 12-16 to 21<sup>st</sup> century skills and STEM literacy, and to be work-ready in the future workplace. Mr. Rich also reported on the the Department of Public Works and Engineering 2019 Annual Summary of accomplishments. Mr. Rich also provided updates on the Workforce Development Board and the their SkillUp program. Mr. Rich also noted that he was pleased that federal CARES Act funding to Hunterdon County and thanked Freeholder Director Van Doren for his continuous work on this issue.

**Mr. Lanza** reported on the legislation changing the title of elected county officeholders from Freeholder to Commissioner, despite the other ongoing priorities in the state. The bill that was passed is now waiting on the signature of the Governor. Mr. Lanzo also re-emphasized the warning that came through from the New Jersey Department of Agriculture about seed packets that may have been received by residents. Urged residents to not open the packets and to not plant the seeds. If the seeds are received, take pictures of the packets, and email the photographs to the New Jersey Department of Agriculture. The seed packets can also be mailed to the USDA Office in Linden, NJ. The Hunterdon County Board of Agriculture is working with the Rutgers Extension Office, and the New Jersey Departments of Agriculture, Labor, and Health in making and distributing face coverings to farms and seasonal farm workers.

**Ms. Soloway** – held comments till the end

**Mr. Van Doren** – Spoke about JCP&L and their response to Tropical Storm Isaias. The County Office of Emergency Management will be working around the clock to make sure that roadways are cleared, and trees and downed powerlines are addressed. Mr. Van Doren also reported that the Hunterdon County 9-11 ceremony will be held this year with necessary social distancing measures. Mr. Van Doren also provided an update on the governor's letter concerning federal CARES Act funding for the 12 counties in NJ that did not receive money. Mr. Van Doren also spoke about the drive-in concerts at the South County Park.

**PROCLAMATIONS / RECOGNITION:**

**See Page 08/04/2020-1A PROCLAMATION**

**PROCLAMATION #2020-28** - Honoring Shiven Bansal, Saanvi Bansal, Myra Panthri, and Aayan Panthri for organizing a car wash to raise funds for the Hunterdon Medical Center.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**REPORT FROM ACTING PROSECUTOR MICHAEL J. WILLIAMS**

Report on the "Use of Force" Presentation that was held on July 28<sup>th</sup>, 2020 with Somerset County, Warren County, and Hunterdon County.

**COUNTY COUNSEL UPDATE: Shana Taylor, Esq.**

Reported on recent decision at the Supreme Court Hearing.

**GRANTS: Janet Previte, CFO**

**See Page 08/04/2020-2A RESOLUTION**

**RESOLUTION #2020-462 – RESOLVED**, Authorizing the Freeholder Director to sign and accept a Victims of Crime Act (VOCA) grant (subaward number V-10-19), on behalf of the Hunterdon County Prosecutor's Office, in the amount \$237,099.00, from the New Jersey Department of Public Safety, Division of Criminal Justice, Office of the Attorney General.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Rich, Mr. Van Doren

**Absent:** Mr. Holt

**FINANCE: Janet Previte, CFO**

**See Page 08/04/2020-2B RESOLUTION**

**RESOLUTION #2020-463 – RESOLVED**, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the FY20 Section 5311 – CARES Act grant funds, in the amount of \$1,084,616.00, from New Jersey Transit.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-2C RESOLUTION**

**ORDINANCE #2020-464 – RESOLVED**, Capital Ordinance 2020-08, providing for acquisition of various equipment, furniture and fixtures by, in an for the County of Hunterdon, State of New Jersey; and Appropriating \$410,500.00 from the Capital Improvement Fund to pay for the cost thereof (Introduction).

**Moved:** Mr. Lanza

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**Absent:** Mr. Holt

**PURCHASING: Ray Rule, Purchasing Agent**

**See Page 08/04/2020-2D RESOLUTION**

**RESOLUTION #2020-465 - RESOLVED**, Authorizing award of County Bid #2020-08 to Zone Striping Inc., in the amount of \$264,359.61, for the application of traffic stripes on various Hunterdon County roadways.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**OEM Update: Brayden Fahey, County OEM Coordinator**

Report on the recent Hurricane and the precautions that the County has taken. 45% of Hunterdon County is experiencing power outages from JCP&L. Restoration will take days, not hours according to JCP&L. 60 roads in Hunterdon County are closed due to trees, flooding, power lines down or other damaging items.

**COUNTY ADMINISTRATOR REPORT: Kevin Davis –** reported on the office lease agreement for the County's economic development office.

**See Page 08/04/2020-2E RESOLUTION**

**RESOLUTION #2020-480 – RESOLVED**, Authorizing the Freeholder Director to sign on behalf of the County, a lease agreement with the Hunterdon County Chamber of Commerce for office space for the Hunterdon County Division of Economic Development.

**Moved:** Mr. Lanza

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**Absent:** Mr. Holt

Mr. Davis reported on behalf of the Hunterdon County Health Department with respect to the ongoing COVID-19 pandemic. The County has no backlog in contact tracing. The daily rate of new positive cases has fluctuated between 7 at the highest and zero for the past three weeks. The rate of transmission in Hunterdon County is 1.14, compared with the state's overall rate of 1.49. The rate needs to get below 1. The number of 9-1-1 calls with respiratory emergency calls over the past few weeks is what is normally expected. Hospital emergency room visits have been stable as well. As of Sunday, 1136 confirmed Covid-19 cases in Hunterdon County, which makes this county third to the lowest. Hunterdon County and Hunterdon County Medical Group continue to offer free COVID-19 testing in Raritan Township, and residents need to call to make an appointment.

### **CONSENT AGENDA**

"All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Approval of claims in accordance with the Claims Register dated August 04, 2020.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

Approval of the regular and executive session meeting minutes of July 21, 2020.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

### **See Page 08/04/2020-3A RESOLUTION**

**RESOLUTION #2020-466 – RESOLVED**, Authorizing an online sale of Hunterdon County surplus equipment provided by USGovBid / Auction Liquidation Services and authorizing the Clerk of the Board to advertise the online auction.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

### **See Page 08/04/2020-3B RESOLUTION**

**RESOLUTION #2020-467 – RESOLVED**, Authorizing the County Purchasing Agent to solicit competitive bids for maintenance service and supplies for copier equipment.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

### **See Page 08/04/2020-3C RESOLUTION**

**RESOLUTION #2020-468 – RESOLVED**, Confirming compliance with Title VI of the Civil Rights Act of 1964, and adopting a document entitled: Hunterdon County's Title VI Program as required for receipt of grant funding from NJ Transit for operation of the LINK Transportation System.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

### **See Page 08/04/2020-3D RESOLUTION**

**RESOLUTION #2020-469 – RESOLVED**, Authorizing the annual Hunterdon County Division of Parks, 2020-2021 Controlled Hunting Program, in compliance with New Jersey Fish and Wildlife regulations.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-4A                      RESOLUTION**

**RESOLUTION #2020-470 – RESOLVED**, Updating Hunterdon County speeds limits set by resolution on June 12, 1979, at the request of Readington Township, to reduce the speed limit on County Route 629, and update regulatory and warning signs as designated by the Manual of Uniform Traffic Control Devices.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-4B                      RESOLUTION**

**RESOLUTION #2020-471 – RESOLVED**, Updating Hunterdon County speeds limits set by resolution on October 06, 2015, at the request of Readington Township, to reduce the speed limit on County Route 523, and update regulatory and warning signs as designated by the Manual of Uniform Traffic Control Devices.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-4C                      RESOLUTION**

**RESOLUTION #2020-472 – RESOLVED**, Approving a recommendation from the Parks and Open Space Advisory Council to install a donated memorial bench in honor of Dave Faherty on the Columbia Trail.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

Mr. Lanza expressed that this is recommended by the Parks and Open Space Advisory Committee and mentioned that this was an ideal way to remember Mr. Faherty for Hunterdon County residents and for his family and friends.

**See Page 08/04/2020-4D                      RESOLUTION**

**RESOLUTION #2020-473 – RESOLVED**, Approving the appointment of Jeff Dysart as a part time Maintenance Repairer, in the Division of Buildings and Maintenance, of the Department of Administrative Services.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-4E                      RESOLUTION**

**RESOLUTION #2020-474 – RESOLVED**, Authorizing the appointment of Danielle Mundhenk as a part time Library Assistant in the Hunterdon County Library.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-4F                      RESOLUTION**

**RESOLUTION #2020-475 – RESOLVED**, Authorizing the appointment of James Zakaluzny as a Construction Inspector in the Division of Engineering, of the Department of Public Works.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-4G                      RESOLUTION**

**RESOLUTION #2020-476 – RESOLVED**, Acknowledging the action of County Clerk and Appointment Authority Mary H. Melfi, to provisionally promote and appointment Frances McAllister to the title of Keyboarding Clerk III, in the Office of the Hunterdon County Clerk.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-5A RESOLUTION**

**RESOLUTION #2020-477 – RESOLVED**, Authorizing the promotion and transfer of Kyra Harris to the title of Account Clerk, in the Division of Vehicle Services, of the Department of Administrative Services.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**See Page 08/04/2020-5B RESOLUTION**

**RESOLUTION #2020-478 – RESOLVED**, Authorizing an amended salary adjustment for Melissa Allen, unclassified, Confidential Aide in the Division of Engineering, of the Department of Public Works.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Lanza, Mr. Van Doren

**Absent:** Mr. Holt

**CORRESPONDENCE**

**See Page 08/04/2020-5C RESOLUTION**

**RESOLUTION #2020-479 – RESOLVED**, Approving a request from the Kingwood First Aid & Rescue Squad to host a coin toss on September 12<sup>th</sup> and 13<sup>th</sup> and November 28<sup>th</sup> and 29<sup>th</sup> from 8:30 AM to 2:30 PM along County Route 519 in the Township of Kingwood.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Rich, Mr. Van Doren

**Absent:** Mr. Holt

**PUBLIC COMMENT**

**Barbara Sachau – Raritan Township** – Expressed concern about the county Hunterdon controlled hunting program. Ms. Sachau also commented that she would like the Hunterdon County Library completely reopened despite Governor Murphy’s executive order prohibiting it.

**Chris Soldano – Raritan Township** – Hunterdon County Bulldogs representative. Commented on items and events that they are trying to accomplish on behalf of Hunterdon County veterans. Scott Seymour, member of the Marine Corp League in Hunterdon County, also joined with Mr. Soldano in reviewing activities on behalf of Hunterdon’s veterans.

**FREEHOLDER COMMENTS/REPORTS**

**Ms. Soloway** – Reported that the annual Veterans Recognition Ceremony will be held virtually and on Veteran’s Day. Ms. Soloway also thanked Sheriff Fred Brown on his decision to hold the 9/11 Ceremony. Ms. Soloway also reported on the hunting resolution that was passed earlier in the meeting. Ms. Soloway noted the hunting program is designed to limit the deer population, and to protect forest undergrowth, allowing for regeneration also to protect farms and crops, and reduce accidents on our roadways. Ms. Soloway also commented that the OEM report by Mr. Fahey is a reminder that there are more threats to the public safety other than the virus, and she appreciates the reassurance from the OEM Department that they are prepared. As is the new tradition at the end of the Freeholder Meeting, Ms. Soloway thanked all the health care workers, first responders, and front-line workers in this ongoing public health emergency.

**EXECUTIVE SESSION**

**ADJOURN**

The Board adjourned at 6:50 PM on a motion by Freeholder Lanza and seconded by Freeholder Soloway and carried by voice vote.

Respectfully Submitted.

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**Brad Myhre, Clerk to the Board**

Transcribed by:

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**Lindsay Heller, Secretary to the Board**

**RESOLUTION  
ENTERING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the County is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**I. LEGAL:**

- Lease Agreement with the Hunterdon County Chamber of Commerce

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.

1. The Board of Chosen Freeholders will return to Regular Session and may take further action.
2. This Resolution shall take effect immediately.

**CERTIFICATION**

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on August 04, 2020.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director			X			
Susan J. Soloway, Deputy Director	X		X			
John E. Lanza, Freeholder		X	X			
J. Matthew Holt, Freeholder					X	
Zach T. Rich, Freeholder			X			

**ADOPTED August 04, 2020**

**BRAD MYHRE, CLERK**