

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS  
TELECONFERENCE MEETING**

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822

**April 21, 2020**

**Dial-In Number:** 720-399-1558 or 877-658-5107

**Passcode:** 403752

**CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**EXECUTIVE SESSION**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

**FREEHOLDER REPORTS**

**Mr. Rich** – provided an overview on pending Department of Public Works projects including upcoming bridge construction work.

**Mr. Lanza** – provided an update on county parks. Mr. Lanza noted that county parks remain closed till further notice due to the Governor Murphy's executive order on parks. Mr. Lanza called upon the governor to open parks so people can still get some fresh air while continuing to practice social distancing. Mr. Lanza noted that access to open space and fresh air is particularly important for mental health.

**Mr. Holt** – saved comments for end of meeting

**Ms. Soloway** – thanked Health Department staff and volunteers for the drive thru clinic at Raritan Valley Community College. Ms. Soloway provided an overview on the eligibility requirements for access to the testing. Ms. Soloway also provided an overview of President Trump's multistep plan to reopen the economy.

**Mr. Van Doren** – thanked colleagues for their reports on issues related to the COVID-19 crisis. Mr. Van Doren noted that additional updates were to be forthcoming from the Surrogates office, Health Department, and Emergency Management later in the meeting. Mr. Van Doren sent condolences to families who have lost someone due to the virus. Additional dates have been added to the testing site at RVCC. Mr. Van Doren also reflected upon his weekly mayors calls along with weekly call along with the weekly calls that the Economic Development Office have been hosting – Mr. Van Doren noted there has been a great deal of positive feedback associated with holding these calls to ensure everyone has access to the latest information about this ongoing public health crisis.

**PROCLAMATIONS / RECOGNITION**

**SEE PAGE 04/21/2020-**

**PROCLAMATION**

PROCLAMATION #2020-14 - Recognizing April 19<sup>th</sup> through April 25<sup>th</sup> as National Library Week in Hunterdon County.

**Moved:** Mr. Rich

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Rich, Mr. Holt, Mr. Lanza, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020-**

**PROCLAMATION**

PROCLAMATION #2020-15 - Recognizing Benjamin J. Melanson, Boy Scouts of America Troop 186, on attaining the designation of Eagle Scout.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**GRANTS: Janet Previte, CFO**

**SEE PAGE 04/21/2020-**

**RESOLUTION**

RESOLUTION #2020-271 – **RESOLVED**, Authorizing the Freeholder Director to sign on behalf of the County, an FTA Section 5311 Innovation Grant, in the amount of \$125,000.00 (federal funds: \$62,500.00; NJ Transit funds: \$31,250.00; county matching funds: \$31,250.00) for the period of January 01, 2020 through December 31, 2020.

**Moved:** Ms. Soloway

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Rich, Mr. Van Doren

**FINANCE: Janet Previte, CFO**

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-272 – **RESOLVED**, Certification of Compliance with the United States Equal Employment Opportunity Commission’s Enforcement Guidance Under Title VII of the Civil Rights Act of 1964.

**Moved:** Mr. Lanza

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-273 – **RESOLVED**, To exceed the County Budget Appropriations to establish a Cap Bank (N.J.S.A. 40A: 4-45.14).

**Moved:** Ms. Soloway

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-274 – **RESOLVED**, Approval of the 2020 Budget Statement Certification by Welfare Agency and authorization for the Freeholder Director to sign on behalf of the County.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-275 - **RESOLVED**, Authorizing County Entity to exceed the County Entity (Board of Taxation) Budget request Cap (P.L. 2015, c. 249) for Calendar Year 2020.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-276 - **RESOLVED**, Authorizing County Entity to exceed the County Entity (Surrogate) Budget Request Cap (P.L. 2015, c. 249) for Calendar Year 2020.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-277 - **RESOLVED**, Authorizing County Entity to exceed the County Entity (Board of Elections) Budget Request Cap (P.L. 2015, c. 249) for Calendar Year 2020.

**Moved:** Mr. Rich

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-278 - **RESOLVED**, Introduction of the 2020 Calendar Year Budget for the County of Hunterdon.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**PURCHASING: Ray Rule, Purchasing Agent**

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-279 – **RESOLVED**, Authorizing award of County Bid #2020-02, to Green Rock Recycling, LLC, in an amount not to exceed \$20,000.00 for the recycling of used concrete, reinforced concrete, and bituminous concrete (asphalt) for the Hunterdon County Division of Roads and Bridges.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-280 - **RESOLVED**, Authorizing award of County Bid #2020-02, to Eastern Concrete Materials, Inc., in an amount not to exceed \$20,306.00 to furnish and deliver stone to the Hunterdon County Division of Roads and Bridges.

**Moved:** Mr. Holt

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Mr. Holt, Mr. Rich, Mr. Lanza, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-281 - **RESOLVED**, Authorizing award of County Bid #2020-02, to Trap Rock Industries, in an amount not to exceed \$32,500.00 to furnish and deliver stone to the Hunterdon County Division of Roads and Bridges.

**Moved:** Mr. Lanza

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-282 - **RESOLVED**, Authorizing award of County Bid #2020-02, to Stavola Construction Materials, Inc., in an amount not to exceed \$389,562.50 for acquisition of stone and bituminous concrete (asphalt) for the Hunterdon County Division of Roads and Bridges.

**Moved:** Mr. Rich

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-283 - **RESOLVED**, Authorizing Requisition #R0-02228 with CDW, for the procurement of audio-visual upgrades for the Emergency Operations Center, in an amount not to exceed \$51,320.00, utilizing Educational Services of New Jersey Cooperation Contract #65MCESCCPS.

**Moved:** Ms. Soloway

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Rich, Mr. Van Doren

**APPOINTMENTS**

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-284 - **RESOLVED**, Approving a revised Solid Waste Advisory Committee (SWAC), membership roster at the request of Solid Waste Coordinator Rebecca Lunger.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

**SURROGATE COURT UPDATE: County Surrogate Susan J. Hoffman**

Ms. Hoffman provided an update on her office staff and how the office has continued to operate during COVID-19 health emergency. Ms. Hoffman noted that funeral directors have thanked her and her office on staying open. Returned copies of paperwork will be mailed or can be picked up at office during normal business hours. Family members feel as if they are being cheated out of not having a funeral for their family members who have passed away.

**Mr. Lanza** - commented that the surrogate’s office is “the envy of the state” and mentioned all the hard work that they perform and handle. Mr. Lanza thanked Ms. Hoffman for her office’s ongoing work.

**HEALTH DEPARTMENT UPDATE: Karen DeMarco, Department Head:** In Hunterdon County, there are currently 255 confirmed cases of COVID-19 with 5 individuals who have died from the virus. The Health Department remains in daily contact with Hunterdon Medical Center. 911 dispatch center has nearly double the amount of calls it has fielded from March 2019 for respiratory related calls. Ms. DeMarco encouraged residents to stay home as much as possible. County website provides national and state resources as well as updates and actions that are in Hunterdon County. Ms. DeMarco thanked the Board and Administration for their support on the response to COVID-19.

**OEM UPDATE: Brayden Fahey, OEM Director:** Mr. Fahey expressed his condolences to families and thanked first responders and people who are on the front line during this time. Working with partners in the federal and state government. Requests that have come through for masks and other resource needs for Hunterdon Medical Center continue to be processed.

**COUNTY ADMINISTRATOR REPORT: Kevin Davis:** Provided an update on events that were to take place in the next few months that have either been cancelled or postponed. Mr. Davis noted that the Hunterdon Senior Center is still closed.

**CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

Approval of claims in accordance with the Claims Register dated April 21, 2020.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

Approval of the regular and executive session meeting minutes of April 07, 2020.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020- 285 - **RESOLVED**, Authorizing the County Purchasing Agent to advertise for competitive bids for the application of traffic stripes on various Hunterdon County and municipal roadways.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-286 - **RESOLVED**, Authorizing the Freeholder Director to sign a Service Agreement Modification between the County of Hunterdon and Hunterdon County Drug Awareness Program to reflect an increase of \$785.00 for the Prevention Education program for the period of January 01, 2018 through December 31, 2020.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-287 - **RESOLVED**, Approving a revised Hunterdon County Volunteer Application.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

**SEE PAGE 04/21/2020- RESOLUTION**

RESOLUTION #2020-288 - **RESOLVED**, Authorizing the Freeholder Director to sign a Memorandum of Agreement on behalf of the County of Hunterdon, with the CWA Local 1036, concerning Section 8A (Communications) within the Rank and File collective bargaining agreement.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

**PUBLIC COMMENT**

**Barbara Sachau – Raritan Township** – asked if Mr. Rich worked for the state of New Jersey, Mr. Rich denied. Doesn't think the library is useful being closed, and the public needs the library to be open due to make copies. Says the library is essential and needed. Reports from Health Department, she would like to know the regular figures instead of just the percentage. Would like to hear the numbers instead and will be more helpful. Toms River and other towns in NJ are doing furloughs. Saving money by doing so and thinks that Hunterdon County should look into it. Parks opened one week, another place opened another week, try to do something every week for hope for everyone. Thanked the Board for letting her join.

**FREEHOLDER COMMENTS/REPORTS**

**Mr. Holt** – mentioned the budget and the rates as how they have stayed steady.

**EXECUTIVE SESSION**

**Motioned by Ms. Soloway and Seconded by Mr. Lanza at 6:57 PM followed by voice carry.**

**ADJOURN**

The Board adjourned at 7:44 PM on a motion by Freeholder Holt and seconded by Freeholder Rich and carried by voice vote.

Respectfully Submitted.

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**Brad Myhre, Clerk to the Board**

Transcribed by:

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**Lindsay Heller, Secretary to the Board**

**RESOLUTION  
ENTERING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the County is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**LEGAL:**

- Review of parks report concerning compliance with federal wage and hour rules.
- Potential litigation concerning NJDEP regulations.

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.

3. The Board of Chosen Freeholders will return to Regular Session and may take further action.
4. This Resolution shall take effect immediately.

**CERTIFICATION**

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on April 21, 2020.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director			x			
Susan J. Soloway, Deputy Director	x		x			
John E. Lanza, Freeholder		x	x			
J. Matthew Holt, Freeholder			x			
Zach T. Rich, Freeholder			x			

**ADOPTED** April 21, 2020

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**BRAD MYHRE, CLERK**