

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS
PUBLIC NOTICE
MEETING LOCATION CHANGE
DECEMBER 17, 2019**

In accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975, 10:4-12a, notice is hereby given that the Hunterdon County Board of Chosen Freeholders will hold their regular meeting on Tuesday, December 17, 2019, in the Historic Hunterdon Court House (71 Main St., Building #3, Flemington, NJ 08822). The Board will convene in Executive Session at 4:30 p.m. and Open Session will start at 5:30 p.m. It is anticipated that public action will take place.

Copies of this notice have been posted on the first and second floor of the Main Street County Complex, 71 Main Street, Flemington, New Jersey, and filed in the Office of the County Clerk on December 10, 2019: This notice was emailed to the following newspapers on December 10, 2019: Hunterdon County Democrat, The Courier, The Times, Star Ledger, The Express and TAPinto (online), newspapers designated to receive such notices.

It is County policy to provide reasonable accommodations for individuals with disabilities with advance notice of need. If an accommodation is needed, please contact Brad Myhre, at (908) 788-1102.

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Historic Court House, 2nd Floor, 71 Main Street
Flemington, New Jersey 08822

December 17, 2019

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before December 10, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal and personnel issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. FREEHOLDER REPORTS

VII. PROCLAMATIONS/RECOGNITION

- 01. RESOLUTION - Recognizing Dean Kapetanakis, Boy Scout Troop 191 on attaining the designation of Eagle Scout.
- 02. RESOLUTION - Recognizing Mackinley Barry, Boy Scout Troop 121 on attaining the designation of Eagle Scout.
- 03. RESOLUTION - Recognizing Ashley Kolpan, Girl Scouts of America, on attaining the designation of Girl Scout Gold Award.

VIII. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)

IX. PROJECT MANAGEMENT, Frank Bell

- 01. RESOLUTION - Authorizing professional design services for construction oversight services of the Emergency Services Training Center.

X. FINANCE, Janet Previte, CFO

01. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the 2019 Social Services Homeless Grant, in the amount of \$40,256.00, from the New Jersey Department of Human Services.
02. RESOLUTION - Cancellation of the balance of certain grant fund receivables and appropriated reserve balances.
03. RESOLUTION - 2019 Budget transfers

XI. PURCHASING, Ray Rule, QPA

01. RESOLUTION - Approving Requisition #R9-06913 with Open Systems Integrators, Inc., in an amount not to exceed \$82,360.47, to upgrade the access control system at the Hunterdon County Justice Complex.
02. RESOLUTION - Approving RFP #0095-2019 with Wiss & Company, LLP., in an amount not to exceed \$79,060.00, for Auditing and Accounting Services related to the preparation of the 2020 Hunterdon County Audit and 2020 County Budget.
03. RESOLUTION - Approving RFP #0100-2019 with French & Parello Associates, PA, in an amount not to exceed \$197,820.00, for professional engineering design services related to Culvert L-1 and approach of County Route 513 over a branch of the South Raritan River in Lebanon Township.

XI. FARMLAND / OPEN SPACE, Bill Millette

01. RESOLUTION - Approving a Municipal Open Space Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Lebanon Township, for the debt service related to the acquisition of various open space parcels in an amount not to exceed \$199,526.00.
02. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Kingwood Township, for the acquisition of the Maritan property, Block 33, Lot 25, approximately 105 acres in Kingwood Township, in an amount not to exceed \$335,000.00.
03. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Raritan Township, for the acquisition of the Brownstein property, Block 22, Lot 25.03 & p.o. Lot 24, approximately 32.6 acres in Raritan

- Township, in an amount not to exceed \$135,925.00.
04. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Hunterdon Land Trust, for the acquisition of the Culbertson property, Block 5, Lots 45, 46, 47, 48 & 49, approximately 178 acres in Bethlehem Township, in an amount not to exceed \$600,000.00.

XII. Economic Development, Marc Saluk

01. RESOLUTION - Awarding an Economic Development Grant to the Township of Raritan, for a comprehensive review of Township ordinances.
02. RESOLUTION - Awarding an Economic Development Grant to the Borough of High Bridge in the amount of \$4,500 for the creation of a new municipal website.

XIII. COUNTY ADMINISTRATOR, Kevin Davis

XIV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Approval of the claims in accordance with the Claims Register dated December 17, 2019.
02. Approval of the executive and regular session meeting minutes of December 03, 2019.
03. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Discharge of Mortgage for a property known as Block 40, Lot 18 in the Township of Kingwood.
04. RESOLUTION - Approving the appointment of Stephen Goldman to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse for a term to be effective immediately through December 31, 2021.
05. RESOLUTION - Approving the appointment of Rose Walker to the Hunterdon County Professional Advisory Committee (PAC) and Professional Advisory Committee on Drugs and Alcohol (PACADA), for a term to be effective immediately through December 31, 2020.
06. RESOLUTION - Approving a request by the Franklin Theatre Works to use the Historic Hunterdon County Courthouse for a dramatic performance on May 23 and 24, 2020 from 1:00 PM to 4:00 PM and to charge an admission fee.
07. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of

the County of Hunterdon, a one-year renewal agreement with Delta Dental for the period of January 1, 2020 through December 31, 2020.

08. RESOLUTION - Approving a request from Delaware Township School, Clinton Public School, and Holland Township School to work with the Hunterdon County Division of Parks, as part of the NJDEP Trout in the Classroom Program.
09. RESOLUTION - Acknowledging the action of Acting Prosecutor Michael J. Williams to grant a merit increase to Imari Acevedo, Advocate Victim Witness Program, in the Office of the Hunterdon County Prosecutor.
10. RESOLUTION - Acknowledging the action of Hunterdon County Clerk Mary H. Melfi to appoint Isabella Cirillo, as a full-time Clerk 1, in the Office of the Hunterdon County Clerk.
11. RESOLUTION - Acknowledging the action of Hunterdon County Clerk Mary H. Melfi to adjust the salary of Rebecca Coleman, Clerk 1, in the Office of the Hunterdon County Clerk in accordance with the collective bargaining agreement with CWA Local 1036.
12. RESOLUTION - Acknowledging the action of Acting Prosecutor Michael J. Williams to grant a merit increase to Theresa Cleary Knight, SART Coordinator, in the Office of the Hunterdon County Prosecutor.
13. RESOLUTION - Approving the promotion of Albert Swisher to the provisional title of Road Repairer 1 (with CDL Class A), in the Division of Roads, of the Department of Public Works.
14. RESOLUTION - Approving the transfer of Alexander Ceselka, Laborer 1 within the Division of Roads to the lateral title of Maintenance Repairer, within the Division of Building and Maintenance, of the Department of Administrative Services.
15. RESOLUTION - Approving the regular appointment of Emily Stiff to the title of Senior Public Safety Telecommunicator, in the Division of Communications, of the Department of Public Safety.
16. RESOLUTION - Approving the appointment of Gissel Aquino-Perez to the title of Public Safety Telecommunicator Bilingual in Spanish and English, in the Division of Communications, of the Department of Public Safety.
17. RESOLUTION - Acknowledging the 2019 unclassified/unaffiliated or non-contractual employee salaries for the Hunterdon County Prosecutor's Office as set by Acting Prosecutor Michael J. Williams.
18. RESOLUTION - Approving the promotion of Keith Fleming to the provisional title of Road Repairer Supervisor, in the Division of Roads, of the Department of Public Works.
19. RESOLUTION - Approving the promotion of Robert Fandel to the provisional title of Equipment Operator, in the Division of

- Roads, of the Department of Public Works.
20. RESOLUTION - Approving the regular appointment of Tammy Hoffman to title of Senior Public Safety Telecommunicator, in the Division of Communications of the Department of Public Safety.
 21. RESOLUTION - Approving the regular appointment of John Deley as full-time Senior Technician MIS, within the Division of Information Technology, of the Department of Administrative Services upon successful passage of his New Jersey Civil Service exam.
 22. RESOLUTION - Approving the regular appointment of Stanley Ploski as a full-time Mechanic, in the Division of Vehicle Services, of the Department of Administrative Services upon successful passage of his New Jersey Civil Service exam.
 23. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Maintenance, Indemnification, and Hold Harmless Agreement between the Musconetcong Water Association, Inc., and the County of Hunterdon, and the County of Warren, for Block 30, Lot 7.01 in the Township of Bethlehem.

XV. GRANTS

01. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a grant agreement with New Jersey Transit, for the Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP), in the amount of \$344,859.00, for the period of January 1, 2020 through December 31, 2020.
02. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a grant agreement with New Jersey Transit for FTA Section 5311 funds, in the amount of \$356,972.00 (State funds: \$178,486.00, County funds: \$178,486.00), for the period of January 1, 2020 through December 31, 2020.
03. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, the Social Services Homeless Grant, Contract Modification #3 (SH19010), with the New Jersey Department of Human Services, Division of Family Development, in the amount of \$281,900.00, for the period of January 1, 2019 through December 31, 2020.
04. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Subcontract for the FY 2020 Subregional Transportation Planning Program with the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority. The subcontract amount is \$88,762.50 (federal funding: \$71,010.00;

county match: \$17,752.50) for the period of July 01, 2019 through June 30, 2020.

05. RESOLUTION - Authorizing the Executive Director of the Hunterdon County Cultural and Heritage Commission to sign and accept, a grant agreement with the New Jersey State Council on the Arts, in the amount of \$66,464.00, for the period of January 01, 2020 through December 31, 2020.

XVI. FREEHOLDERS COMMENTS/REPORTS

XVII. OPEN TO THE PUBLIC

XVIII. EXECUTIVE SESSION (Reconvene if necessary)