

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

September 17, 2019

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 15, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal and personnel issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. PROCLAMATIONS/RECOGNITION

01. PROCLAMATION - Recognizing Jacob D'Amico on attaining the rank of Eagle Scout.

02. PROCLAMATION - Recognizing Frank Dolan on attaining the rank of Eagle Scout.

03. PROCLAMATION - Recognizing the Rutgers Master Gardeners of Hunterdon County, Sensory Garden Team, on their first-place award at the 2019 International Master Gardener Conference in Valley Forge, PA.

VII. FREEHOLDERS REPORTS

VIII. **PUBLIC COMMENT**, Limited to 2 minutes per person.

(Comments exceeding 2 minutes will be entertained later in the agenda)

IX. FINANCE, Janet R. Previte, CFO

01. ORDINANCE - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the 2019 Area Plan (Mid-Year Allocation) in the amount of \$20,069.00.
02. RESOLUTION - Authorizing an emergency appropriation for repairs at the Hunterdon County Transfer Station.

X. ECONOMIC DEVELOPMENT, Marc Saluk

01. PRESENTATION - Update on the tourism study that is being conducted by Stockton University.

XI. LAND USE / OPEN SPACE, Bob Hornby

01. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Conservation Plan developed by the Natural Resources Conservation Service (NRCS), on the Vartikar Farm (approximately 71 acres) in the Township of Franklin, Hunterdon County. This conservation plan is a prerequisite for a preservation agreement via a Cooperative Agreement between the United States Department of Agriculture, New Jersey State Agriculture Development Committee (SADC), and Hunterdon Land Trust.

XII. COUNTY ADMINISTRATOR, Kevin Davis

XIII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Approval of the claims in accordance with the Claims Register dated September 17, 2019.
02. Approval of the regular and executive session meeting minutes of September 03, 2019.
03. RESOLUTION - Authorizing the renewal of the Hunterdon County Cooperative Pricing System (ID# 51HCCPS) with the New Jersey Division of Local Government Services.
04. RESOLUTION - Authorizing the County Purchasing Agent to advertise for the solicitation of competitive bids for janitorial services.
05. RESOLUTION - Authorizing the County Purchasing Agent to advertise for the solicitation of competitive bids for refuse disposal

- and recycling services.
06. RESOLUTION - Authorizing the County Purchasing Agent to advertise for the solicitation of competitive bids for the replacement of Bridge RT-16, on County Road 523, over the North Branch of the Rockaway Creek in the Townships of Readington and Tewksbury.
 07. RESOLUTION - Authorizing the Freeholder Director and the Clerk to the Board of Chosen Freeholders to sign on behalf of the County, an agreement to clean up scrap tires at the Estate of Frank E. Schnieder, Jr., located at Block 17, Lot 18 in the Township of Delaware.
 08. RESOLUTION - Authorizing the submittal of the Bethlehem Township Municipal Chapter of the Hunterdon County Wastewater Management Plan.
 09. RESOLUTION - Authorizing the County CFO to sign a contract amendment with Nationwide for administration of the 457 Deferred Compensation Program.
 10. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, an agreement with Universal Vending Management for vending machine services at the Hunterdon County Justice Complex, utilizing a New Jersey Cooperative Purchasing Program, for a period beginning on November 1, 2019 and commencing on November 1, 2021.
 11. RESOLUTION - Authorizing an amended salary adjustment for Charles Dickinson, County Corrections Officer, in the Hunterdon County Sheriff's Department in accordance with the Collective Bargaining Agreement with FOP 94.
 12. RESOLUTION - Authorizing an amended hiring resolution for Cortney Frank, provisional Librarian 2, in the Hunterdon County Library.
 13. RESOLUTION - Acknowledging the action of Surrogate Susan Hoffman to appointment Heather Lewis as an unclassified, full time, Private Clerk in the Hunterdon County Surrogate's Court.
 14. RESOLUTION - Approving the interdivision transfer of Mary Connor from the Division of Social Services to the Division of Senior, Disabilities & Veterans Services within the Department of Human Services.
 15. RESOLUTION - Approving the appointment of Millard Rooks to the permanent title of full time, Superintendent of Weights & Measures, within the Division of Weights & Measures upon the successful passage of his New Jersey Civil Service exam.
 16. RESOLUTION - Authorizing the appointment of Miriam Mendez to the provisional title of Family Service Worker, in the Division of Social Services, of the Department of Human Services.

17. RESOLUTION - Authorizing the appointment of Timothy Toner to the regular title of Laborer 1, Division of Road of the Department of Public Works.
18. RESOLUTION - Authorizing the appointment of Poonam Doshi from a New Jersey Civil Service Commission hiring list to the regular title of Keyboarding Clerk 2, in the Division of Social Services, of the Hunterdon County Department of Human Services.

XIV. GRANTS

01. RESOLUTION - Authorizing the Freeholder Director to sign and accept on behalf of the County, the SFY 2020 New Jersey Job Access/Reverse Commute (NJ-JARC) Agreement for Round 6, with New Jersey Transit in the amount of \$240,000.00 (\$120,000.00 in state grant funds and \$120,000.00 in county matching funds) for the period of July 1, 2019 through June 30, 2020.
02. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a grant agreement between the Hunterdon County Division of Senior, Disabilities and Veterans Services and the State Department of Human Services, Division of Aging services for the Area Plan Contract Update in the total program amount of \$777,452.00 (\$347,736.00 in state grant funds; \$418,229.00 in federal grant funds; and \$11,487.00 in county matching funds).
03. RESOLUTION - Authorizing the Freeholder Director to sign and accept, on behalf of the County, an Operation Helping Hand grant application with the New Jersey Department of Law and Public Safety in the amount of \$100,000 for the period of September 1, 2019 to August 31, 2020.
04. RESOLUTION - Authorizing Hunterdon County Sheriff Fred Brown to file a grant application with the United States Department of Justice, to a grant program entitled: "*Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities.*" The amount of the grant application is \$150,000 with a three-year program performance deadline starting on December 1, 2019. This resolution will also grant Sheriff Brown the authority to accept grant funding upon successful review of the County's application by the United States Department of Justice.

XV. CORRESPONDENCE

01. APPLICATION - Approving a request by Delaware Valley High School Cheerleaders, to host a coin toss on Saturday, October 12th, with a rain date of Sunday, October 13th, 2019 at

8:00 AM through 4:00 PM at Intersection 519 and Water Street in Milford.

- 02. RESOLUTION - Approving a request from St. Magdalen's Roman Catholic Church to host a Holy Rosary prayer for our country on Sunday, October 13, 2019 from 4:00 PM to 5:00 PM on the steps of the Historic Hunterdon County Courthouse.
- 03. RESOLUTION - Approving a request from the Delaware Township Recreation Commission close a portion of County Route 604, on Saturday, October 5, 2019 from 3:00 PM to 9:00 PM for the annual Delaware Township Community Block Party.

XVI. FREEHOLDERS COMMENTS/REPORTS

XVII. OPEN TO THE PUBLIC

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Jacob D’Amico, Boy Scouts of America, Troop 1969, attained the designation of "Eagle Scout," Scouting's highest award; and

WHEREAS, Jacob D’Amico has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Jacob D’Amico’s Eagle Scout project included making several enhancements to the Flemington Presbyterian Church over a series of three phases starting with the clearing of overgrown brush and weeds at the church’s cemetery which was followed by the planting of new grass; and

WHEREAS, Jacob D’Amico’s Eagle Scout Project also included the commissioning and installation of a new entrance sign for the Flemington Presbyterian Church Cemetery; and

WHEREAS, the final phase of Jacob D’Amico’s Eagle Scout project included the installation of a gate across the North Main Street entrance to the Flemington Presbyterian Church parking lot which was a needed safety improvement for both the church and community as has stopped a dangerous trend of motorists cutting through the parking lot which is utilized a nearby preschool and pedestrians;

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to Jacob D’Amico individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes Jacob D’Amico much success in all his future endeavors.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**. STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Frank Dolan, Boy Scouts of America, Troop 1969, attained the designation of "Eagle Scout," Scouting's highest award; and

WHEREAS, Frank Dolan has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Frank Dolan's Eagle Scout project involved the planning and construction of several items of furniture for Our Lady of Lourdes Church in Whitehouse Station; and

WHEREAS, these items included the building and installation of bookshelves for use by the Church's music department, the construction of a push cart for transporting supplies, and the refurbishment of the Our Lady of Lourdes Church welcome sign; and

WHEREAS, Frank Dolan's contributions to Our Lady of Lourdes Church have been appreciated by the Church leadership and their congregation; and

WHEREAS, Frank Dolan's Eagle Project included 164 volunteer hours over a span of two months, which included carpentry, painting, vinyl work, and coordination with local business to accomplish this project; and

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to Frank Dolan individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes Frank Dolan much success in all his future endeavors.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, in 1984 the first Rutgers Master Gardener program in New Jersey was started by the Rutgers Cooperative Extension (RCE) of Bergen County; since then the Rutgers' New Jersey Agricultural Experiment Station (NJAES) Cooperative Extension has trained thousands of Rutgers Master Gardeners; and

WHEREAS, today the Rutgers Master Gardener program has existed in Hunterdon County for twenty-eight years, reforming in 2014 to concentrate efforts for the benefit of Hunterdon County residents; and

WHEREAS, the purpose of the Rutgers Cooperative Extension Master Gardener program of Hunterdon County is to assist Rutgers New Jersey Agricultural Experiment Station Cooperative Extension in its mission to deliver horticulture programs and information to the general public; and

WHEREAS, volunteer Rutgers Master Gardeners of Hunterdon County support Rutgers Cooperative Extension by staffing the Rutgers Master Gardener Helpline answering questions on home horticulture topics; supporting horticulture education programs through which County residents receive up-to-date information from Rutgers Cooperative Extension, School of Environmental Sciences and Biology and Rutgers, the State University; and support the Rutgers Cooperative Extension's outreach programs by providing horticultural education to local community groups, libraries, parks, garden clubs, schools, health centers and government agencies; and

WHEREAS, to become a Rutgers Master Gardener, one must; complete an intensive training program and complete 70 volunteer hours, including 60 Helpline and Community Outreach hours, and recertify annually; and

WHEREAS, Rutgers Master Gardeners of Hunterdon County and Volunteer Team Leader Linda Klug supports Rutgers Cooperative Extension public outreach in having designed and implemented an educational gardening experience that formally presented to over 400 audience members with various special needs in our community and facilitated access to gardening opportunities for these diverse audiences; and

WHEREAS, Rutgers Master Gardeners of Hunterdon County Sensory Garden Team was awarded first place in the 2019 Search for Excellence Award in programming for Special Needs Audiences at the 2019 International Master Gardener Conference in Valley Forge, PA;

NOW, THEREFORE BE IT PROCLAIMED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby recognize the outstanding dedication of Rutgers Master Gardeners of Hunterdon County Sensory Garden Team for their assistance to the community and County.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED: September 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2019-011

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$20,069 from The State of New Jersey, Department of Human Services and wishes to amend its 2019 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2019 Budget in the sum of \$20,069 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2019 Area Plan (Mid-Year Allocation)

BE IT FURTHER RESOLVED that the like sum of \$20,069 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2019 Area Plan (Mid-Year Allocation)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED: September 17, 2019

BRAD MYHRE, CLERK

STATE OF NEW JERSEY COUNTY OF HUNTERDON

RESOLUTION

CONSERVATION PLAN

Vartikar Farm

WHEREAS, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

WHEREAS, on February 20, 2018 the Hunterdon County Board of Chosen Freeholders granted final approval for the acquisition of the development easement for the property owned by Jason Vartikar-McCullough and located at 188 River Rd, Annandale, NJ, and designated on the Franklin tax map as Block 23, Lots 8.01, 8.20, 8.21, and 8.22, in the Township of Franklin, County of Hunterdon, State of New Jersey; and

WHEREAS, the Hunterdon Land Trust applied to the Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) program administered by the United States Department of Agriculture – Natural Resources Conservation Service (USDA-NRCS) for grant funding equal to, but not to exceed 50% of the easement value for the Vartikar Farm; and

WHEREAS, the landowner was made aware of the ACEP-ALE requirements at the onset of the process and has agreed to the restrictions contained there-in; and

WHEREAS, the Cooperative Agreement outlines the restrictions to be recorded on the property at closing and sets forth an acknowledgement of the enforcement and monitoring responsibilities associated with the acceptance of ACEP-ALE grant funding; and

WHEREAS, Hunterdon County currently holds farmland preservation easements acquired from the use of federal funds that include the associated deed of easement restrictions; and

WHEREAS, entering into the Cooperative Agreement would have no change to, or add additional responsibilities beyond current monitoring practices; and

WHEREAS, a Conservation Plan is a prerequisite for closing on the property and has been prepared at no cost to the county by Rosalynd Orr of the USDA-NRCS (dated August 20, 2019), and requires signature by the Owners, USDA-NRCS, and Hunterdon County;

NOW THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, the Conservation Plan as required by the Cooperative Agreement between the United States Department of Agriculture – Natural Resources Conservation Service (USDA-NRCS) and the Hunterdon Land Trust for the purchase of Agricultural Land Easements (ALE) under the Agricultural Conservation Easement Program (ACEP) for the properties owned by Jason Vartikar-McCullough and located at 188 River Rd, Annandale, NJ, and designated on the Franklin tax map as Block 23, Lots 8.01, 8.20, 8.21, and 8.22, in the Township of Franklin, County of Hunterdon, State of New Jersey; and

A copy of this Resolution shall be forwarded to the landowner, Franklin Township, the State Agriculture Development Committee, Hunterdon Land Trust, and Natural Resources Conservation Service.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, N.J.S.A 40A:11-1(5) authorizes contracting units to establish and enter into a Cooperative Pricing Agreement; and

WHEREAS, the County of Hunterdon is desirous of renewing the established agreement; and

WHEREAS, the County of Hunterdon has served as the Lead Agency for a Cooperative Pricing Agreement with local government units within the County of Hunterdon who may desire to become "Participating Contracting Units".

NOW, THEREFORE, BE IT RESOLVED, on the 17th day of September 2019, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, hereby authorizes the renewal of a Cooperative Pricing System know as the Hunterdon County Cooperative Pricing System with the County of Hunterdon serving as the Lead Agency; and

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders is hereby authorized to enter into separate Cooperative Pricing Agreements with participating government units. These separate agreements shall be deemed to be a single agreement; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage by the Hunterdon County Board of Chosen Freeholders.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lageuy, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED: September 17, 2019

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County has the need to procure janitorial services for its facilities; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Janitorial Services

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County has the need to procure refuse and recycling services for its various facilities; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Refuse Disposal Services and Recycling Services

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Hunterdon County Engineer has prepared the Special Provisions for the Replacement of Bridge RT-16 on County Route 523 over the North Branch of the Rockaway Creek, in the Townships of Readington and Tewksbury, County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED that the Special Provisions for the Replacement of Bridge RT-16 on County Route 523 over the North Branch of the Rockaway Creek, in the Townships of Readington and Tewksbury, County of Hunterdon, are approved.

BE IT FURTHER RESOLVED that the County Purchasing Agent be directed to advertise for bids for this project.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lageuy, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED: September 10, 2019

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Freeholder Director and Clerk to the Board of Chosen Freeholders of the County of Hunterdon, are hereby authorized to sign, on behalf of the County, an agreement to clean up abandoned scrap tires at the Estate of Frank E. Schneider, Jr., located at Block 17, Lot 18, in the Township of Delaware.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

**Resolution Authorizing Submittal of the Bethlehem Township Municipal Chapter of the
Hunterdon County Wastewater Management Plan**

WHEREAS, on May 20, 2008, the Hunterdon County Board of Chosen Freeholders considered the New Jersey Department of Environmental Protection (NJDEP) request to become the County Wastewater Management Planning (WMP) Agency in accordance with the proposed re-adoption and amendments to the New Jersey Water Quality Management Planning (WQMP) Rules: N.J.A.C. 7:15 published in the NJ Register on November 7, 2016; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders acknowledged its role and accepted the responsibilities that fall on the County as specified in Section 7:15-2.6 of the Water Quality Management Planning Rules; and

WHEREAS, in accepting this role as lead WMP agency, the Hunterdon County Board of Chosen Freeholders reinforced its commitment to shared services with our municipalities; and

WHEREAS, participating Municipalities passed resolutions or provided letters of support accepting the responsibilities in completing their Chapter in the County WMP as specified in Section 7:15-2.7 of the Rules; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders designated the Hunterdon County Planning Board Staff as the designated primary resource to develop and complete the County WMP for all participating municipalities; and;

WHEREAS, where a municipality has received approval of Plan Conformance by the Highlands Water Protection and Planning Council (“Highlands Council”) for the entire municipality, the NJDEP has determined that the municipal chapter of the County WMP shall be developed in collaboration by the Highlands Council and the municipality and the WMP shall be deemed consistent with Plan Conformance by the Highlands Council prior to submission to the Department for adoption; and

WHEREAS, on December 16, 2010, the Highlands Council adopted a Resolution conditionally approving the Petition for Plan Conformance for Bethlehem Township for the entire municipality; and

WHEREAS, on July 18, 2019 Bethlehem Township adopted a Resolution approving the submission of the Township’s Chapter of the Hunterdon County WMP to the NJDEP for review and adoption; and

WHEREAS, the Highlands Council prepared the Bethlehem Township Chapter of the Hunterdon County WMP in close collaboration with the Township and the Highlands Council has deemed the WMP Chapter being consistent with Plan Conformance and the Regional Master Plan; and

WHEREAS, the County Planning Board Staff has reviewed the submitted Bethlehem Township WMP Chapter and have deemed that these Chapters are complete and consistent with the WQMP Rules; and

NOW THEREFORE, BE IT RESOLVED, that as the designated WMP Agency for Hunterdon County, the Hunterdon County Board of Chosen Freeholders authorizes the submittal of the Bethlehem Township Chapter of the Hunterdon County Wastewater Management Plan to the NJDEP by the designated County Planning Board Staff.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED: September 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders does hereby authorize Hunterdon County CFO Janet Previte, to sign on behalf of the County, a Guaranteed Minimum Interest Rate Change: Options Form with Nationwide, for the Hunterdon County Deferred Compensation Plan; and

BE IT FURTHER RESOLVED, that Hunterdon County CFO Janet Previte be further permitted to sign the *Application for Group Flexible Purchase Payment Fixed Annuity Contract* and elect the Transfer and Exchange Limitation – contract level aggregate exchange limitation; and

BE IT FURTHER RESOLVED, that Hunterdon County CFO Janet Previte be directed to select Option 3: New Investment Option / Sub Option A, to authorize a new Nationwide Fixed Application.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED: September 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, there exists a need to provide vending machines at the Hunterdon County Justice Complex located at 65 Park Avenue in Flemington, NJ; and

WHEREAS, the County Purchasing Agent has identified a vendor doing business as Universal Vending Management, LLC under the New Jersey Cooperative Purchasing Program; and

WHEREAS, Universal Vending Management, LLC's pricing structure and terms are outlined in UVM's Master Blanket Purchase Order #18-GNSV2-00440 and in accordance with their state contract; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby authorize the Freeholder Director, to sign on behalf of the County, a contract with Universal Vending Management for vending machine services at the Hunterdon County Justice Complex, for a period of 24 months with the contract to begin on November 1, 2019 under the terms and conditions of the New Jersey Cooperative Purchasing Program.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

(Amended) RESOLUTION

BE IT RESOLVED, that Charles Dickinson, County Corrections Officer, in the Hunterdon County Sheriff's Department shall receive the following salary adjustment in accordance with the terms and conditions of the FOP 94 Corrections Collective Bargaining Agreement with the County of Hunterdon.

Effective Date: July 17, 2019
Base Salary: \$49,080.00 per year
Hours Per Week: 40
Union: FOP 94 Corrections

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION (Amended)

BE IT RESOLVED, that the Board of Chosen Freeholders hereby appoints Cortney Frank to the provisional title Librarian 2 in the Hunterdon County Library.

Effective Date: September 10, 2019
Salary: \$43,842.54 per year
Hours Per Week: 35
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Heather Lewis be hereby appointed as an unclassified, full time, Private Clerk in the Hunterdon County Surrogate's Court.

Annual Salary: \$40,000.00
Hours Per Week 40
Effective: September 23, 2019

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders approves the transfer of Mary Connor from the Department of Human Services, Division of Social Services to the Department of Human Services Division of Senior, Disabilities & Veterans Services, there is no change to title, hours or salary associated with this transfer.

Effective Date: September 23, 2019

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Appointing Authority has been advised that Millard Rooks has passed his Civil Service examination effective August 26, 2019;

NOW, THEREFORE, BE IT RESOLVED, that Millard Rooks is hereby appointed permanent, full time, Superintendent of Weights & Measures, as of September 23, 2019, in the Hunterdon County Department of Health, Division of Weights and Measures.

Salary to remain the same.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby provisionally appoints Miriam Mendez to the title Family Service Worker in the Hunterdon County Department of Human Services, Social Services Division, contingent upon the outcome of the post offer medical evaluation.

Effective Date: September 23, 2019
Salary: \$33,000.00 per year
Hours Per Week: 35
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby appoints Timothy Toner to the title Laborer 1, in the Hunterdon County Department of Public Works, Road Division, contingent upon the outcome of the post offer medical evaluation.

Effective Date: September 23, 2019
Salary: \$29,120.00 per year
Hours Per Week: 40
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby appoints Poonam Doshi from a New Jersey Civil Service Commission certification to a regular appointment as a Keyboarding Clerk 2 in the Hunterdon County Department of Human Services, Division of Social Services, contingent upon the outcome of the post offer medical evaluation.

Effective Date: September 23, 2019
Salary: \$29,160.00 per year
Hours Per Week: 35
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon submitted applications for the SFY 2019 and SFY 2020 New Jersey Job Access/Reverse Commute (NJ-JARC) Grant for Rounds 5 and 6, with New Jersey Transit (NJT) for the purpose of providing operating funding for transportation services to employment and/or employment related activities for low-income residence; and

WHEREAS, the County of Hunterdon was awarded a Round 6 Grant for the period July 1, 2019 through June 30, 2020 in the amount of \$120,000 and a local match of \$120,000 (Acct. No. G-02-41-7562); and

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign on behalf of the County, the SFY 2020 New Jersey Job Access/Reverse Commute (NJ-JARC) Agreement for Round 6, with New Jersey Transit (NJT). Round 6 covers the period 7/1/19-6/30/20 and reflects NJT grant funds in the amount of \$120,000 and a local match of \$120,000 (Acct. No. G-02-41-7562) for a total program cost of \$240,000.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED: September 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Hunterdon County Board of Chosen Freeholders hereby authorizes the Hunterdon County Division of Senior, Disabilities and Veterans Services, to enter into a grant agreement with the State Department of Human Services, Division of Aging Services for the Area Plan Contract Update. Submission of the Grant to be processed electronically through the State’s Systems for Administering Grants Electronically (SAGE). (Acct. # G-02-41-7822).

Grant Number: DOAS20AAA009

Grant Term: January 1, 2020 through December 31, 2020

Funding Sources: \$347,736 State Grant Funds
\$418,229 Federal Grant Funds
\$ 11,487 County Cash Match

Total Program Cost: **\$777,452.00**

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED: September 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION (Amended)

Grant Subaward No. OHH-10-2019

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby authorize the Freeholder Director, to sign on behalf of the County, a grant application with the New Jersey Department of Law and Public Safety, Office of the Attorney General, for the Hunterdon County Prosecutor’s Office (Gangs, Guns, and Narcotics Task Force) for the grant titled: Operation Helping Hand, for the period of September 1, 2019 to August 31, 2020; and

BE IT FURTHER RESOLVED, that the Freeholder Director is authorized to accept on behalf of the County, any awarded grant funds associated with the Operation Helping Hand grant application.

Federal Funds: \$ 100,000
 County Match: \$ 0
Total Project: **\$ 100,000**

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Sheriff is hereby authorized to apply on behalf of the County, to the United States Department of Justice (DOJ), Office Justice Programs (OJP), Bureau of Justice Assistance (BJA), FY 2019 Grant Program entitled, *“Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities Program”* in the amount of \$150,000.00; and

BE IT FURTHER RESOLVED, that this grant award is for a 36-month period of performance, with a beginning date of December 1, 2019 and commencement date of November 30, 2022; and

BE IT FURTHER RESOLVED, that the Hunterdon County Sheriff be permitted to accept receipt of this grant upon potential approval by the United States Department of Justice.

Grant Number: BJA-2019-16770

Grant Term: December 1, 2019 through November 30, 2022

Funding Sources: \$150,000.00 (federal grant funds)
\$ 0.00 (county matching funds)

Total Program Cost: **\$150,000.00**

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED: September 17, 2019

BRAD MYHRE, CLERK

HUNTERDON COUNTY

Coin Toss Permit Application

Name of Organization: Delaware Valley High School Cheerleaders

Address Of Organization: 19 Senator Stout Road
Frenchtown, NJ 08825

Phone Number of Organization: 908-996-2131

Contact Person and Phone Number: Janet Kania

Purpose for Request (include need for electric outlet, sign boards, safety cones, etc).
Sending the cheer team to the National High School Cheerleading Competition in Florida.

Specific location(s) of proposed charitable solicitation: Intersection 519
and

Safety Equipment and signage proposed to be used: Cheerleaders will be
holding signs/parents collecting/

Dates and times of proposed charitable solicitation: Saturday October 12th
(Rain date: Sunday October 13) at 8:00 AM to 4:00 PM

Be advised the following information must be included in all requests at time of submittal:

- Insurance certificate naming "The County of Hunterdon" as a certificate holder and additional insured for the dates of the event.

For Use by the County of Hunterdon:

Permit to be granted to applicant: YES NO (circle one)

Date approved/disapproved: _____

Additional Comments:

Signature of Clerk of the Board of Chosen Freeholders

Signature of Thomas B. Mathews, P.E. County Engineer / Director of Public Works

Signature of Applicant

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby approve a request from St. Magdalen's Roman Catholic Church, to utilize the Historic Hunterdon County Courthouse steps on Sunday, October 13, 2019 from 4:00 PM to 5:00 PM to host a Holy Rosary prayer for our country.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve a request from the Delaware Township Recreation Commission to close a portion of County Route 604, on Saturday, October 5, 2019 from 3:00 PM to 9:00 PM for the annual Delaware Township Community Block Party.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK