

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

October 15, 2019

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 15, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal, land personnel issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. FREEHOLDER REPORTS

VII. PROCLAMATIONS/RECOGNITION

01. PROCLAMATION - Recognizing the 40th Anniversary of Brideside Adult Day Care.

02. PROCLAMATION - Declaring October as Domestic Violence Awareness Month in the County of Hunterdon.

VIII. PRESENTATIONS

01. **LTC. Jack Fearing:** Plaque presentation to the Hunterdon Freeholder Board from the Employer Support of the Guard and Reserve.

02. **John Kuczynski on behalf of Hunterdon Prevention Resources:** Tackling Opioids Prevention for Athletes.

03. **Planning and Land Use Director Carrie Fellows:** Update on the recent decision by the New Jersey Historic Trust concerning the County's application on behalf of the Historic County Courthouse.

IX. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)

X. **FINANCE, Janet Previte, CFO**

- 01. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the 2019-2020 Municipal Alliance (GCADA), in the amount of \$181,380.00.
- 02. RESOLUTION - Acceptance of the 2018 County Audit.

XI. **PURCHASING, Ray Rule, QPA**

- 01. RESOLUTION - Award of County Bid #2019-16, to Venus Tile and Marble, LLC. for the installation of a new scale and general site work at the Hunterdon County Transfer Station in an amount not to exceed \$288,711.00.

XII. **LAND USE / OPEN SPACE, William Millette**

- 01. RESOLUTION - Approving a historic preservation grant with East Amwell Township, for slate roof replacement of the Clawson House, in the amount of \$65,000.00.
- 02. RESOLUTION - Approving a historic preservation grant with Hunterdon Land Trust, for rehabilitation and restoration of the Bank Barn roof structure at the Dvoor Farm, in the amount of \$125,000.00.
- 03. RESOLUTION - Approving a historic preservation grant with Lambertville Historical Society for exterior rehabilitation and restoration of the Lambertville City Jail, in the amount of \$84,194.00.
- 04. RESOLUTION - Approving a historic preservation grant with Delaware River Mill Society, for exterior window and door rehabilitation and restoration of the John Prall House, in the amount of \$58,165.00.

XIII. **COUNTY ADMINISTRATOR, Kevin Davis**

XIV. **CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Approval of the claims in accordance with the Claims Register dated October 15, 2019.
02. Approval of the regular session meeting minutes of October 01, 2019.
03. RESOLUTION - Authorizing the submittal of the High Bridge Borough Municipal Chapter of the Hunterdon County Wastewater Management Plan.
04. RESOLUTION - Authorizing the Freeholder Board's consent for the proposed Water Quality Management (WQM) Plan Amendment to the Upper Delaware Water Quality Management Plan for the proposed Haberman Hampton site.
05. RESOLUTION - Approving Final Change Order #1, Bid #2018-07, Replacement of Inter-County Bridge L-25-W over the Musconetcong River, Point Mountain Road in Lebanon and Mansfield Townships, an increase of \$28,828.41, to be split evenly between Hunterdon and Warren Counties.
06. RESOLUTION - Approving Final Change Order #1, Bid #2019-10, Application of Traffic Stripes on Various County Roads, \$8,119.60 (reduction).
07. RESOLUTION - Approving Requisition #R9-04794 for final payment to State Line Construction Co., in an amount not to exceed \$66,480.07, for replacement of Inter-County Bridge L-25-W, over the Musconetcong River, Point Mountain Road in Lebanon and Mansfield Townships.
08. RESOLUTION - Authorizing the Freeholder Director to sign an agreement between the County of Hunterdon and Universal Vending Management, LLC, for vending machine services at various County facilities for a period of November 1, 2019 through October 31, 2021.
09. RESOLUTION - Authorizing the County Purchasing Agent to solicit competitive bids for the construction of a brine building.
10. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Discharge of Mortgage for Block 39, Lot 19.01-19.13, in the Township of Delaware, also known as the Bellsflower Farm, LLC.
11. RESOLUTION - Approving the appointment of Alyssa DeLuca to the title of Keyboarding Clerk 1, in the Division of Human Services of the Department of Human Services.
12. RESOLUTION - Approving the appointment of Colleen Hartung to the title of Keyboarding Clerk 1, in the Division of Health Services of the Department of Health.
13. RESOLUTION - Approving an amended salary adjustment for Leigh Smith, County Corrections Office in the Hunterdon County Sheriff's Department in accordance with the Collective Bargaining Agreement with FOP 94.

14. RESOLUTION - Approving the promotion of Lori Liggett to the provisional title of Senior Library Clerk Driver, in the Hunterdon County Library.
15. RESOLUTION - Approving the appointment of Alyssa Myrnyj to the regular title of Advocate – Victim Witness Program, in the Hunterdon County Prosecutor’s Office, upon successful completion of her New Jersey Civil Service examination.
16. RESOLUTION - Approving a temporary, retroactive salary adjustment for Craig Kollmer, for temporarily filing the role of Supervising Bridge Repairer, in accordance with the Collective Bargaining Agreement with CWA Local 1036.
17. RESOLUTION - Approving the appointment of Judith Buday to the regular title of Social Worker Aging, in the Division of Social Work Services, of the Department of Human Services.
18. RESOLUTION - Approving a modification of the weekly hours for Matheson Westlake, Library Assistant in the Hunterdon County Library.

XV. GRANTS

01. RESOLUTION - Authorizing the Freeholder Director to sign and accept on behalf of the County, a contract for Comprehensive Alcoholism and Drug Abuse Services with the New Jersey Division of Mental Health and Addiction Services, for the period of January 1, 2020 through December 31, 2020 in the total program amount of \$251,787.00 (State funding: \$222,783.00, County match: \$29,004.00).
02. RESOLUTION - Authorizing the Department of Health to accept a Radon Awareness Program Grant from the New Jersey Department of Environmental Protection in the amount of \$2,000.00, for the period of July 1, 2019 through June 30, 2020.
03. RESOLUTION - Authorizing the Freeholder Director sign Contract Modification #2 with the New Jersey Department of Human Services, Division of Family Development, to increase the reimbursable ceiling of Contract #SH19010 from \$128,844.00 to \$169,100.00 for the period of January 1, 2019 through December 31, 2019 for the purpose of assisting families and individuals at risk of homelessness and who ineligible for Work First New Jersey Emergency Assistance.

XVI. CORRESPONDENCE

01. RESOLUTION - Approving a request from MediaTech to host an annual holiday concert in the Historic Hunterdon County Courthouse on December 8, 2019 from 1:30 PM to 8:00 PM and waiving the fees associated with this application.
02. RESOLUTION - Granting a hardship request to Whitehouse Urban Renewal Associates for a road opening permit for improvements to the intersection of Nelson Street and County Route 523 in Readington Township.
03. RESOLUTION - Approving a candle light vigil at the Hunterdon County Justice Complex on Thursday, October 17, 2019 from 5:00 p.m. to 6:30 p.m.

XVII. FREEHOLDERS COMMENTS/REPORTS

XVIII. OPEN TO THE PUBLIC

XIX. EXECUTIVE SESSION (Reconvene if necessary)

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Briteside Adult Day Center began operating in 1979 in the basement of a church, and with the help community support over the years was able to purchase their own building; and

WHEREAS, Briteside Adult Day Care provides care and services to frail or elderly seniors in our community, the majority of whom are diagnosed with dementia and/or Alzheimer’s disease; and

WHEREAS, Briteside is a day program designed to improve the quality of life for the individual while allowing them to continue living at home with their families; and

WHEREAS, Briteside provides a sense of dignity and personal independence for our seniors while also offering education and much needed respite to caregivers to reduce stress and burnout; and

WHEREAS, Briteside Adult Day Care currently provides support to over 100 seniors in Hunterdon County, along with offering a variety of services and groups including Briteside’s renowned, “Care for the Caregiver” program for individuals and family members caring for loved ones with dementia and/or Alzheimer’s disease; and

WHEREAS, as a non-profit, Briteside Adult Day Care, has and continues to offer the most affordable option to home care and long-term care placement for Hunterdon County residents; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Hunterdon County Board of Chosen Freeholders wish to extend their congratulations to Briteside Adult Day Care on the occasion of its 40th Anniversary on November 05, 2019; and

BE IT FURTHER RESOLVED, that the Board wishes Briteside Adult Day Care many more years of success and extends its gratitude to all the individuals that work so tirelessly at Briteside on behalf of others.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED: October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, the need for greater public awareness of domestic violence issues has never been more important, as domestic violence impacts on more than 10 million people in the United States per year, and one in four women, and one in seven men, have been victims of severe physical violence from a partner in their lifetime; and

WHEREAS, October was originally designated as Domestic Violence Prevention Month in 1981, and while it has been subsequently re-designated as Domestic Violence Awareness Month, the three themes have remained in place for the past thirty-seven years; mourning those who have died as a result of domestic violence, celebrating those who have survived, and connecting those who work to end domestic violence; and

WHEREAS, Domestic Violence Awareness Month is an opportunity to deepen public understanding of these issues, share resources, and support survivors; and

WHEREAS, non-profit Domestic Violence support agencies, like Safe in Hunterdon, deserve the highest recognition for their invaluable service to those victims of domestic violence who are in danger and need of protection, comfort, and counseling, and for their provision of community resources and support services to victims, survivors, and families affected by domestic violence;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon Codes does hereby declare **October 2019** to be **Domestic Violence Awareness Month** in Hunterdon County; and

BE IT FURTHER RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby salutes those agencies and persons serving the victims and survivors of domestic violence, and encourages everyone to break the silence against domestic violence.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2019-012

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$181,380 from The State of New Jersey, Governor’s Council on Alcoholism and Drug Abuse and wishes to amend its 2019 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2019 Budget in the sum of \$181,380 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2019-2020 Municipal Alliance (GCADA)

BE IT FURTHER RESOLVED that the like sum of \$181,380 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2019-2020 Municipal Alliance (GCADA)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Clerk of the Board of Chosen Freeholders of the County of Hunterdon, as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.S.A. 5:30-6.5, a regulation requiring that the governing body of each County shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations," as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BID #2019-16
Accounts: #9-26-00-5000-215

WHEREAS, bids were received, opened and read in public on Thursday, October 03, 2019, for the installation of a new scale and general site work for the Hunterdon County Transfer Station; and

WHEREAS, four (4) bidders submitted proposals; and

WHEREAS, upon the recommendations of Frank Bell, County Architect and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

VENDOR

Venus Tile & Marble, LLC.
1083 Route 12
Frenchtown, New Jersey 08825

ITEM BID

Installation of a New Scale and General Site Work at the Hunterdon County Transfer Station.

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$288,711.00

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Hunterdon County Cultural and Heritage Commission and the Parks and Open Space Advisory Committee, the following Historic Preservation Grant Program project for an allocation and distribution of County Historic Trust Funds, once verified available by the county finance department from Account #9-32-00-0003-500, as follows:

East Amwell Township for the replacement of the slate roof of the Marion F. Clawson House, located at 1053 Old York Road, East Amwell – Block 14, Lot 15. The determined eligible and allowable Historic Trust allocation award is not to exceed **\$65,000.00**. The award of this grant is conditioned on the receipt of project authorization by the State Historic Preservation Office and associated detailed specifications for this project.

The Clawson House is included in the New Jersey and National Register of Historic Places.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Hunterdon County Cultural and Heritage Commission and the Parks and Open Space Advisory Committee, the following Historic Preservation Grant Program project for an allocation and distribution of County Historic Trust Funds, once verified available by the county finance department from Account #9-32-00-0003-500, as follows:

The Lambertville Historical Society for the restoration of the exterior of the Lambertville City Jail, located at 39 York Street, Lambertville, NJ – Block 1032, Lot 18. The determined eligible and allowable Historic Trust award is an amount not to exceed **\$84,194.00**. The award of this grant is conditioned on the receipt of project authorization by the State Historic Preservation Office and associated detailed specifications for this project. The Lambertville City Jail is included as a contributing resource to the Lambertville Historic District.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Hunterdon County Cultural and Heritage Commission and the Parks and Open Space Advisory Committee, the following Historic Preservation Grant Program project for an allocation and distribution of County Historic Trust Funds, once verified available by the county finance department from Account #9-32-00-0003-500, as follows:

The Delaware River Mill Society for building envelope restoration, door restoration and window restoration of the John Prall House, located at 24 Risler Street (Route 29), Stockton, NJ – Block 2, Lot 5. The determined eligible and allowable Historic Trust allocation award not to exceed **\$58,165.00**.

The John Prall House is listed on the New Jersey and National Register of Historic Places.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION AUTHORIZING SUBMITTAL OF THE HIGH BRIDGE BOROUGH
MUNICIPAL CHAPTER OF THE HUNTERDON COUNTY WASTEWATER
MANAGEMENT PLAN**

WHEREAS, on May 20, 2008, the Hunterdon County Board of Chosen Freeholders considered the New Jersey Department of Environmental Protection (NJDEP) request to become the County Wastewater Management Planning (WMP) Agency in accordance with the proposed re-adoption and amendments to the New Jersey Water Quality Management Planning (WQMP) Rules: N.J.A.C. 7:15 published in the NJ Register on November 7, 2016; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders acknowledged its role and accepted the responsibilities that fall on the County as specified in Section 7:15-2.6 of the Water Quality Management Planning Rules; and

WHEREAS, in accepting this role as lead WMP agency, the Hunterdon County Board of Chosen Freeholders reinforced its commitment to shared services with our municipalities; and

WHEREAS, participating Municipalities passed resolutions or provided letters of support accepting the responsibilities in completing their Chapter in the County WMP as specified in Section 7:15-2.7 of the Rules; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders designated the Hunterdon County Planning Board Staff as the designated primary resource to develop and complete the County WMP for all participating municipalities; and;

WHEREAS, where a municipality has received approval of Plan Conformance by the Highlands Water Protection and Planning Council (“Highlands Council”) for the entire municipality, the NJDEP has determined that the municipal chapter of the County WMP shall be developed in collaboration by the Highlands Council and the municipality and the WMP shall be deemed consistent with Plan Conformance by the Highlands Council prior to submission to the Department for adoption; and

WHEREAS, on January 20, 2011 the Highlands Council adopted a Resolution conditionally approving the Petition for Plan Conformance for High Bridge Borough for the entire municipality; and

WHEREAS, on September 12, 2019 High Bridge Borough adopted a Resolution approving the submission of the Borough’s Chapter of the Hunterdon County WMP to the NJDEP for review and adoption; and

WHEREAS, the Highlands Council prepared the High Bridge Borough Chapter of the Hunterdon County WMP in close collaboration with the Borough and the Highlands Council has deemed the WMP Chapter being consistent with Plan Conformance and the Regional Master Plan; and

WHEREAS, the County Planning Board Staff has reviewed the submitted High Bridge Borough WMP Chapter and have deemed that these Chapters are complete and consistent with the WQMP Rules and;

NOW THEREFORE, BE IT RESOLVED, that as the designated WMP Agency for Hunterdon County, the Hunterdon County Board of Chosen Freeholders authorizes the submittal of the High Bridge Borough Chapter of the Hunterdon County Wastewater Management Plan to the NJDEP by the designated County Planning Board Staff.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**A RESOLUTION CONSENTING TO THE PROPOSED WATER
QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED
“Proposed Amendment to the Upper Delaware Water Quality
Management Plan for the Proposed Haberman Hampton Site”**

WHEREAS, the Board of Chosen Freeholders of Hunterdon County desires to provide for the orderly development of wastewater facilities within **Hunterdon County**; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure through the WQMP rules at N.J.A.C. 7:15-3.5 as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment publicly noticed in the New Jersey Register on September 3, 2019 for Haberman Hampton has been prepared by Tony DiLodovico of Bowman Consulting Group,

WHEREAS, the parcel is listed as a possible site for a future County Park in the 2018 Hunterdon County Strategic Park and Open Space Plan, which is an element of the County Master Plan.

WHEREAS, while the parcel was listed in the Open Space Plan as an example of a type of property the County would be interested in acquiring, it was neither vetted nor ranked, and the County has undertaken no measures to negotiate or acquire the parcel from the property owner.

WHEREAS, the Board finds that the parcel’s listing in the Open Space Plan does not render the application inconsistent with the County’s Master Plan.

NOW, THEREFORE, BE IT RESOLVED on this 15 day of October, 2019, by the governing body of the Hunterdon County Board of Chosen Freeholders that:

1. The Hunterdon County Board of Chosen Freeholders hereby consents to the Haberman Hampton amendment, as publicly noticed in the 9/3/2019 notice in the New Jersey Register, and as prepared by Tony DiLodovico of Bowman Consulting Group, for the purpose of its incorporation into the applicable WQM plan.
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.5(g)6; and

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the following:

1. NJDEP, Office of Water Resources Management Coordination
P.O. Box 420
Mail Code 401-02A
401 East State Street
Trenton, NJ 08625-0420
2. Bowman Consulting Group, Ltd.
303 West Main Street
Freehold, NJ 07728

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 1, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2018-07

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #1, FINAL, for the following:

CONTRACTOR: State Line Construction Company, 234 Pacific Street, Newark, NJ 07114
CONTRACT: Replacement of Inter-County Bridge L-25-W (Warren #160009) over the Musconetcong River, Point Mountain Road in Lebanon Township and Mansfield Township
CHANGES: As built quantities.
COST: Increase of **\$28,828.41**

EXTRAS:

Item Number	Item	Quantity	Unit Price	Total
9	Construction Signs	85 S.F.	\$ 20.00	\$ 1,700.00
16	Soil Aggregate Designation I-5	562.97 Tons	\$ 22.00	\$ 12,385.34
18	HMA 9.5M64, Surface Course	10 Tons	\$ 130.00	\$ 1,300.00
22	Tack Coat (Emulsified Asphalt, RS-1)	78.0 Gals	\$ 0.01	\$ 0.78
23	24" RCP	32.0 L.F.	\$ 55.00	\$ 1,760.00
26	Inlet, Type E-1	1.0 Unit	\$ 3,800.00	\$ 3,800.00
39	Traffic Stripes, Long Life, Epoxy, 4"	148.0 L.F.	\$ 5.50	\$ 814.00
112	Waterproofing Membrane	53.0 S.Y.	\$ 50.00	\$ 2,650.00
113	Corrugated Steel Bridge Flooring, Galvanized	53.0 S.Y.	\$ 400.00	\$ 21,200.00
114	Asphaltic Bridge Joint System	6.0 L.F.	\$ 350.00	\$ 2,100.00
			Total Extras:	\$ 47,710.12

REDUCTIONS:

Item Number	Item	Quantity	Unit Price	Total
5	Silt Fence	89.0 L.F.	\$ 5.00	\$ 445.00
7	Floating Turbidity Barrier, Type 3	37.0 L.F.	\$ 1.00	\$ 37.00
11	Fuel Price Adjustment	L.S.	\$ 168.26	\$ 168.29
13	Excavation, Unclassified	390.0 C.Y.	\$ 20.00	\$ 7,800.00
15	Coarse Aggregate, Size No. 57	51.28 C.Y.	\$ 20.00	\$ 1,025.60
19	HMA 19M64, Base Course	5.71 Tons	\$ 125.00	\$ 713.75
34	Beam Guide Rail, Galvanized & Painted	24.0 L.F.	\$ 45.00	\$ 1,080.00
38	Beam Guide Rail Anchorage, Galvanized & Painted	1.0 Unit	\$ 2,500.00	\$ 2,500.00

102	Concrete Footing Underlayer, Class "S" (IF & Where Dir)	10.0 C.Y.	\$ 150.00	\$ 1,500.00
104	Temporary Sheeting	5,229.0 S.F.	\$ 0.01	\$ 52.29
105	Temporary Sheeting (to remain in place)	1,728.0 S.F.	\$ 0.01	\$ 17.28
107	Reinforcement Steel, Galvanized	1,417.0 lbs.	\$ 2.50	\$ 3,542.50
			Total Reductions:	\$ 18,881.71

Amount of Original Contract: \$ 2,389,133.90
Amount of Change Order (+) \$ 28,828.41
Adjusted Contract Amount Based Change Order \$ 2,417,962.31

BE IT FURTHER RESOLVED, a Certificate of Availability of Funds has been issued by the CFO for this change order.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2019-10

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #1, FINAL, for the following:

CONTRACTOR: Denville Line Painting, Inc., 2 Green Pond Road, Rockaway, NJ 07866
CONTRACT: 2019 Application of Traffic Stripes on Various County Roads
CHANGES: As built quantities.
COST: **Reduction of \$8,119.60**

REDUCTIONS:

Item Number	Item	Quantity	Unit Price	Total
01	Performance and Payment Bonds	DLR	\$ 655.00	\$ 655.00
02	Maintenance Bond	DLR	\$ 0.01	\$ 0.01
03	Traffic Stripes, 4"	30,221.0 L.F.	\$ 0.247	\$ 7,464.59
			Total Reductions:	\$ 8,119.60

Amount of Original Contract: \$ 331,371.69
 Amount of Change Order (-) \$ 8,119.60
 Adjusted Contract Amount Based Change Order \$ 323,252.09

BE IT FURTHER RESOLVED, a Certificate of Availability of Funds is not need for this change order as it represents a reduction in cost.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Requisition #: R9-04794
County Bid #: 2018-07

WHEREAS, on October 2, 2018 the County of Hunterdon awarded a contract to State Line Construction Co., 235 Pacific Street, Newark, NJ 07114 for the replacement of Inter-County Bridge L-25-W, over the Musconetcong River, Point Mountain Road in Lebanon and Mansfield Townships; and

WHEREAS, the Contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is completed, and that the Contractor is entitled to final payment; and

WHEREAS, the Office of County Engineer has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of Hunterdon County that:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as replacement of Inter-County Bridge L-25-W, over the Musconetcong River, Point Mountain Road in Lebanon and Mansfield townships.
2. That this acceptance is in accordance with N.J.S.A. 2A:44-132.
3. That final payment in the amount of \$66,480.07 be made to State Line Construction Co. of 234 Pacific Street, Newark, NJ 07114.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders is hereby authorized to sign a contract with Universal Vending Management, LLC (425 North Avenue, East, Westfield, NJ 07090), to provide vending machine services at various County facilities for the period of November 1, 2019 through October 31, 2021.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon has the need for the construction of a Brine Building for use by the Department of Public Works; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Construction of a Brine Building

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is authorized to execute a Discharge of Mortgage for Block 39, Lot 19.01-19.13, in the Township of Delaware, also known as Bellsflower Farm, LLC.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby appoints Alyssa DeLuca to the title Keyboarding Clerk 1 in the Department of Human Services contingent upon the outcome of the post-offer medical evaluation.

Effective Date: October 21, 2019
Salary: \$27,000.00 per year
Hours Per Week: 35
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby appoints Colleen Hartung to the title Keyboarding Clerk 1 in the Department of Health, Division of Health Services contingent upon the outcome of the post-offer medical evaluation.

Effective Date: October 21, 2019
Salary: \$28,500.00 per year
Hours Per Week: 35
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

(Amended) RESOLUTION

BE IT RESOLVED, that Leigh Smith County Corrections Officer, in the Hunterdon County Sheriff's Department shall receive the following salary adjustment in accordance with the terms and conditions of the FOP 94 Corrections Collective Bargaining Agreement with the County of Hunterdon.

Effective Date: July 31, 2019
Base Salary: \$36,503.25 per year
Hours Per Week: 40
Union: FOP 94 Corrections

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby promotes Lori Liggett to the provisional title Senior Library Clerk Driver, in the Hunterdon County Library.

Effective Date: October 21, 2019
Base Salary: \$39,829.26
Hours Per Week: 35
Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, the New Jersey Civil Service Commission has advised that Alyssa Myrnyj has passed her Civil Service Examination effective September 16, 2019;

NOW, THEREFORE, BE IT RESLOVED, that Alyssa Myrnyj is hereby granted a regular appointment as an, Advocate – Victim Witness Program, effective October 21, 2019, in the Hunterdon County Office of the Prosecutor.

Salary to remain the same.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Craig Kollmer, full-time, Senior Bridge Repairer in the Hunterdon County Department of Public Works, Bridge Division, be granted a temporary/interim retroactive salary adjustment in accordance with the collective bargaining agreement with CWA Local 1036 for temporarily filling the role of Supervising Bridge Repairer:

Effective Date	Base Salary
August 1, 2019	\$60,763.65

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, the New Jersey Civil Service Commission has advised that Judith Buday has passed her Civil Service Examination effective September 9, 2019;

NOW, THEREFORE, BE IT RESLOVED, that Judith Buday is hereby granted a regular appointment as a, Social Worker Aging, effective October 7, 2019, in the Hunterdon County Department of Human Services, Social Work Services Division.

Salary to remain the same.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby modifies the weekly hours of work for Matheson Westlake, Library Assistant in the Hunterdon County Library as follow:

Effective: October 14, 2019
Hours Per Week: 7
Union: CWA Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the New Jersey Division of Mental Health and Addiction Services is accepting applications for the County Comprehensive Alcoholism and Drug Abuse Services Contract for calendar year 2020 for the 2020-2023 planning cycle; and

WHEREAS, the Division of Mental Health and Addiction Services has awarded the County of Hunterdon, through renewal contract number 20-532-ADA-0, \$222,783.00 in State funds (Acct. No. G-02-41-7662) and \$29,004.00 in County Match (provided through regular County appropriations to alcohol/drug abuse service providers and fringe benefits for apportioned County staff);

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign County Comprehensive Alcoholism and Drug Abuse Contract #20-532-ADA-0, in the amount of \$222,783.00 (Acct. No. G-02-41-7662), with a County Match of \$29,004.00 for a total program amount of \$251,787.00 the period of January 1, 2020 through December 31, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby authorize the Hunterdon County Health Department to accept a Radon Awareness Program Grant, from the New Jersey Department of Environmental Protection, in the amount of \$2,000.00 for the period of July 1, 2019 through June 30, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County entered into Contract #SH19010 in the amount of \$128,844.00 with the New Jersey Department of Human Services, Division of Family Development, for the period January 1, 2019 through December 31, 2019 for the purpose of assisting families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities; and

WHEREAS, the State is granting the County an additional \$40,256.00 in funding due to a demonstrated need for additional funding for emergent housing related needs, thereby increasing the contract ceiling to \$169,100.00 (Acct. G-02-41-7742).

NOW THEREFORE, BE IT RESOLVED, that the Director and of the Board of Chosen Freeholders be hereby authorized to enter into Contract Modification #2 to change the reimbursable ceiling of Contract #SH19010 from \$128,844.00 to \$169,100.00 for the period of January 1, 2019 through December 31, 2019 for the purpose of assisting families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK



FACILITY/ROOM USE REQUEST FORM
COUNTY OF HUNTERDON
 PO BOX 2900
 FLEMINGTON, NJ 08822-2900

PHONE: (908) 788-1490

NAME OF ORGANIZATION:
 Mediatech

NAME OF ORGANIZATION REPRESENTATIVE RESPONSIBLE FOR USEAGE:
 Stephen Fox

ADDRESS:
 118 Main St

TELEPHONE:
 Home: 908 310 5413

Work:

Email: Sfoxnj@gmail.com

TYPE OF EVENT OR PROGRAM (Please specify):
 Examples: Workshop, Meeting, Training, etc.
 Holiday Concert

SPECIAL NOTE: Fundraising admission or other charges are not allowed unless permitted under a separate agreement.

DATES(S) AND TIME(S) REQUESTED:
 Dec 8, 1:30 Pm To 8:pm

NUMBER OF PARTICIPANTS AND/OR AUDIENCE EXPECTED AND MAKE UP OF AUDIENCE EXPECTED (children, adults, etc):
 Whiteham Wre Spurling + General Public

FACILITY/ROOM REQUESTED: (Requires Room Setup Choice, see diagrams located on our Website)

ROUTE 12 ASSEMBLY SPACE: (After Hours Fees May Apply)

- WHOLE ROOM * _____ Room Setup Choice
- KITCHEN SIDE * _____ Room Setup Choice
- DAIS SIDE * _____ Room Setup Choice
- FREEHOLDER MEETING ROOM, MAIN STREET COMPLEX
- HISTORIC COUNTY COURTHOUSE (extra fee required)

SPECIAL NEEDS REQUESTED (If available)

- SOUND SYSTEM (Microphones Only Allowed with Whole Room Setup and Court House)
- DISPLAY SCREEN/LAPTOP HOOKUP
- DVD (Must Use Kitchen Side or Whole Room)
- SPECIAL CONSIDERATIONS (please specify)

Wane Fee
 unlock The Courtroom by 1:30 Pm.
 clean the Front of Courtroom, Set up chair for the band, unlock a room to store instruments
 Cases

NOTE: Facility Use Charges May Apply. If there is a charge, you will be notified upon submission of request.

USE OF ROOM IS SUBJECT TO APPROVAL

A CURRENT CERTIFICATE OF INSURANCE MUST BE PROVIDED WITH APPLICATION
 The Certificate MUST State Personal and Liability Coverage of at Least \$1,000,000.00 and Name The County of Hunterdon as Additional Insured.

SIGNATURE OF ORGANIZATION REPRESENTATIVE: (I have read the Facility Use Regulations and agree on behalf of my group that we will abide by them)

SIGNATURE: _____

DATE: 9/9/19

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby approve a request from Safe in Hunterdon for use of the Hunterdon County Justice Complex for a candle light vigil on Thursday, October 17, 2019 from 5:00 PM to 6:30 PM. This request has been reviewed and approved by the Assignment Judge.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 15, 2019

Brad Myhre, CLERK