

# AGENDA

## HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor

Flemington, New Jersey 08822

**November 06, 2019**

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 15, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

### II. EXECUTIVE SESSION

01. To discuss legal, land, and personnel issues.

### III. 5:30 p.m. PLEDGE OF ALLEGIANCE

### IV. MOMENT OF SILENCE

### V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

### VI. FREEHOLDER REPORTS

### VII. PROCLAMATIONS/RECOGNITION

01. PROCLAMATION - Recognizing John Gorman for his 33 years of service on the Flemington Borough Council.

02. PROCLAMATION - Recognizing Ed Hahola for his 30 years of service to the County of Hunterdon as a Senior Public Safety Telecommunicator.

03. PROCLAMATION - Recognizing Hunterdon Helpline on the occasion of its 50<sup>th</sup> Anniversary.

04. PROCLAMATION - Recognizing the Readington Reformed Church on the occasion of its 300<sup>th</sup> Anniversary.

05. PROCLAMATION - Recognizing Kyle Barrett, Boy Scout Troop 186, on attaining the designation of Eagle Scout.

VIII. **PUBLIC COMMENT**, Limited to 2 minutes per person.  
(Comments exceeding 2 minutes will be entertained later in the agenda)

**IX. FINANCE, Janet Previte, CFO**

- 01. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the Hazard Mitigation Grant Program, in the amount of \$125,000.00.
- 02. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the 7/1/19 to 6/30/20 Radon Awareness Grant Program, in the amount of \$2,000.00.
- 03. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the FFY19 State Homeland Security Program (SHSP-Local Share), in the amount of \$172,116.72.
- 04. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the 2018-2019 Emergency Management Performance Grant (EMAA18), in the amount of \$55,000.00.

**X. PURCHASING, Ray Rule, QPA**

- 01. RESOLUTION - Approving Requisition #R9-06646, in an amount not to exceed \$62,465.93, with Beyer Ford for the acquisition of a transit van for prisoner transport utilizing Educational Services Commission Cooperative Contract #65MCECCPS, Bid #ESCNJ 17/18-21.
- 02. RESOLUTION - Approving Requisition #R9-06668, in an amount not to exceed \$55,282.07, with Modern Group for the acquisition of a brush chipper utilizing Educational Services Commission of New Jersey Cooperative Contract #65MCECCPS, Bid # ESCNJ 18/19-25.
- 03. RESOLUTION - Authorizing a Professional Services Agreement for Medical Director Services with the Hunterdon Medical Center, in an amount not to exceed \$10,000.00.

**XI. LAND USE / OPEN SPACE, Bob Hornby**

- 01. RESOLUTION - Authorizing final approval for the acquisition of the Kappus Farm development easement via Municipal Planning Incentive Grant (MPIG) Agreement between Hunterdon County, Alexandria Township, and the New Jersey Agriculture Development Committee in the amount of \$179,360.00 (SADC: \$117,040.00; Hunterdon County: \$31,160.00; and Alexandria Township: \$31,160.00). Total preserved farm land is approximately 30.4 acres.
- 02. RESOLUTION - Authorizing revised final approval to purchase the

Martin Farm development easement, via a County Planning Incentive Grant (CPIG) Agreement between Hunterdon County, Delaware Township, East Amwell, and the New Jersey State Agriculture Development Committee. Total preserved farm land is approximately 34 acres.

**XII. ENGINEERING UPDATE, Tom Mathews, County Engineer**

**XIII. ECONOMIC DEVELOPMENT UPDATE, Marc Saluk, Director**

01. RESOLUTION - Authorizing the creation of the Hunterdon County Tourism Partnership.

**XIV. HEALTH BENEFITS CONSULTANT REPORT**

01. RESOLUTION - Authorizing the Freeholder Director to sign a letter to the State Health Benefits Commission requesting that the Commission study adding the MSRF wellness proposal for Diabetes reversal to list of covered services.

**XV. COUNTY ADMINISTRATOR, Kevin Davis**

**XVI. CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Approval of the claims in accordance with the Claims Register dated November 06, 2019.
02. Approval of the executive and regular session meeting minutes of October 15, 2019.
03. RESOLUTION - Authorizing the Department of Human Services to conduct the 2019 Human Services Needs Assessment in conjunction with HSAC and members of the nonprofit community.
04. RESOLUTION - Expressing the support of the Board of Chosen Freeholders for the mission of the Tackling Opioids Prevention for Athletes (TOP) Program and calling for greater awareness of this program in the community.
05. RESOLUTION - Authorizing Final Change Order #1, with DeSantis Construction, Inc., for the Resurfacing of County Route 523, a reduction of cost in the amount of \$272,819.67.
06. RESOLUTION - Authorizing Change Order #1, with Grade Construction, for the Milford-Warren Glen County Route 519 project in

- Holland Township, an increase in the amount of \$9,633.81 for additional tree clearing around the bioretention basin walls.
07. RESOLUTION - Authorizing no stopping or standing on County Route 519 from 10 ft. north of the centerline of Gombosi Lane, to 90 ft. north of the centerline of Gombosi Lane, in the Township of Kingwood at the request of the municipality.
  08. RESOLUTION - Authorizing the reappointment of Elizabeth Martin to the Hunterdon County Vocational School Board of Education, also known as "Hunterdon County Polytech" for a term to be effective from November 01, 2019 through October 31, 2023.
  09. RESOLUTION - Authorizing the Director of the Board of Chosen Freeholders, to sign on behalf of the County, an agreement with NextRequest for the acquisition of a platform to manage record requests in an amount not to exceed \$6,875.00.
  10. RESOLUTION - Authorizing the Director of the Board of Chosen Freeholders, to sign on behalf of the County, Contract Amendment #1 with the Borough of Califon, to increase the compensation amount for the design and construction of the Island Park Bridge to \$300,000.00.
  11. RESOLUTION - Authorizing the Director of the Board of Chosen Freeholders, to sign on behalf of the County, a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey, for the annual maintenance of the New Jersey Science Center Water Resources Investigations, in the amount of \$1,800.00, for the period of October 01, 2019 through September 30, 2020.
  12. RESOLUTION - Authorizing the reappointment of Peter Mustardo as a member to the Hunterdon County Library Commission for a term to be effective January 1, 2020 through December 31, 2024.
  13. RESOLUTION - Authorizing the appointment of Cheryl Caskey as a member to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse for a term to be effective immediately through November 30, 2021.
  14. RESOLUTION - Authorizing a temporary salary adjustment for Keith Fleming, Equipment Operator in the Department of Public Works, for temporary filing the role of Road Repairer Supervisor in accordance with the collective bargaining agreement with CWA Local 1036.
  15. RESOLUTION - Authorizing a base salary increase in the amount of \$700 for Curt Blomquist, Equipment Operator, in the Division of Roads, of the Department of Public Works, for possessing a CDL Class A certification in accordance with the collective bargaining agreement with CWA Local

- 1036.
16. RESOLUTION - Authorizing the appointment of George Rasare to the provisional title of Family Service Worker, in the Division of Social Services, of the Department of Human Services.
  17. RESOLUTION - Authorizing a base salary adjustment in the amount of \$1,000 for John Gamatko, Equipment Operator, in the Department of Public Works, for six months of service in the title of Equipment Operator in accordance with the Collective Bargaining Agreement with CWA Local 1036.
  18. RESOLUTION - Authorizing the appointment of Kelly Snyder to the provisional title of Family Service Worker, in the Division of Social Services, of the Department of Human Services.
  19. RESOLUTION - Acknowledging the action of Acting Prosecutor Michael J. Williams to provisionally promote Lois Baker to the title of Keyboarding Clerk 2, in the Office of the Hunterdon County Prosecutor.
  20. RESOLUTION - Authorizing the appointment of March Storm to the provisional title of Family Service Worker, in the Division of Social Services, of the Department of Human Services.
  21. RESOLUTION - Authorizing the promotion of Mathew Fazekas to the provisional title of Road Repairer 1, in the Division of Roads, of the Department of Public Works.
  22. RESOLUTION - Authorizing the regular appointment of Melissa Smith to the title of Family Service Worker, upon the successful completion of her Civil Service examination.
  23. RESOLUTION - Authorizing the regular appointment of Kyra Harris to the title to the title of Keyboarding Clerk 1, in the Division of Social Services, of the Department of Human Services.
  24. RESOLUTION - Authorizing the appointment of Michele Cree to the regular title of Account Clerk, in the Department of Finance.
  25. RESOLUTION - Authorizing the appointment of Randy Grzankowski to the title of Laborer 1, in the Division of Roads, of the Department of Public Works.
  26. RESOLUTION - Authorizing the appointment of Samantha Esslinger to the regular title of part-time, Library Assistant in the Hunterdon County Library.
  27. RESOLUTION - Authorizing the regular appointment of Shannon Kiernan to the title of Family Service Worker, in the Division of Social Services, of the Department of Human Services.
  28. RESOLUTION - Authorizing the regular appointment of Deborah Bodnar to the regular title of part-time Library Assistant in the Hunterdon County Library.
  29. RESOLUTION - Authorizing a \$1,000 base salary increase for Jason Lawrence, Equipment Operator in the Division of Roads,

for six months of service in the role of Equipment Operator per the Collective Bargaining Agreement with CWA Local 1036.

## **XVII. GRANTS**

01. RESOLUTION - Authorizing the Department of Human Services to apply to the New Jersey Department of State, for a Complete County Commission Grant in the amount of \$50,000.00, and authorizing the Freeholder Director to sign any paperwork associated with this grant application.
02. RESOLUTION - Authorizing the Department of Human Services to submit a Section 5310 Grant Application, on behalf of the County, to New Jersey Transit, for the purchase of five (5) extended cutaway vehicles in support of the County's LINK Transportation System in the amount of \$300,000.00 for the period of January 1, 2021 through December 31, 2021. This resolution also authorizes the Freeholder Director to sign any paperwork associated with this application.

## **XVIII. CORRESPONDENCE**

01. APPLICATION - Approving an application from Kingwood First Aid & Rescue Squad to host a coin toss on County Route 519 near Baptistown, on Saturday, November 30, 2019 and Sunday, December 1, 2019 from 8:30 AM to 2:30 PM each day.
02. RESOLUTION - Approving a request from the Hunterdon County Bar Association to utilize the Historic County Courthouse on Wednesday, January 22, 2020 for the annual Mock Trial Finals (rain date: Wednesday, January 29, 2020) and waive any fees associated with this request.
03. RESOLUTION - Approving a request from the Hunterdon County Bar Association to utilize the Historic County Courthouse on May 7, 2020 for its annual Law Day Program and waive any fees associated with this request.

## **XIX. FREEHOLDERS COMMENTS/REPORTS**

## **XX. OPEN TO THE PUBLIC**

## **XXI. EXECUTIVE SESSION (Reconvene if necessary)**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**WHEREAS**, John Gorman has announced his retirement from the Flemington Borough Council where he has served with great distinction for 33 years; and

**WHEREAS**; John Gorman is a longtime resident of Flemington Borough and has been active in his community, serving in a variety of roles including serving as an original member of the Flemington-Raritan Recreation Committee; and

**WHEREAS**, John Gorman has been elected by the voters of Flemington Borough to 11 consecutive terms on the Borough Council because of his accomplished record of service and wisdom that he brings to the governing body; and

**WHEREAS**, John Gorman will be missed by his colleagues on the Borough Council and the residents of Flemington alike; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby recognize Councilman John Gorman for his 33 years of distinguished service to residents of Flemington Borough; and

**BE IT FURTHER RESOLVED**, the Hunterdon County Board of Chosen Freeholders does hereby extend its best wishes to John Gorman upon the occasion of his retirement.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**WHEREAS**, Edward Hahola recently announced his retirement from the County of Hunterdon where he has worked for the past 30 years having started on October 10, 1989; and

**WHEREAS**, Edward Hahola worked his way up in the Division of Communications, of the Department of Public Safety, from a Public Safety Telecommunicator to Senior Public Safety Telecommunicator upon being promoted on October 6, 2015; and

**WHEREAS**, Edward Hahola has aided the County through numerous emergency calls, storm and disaster events while providing leadership and guidance to his fellow Public Safety Telecommunicators within the Division of Communications; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby recognize Edward Hahola for his invaluable service to the County of Hunterdon, State of New Jersey and all its residents; and

**BE IT FURTHER RESOLVED**, the Hunterdon County Board of Chosen Freeholders does hereby wish Edward Hahola much happiness in his retirement and in all his future endeavors.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**Recognizing Hunterdon Helpline's 50<sup>th</sup> Anniversary**

**WHEREAS**, Hunterdon Helpline, a valuable and important organization serving Hunterdon County, Somerset County and beyond, is being honored upon the occasion of its 50th anniversary, and

**WHEREAS**, since its founding by concerned and dedicated citizens as an anonymous listening service to troubled teens, Hunterdon Helpline has evolved into a professional, comprehensive access system to all social service, nonprofit, business, educational and governmental agencies in Hunterdon County and throughout the state when appropriate and is available twenty-four hours every day of the year; and

**WHEREAS**, recipients of Hunterdon Helpline's praiseworthy services are citizens who, in addition to the young, include those who are elderly, homeless, financially compromised, physically or mentally ill, immigrants, marginalized and vulnerable and

**WHEREAS**, the inclusion of modern technology and office expansion, as well as programmatic development has assured that those who contact Hunterdon Helpline either by phone, email, social media or in-person will receive the most efficient response to their needs as well as case management for ongoing, sustainable assistance; and

**WHEREAS**, respected and appreciated as being "the first call for help" in Hunterdon County and the other areas that are served, Hunterdon Helpline offers a wide array of services, including Literacy Services for adult learners, Work connectivity to connect employees to employers, Senior and Disability programs for socialization and well-being; the Community Translation Center to assist those whose first language is other than English; and 24-Hour Homeless Response in Hunterdon and Somerset Counties; Compassionate Listening; Suicide Prevention; and First Assist the comprehensive Information and Referral Service 24-7, 365 days of the year; and

**WHEREAS**, special commendations are extended to a host of volunteers who continue to give generously of their time, energy and resources to Hunterdon Helpline through their invaluable efforts as members of the Board of Trustees, fundraisers, senior callers and visitors, literacy instructors, office assistance, and as outreach speakers and presenters; and

**NOW, THEREFORE, BE IT RESOLVED**, Board of Chosen Freeholders of the County of Hunterdon extend their best wishes and congratulations on the occasion of Hunterdon Helpline's 50<sup>th</sup> Anniversary; and

**BE IT FUTHER RESOLVED**, that the Freeholder Board extends its thanks for the important work that Hunterdon Helpline conducts on behalf of the community.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**CELEBRATING 300<sup>TH</sup> ANNIVERSARY  
OF READINGTON REFORMED CHURCH**

**WHEREAS**, the Readington Reformed Church recently celebrated its 300<sup>th</sup> Anniversary on Sunday, October 27, 2019; and

**WHEREAS**, the Readington Reformed Church began serving the community in 1719, approximately three miles east of its current location, along the banks of the North Branch River; and

**WHEREAS**, the founding pastor was the Reverend Theodorus Jacobus Frelinghuysen, progenitor of one of New Jersey's most famous families; and

**WHEREAS**, the Reverend Dr. Jacob Hardenbergh served the congregation all through the Revolutionary War when his inflammatory Patriotic sermons caused the British to put a fine of 100 pounds on his head; and

**WHEREAS**, Reverend Hardenbergh would go on to become the first President of Queen's College – Rutgers University today; and

**WHEREAS**, the congregation of the Readington Reformed Church would go on to construct its present building in 1864, in the heart of the historic village of Readington; and

**WHEREAS**, the Readington Reformed Church is oldest continuous congregation in Readington Township, and the second oldest congregation in Hunterdon County; and

**WHEREAS**, the Readington Reformed Church has always been a strong partner in the community supporting organizations like Family Promise of Hunterdon County, a homeless shelter for children and family; and

**WHEREAS**, over the past 27 years the church has hosted families from the shelter for six weeks each year; and

**WHEREAS**, the mission of the Readington Reformed Church is empowering and uniting people from within and beyond the community; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, that the Readington Reformed Church be congratulated on the occasion of its 300<sup>th</sup> Anniversary; and

**BE IT FURTHER RESOLVED**, that the Board extends its praise and thanks to the congregation of the Readington Reformed Church for its ongoing commitment to the community

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John Lanza, Deputy Director						
Susan Soloway, Freeholder						
Shaun Van Doren, Freeholder						
Matthew Holt, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**WHEREAS**, Kyle Barrett, Boy Scouts of America, Troop 186, attained the designation of "Eagle Scout," Scouting's highest award; and

**WHEREAS**, Kyle Barrett has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

**WHEREAS**, Kyle Barrett's Eagle Scout project involved replacing aging benches at Hackettstown Medical Center; and

**WHEREAS**, Kyle Barrett took particular care to construct new benches that used high quality materials such as mahogany wood that would last the test of time; and

**WHEREAS**, Kyle Barrett engaged his family, friends, and the local community in his Eagle Scout project through the solicitation of donations and materials toward the cost of the bench replacements at Hackettstown Medical Center; and

**WHEREAS**, Kyle Barrett's Eagle Project has resulted in safe outdoor seating for hospital visitors, staff, and patients which will be enjoyed many years to come; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders extends to Kyle Barrett individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

**BE IT FURTHER RESOLVED**, the Board wishes Kyle Barrett much success in all his future endeavors.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

Chapter 159-2019-013

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the County of Hunterdon has received notice of an award of \$125,000 from The U.S. Department of Homeland Security and wishes to amend its 2019 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2019 Budget in the sum of \$125,000 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

Hazard Mitigation Grant Program (HMGP) 4368-0003

**BE IT FURTHER RESOLVED** that the like sum of \$125,000 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

Hazard Mitigation Grant Program (HMGP) 4368-0003

(required County Match of \$41,666.67 is appropriated in Department of Public Safety, Office of Emergency Management. S/W)

**BE IT FURTHER RESOLVED**, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

Chapter 159-2019-014

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the County of Hunterdon has received notice of an award of \$2,000 from The State of New Jersey, Department of Environmental Protection and wishes to amend its 2019 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2019 Budget in the sum of \$2,000 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

7/1/19-6/30/20 Radon Awareness Program

**BE IT FURTHER RESOLVED** that the like sum of \$2,000 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

7/1/19-6/30/20 Radon Awareness Program

**BE IT FURTHER RESOLVED**, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

Chapter 159-2019-015

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the County of Hunterdon has received notice of an award of \$172,116.72 from The State of New Jersey, Office of Homeland Security and Preparedness and wishes to amend its 2019 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2019 Budget in the sum of \$172,116.72 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

FFY19 State Homeland Security Program (SHSP-Local Share)

**BE IT FURTHER RESOLVED** that the like sum of \$172,116.72 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

FFY19 State Homeland Security Program (SHSP-Local Share)

**BE IT FURTHER RESOLVED**, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

Chapter 159-2019-16

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the County of Hunterdon has received notice of an award of \$55,000 from The State of New Jersey, Department of Law and Public Safety and wishes to amend its 2019 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2019 Budget in the sum of \$55,000 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue  
Anticipated with Prior Written Consent of the Director of the Division of  
Local Government Services: Public and Private Revenues Offset with  
Appropriations:

2018-2019 Emergency Management Performance Grant (EMAA18)

**BE IT FURTHER RESOLVED** that the like sum of \$55,000 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private  
Programs Offset by Revenues:

2018-2019 Emergency Management Performance Grant (EMAA18)

**BE IT FURTHER RESOLVED**, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R9-06646, using the Educational Services Commission of New Jersey Cooperative Contract #65MCESCCPS Bid #ESCNJ17/18-21, with Breyer Ford for a prisoner transit van in an amount not to exceed \$62,465.93; and

**BE IT FURTHER RESOLVED**, the commodity(s)/service(s) will be purchased under Capital Budget Account #C-04-55-1903-141; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt,, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R9-06668, using the Educational Services Commission of New Jersey Cooperative Contract #65MCECCPS Bid #ESCNJ18/19-25, with Modern Group for a brush chipper in an amount not to exceed \$55,282.07; and

**BE IT FURTHER RESOLVED**, the commodity(s)/service(s) will be purchased under Capital Budget Account #C-04-55-1904-141; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt,, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

RFP #0085-2019

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, a Professional Services Agreement with the Hunterdon Medical Center for Medical Director Services. Funding will be provided from accounts G-02-41-7762-019 and 9-01-27-0330-830, in an amount not to exceed \$10,000.00.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
HUNTERDON COUNTY**

**RESOLUTION OF FINAL APPROVAL  
Kappus Farm**

**WHEREAS**, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Municipal Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

**WHEREAS**, the Township of Alexandria submitted a Municipal Planning Incentive Grant (PIG) Application in the 2018 Harvest funding round to the Hunterdon County Agriculture Development Board (CADB) and the State Agriculture Development Committee (SADC); and

**WHEREAS**, the application provided for the proposed acquisition of a development easement for the property owned by William and Diane Kappus located at 14 Kappus Rd., Milford, NJ 08848; and designated as Block 18, Lot 9.02 in Alexandria Township, County of Hunterdon, State of New Jersey; and

**WHEREAS**, on January 24, 2019, the SADC certified the fair market value (CMV) of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$5,900.00 per acre on the Kappus Farm in Alexandria Township Block 18, Lot 9.02 --with no future dwelling opportunity or exception area; resulting in approximately 30.4 net preserved acres; and

**WHEREAS**, on March 10, 2019, the landowner accepted the CMV of \$5,900.00 per acre, conditioned upon all interested parties granting final approval for acquisition of a development easement; and providing for a commitment of funding pursuant to N.J.A.C. 2:76-17.16; and

**WHEREAS**, on April 10, 2019, the Township of Alexandria passed a resolution confirming their cost share according to the schedule listed below; and

**WHEREAS**, on October 10, 2019, the CADB passed a resolution recommending that the Freeholder Board provide final authorization for the proposed acquisition of a development easement with an estimated cost sharing breakdown as follows (based on an estimated 30.4 acres), subject to:

- a) The actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements, and
- b) Any additional adjustments pursuant to State statute, rule, regulation, or policy;

State Agriculture Development Committee (\$3,850.00/acre; ~65% of est. total cost)	~\$117,040.00
Hunterdon County (\$1,025.00/acre; ~17% of est. total cost)	~\$31,160.00
Alexandria Township (\$1,025.00/acre; ~17% of est. total cost)	~\$31,160.00
<b>Total</b>	<b><u>~\$179,360.00</u></b>

**NOW, THEREFORE, BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders gives final approval to the proposed acquisition of a development easement on the

property owned William and Diane Kappus located at 14 Kappus Rd., Milford, NJ 08848; and designated as Block 18, Lot 9.02 in Alexandria Township, County of Hunterdon, State of New Jersey, on approximately 30.4 acres pursuant to the County Planning Incentive Grant application subject to the following:

1. The conveyance of a development easement which shall provide for the following:
  - a. Exceptions: No exception area;
  - b. Dwellings: No future or existing dwellings;
  - c. Agricultural Labor Housing Units: Zero existing
  - d. Preexisting Non-Agricultural Uses: Hunting cabin
  - e. Trail or Access Easements: Zero Existing or Proposed
2. The conveyance of a Restrictive Covenant providing for an annual mowing of the property; and
3. The conveyance of any and all proposed County rights-of-way from the owners of the fee simple title to the property as indicated by the office of the Hunterdon County Engineer; and
4. The County's contribution is based on the assumption that the Township paid an amount of consideration for the Development Easement based upon an amount equal to, or greater than, the SADC certified fair market value per acre of the Development Easement. The County's contribution shall be reduced in accordance with County policy if that was not the case.
5. The office of the Hunterdon County Counsel is directed to prepare a Municipal/County Cost Sharing Agreement providing for the apportionment of costs related to the preparation of a conforming survey and issuance of a title insurance policy; and
6. CADB Staff is directed to coordinate with Alexandria Township to provide for a survey of the property in accordance with SADC policy; and
7. The Freeholder Director, or the Deputy Director and/or County Counsel are authorized to sign any and all documents necessary for the acquisition of the Development Easement on the property known as Block 19, Lot 9.02, in the Township of Alexandria; and
8. The County of Hunterdon will contribute an estimated sum of approximately \$31,160.00. The County's contribution shall be paid in full at closing, using Account #C-04-55-1902-803.

A copy of this Resolution shall be forwarded to the landowner/applicant, Township of Alexandria, and the State Agriculture Development Committee.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
HUNTERDON COUNTY**

**REVISED RESOLUTION OF FINAL APPROVAL  
Martin Farm**

**WHEREAS**, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the County Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder.

**WHEREAS**, the County of Hunterdon submitted a Planning Incentive Grant (PIG) Application in the 2017 Harvest funding round to the Hunterdon County Agriculture Development Board (CADB) and the State Agriculture Development Committee (SADC).

**WHEREAS**, the application provided for the proposed acquisition of a development easement for the property owned by Timothy and Katharine Martin, located at 23 Haines Rd., Stockton, NJ, and designated on the Township tax map as Block 45 Lot 3 in the Township of Delaware and Block 1 Lot 1 in the Township of East Amwell, County of Hunterdon, State of New Jersey.

**WHEREAS**, on September 27, 2018, the SADC certified the fair market value (CMV) of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$6,300.00 per acre on the Martin Farm in Delaware Township Block 45 Lot 3 and East Amwell Township Block 1, Lot 1,— approximately 34 gross acres with two dwelling opportunities consisting of: zero Residential Dwelling Site Opportunities (RDSO) and zero existing dwellings in the proposed easement area; zero severable exceptions; and one non-severable exception consisting of: one 1.8-acre exception area around existing single family residential unit and other buildings to include an additional future single family residential unit (Total of 2 single family residential unit opportunities in exception area) resulting in approximately 34.2 net preserved acres.; and

**WHEREAS**, on October 19, 2018, the landowner accepted the CMV of \$6,300.00 per acre and conditioned upon all interested parties granting final approval for acquisition of a development easement; and providing for a commitment of funding pursuant to N.J.A.C. 2:76-17.16; and

**WHEREAS**, on November 8, 2018, the Hunterdon CADB passed a resolution recommending that the Freeholder Board provide final authorization for the proposed acquisition of a development easement on the property; and

**WHEREAS**, on November 20, 2018, the Hunterdon County Board of Chosen Freeholders joined East Amwell and Delaware Township in passing resolutions authorizing Final Cost Share Approval, and were joined on January 24, 2019 by the SADC; and



**WHEREAS**, the resolutions contained language referring to proposed access to an adjoining historic Moore cemetery, and although the landowner is not willing to grant a recorded agreement for Delaware Township to access the Moore Cemetery, partially located on Delaware Township Block 45 Lot 7 and historically accessed via Lot 3, they have indicated they will continue to grant access on an as-needed basis when requested, and Delaware Township understands this indication does not run with the land, and a permanent easement across Lot 3 will not be an option subsequent to preservation, and any permanent recorded access would have to be through a neighboring, unpreserved, parcel; and

**WHEREAS**, the estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 34.2 net preserved acres), subject to:

- a) The actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements; and
- b) Any additional adjustments pursuant to the Agricultural Land Easement Grant Program; and
- c) Any additional adjustments pursuant to State statute, rule, regulation, or policy;

State Agriculture Development Committee (SADC) (\$4,050.00/acre; 64% of Est. Total cost)	~\$138,510.00
Hunterdon County (\$1,125.00/acre; 18% of Est. Total cost)	~\$38,475.00
Delaware Township (\$1,125.00/acre; 16% of Est. Total cost based on ~31.2 acres)	~\$35,100.00
East Amwell Township (\$1,125/acre, 1.5% of Est. Total based in ~3 acres)	~3,375.00
<u>Total</u>	<u>\$215,460.00</u>

**NOW, THEREFORE, BE IT RESOLVED**, that the Hunterdon Board of Chosen Freeholders gives revised final approval to the proposed acquisition of a development easement on the property owned by Timothy and Katharine Martin located at 23 Haines Rd, Stockton, NJ, and designated on the Township tax map in Block 45 Lot 3 the Township of Delaware and Block 1, Lot 1 in the Township of East Amwell, County of Hunterdon, State of New Jersey, and on approximately 34.2 net preserved acres pursuant to the County Planning Incentive Grant application subject to the following:

- 1. The conveyance of a development easement which shall provide for the following:
  - a. Exceptions: zero severable exceptions; and one non-severable exceptions consisting of: one 1.8-acre exception area around existing

single-family residential unit and other buildings to include an additional future single family residential unit (Total of 2 single family residential unit opportunities in exception area).

- b. Dwellings: None in the proposed easement area
  - c. Agricultural Labor Housing Units: Zero
  - d. Preexisting Non-Agricultural Uses: None
  - e. Trail or Access Easements: Zero Existing or proposed.
2. The conveyance of a Restrictive Covenant providing for an annual mowing of the property; and
  3. The conveyance of any and all proposed County rights-of-way from the owners of the fee simple title to the property as indicated by the office of the Hunterdon County Engineer; and
  4. The County's contribution is based on the assumption that the Township paid an amount of consideration for the Development Easement based upon an amount equal to, or greater than, the SADC certified fair market value per acre of the Development Easement. The County's contribution shall be reduced in accordance with County policy if that was not the case.
  5. The office of the Hunterdon County Counsel is directed to prepare a Municipal/County Cost Sharing Agreement providing for the apportionment of costs related to the preparation of a conforming survey and issuance of a title insurance policy; and
  6. The County of Hunterdon will contribute an estimated sum of approximately \$38,475.00. The County's contribution shall be paid in full at closing, using Account #C-04-55-1803-209.

A copy of this Resolution shall be forwarded to the landowner/applicant, Townships of Delaware and East Amwell, and the State Agriculture Development Committee.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS** the County of Hunterdon seeks to promote Hunterdon County and its many attractions as tourism destinations, branding the County as a premier destination for both residents and visitors to experience exceptional cultural, historic and recreational activities; and

**WHEREAS** the Lloyd D. Levenson Institute of Gaming, Hospitality & Tourism at Stockton University has prepared a Tourism Study at the County's request that includes the recommendation that to best achieve a major tourism program for Hunterdon County an independent non-profit Tourism Partnership organization be formed, as a 501(c)(6), under Internal Revenue Service (IRS) regulations, with funding resources from the County and other entities that seek to promote tourism, and

**WHEREAS** the Board of Chosen Freeholders views tourism as a major economic growth driver for the County and supports the Tourism Study recommendation of an independent non-profit organization to promote tourism in Hunterdon County that can seek funding resources beyond the County budget,

**NOW THEREFORE BE IT RESOLVED** by the Hunterdon County Board of Chosen Freeholders that the following actions are authorized to affect the creation of the 501(c)(6) organization:

- As required by the IRS regulations, an initial temporary corporate Board of the Tourism Partnership is established which shall consist of Marc Saluk, Economic Development Director, Janet Previte, Hunterdon County CFO, and Shana Taylor, Esq., Hunterdon County Counsel,
- The appropriate County staff shall implement all filings and documentation necessary for the establishment of the Tourism Partnership 501(c)(6),
- The temporary Board shall adopt by-laws consistent with the requirements of 501(c)(6) regulations, which shall include a provision addressing the creation of a permanent Board, all of whose members shall serve without compensation, and
- The Hunterdon County Office of Economic Development shall expend the funds necessary for the initial startup of the Tourism Partnership, which shall be reimbursed to the County as Partnership funds allow.

**BE IT FURTHER RESOLVED** that the Tourism Partnership shall publish on the Hunterdon County Economic Development website the tax-exempt organization Form 990, detailing revenues and expenditures filed with the IRS annually, and a listing of the Board Membership.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Metabolic Syndrome Research Foundation, Inc. (“MSRF”) made a presentation to the Board of Chosen Freeholders on September 3, 2019, proposing to provide qualifying Hunterdon County employees affected by Type 2 Diabetes an opportunity to volunteer to participate in the natural health lifestyle protocols of the diabetes reversal (“CWPM”) at no additional budgetary cost to Hunterdon County or the participating employees; and

**WHEREAS**, the County’s health benefits consultant, Assured Partners, reviewed the MSRF proposal and recommends it as a positive program for individuals who qualify for the study; and

**WHEREAS**, the Board consistently seeks health programs that can lead to improved health outcomes for Hunterdon County employees and their families, and

**WHEREAS**, the County participates in the New Jersey State Health Benefits Program (SHBP) and, therefore, the costs of and any accrued savings from the program will be with the SHBP;

**NOW THEREFORE BE IT RESOLVED**, that the Board supports MSRF in presenting the proposal to the State Health Benefits Program and encourages the SHBP to contract with MSRF to provide these services to Hunterdon County members of the State Health Benefits Plan.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Human Services Advisory Council (HSAC) is tasked with preparing a Human Services Needs Assessment, which helps to identify and prioritize various human services needs by the residents of Hunterdon County; and

**WHEREAS**, the Human Services Advisory Council met on October 23, 2019, and determined that it was necessary to update the Human Services Needs Assessment to more accurately align community needs and resources in cooperation with existing agencies and consumers; and

**WHEREAS**, the Human Services Advisory Council needs permission from the Hunterdon County Board of Chosen Freeholders to proceed forward with conducting the 2019 Human Services Needs Assessment; and

**WHEREAS**, upon approval of the Freeholder Board, the 2019 Human Services Assessment will be conducted in conjunction with staff from the Department of Human Services, members of the Human Services Advisory Council, and representatives from the nonprofit community; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Chosen Freeholders does hereby authorize the development and distribution of the “2019 Human Services Needs Assessment.”

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the County of Hunterdon maintains parks and recreation fields that are used by residents and visitors alike to engage in sports and recreational activities; and

**WHEREAS**, athletics teaches participants many skills ranging from teamwork, leadership, facing adversity, and reaching one’s potential; and

**WHEREAS**, Hunterdon Prevention Resources has developed a unique program aimed at combating the use of opioids in the athletic community named Tackling Opioids Prevention for Athletes (TOP); and

**WHEREAS**, the TOP program is an important educational tool for parents, coaches, and athletic participants alike; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon supports of the goals and objectives of the TOP Program and will make information about TOP available on its website and to municipal partners.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

Bid #2018-17

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #1 Final, for the following:

**CONTRACTOR:** DeSantis Construction, Inc., 491 Elizabeth Avenue, Somerset, NJ 08873  
**CONTRACT:** Resurfacing County Route 523 (Borough of Stockton & Township of Delaware)  
**CHANGES:** As built quantities  
**COST:** Reduction of \$272,819.67

**EXTRAS:**

<u>Item No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>	
14	Traffic Directors	313.5	Hrs	\$100.00	\$31,350.00
20	Coarse Aggregate #2 Stone (If & Where Directed)	8.75	Tons	18.75	164.07
22	Hot Mix Asphalt Milling, 3" or Less	200.0	S.Y.	2.50	500.00
48	9" x 18" Concrete Vertical Curb	34.0	L.F.	75.00	2,550.00
50	8" x 8" Hot Mix Asphalt Curb (If & Where Directed)	80.0	L.F.	22.00	1,760.00
56	Traffic Markings	280.0	S.F.	5.58	1,562.40
<b>TOTAL EXTRAS:</b>					<b>\$37,886.48</b>

**REDUCTIONS:**

<u>Item No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>	
01	Performance and Payment Bonds	Dollar	\$18,028.00	\$18,028.00	
02	Surety Bond	Dollar	1.00	1.00	
13	Temporary Traffic Stripes, 4"	186.0	L.F.	0.28	52.08
15	Fuel Price Adjustment	Dollar	47,000.00	47,000.00	
16	Asphalt Price Adjustment	Dollar	106,196.23	106,196.23	
18	Roadway Excavation, Unclassified (If & Where Dir)	9.0	C.Y.	25.00	225.00
19	Soil Aggregation Designation I-5 (If & Where Directed)	18.65	Tons	16.00	298.40
21	Coarse Aggregate #57 Stone (If & Where Directed)	120.0	Tons	21.00	2,520.00
23	Polymerized Joint Adhesive	1,230.0	L.F.	1.00	1,230.00
24	Tack Coat (Emulsified Asphalt RS-1)	590.0	Gals	0.01	5.90
25	Roadway Repair, 4" or 6.5" HMA 25.M64 Base Course (If & Where Directed)	775.4	Tons	87.50	67,847.50
26	Hot Mix Asphalt 2M64, Base Course	33.15	Tons	87.50	2,900.63
27	Hot Mix Asphalt 12.5M64, Surface Course	219.99	Tons	95.40	20,987.05
29	Subbase Outlet Drain (If & Where Directed)	62.67	L.F.	58.86	3,688.76
30	Underdrain Type "F" (If & Where Directed)	54.0	L.F.	58.86	3,178.44
32	Reset Existing Casting (If & Where Directed)	17.0	Units	300.00	5,100.00
34	Repair Inlet, Using new Type "E" Casting	1.0	Unit	1,250.00	1,250.00
35	Reconstructed Inlet, Type "A", Using Existing Casting	1.0	Unit	800.00	800.00
39	Reconstructed Inlet, Type "A1" Modified, Using Existing	5.0	Units	850.00	4,250.00
42	Bicycle Safe Grate (If & Where Directed)	1.0	Unit	300.00	300.00
45	Curb Faceplate Cover (If & Where Directed)	5.0	Units	300.00	1,500.00



46 – Riprap Stone Slope Protection, 24” Thick (D50=12”) (If & Where Directed)	18.0	S.Y.	75.00	1,350.00
47 – Riprap Stone Channel Protection, 36” Thick (D-50=18”) (If & Where Directed)	50.0	S.Y.	100.00	5,000.00
49 – Reset Granite Curb	4.0	L.F.	100.00	400.00
55 – Traffic Stripes, 4”	11,717.0	L.F.	0.41	4,803.97
57 – RPM, Bi-Directional Amber Lens	47.0	Units	40.25	1,891.75
58 – Miscellaneous Concrete (If & Where Directed)	10.0	C.Y.	125.00	1,250.00
59 – Reset Water Valve Box (If & Where Directed)	3.0	Units	25.00	75.00
60 – Reset Gas Valve Box (If & Where Directed)	4.0	Units	15.00	60.00
64 – Topsoiling, Fertilizing, Seeding & Straw Mulching (If & Where Directed)	923.93	S.Y.	8.00	7,391.44
65 – Topsoil Stabilization, Type 1 Mat (If & Where Directed)	75.0	S.Y.	7.00	525.00
66 – Topsoil Stabilization, Type 2 Mat (If & Where Directed)	75.0	S.Y.	8.00	600.00

**TOTAL REDUCTIONS: \$310,706.15**

Amount of Original Contract: \$ 1,948,624.15  
Amount of Change Order (-) \$ (272,819.67)  
Adjusted Contract Amount Based Change Order \$ 1,675,804.48

**BE IT FURTHER RESOLVED**, a Certificate of Availability of Funds is not needed by the CFO for this change order.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

Bid #2018-16

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #1, for the following:

**CONTRACTOR:** Grade Construction, 110 Pennsylvania Avenue, Paterson, NJ 07503  
**CONTRACT:** Milford-Warren Glen County Route 519, Township of Holland, County of Hunterdon  
**CHANGES:** New Work  
**COST:** Increase of **\$9,633.81**

**EXTRAS:**

Order Number	Item	Quantity	Unit Price	Total
1	Additional Tree Clearing Around Bioretention Basin Walls	NA	\$ NA	\$ 9,633.81
			<b>Total Extras:</b>	<b>\$ 9,633.81</b>

Amount of Original Contract: \$ 6,041,676.54  
 Amount of Change Order (+) \$ 9,633.81  
 Adjusted Contract Amount Based Change Order \$ 6,051,310.54

**BE IT FURTHER RESOLVED**, a Certificate of Availability of Funds has been issued by the CFO for this change order.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Hunterdon, that no person shall stop or stand a vehicle at anytime on Kingwood Road (County Route 519) in the Township of Kingwood, as described, except for Official Postal Service vehicles, contractor vehicles engaged in construction, repairs or maintenance of buildings, trees, or vegetation on the adjoining property, or governmental and public utility vehicles engaged on official business.

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATIONS</u>
Kingwood Road (County Route 519)	West (South Bound)	From 10 ft. north of the centerline of Gombosi Lane to 90 ft. north of the centerline of Gombosi Lane

**BE IT RESOLVED** that the effectiveness of this resolution is contingent on signs being erected as required by law.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**Adopted:** November 06, 2019

---

**Brad Myhre, Clerk**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby reappoint Elizabeth Martin as a member to the Hunterdon County Vocational School Board of Education, known as "Hunterdon County Polytech".

Term to be effective November 01, 2019 through October 31, 2023.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, an Agreement with NextRequest for the acquisition of a platform to manage record requests, at a cost not to exceed \$6,875.00; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders, of the County of Hunterdon, is hereby authorized to sign on behalf of the County, Contract Amendment #1 with the Borough of Califon, to increase the compensation amount for the design and construction of the Island Park Bridge to \$300,000.00;

**BE IT FUTHER RESOLVED**, that this amendment will modify the original Agreement of February 21, 2017

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**Adopted** November 06, 2019

\_\_\_\_\_  
**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey, for the annual maintenance of the New Jersey Science Center Water Resources Investigations, for the period, October 1, 2019 to September 30, 2020, in the amount of \$1,800.00.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby reappoint Peter Mustardo, as a member to the Hunterdon County Library Commission for a term to be effective January 1, 2020 through December 31, 2024.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

**ADOPTED** November 06, 2019

---

**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders does hereby appoint Cheryl Caskey as a member to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse, term to be effective immediately through November 30, 2021.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shawn C. Van Doren, Freeholder						

**ADOPTED** November 06, 2019

---

**BRAD MYHRE, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Keith Fleming, Equipment Operator in the Department of Public Works, Division of Roads be granted a temporary salary adjustment in accordance with the collective bargaining agreement with CWA Local 1036 for temporarily filling the role of Road Repair Supervisor.

Effective Date:       October 17, 2019  
Base Salary:         \$67,954.05  
Hours Per Week:     40  
Union:                CWA Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby approves that Curt Blomquist receive a \$700 increase in base salary for operating with a Class A CDL as an Equipment Operator per the CWA Rank & File collective bargaining agreement.

Effective Date: August 26, 2019  
Base Salary: \$58,726.34  
Hours Per Week: 40  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby appoints George Rasare to the title Family Service Worker in the Hunterdon County Department of Human Services, Division of Social Services, contingent upon the outcome of his post-offer medical evaluation.

Effective Date: November 18, 2019  
Salary: \$33,000.00 per year  
Hours Per Week: 35  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby approves that John Gamatko receive a \$1,000 increase in base salary for the completion of six months as an Equipment Operator per the CWA Rank & File collective bargaining agreement.

Effective Date:       October 22, 2019  
Base Salary:           \$51,549.01  
Hours Per Week:      40  
Union:                 CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby appoints Kelly Snyder to the title Family Service Worker in the Hunterdon County Department of Human Services, Division of Social Services, contingent upon the outcome of her post-offer medical evaluation.

Effective Date: November 18, 2019  
Salary: \$33,000.00 per year  
Hours Per Week: 35  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby acknowledges the action of Appointing Authority & Acting County Prosecutor Michael J. Williams to provisionally promote Lois Baker to the title Keyboarding Clerk II in the Office of the Hunterdon County Prosecutor.

Effective Date: November 18, 2019  
Salary: \$30,954.96  
Hours Per Week: 35  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby appoints March Storm to the title Family Service Worker in the Hunterdon County Department of Human Services, Division of Social Services, contingent upon the outcome of her post-offer medical evaluation.

Effective Date: November 18, 2019  
Salary: \$33,000.00 per year  
Hours Per Week: 35  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby provisionally promotes Mathew Fazekas to the title Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads with an additional base pay adjustment of \$300.00 for obtaining his Class A CDL.

Effective Date: October 17, 2019  
Salary: \$31,749.60  
Hours Per Week: 40  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Appointing Authority has been advised that Melissa Smith has passed her Civil Service examination effective October 10, 2019;

**NOW, THEREFORE, BE IT RESOLVED**, that Melissa Smith is hereby appointed as a regular, full time, Family Service Worker, as of November 6, 2019, in the Hunterdon County Department of Human Services, Division of Social Services.

Salary to remain the same.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

**ADOPTED** November 6, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby appoints Kyra Harris to the title Keyboarding Clerk 1 in the Hunterdon County Department of Human Services, Division of Social Services.

Effective Date: November 18, 2019  
Salary: \$27,000.00 per year  
Hours Per Week: 35  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby appoints Michele Cree to the title Account Clerk in the Hunterdon County Department of Finance.

Effective Date: October 21, 2019  
Salary: \$34,320.00 per year  
Hours Per Week: 40  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby appoints Randy Grzankowski to the title Laborer 1 in the Hunterdon County Department of Public Works, Division of Roads.

Effective Date: November 18, 2019  
Base Salary: \$29,120.00  
Hours Per Week: 40  
Union: CWA Local 1036 Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby appoints Samantha Esslinger to the title Library Assistant in the Hunterdon County Library, contingent upon the outcome of her post-offer medical evaluation.

Effective Date: November 18, 2019  
Salary: \$12.73 per hour  
Hours Per Week: 19 hours per week  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Appointing Authority has been advised that Shannon Kiernan has passed her Civil Service examination effective October 10, 2019;

**NOW, THEREFORE, BE IT RESOLVED**, that Shannon Kiernan is hereby appointed as a regular, full time, Family Service Worker, as of November 6, 2019, in the Hunterdon County Department of Human Services, Division of Social Services.

Salary to remain the same.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby appoints Deborah Bodnar to the title Library Assistant in the Hunterdon County Library, contingent upon the outcome of her post-offer medical evaluation.

Effective Date: November 18, 2019  
Salary: \$12.73 per hour  
Hours Per Week: 19 hours per week  
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**



Department of State 2020 Complete Count Commission CTY (DOS2020C<sup>3</sup>-CTY)

BOARD RESOLUTION

Whereas, the \_\_\_\_\_ (formal name of organization)

If approved has agreed to receive a grant/loan from the New Jersey Department of State for approximately \$ \_\_\_\_\_ (dollar amount requested).

Be it further Resolved, that the \_\_\_\_\_ (formal name of the organization) does hereby authorize the application for such a grant/loan; and upon receipt of the grant/loan agreement from the Dept. of State, does further authorize the execution of the grant/loan agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between

\_\_\_\_\_ (formal name of organization) and the New Jersey Department of State.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the contract, agreement and any other documents necessary in connection therewith. Anyone other than those identified below that sign the contract and any other documents, the agreement between the Dept. of State and the grantee will be voided and disqualified

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(type or print name)

\_\_\_\_\_  
(type or print name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

CERTIFICATION:

I, \_\_\_\_\_ the Board Secretary for the \_\_\_\_\_

(formal name of organization) hereby certify that at a meeting of the Board of Directors/Governing Body held on

\_\_\_\_\_ (meeting date) the above RESOLUTION was duly adopted.

AFFIX GOV'T  
CORPORATE OR  
NOTARY SEAL

(Notary needed if Board Sec. does not sign the resolution)

\_\_\_\_\_  
(Signature of Board Secretary)

\_\_\_\_\_  
Notary Signature

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, The Federal Transit Administration is making funding available for federal fiscal year 2019 for the Section 5310 Grant Program; and

**WHEREAS**, The intent of the Section 5310 Grant Program is to improve mobility for seniors and individuals with disabilities by providing financial support, through programs planned, designed, and carried out to meet the special transportation needs of these populations; and

**WHEREAS**, The County of Hunterdon, Department of Human Services, as an eligible recipient of Section 5310 Grant Program funding, would like to submit a Section 5310 Grant Application to New Jersey Transit for the purchase of five (5) extended cutaways, designed to carry up to sixteen (16) ambulatory passengers and a minimum of two (2) mobility devices and mobility management funding in the amount of \$300,000 for the period of January 1, 2021 through December 31, 2021; and

**WHEREAS**, The Federal Transit Administration contributes 80% of the purchased cost and New Jersey Transit contributes a required 20% of the vehicles. The total cost of the Mobility Management project is \$376,500. The Federal Transit Administration contributes 80% equaling \$300,000 with a required 20% county match of \$76,500 (\$75,000 provided through SCDRTAP funding and \$1,500 through ridership fares); therefore, be it

**RESOLVED**, That the Director of the Board of Chosen Freeholders hereby authorizes the County Department of Human Services to submit the Section 5310 Grant Application to New Jersey Transit for the purchase of five (5) extended cutaways to support the County’s LINK Transportation System and for Mobility Management funding in the amount of \$300,000 for January 1, 2021 through December 31, 2021.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** November 06, 2019

\_\_\_\_\_  
**BRAD MYHRE, CLERK**

HUNTERDON COUNTY

Coin Toss Permit Application

Name of Organization: KING WOOD FIRST AID & RESCUE SQUAD

Address Of Organization: 1032 ROUTE 519, BAPTISTOWN, NJ.

Phone Number of Organization: 908 996 2422

Contact Person and Phone Number: WIL WONG 609 273 6051

Specific location(s) of proposed charitable solicitation: SEE MAP ATTACHED

LOCATION #1 ON COUNTY ROUTE 519 1/8 MILE SOUTH OF US ROUTE 12

LOCATION #2 " " " " " " NORTH " " " "

Safety Equipment and signage proposed to be used (sign board, safety cones, vest etc.): 2 WARNING SKIN BOARDS AHEAD OF EACH LOCATION, SIGN BOARDS IDENTIFYING ORGANIZATION AT EACH LOCATION + MULTIPLE ORANGE TRAFFIC CONES AT EACH LOCATION

Dates and times of proposed charitable solicitation: \_\_\_\_\_

NOV 30 + DEC 1, 2019 FROM 8:30 AM TO 2:30 PM EACH DAY.

Be advised the following information must be included in all requests at time of submittal:

- Certificate of Insurance listing The County of Hunterdon as the Certificate Holder and naming the county as an "additional Insured" for liability.

Will Wong  
Signature of Applicant

**For Use by the County of Hunterdon:**

Permit to be granted to applicant: YES NO (circle one)

Date approved/disapproved: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

Signature of Clerk of the Board of Chosen Freeholders

Signature of Thomas B. Mathews, P.E. County Engineer / Director of Public Works

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby approve a request from Hunterdon County Bar Association, to utilize the Hunterdon County Historic Courthouse on Wednesday, January 22, 2020, with a snow date of Wednesday, January 29, 2020 for the annual County Mock Trial Finals; and

**BE IT FURTHER RESOLVED**, that the Freeholder Board agrees to waive any fees associated with this request.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

---

**Brad Myhre, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders hereby approves a request from the Hunterdon County Bar Association to utilize the Historic County Courthouse for its annual Law Day Program on May 7, 2020; and

**BE IT FURTHER RESOLVED**, that the Freeholder Board agrees to waive any fees associated with this request.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

**ADOPTED** November 6, 2019

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**Brad Myhre, CLERK**