

# **HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor

Flemington, New Jersey 08822

**July 16, 2019**

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 15, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## **EXECUTIVE SESSION**

To discuss personnel issues.

## **PLEDGE OF ALLEGIANCE**

## **MOMENT OF SILENCE**

## **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

### **FREEHOLDERS REPORTS**

Mr. Van Doren reported there are 40 road on bridge projects underway throughout the County of Hunterdon. Bridge R-20 on Lamington in Readington Township was damaged by an oversized truck that was attempting to cross it. Mr. Van Doren advised that the County Public Works Department quickly addressed the damaged caused to the bridge and the bridge was subsequently reopened. Mr. Van Doren also noted that several of the projects underway are supported by state and federal funding.

Mr. Lanza reported on the County Office of Emergency Management completing its first, of five closings, on Hunterdon County properties that are repetitive loss sites due to flooding. Mr. Lanza noted that Hunterdon and Warren counties worked collectively on a joint grant application and \$7 million dollars was awarded from a competitive federal grant program for this undertaking. All of the property owners involved in these buyouts voluntarily committed to the buyouts.

Ms. Lagay reported on a food drive known as "Foodstock," that was led by the Employee Appreciation Committee which generated a truck load of food for the local food pantries. Ms. Lagay also reported on the blackfly situation and noted that NJDEP advised that they will be participating in joint black fly spraying with Pennsylvania. Ms. Lagay also noted that Senator Doherty got involved in the situation and called upon the NJDEP to restore funding for black flies along the Delaware River.

Ms. Lagay also noted that the North Branch of the County Library will be celebrating the 20<sup>th</sup> anniversary of its building and the 40<sup>th</sup> anniversary of the creation of a north branch of the County library system.

Ms. Lagay also congratulated Division Head of Parks Dan Bush and Division Head of Buildings and Maintenance Justin Tibbets on successfully graduating from Rutgers Certified Public Managers Program.

## **PROCLAMATIONS/RECOGNITION**

**See Page 7/16/19- Page 1A**

### **PRESENTATION**

John Donnadio, Executive Director of the New Jersey Association of Counties presentation of Investors Bank Scholarship Awards to Mason Dobozyński & Hailey Gettel.

**See Page 7/16/19- Page 1B**

### **PROCLAMATION**

**RESOLVED**, Recognizing Jack Murry, Boy Scout Troop 108, on attaining the designation of Eagle Scout.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-Page 1C**

### **PROCLAMATION**

**RESOLVED**, Recognizing Thomas Obiedzinski, Boy Scout Troop 108, on attaining the designation of Eagle Scout.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-Page 1D**

### **PROCLAMATION**

**RESOLVED**, Recognizing Austin Tarby, Boy Scout Troop 108, on attaining the designation of Eagle Scout.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/16-Page 1E**

### **PROCLAMATION**

**RESOLVED**, Recognizing Christopher Serrao of Readington Middle School on winning the 2019 Scripps National Spelling Bee.

**Moved:** Mr. Van Doren

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Van Doren, Mr. Lanza, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**CENSUS UPDATE, Allison Jackson, Ph.D. / Bonnie Duncan**

Dr. Allison Jackson and Bonnie Duncan, both members of the New Jersey Census Complete Count Committee, update the Freeholder Board and the public about the importance of ensuring that all individuals residing in Hunterdon County are properly counted in the upcoming census. Dr. Jackson and Ms. Duncan both stressed the importance of the census data and its correlation to federal funding allocations. Dr. Jackson and Ms. Duncan went on to note that there will be a large public relations effort to educate Hunterdon County residents about the upcoming census and encourage their participation. It was noted that there will be additional online features that enable people to register online.

**See Page 7/16/19-Page 2A**

**RESOLUTION**

**RESOLVED**, Authorizing Hunterdon County's participation with the Hunterdon County Complete County Committee.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**PUBLIC COMMENT**

Stan Prater of Jersey Central Power and Light updated the Freeholder Board and the public about the steps the power company was taking to prepare for the upcoming heat wave. Freeholder Van Doren asked if Mr. Prater was aware of the PSEG customer that passed away due to the heat and a lack of power. Mr. Prater acknowledged that he was aware and went over the steps that JCP&L takes per the New Jersey Board of Public Utilities to assist elderly residents during the winter and other times when they are have difficulty paying their energy bills.

Curtis Leeds of East Amwell Township questioned Mr. Prater about additional details pertaining to the emergency substation repair in Ringoes, New Jersey. Mr. Leeds stressed the importance of transparency to eliminate rumors and confusion about the issue. Mr. Prater responded that due to Homeland Security concerns he could not comment on the issue but could meet behind closed doors with the Freeholder Board on the issue. Mr. Prater went onto note that the issue at the Ringoes substation was fully resolved.

Patricia Stover of Lebanon, New Jersey thanked the Freeholder Board on behalf of the League of Women Voters for adopting the Complete Count Census Resolution.

Barbara Sachau of Raritan Township expressed her concern that members of the Open Space Committee may support the killing of wildlife. Ms. Sachau called on the Freeholder Board to pass a resolution expressing their support for wildlife and also opposing the New Jersey Fish and Game Association's efforts and policy that "grow deer" for the purposes of killing.

**FINANCE, Janet R. Previte, CFO**

**See Page 7/16/19-3A**

**RESOLUTION**

**RESOLVED**, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget, for the 2019-2020 Subregional Transportation Grant in the amount of \$71,010.00.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**PURCHASING, Ray E. Rule, QPA**

**See Page 7/16/19-4A**

**RESOLUTION**

**RESOLVED**, Approving the award of County Bid #2019-07, for the painting of various Hunterdon County bridges to United Painters, Inc. in an amount not to exceed \$496,126.60.

**Moved:** Mr. Van Doren

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Van Doren, Mr. Lanza, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-4B**

**RESOLUTION**

**RESOLVED**, Approving the award of County Bid #2019-08, for the resurfacing and surface treatment of various County roadways to Black Rock Enterprises, LLC. in an amount not to exceed \$3,202,734.00.

**Moved:** Mr. Van Doren

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Van Doren, Mr. Lanza, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-4C**

**RESOLUTION**

**RESOLVED**, Approving a master contract with Top Line Construction Company, through the Hunterdon County Cooperative Purchasing Program Number 51-HCCPS, under bid County Bid 2019-08, for unit pricing for resurfacing and surface treatment for municipal roadways.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-4D**

**RESOLUTION**

**RESOLVED**, Approving the award of County Bid 2019-09, for Home Health Services with Orion's Home Health Care, in an amount not to exceed \$30,000.00.

**Moved:** Mr. Van Doren

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Van Doren, Mr. Lanza, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**HEAT WAVE PREPERATIONS, Brayden Fahey**

County OEM Director Brayden Fahey reported on the steps that County was taking to prepare for the upcoming heat wave which included among other stops, open cooling centers to the public and information sharing with municipal partners and OEM officials.

**COUNTY ADMINISTRATOR, Kevin Davis**

Mr. Davis reported on the ongoing cyber attacks occurring across the nation against municipal governments. Mr. Davis advised that the Hunterdon County Division of Information Technology is implementing all recommendations from the Joint Insurance Fund and FBI to protect against such attacks.

**CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**RESOLVED,** Motion to approve the claims in accordance with the Claims Register dated July 16, 2019.

**RESOLVED,** Approval of the regular meeting minutes of June 18, 2019.

**See Page 7/16/19-5A**

**RESOLUTION**

**RESOLVED,** Authorizing the County Purchasing Agent to advertise for bids for the resurfacing of County Routes 513 and 628 in Alexandria, Franklin and Lebanon Townships and Glen Gardner Borough.

**See Page 7/16/19-5B**

**RESOLUTION**

**RESOLVED,** Approving an amended online auction for surplus equipment to be administered by Municibid starting on July 22, 2019 and ending on August 2, 2019.

**See Page 7/16/19-5C**

**RESOLUTION**

**RESOLVED,** Approving the regular appointment of Michael Biel as a Road Repairer 1, in the Division of Roads of the Department of Public Works, upon successful completion of his Civil Service exam.

**See Page 7/16/19-5D**

**RESOLUTION**

**RESOLVED,** Approving the regular appointment of Timothy Rehl as a Road Repairer 1, in the Division of Roads of the Department of Public Works, upon

successful completion of his Civil Service exam.

**See Page 7/16/19-5E**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Cody Iannozzi to the title of Inspector Trainee, Mosquito Extermination in the Division of Vector Services of the Department of Health.

**See Page 7/16/19-5F**

**RESOLUTION**

**RESOLVED**, Authorizing a salary correction for Joseph Chiu, Bridge Repairer in the Department of Public Works to reflect possession of a CDL Class A certification in accordance with the CWA Collective Bargaining Agreement.

**See Page 7/16/19-5G**

**RESOLUTION**

**RESOLVED**, Authorizing the appointment of Michael Kenny to the title of Maintenance Repairer in Division of Building & Maintenance in the Department of Administrative Services.

**See Page 7/16/19-5H**

**RESOLUTION**

**RESOLVED**, Authorizing the appointment of Rebecca Deakin to the title of Geographic Information System Specialist 2 in the Division of GIS of the Department of Planning and Land Use.

**See Page 7/16/19-5I**

**RESOLUTION**

**RESOLVED**, Approving the regular appointment of Adam Johnson as a Senior Maintenance Repairer, in the Division of Buildings & Maintenance, upon successful completion of his Civil Service exam.

**See Page 7/16/19-5J**

**RESOLUTION**

**RESOLVED**, Authorizing the appointment of Alysia Lederach to the title of Seasonal Intern within the Rutgers Cooperative Extension Office under the Direction of the Hunterdon County Department of Planning and Land Use.

**See Page 7/16/19-5K**

**RESOLUTION**

**RESOLVED**, Approving the regular appointment of Jason Lawrence as an Equipment Operator, within the Division of Roads of the Department of Public Works, upon successful completion of his Civil Service exam.

**See Page 7/16/19-5L**

**RESOLUTION**

**RESOLVED**, Approving the regular appointment of John Gamatko as an Equipment Operator, within the Division of Roads of the Department of Public Works, upon successful completion of his Civil Service exam.

**See Page 7/16/19-5M**

**RESOLUTION**

**RESOLVED**, Authorizing the appointment of Maryjean Bakaletz to the provisional title of Librarian 2, in the Hunterdon County Library.

**See Page 7/16/19-5N**

**RESOLUTION**

**RESOLVED**, Approving the regular appointment of Matthew Conner as a Road

Repairer 1, in the Division of Roads of the Department of Public Works, upon successful completion of his Civil Service exam.

**See Page 7/16/19-5O**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Melissa Fogg to the title of Library Assistant, in the Hunterdon County Library.

**See Page 7/16/19-5P**

**RESOLUTION**

**RESOLVED**, Authorizing the 2019-2020 Controlled Hunting Program regulations as submitted by the Hunterdon County Division of Parks and Recreation.

**See Page 7/16/19-5Q**

**RESOLUTION**

**RESOLVED**, Approving the appointment of George Rasare to the Hunterdon County Human Services Advisory Council with a term to be effective immediately through December 31, 2022.

**GRANTS**

**See Page 7/16/19-6A**

**RESOLUTION**

**RESOLVED**, Approving the acceptance of the Victims of Crime Act (VOCA) grant by the Hunterdon County Prosecutor's Office in the total project amount of \$309,638.00 (federal grant funds: \$239,032; County matching funds: \$70,606) for the period of July 1, 2019 through June 30, 2020 and authorizing the Freeholder Director to sign the grant award documents.

**Moved:** Mr. Van Doren

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Van Doren, Mr. Lanza, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-6B**

**RESOLUTION**

**RESOLVED**, Authorizing the Hunterdon County Board of Elections to submit a Help America Vote Act (HAVA) grant application on behalf of the Borough of Frenchtown, in the amount of \$30,500.00, to the New Jersey Division of Elections for ADA ramp improvements.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-6C**

**RESOLUTION**

**RESOLVED**, Approving the acceptance of a grant award from Hunterdon Healthcare in the amount of \$53,590.00, to administer services through Visiting Health and Supportive Services, for the period of July 1, 2019 to December 31, 2019 and authorizing the Freeholder Director to sign the grant award documents.

**Moved:** Mr. Van Doren

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Van Doren, Mr. Lanza, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

## **CORRESPONDENCE**

**See Page 7/16/19-7A**

### **APPLICATION**

**RESOLVED**, Approving an application from Good News Home for Women for a coin toss on Saturday, September 14, 2019 from 8:30 AM to 4:30 PM at the intersection of County Road 523 and River Road in Raritan Township.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-7B**

### **APPLICATION**

**RESOLVED**, Approving a roadway use application from the Three Bridges Volunteer Fire Company to host a 5 Mile Run on August 10, 2019 starting at 8:00 AM and concluding at 11:00 AM.

**Moved:** Mr. Van Doren

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Van Doren, Mr. Lanza, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-7C**

### **APPLICATION**

**RESOLVED**, Approving an application from the Riegel Ridge Rams Youth Athletic Association to host a coin toss on Saturday, August 17, 2019 from 8:00 AM to 2:00 PM at the intersection of County Road 519 and Bridge Street in Milford Borough.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

**See Page 7/16/19-7D**

### **APPLICATION**

**RESOLVED**, Approving an application from the Kingwood First Aid & Rescue Squad to hold a coin toss on September 14 & 15, 2019 from 8:30 AM to 2:30 PM each day on County Route 519 in the Township of Kingwood.

**Moved:** Mr. Lanza

**Seconded:** Mr. Van Doren

**Roll Call (Ayes):** Mr. Lanza, Mr. Van Doren, Ms. Lagay

**Absent:** Mr. Holt, Ms. Soloway

## **FREEHOLDERS COMMENTS/REPORTS**

Mr. Van Doren reflected that he once worked as part-time census employee. Mr. Van Doren also noted that it was essential that Census employees carry proper identification so that the public is protected from potential scammers.

## **OPEN TO THE PUBLIC**

Barbara Sachau of Raritan Township questioned items on the claims register pertaining to the Heron Glen Golf Course. Administrator Davis and County CFO

Janet Previte attempted to answer Ms. Sachau's questions.

**EXECUTIVE SESSION – no additional executive session.**

**Motion to adjourn at 6:41 PM by Mr. Lanza and seconded Mr. Van Doren and carried by voice vote.**

## RESOLUTION ENTERING INTO EXECUTIVE SESSION

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the County is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**PERSONNEL:**

- Backfill Discussion in the Finance Department
- Backfill Discussion in the Clerk to the Freeholders Office
- Appointment to the Human Services Advisor Council

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.
4. The Board of Chosen Freeholders will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

**CERTIFICATION**

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on July 16, 2019.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director			x			
John E. Lanza, Deputy Director	x		x			
J. Matthew Holt, Freeholder						x
Susan J. Soloway, Freeholder						x
Shaun C. Van Doren, Freeholder		x	x			

**ADOPTED:** July 16, 2019

**Brad Myhre, CLERK**