

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

January 22, 2019

The Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the provisions of the Open Public Meetings Act, at the Main Street County Complex, in the Freeholders Conference Room.

PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MS. SOLOWAY, MR. VAN DOREN.

OPEN PUBLIC MEETINGS ACT

Director Lagay announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 15, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSIONS

Mr. Holt moved and Mr. Van Doren seconded these:

See Page 01/22/19-1A RESOLUTION

RESOLVED, Executive Session to discuss with the County Clerk her play for personnel in 2019.

See Page 01/22/19-1B RESOLUTION

RESOLVED, Executive Session to discuss with the County Clerk legislation regarding Vote-by-Mail and an NJAC complain regarding same.

See Page 01/22/19-1C RESOLUTION

RESOLVED, Executive Session to discuss a backfill in the Public Works Department.

See Page 01/22/19-1D RESOLUTION

RESOLVED, Executive Session to discuss backfills of Family Service Workers in the Social Services Division on Human Services Department.

See Page 01/22/19-1E RESOLUTION

RESOLVED, Executive Session to discuss a backfill of a Principal Account Clerk in the Finance Office.

See Page 01/22/19-1F RESOLUTION

RESOLVED, Executive Session to discuss an appointment to the Mental Health Board.

See Page 01/22/19-1G RESOLUTION

RESOLVED, Executive Session to discuss appointments to the Local Advisory Committee on Alcoholism and Drug Addiction.

See Page 01/22/19-1H RESOLUTION

RESOLVED, Executive Session to discuss additional information regarding Social Services to the Claims Register.

ROLL CALL: (AYES) MR. HOLT, MR. VAN DOREN, MS. SOLOWAY, MR. LANZA, MS. LAGAY.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:33 p.m., recessed at 5:04 p.m. and reconvened at 5:30 p.m.

PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MS. SOLOWAY, MR. VAN DOREN.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

FREEHOLDERS REPORTS

Freeholder Director Suzanne Lagay welcomed Freeholder Susan Soloway to her first Freeholder meeting since the Reorganization. Director Lagay introduced the new Human Resources Director Grace M. Kelly to the public. Ms. Lagay went on to note that Ms. Kelly is replacing outgoing HR Director, Brad Myhre, who is being named an aide to the Freeholder Board.

Deputy Director Lanza again brought to the Board's and public's attention the diversion of funds from the 911 tax; stating there is a new report from the Federal Trade Commission listed New Jersey as one of the countries' worst offenders in taking the 9-1-1 cell phone taxes and not using them for their intended purpose.

Mr. Lanza advised the only way to stop this diversion is to pass an amendment to the New Jersey State Constitution. The New Jersey Association of Counties, (NJAC), has been pushing for such an amendment. Mr. Lanza believes the Hunterdon County Freeholder Board should adopt a resolution at its next meeting calling for a Constitutional Amendment to ensure the monies collected through cell phone taxes go to their intended purpose – the ongoing maintenance and upgrade of county 9-1-1 systems.

Freeholder Soloway reported on the County's Solid Waste collection dates of March 22nd, June 8th and September 14th. Also, additional dates are being considered for the collection of hazardous, household materials and they will be announced shortly.

Freeholder Shaun C. Van Doren also welcomed Freeholder Soloway to the Freeholder Board. Mr. Van Doren noted that he has graduated from a freshman to a sophomore on the Freeholder Board. Freeholder Van Doren also commended the Department of Public Works for their effectiveness over the last year. There were fourteen weather events, including two back-to-back. Overall, ten thousand pounds of salt were used.

PUBLIC COMMENT

Director Lagay opened the meeting to the public.

Barbara Sachau, Raritan Township resident, came before the Board questioning items on the Claims Register and also the Highlands Council Grant. Ms. Sachau asked questions about payments made on behalf of Kemper Sports Management related to Heron Glen Golf Course and she also sought greater clarity on a reappointment to the Raritan Valley Community College Board of Trustees.

PURCHASING

Mr. Lanza moved and Mr. Holt seconded this:

See Page 1/22/19-2A

RESOLUTION

RESOLVED, Approving Requisition #R8-07527, using N.J.S.A. 40A:11-5(1)(a)(ii), with C3 Pathways, for Active Shooter Incident Management Training, for the Prosecutor's Office, in the amount of \$54,000.

ROLL CALL (AYES): MR. LANZA, MR. HOLT, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY

Mr. Holt moved and Mr. Van Doren seconded this:

See Page 1/22/19-2B

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2018-21, to Rohrer Enterprises, Inc., for two (2) Mini Buses for LINK Operations, in an amount not to exceed \$112,782.

ROLL CALL (AYES): MR. HOLT, MR. VAN DOREN, MR. LANZA, MS. SOLOWAY, MS. LAGAY

Mr. Holt moved and Mr. Lanza seconded this:

See Page 1/22/19-2C

RESOLUTION

RESOLVED, Authorizing the extension of County Bid #2017-26, for Janitorial Services for various County Buildings, to ACB Services, in an amount not to exceed \$253,341.60.

ROLL CALL (AYES): MR. HOLT, MR. LANZA, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY

Mr. Van Doren moved and Mr. Holt seconded this:

See Page 1/22/19-2D

RESOLUTION

RESOLVED, Approving a Corporate Health Services Agreement with the Hunterdon Medical Center, to provide Pre-Employment Health and Occupational Health Services, in an amount not to exceed \$25,000.

ROLL CALL: (AYES) MR. VAN DOREN, MR. HOLT, MR. LANZA, MS. SOLOWAY, MS. LAGAY.

Mr. Lanza moved and Ms. Soloway seconded this:

See Page 1/22/19-2E

RESOLUTION

RESOLVED, Approving a professional services agreement for Fee Accounting Services, using RFP #0089-2018, for the Housing Division of the Human Services Department, to David Ciarrocca, C.P.A., L.L.C., in an amount not to exceed \$14,400.

ROLL CALL: (AYES) MR. LANZA, MS. SOLOWAY, MR. HOLT, MR. VAN DOREN, MS. LAGAY.

Mr. Lanza moved and Ms. Soloway seconded this:

See Page 1/22/19-2F

RESOLUTION

RESOLVED, Approving a professional auditing services agreement, using RFP #0090-2018, to perform an audit of the financial statements for the Public Housing Division, of the Human Services Department, to Suplee, Clooney and Company, in an amount not to exceed \$9,450.

ROLL CALL: (AYES) MR. LANZA, MS. SOLOWAY, MR. HOLT, MR. VAN DOREN, MS. LAGAY.

Mr. Van Doren moved and Mr. Holt seconded this:

See Page 1/22/19-3A

RESOLUTION

RESOLVED, Approving a modification to the professional engineering design services for the reconstruction of County Bridge RT-16, in the Townships of Readington and Tewksbury, to Dewberry Engineers, Inc., increase of \$15,540.

ROLL CALL: (AYES) MR. VAN DOREN, MR. HOLT, MR. LANZA, MS. SOLOWAY, MS. LAGAY.

FARMLAND/OPEN SPACE PRESERVATION

Freeholder Holt stated as far back as Hunterdon County can go regarding Farmland Preservation and Open Space Preservation, there has been discussion that this is part of what Hunterdon does. It's part of what makes Hunterdon County so unique.

Mr. Holt complimented Director Lagay because Hunterdon County continues to expand farmland and open space; stating the challenge has always been adding acres, and today Hunterdon is adding another 175 acres of Farmland. Hunterdon's taxpayers help in supporting farmland and open space preservation; they support this cause; every easement is one step further in creating more open space and farmland. This is truly what Hunterdon County is.

Mr. Holt moved and Mr. Van Doren seconded this:

See Page 1/22/19-3B

RESOLUTION

RESOLVED, Authorizing final approval to the proposed acquisition of a development easement from America's Grow-a-Row, Block 10, Lot 6, in Franklin Township, approximately 37.06 acres; (SADC \$190,550; County-\$54,575; Township-\$54,575), total amount of \$314,500.

**ROLL CALL: (AYES) MR. HOLT, MR. VAN DOREN, MR. LANZA, MS. LAGAY.
(ABSTAIN) MS. SOLOWAY.**

Ms. Soloway moved and Mr. Holt seconded this:

See Page 1/22/19-3C

RESOLUTION

RESOLVED, Authorizing final approval to the proposed acquisition of a development easement from Barbara J. Rolph, Block 17, Lot 19, in Holland Township, approximately 91 acres; (SADC-\$260,260; County-\$56,420; Township-\$56,420), total amount of \$373,100.

ROLL CALL: (AYES) MS. SOLOWAY, MR. HOLT, MR. LANZA, MR. VAN DOREN, MS. LAGAY.

Mr. Van Doren moved and Ms. Soloway seconded this:

See Page 1/22/19-3D

RESOLUTION

RESOLVED, Approving a grant agreement and Assignment of Payment for the acquisition of the development easement for properties owned by Richard K. Dalrymple and Brian S. Dalrymple, for Block 6, Lot 26 and 26.01, in Kingwood Township.

ROLL CALL: (AYES) MR. VAN DOREN, MS. SOLOWAY, MR. HOLT, MR. LANZA, MS. LAGAY.

PUBLIC WORKS

Tom Mathews, Public Works Director, came before the Board to provide an update on various County road and bridge projects:

Bridges:

Bridge L-25-W, Point Mountain Road, Lebanon Township, Hunterdon County and Mansfield Township, Warren County: Replacement of bridge over the Musconetcong River. Sharing cost with Warren County, but we are the lead. Construction and road closure began for August 22, 2018. The new truss has been installed. The bridge decking is currently under construction. It should be assembled by February, but will probably have to wait until spring to pave the deck, anticipating an early spring reopening.

Funding and Shared Services:

- The letters of interest concerning the County's Chip Seal Program have been mailed to all Municipalities. Their response is due back March 15, 2019. Letters of interest concerning the County's Line Striping program are due to be mailed out this month.
- The Hunterdon County Shade Tree Commission has mailed letters of interest in participating in an Arbor Day Celebration tree. An application to NJDOT has been submitted for 2019 Local Bridge Future Needs Funding for Bridge L-6 and A-45.
- A 2019 County Aid request will be submitted this week for Resurfacing of County Route 513 in Alexandria Township and on County Route 628 in Lebanon Township.

CONSENT AGENDA

Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item

will be removed from the Consent Agenda and will be considered separately.”

Item #2, minutes are held at this time.

Mr. Lanza moved and Mr. Holt seconded a motion to approve the claims in accordance with the Claims Register dated January 15, 2019.

See Page 01/22/19-4A

CLAIMS REGISTER

ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY.

Mr. Holt moved and Mr. Van Doren seconded a motion to approve the regular and executive session minutes of December 18, 2018 and the special and executive session minutes of December 28, 2018.

**ROLL CALL: (AYES) MR. HOLT, MR. VAN DOREN, MR. LANZA, MS. LAGAY.
(ABSTAIN) MS. SOLOWAY.**

Mr. Lanza moved and Ms. Soloway seconded a motion to approve the Reorganization minutes of January 07, 2019.

ROLL CALL: (AYES) MR. LANZA, MS. SOLOWAY, MR. HOLT, MR. VAN DOREN, MS. LAGAY.

Mr. Holt moved and Mr. Van Doren seconded a motion to approve the regular and executive session minutes of regular and executive session minutes of December 18, 2018; the special and executive session minutes of December 28, 2018.

**ROLL CALL: (AYES) MR. HOLT, MR. VAN DOREN, MR. LANZA, MS. LAGAY.
(ABSTAIN) MS. SOLOWAY.**

Mr. Lanza moved and Mr. Holt seconded these:

See Page 1/22/19-4B

RESOLUTION

RESOLVED, Jill Campana appointed full time, unclassified Division Head of Housing, Human Services Department.

See Page 1/22/19-4C

RESOLUTION

RESOLVED, Ross Traphagen appointed full time, unclassified Aide to the Board of Freeholders.

See Page 1/22/19-4D

RESOLUTION

RESOLVED, Laura McDevitt appointed full-time, Senior Account Clerk, Communications' Division, Public Safety and Health Services Department.

See Page 1/22/19-4E

RESOLUTION

RESOLVED, Ryan Ziemba, full-time, Traffic Maintenance Supervisor, Public Works Department, salary adjustment in accordance with the CWA Supervisory Agreement.

See Page 1/22/19-4F

RESOLUTION

RESOLVED, Katie McGann, full-time, Supervising Clerk Transcriber, Human Services Department, salary adjustment in accordance with the CWA Supervisory Agreement.

See Page 1/22/19-4G

RESOLUTION

RESOLVED, Loretta Nowickia appointed full-time, Keyboarding Clerk 2, Senior, Disabilities and Veterans Services Division, Human Services Department.

See Page 1/22/19-4H

RESOLUTION

RESOLVED, Alexander Ceselka appointed full-time, Laborer, Roads Division, Public Works Department.

See Page 1/22/19-4I

RESOLUTION

RESOLVED, Adrienne Gardner, Supervising Librarian, County Library, Supervisory Longevity adjustment, in accordance with the CWA Supervisory Agreement.

See Page 1/22/19-4J

RESOLUTION

RESOLVED, Pamela Dean appointed full-time, Library Assistant, Hunterdon County Library.

See Page 1/22/19-4K

RESOLUTION

RESOLVED, Approving longevity for Megan Youells, Division of Social Services, Human Services Department.

See Page 1/22/19-4L

RESOLUTION

RESOLVED, Authorizing amending longevity payments for employees covered under the CWA Non-Supervisory Contract.

See Page 1/22/19-5A

RESOLUTION

RESOLVED, Authorizing amending the 2019 Rank and File salaries covered under the CWA Local 1036 bargaining unit contract.

See Page 1/22/19-5B

RESOLUTION

RESOLVED, Approving a Memorandum of Agreement with AFSCME Council 63, Local 2097 bargaining unit

See Page 1/22/19-5C

RESOLUTION

RESOLVED, Reappointing Roger R. Locandro to the Raritan Valley Community College Board of Trustees.

See Page 1/22/19-5D

RESOLUTION

RESOLVED, Approving appointments to the Hunterdon County Planning Board.

See Page 1/22/19-5E

RESOLUTION

RESOLVED, Approving an agreement with Morris County to house Hunterdon County Juveniles, at the Juvenile Detention Center, through December 31, 2023.

See Page 1/22/19-5F

RESOLUTION

RESOLVED, Approving the Municipal Alliance Strategic Plan and recommends its transmittal to the Governor's Council on Alcoholism and Drug Abuse.

See Page 1/22/19-5G

RESOLUTION

RESOLVED, Authorizing the New Jersey Association of Counties to file a complaint with the New Jersey Council on Local Mandates that P.L. 2018, Chapter 72 constitutes an unfunded State mandate for voting by mail.

See Page 1/22/19-5H

RESOLUTION

RESOLVED, Authorizing the signing of the grant agreement with the Highlands Water Protection and Planning Council, for the Hunterdon County Entrepreneurial Ecosystem Analysis and Incubator Feasibility Study and various other projects; total grant amount \$110,000.

See Page 1/22/19-5I

RESOLUTION

RESOLVED, Timothy Althamer appointed full time, Sheriff's Officer, in the Sheriff's Department.

See Page 1/22/19-5J

RESOLUTION

RESOLVED, Approving an employment and reimbursement agreement with Timothy Althamer, to serve as a Sheriff's Officer, in the Sheriff's Department.

See Page 1/22/19-5K

RESOLUTION

RESOLVED, David L. Gaughan, Jr. appointed full-time Sheriff's Officer, in the Sheriff's Office.

See Page 1/22/19-5L

RESOLUTION

RESOLVED, Brian Shea appointed full time Corrections' Officer, in the Sheriff's Office.

See Page 1/22/19-5M

RESOLUTION

RESOLVED, Approving an employment and reimbursement agreement with Brian Shea, to serve as a Corrections' Officer, in the Sheriff's Department.

ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY.

GRANTS

Mr. Holt moved and Mr. Van Doren seconded this:

See Page 1/22/19-5N

RESOLUTION

RESOLVED, Approving a 2018 Recycling Enhancement Act Tax Fund grant, in the amount of \$143,320.

ROLL CALL: (AYES) MR. HOLT, MR. VAN DOREN, MR. LANZA, MS. SOLOWAY, MS. LAGAY.

Mr. Lanza moved and Mr. Holt seconded this:

See Page 1/22/19-5O

RESOLUTION

RESOLVED, Approving an Emergency Management Agency Assistance Program (EMAA) Sub-Grant, in the amount of \$110,009.56, (\$55,000 - Federal Funds and a County Match of \$55,009.56).

ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY.

FREEHOLDERS COMMENTS/REPORTS

Freeholder Lanza stated in response to Barbara Sachau's earlier public comment, that the reappointment to the Raritan Valley Community College Board of Trustees is being made because the individual has experience on the Trustee Board and has served with distinction.

OPEN TO THE PUBLIC

Director Lagay opened the meeting to the public.

Mary H. Melfi, County Clerk, thanked the Board for adopting a resolution which authorizes the New Jersey Association of Counties to file a complaint regarding the new vote by mail law which was enacted last year. The new law has resulted increases costs, administrative burden and a lot of voter confusion per Ms. Melfi. She thanked the Board for their support.

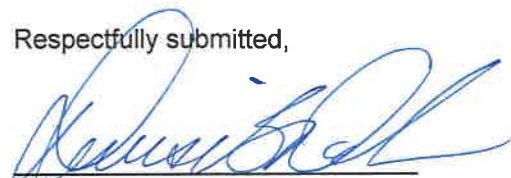
Ms. Sachau questioned if tuition can be held down at Raritan Valley Community College; if the County would consider placing solar panels on new construction and that organic farms be given a priority under the farmland program.

A representative from the United First Presbyterian Church came before the Board regarding a road open permit waiver to have natural gas installed in the church.

Director Lagay was informed this will be placed on the February 05, 2019 agenda for the Board's consideration.

There being no further business to come before the Board, Director Lagay adjourned the meeting at 6:07 p.m.

Respectfully submitted,



Denise B. Doolan
Clerk of the Board