

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

February 19, 2019

I. **5:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 15, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSIONS

01. To discuss legal issues.
02. To discuss personnel issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. FREEHOLDERS REPORTS

VII. PROCLAMATIONS/RECOGNITION

01. PROCLAMATION - Recognizing Gregory F. Veneziale, Boy Scout Troop 65, on attaining the designation of Eagle Scout.

VIII. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda).

IX. FINANCE, Janet R. Previte, CFO

01. RESOLUTION - Designating Karen DeMarco, Health Director as the petty cash Custodian in the Health Department.
02. RESOLUTION - Approving an amended Temporary Budget.

X. PURCHASING, Ray E. Rule, QPA

01. RESOLUTION - Authorizing the award of County Bid #2018-20, for Landscape Maintenance and Mowing Services, to Custom Care Services, in an amount not to exceed \$38,870.
02. RESOLUTION - Approving a Professional Services Agreement, for Material Testing Services, with Key-Tech, in an amount not to exceed \$30,000.
03. RESOLUTION - Approving a Professional Services Agreement, for Subsurface Exploration and Geotechnical Assessment Reporting, with French & Parello Associates, PA, in an amount not to exceed \$35,000.
04. RESOLUTION - Approving an agreement with Concord Engineering Group, Inc., for consulting services to organize an energy purchasing cooperative with interested Hunterdon County local governmental entities.

XI. CULTURAL & HERITAGE COMMISSION, Carrie Fellows

01. RESOLUTION - Approving, upon the recommendation of the Cultural & Heritage Commission, the administration of the 2019 Local Art Program grant awards, in the amount of \$66,464.
02. RESOLUTION - Approving, upon the recommendation of the Cultural & Heritage Commission, the administration of the 2019 New Jersey Historical Commission County History Partnership Program (CHPP) grant awards, in the amount of \$22,490.
03. Rutgers' University-Camden Continuing Education Program in Historic Preservation, requesting permission to offer a two-day, hands-on workshop, "Cleaning Historic Interiors on a Budget for Beginners" at the historic Court House. The workshop will train historic site/museum volunteers and staff in safe historic housekeeping techniques. Asking to charge admission. Dates to be Friday, May 10 and Friday, May 17, 2019.
04. New Jersey Cultural Alliance for Response, New Jersey State Library, requesting to offer a workshop for Disaster Preparedness, in the historic Court House, on Wednesday, June 05, 2019 from 9:00 a.m. until 12:00 p.m. Asking to charge admission.

XII. EMERGENCY MANAGEMENT, Brayden Fahey

01. RESOLUTION - Approving a Memorandum of Understanding with the New Jersey Office Emergency Management for Hunterdon County to be a participating agency of the New Jersey All-Hazards Incident Management Team.
02. RESOLUTION - Authorizing the County participate in a statewide Inter-County Mutual Aid and Assistance Agreement, for the Hunterdon County Division of Emergency Management.

XIII. COUNTY ADMINISTRATOR, Kevin Davis

01. Update.

XIV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve the claims in accordance with the Claims Register dated February 19, 2019.
02. Motion to approve the regular session minutes of January 22, 2019 and the regular and executive session minutes of February 05, 2019.
03. RESOLUTION - Anthony P Kearns, County Prosecutor, salary adjustment, in accordance with New Jersey P.L. 2018, c.14.
04. RESOLUTION - Tadhgh Rainey appointed unclassified, full time Division Head of Vector Service.
05. RESOLUTION - Approving salaries for employees covered under the AFSCME bargaining unit, for 2019.
06. RESOLUTION - Lisa Long, Social Services Division Head, salary adjustment in accordance with the AFSCME contract.
07. RESOLUTION - Jane Ricketts appointed full time Librarian 2 (Senior Librarian), County Library.
08. RESOLUTION - Dana Neubauer appointed full time Librarian 2 (Senior Librarian), County Library.
09. RESOLUTION - Justin Ferrante appointed full time, Road Repairer 1, Public Works Department. (rec'd CDL).
10. RESOLUTION - John Shields appointed full time Laborer 1, Road Division, Public Works Department.
11. RESOLUTION - Walter Carey appointed full time Bridge Repairer 1, Bridge Division, Public Works Department. (rec'd CDL).
12. RESOLUTION - Trevor Smith appointed full time Equipment Operator, Public Works Department.
13. RESOLUTION - David L. Gaughan, Jr. appointed full-time Sheriff's Officer, Sheriff's Office. (amended).
14. RESOLUTION - Approving Change Order #2, County Bid 2017-21, for Resurfacing and Drainage Improvements to County Route 604, in Delaware Township, with Reivax Contracting Corp., increase of \$36,928.03.
15. RESOLUTION - Approving appointments to the County Alliance Steering Committee.
16. RESOLUTION - Approving a reappointment to the Construction Board of Appeals.
17. RESOLUTION - Approving a reappointment to the Cultural and Heritage Commission.

18. RESOLUTION - Approving appointments to the Human Services Advisory Council.
19. RESOLUTION - Approving appointments to the Mental Health Board/Professional Committee.
20. RESOLUTION - Approving appointments to the Transportation Advisory Committee.
21. RESOLUTION - Approving an appointment to the Senior Services Advisory Council.
22. RESOLUTION - Approving appointments to the Local Advisory Committee on Alcoholism and Drug Abuse.
23. RESOLUTION - Approving a Water Allocation Permit application, with the New Jersey Department of Environmental Protection, Bureau of Water Allocation and Well Permitting, for the Hunterdon County Golf Course. (No cost to the County/10 year permit).
24. RESOLUTION - Approving Plans and Specifications for the Replacement of County Bridge L-6, located on High Bridge-Califon Road (County Route 513) over Hickory Run, in the Township of Lebanon.
25. RESOLUTION - Authorizing the County Purchasing Agent solicit bids, for Household Hazardous Waste Clean Up Days, for the Solid Waste and Recycling Division, Department of Health.
26. RESOLUTION - Authorizing the County Purchasing Agent solicit bids, to Furnish and Deliver Transit Concrete, for the Roads and Bridges Division, Department of Public Works.
27. RESOLUTION - Approving a Performance of Area Plan Contract Services with Hunterdon Medical Center, Hunterdon Behavioral Health, to provide Caregivers Support Group program services, allocating \$22,734.00 (\$7,578.00 per year), from January 1, 2019 through December 31, 2021.
28. RESOLUTION - Approving a Performance of Area Plan Contract Services with Legal Services of Northwest Jersey for Legal Assistance, to provide Hunterdon Seniors program services, allocating \$48,600.00 (\$16,200.00 per year), from January 1, 2019 through December 31, 2021.
29. RESOLUTION - Approving a Performance of Area Plan Contract Services with NORWESCAP, Inc., to provide Safe Housing program services, allocating \$75,000.00 (\$25,000.00 per year), from January 1, 2019 through December 31, 2021.
30. RESOLUTION - Approving a Performance of Area Plan Contract Services, with Hunterdon Helpline, Inc. to provide Telephone Reassurance program services, allocating \$51,594.00 (\$17,198.00 per year), from January 1, 2019 through December 31, 2021.
31. RESOLUTION - Approving a Performance of Area Plan Contract Services, with Hunterdon Helpline, Inc. to provide Friendly Visitors services, allocating \$29,196.00 (\$9,732.00 per year), from January 1, 2019 through December 31, 2021.

32. RESOLUTION - Approving the 2018 annual Accomplishment Report for the Hunterdon County Shade Tree Commission and submission to the NJ Shade Tree and Community Forestry Program.
33. RESOLUTION - Authorizing updating the County's Vehicle Use Policy.

XV. CORRESPONDENCE

01. Lucy Bush, requesting permission to use the historic Court House steps, on Thursday, May 02, 2019, for the 68th Annual National Day of Prayer, from approximately 5:00 p.m. until 7:00 p.m.
02. Jennifer Price, request to park 10-12 travel trailers on the back end of the South County Park, the evening of June 08 and 09, 2019 during a Dog event. (repeat request).
03. New Jersey Regional Family Support Council, requesting permission to use the Route 12 County Complex assembly room area, on Saturday, April 27, 2019; also requesting all fees, including insurance be waived.
04. Hunterdon County Chamber of Commerce, asking for support during the 6th Annual Hunterdon County Community Day, on Saturday, June 01, 2019, at the South County Park from 11:00 a.m. through 4:00 p.m., to utilize County resources including auxiliary lighting, digital sign board, cones, barricades, portable radios and support of staff from Parks and Recreation and Buildings and Maintenance; as well as Sheriff's Officers for traffic monitoring. Also asking that this event be placed on the County's webpage.
05. High Bridge Fire Department, request to hold a Coin Toss on Saturday, April 06, 2019 and on Saturday, November 30, 2019, on County Route 513, between Grayrock Road and Arch Street, from 7:00 a.m. until 4:00 p.m.

XVI. FREEHOLDERS COMMENTS/REPORTS

XVII. OPEN TO THE PUBLIC

**XVIII. EXECUTIVE SESSION
(Reconvene if necessary)**

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Gregory F. Veneziale, Boy Scouts of America, Troop 65, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Gregory F. Veneziale has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Gregory's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to plan and reconstruct an outdoor display for the Black River and Western Railroad Historical Trust at their Ringoes Station. Gregory's project will benefit visitors and staff of the Black River and Western Railroad, for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Gregory F. Veneziale** individually, collectively, and with great pride, their sincere congratulations for **achieving** this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Gregory F. Veneziale** much success in all his future endeavors.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Lanza, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

CHANGE IN CUSTODIAN OF PETTY CASH FUND FOR HEALTH DEPARTMENT

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, Health Department's Petty Cash Fund has been established in the amount of \$100; and

WHEREAS, Tadhgh Rainey has been the custodian of the Health Department's Petty Cash Fund; and

WHEREAS, it is the desire of the County of Hunterdon that the custodian be changed to Karen DeMarco; and

WHEREAS, Karen DeMarco is bonded in the amount of \$1,000 by virtue of a surety bond;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize such action; and

BE IT FURTHER RESOLVED, that the Clerk of the Board of Chosen Freeholders forward two (2) certified copies of this resolution to the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, for approval.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Sofoway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2018-20

RESOLUTION

WHEREAS, bids were received, opened and read in public on Thursday, January 04, 2018, for Landscape Maintenance and Mowing Services, for Administrative Services, Division of Facilities, of the County of Hunterdon; and

WHEREAS, four (4) bidders submitted a proposal; and

WHEREAS, upon the recommendations of Justin Tibbetts, Director of the Division of Buildings and Maintenance and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

VENDOR

Custom Care Services
2817 Williams Drive
Wall, NJ 07719

ITEM BID

Landscape Maintenance and
Mowing Services

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$38,870.00

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the second year contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon, using funding account #9-01-26-0310-449.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, there exists a need for a professional services agreement for Material Testing Services, using County RFP #0102-2018, to provide fee accounting services for the Hunterdon County Department of Public Works, for the Division of Engineering, of the County of Hunterdon; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon as follows:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an Agreement between the County of Hunterdon and Key-Tech, 210 Maple Place, Keyport, NJ 07735.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services are specialized and competitive bidding is not feasible under the circumstances.
3. The Hunterdon County Board of Chosen Freeholders hereby accepts the fees for the basic services and specialized services described in the Agreement, using funding account #C-04-55-1413-043, in the amount of \$30,000.
4. The Director and Clerk of the Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
5. The Clerk of the Board is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

NOTICE OF CONTRACT AWARDED

The Hunterdon County Board of Chosen Freeholders has awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5. This contract and the resolution authorizing it are available for public inspection in the office of the Clerk of the Board of Chosen Freeholders.

AWARDED TO: KeyTech

SERVICES: Professional services agreement for Material Testing Services, using County RFP #0102-2018, for the Department of Public Works, Division of Engineering, of the County of Hunterdon.

TIME PERIOD: As specified in terms of the Agreement

COST: Not to exceed \$30,000.

Denise B. Doolan
Clerk of the Board

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, there exists a need for a professional services agreement for Subsurface Exploration and Geotechnical Assessment Reporting, using County RFP #0103-2018, for the Hunterdon County Department of Public Works, for the Division of Engineering, of the County of Hunterdon; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon as follows:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an Agreement between the County of Hunterdon and French & Parello Associates, PA, 1800 Route 34 Suite 101, Wall, NJ 07719.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services are specialized and competitive bidding is not feasible under the circumstances.
3. The Hunterdon County Board of Chosen Freeholders hereby accepts the fees for the basic services and specialized services described in the Agreement, using funding account #C-04-55-1318-251, in the amount of \$35,000.
4. The Director and Clerk of the Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
5. The Clerk of the Board is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

NOTICE OF CONTRACT AWARDED

The Hunterdon County Board of Chosen Freeholders has awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5. This contract and the resolution authorizing it are available for public inspection in the office of the Clerk of the Board of Chosen Freeholders.

AWARDED TO: French & Parello Associates, PA

SERVICES: Professional services agreement for Subsurface Exploration and Geotechnical Assessment Reporting, using County RFP #0103-2018, for the Department of Public Works, of the County of Hunterdon.

TIME PERIOD: As specified in terms of the Agreement

COST: Not to exceed \$35,000.

Denise B. Doolan
Clerk of the Board

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, an agreement with Concord Engineering Group, Inc., for consulting services to organize an energy purchasing cooperative with interested Hunterdon County local governmental entities.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Cultural and Heritage Commission, the administration of the Local Art Program grant awards for 2019 to:

HCC&HC Local Arts Development Programs \$21,464.00

LAP Re-Grantees:

Flemington DIY	\$1,000.00
Friends of the Lambertville Library/ACME Screening Room	2,000.00
Friends of the Locktown Stone Church	1,200.00
Hunterdon County Division of Senior Services	4,000.00
Hunterdon County Library	8,000.00
Hunterdon Harmonizers	4,850.00
Hunterdon Musical Arts	8,000.00
Music Mountain Theatre	1,250.00
River Union Stage	7,500.00
ShowKids Invitational Theatre, Inc.	6,000.00
Whitehouse Wind Symphony	<u>1,200.00</u>

Approved LAP Re-Grants TOTAL: \$45,000.00

Total FY2019 NJSCA LAP Grant TOTAL: \$66,464.00

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<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
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<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Cultural and Heritage Commission, the administration of the New Jersey Historical Commission County History Partnership Program (CHPP) grant awards for 2019 to:

C&H Allowance: \$ 5,000.00

History Re-Grants:

Delaware River Mill Society	\$ 3,900.00
Hunterdon County Historical Society	\$ 5,100.00
Lambertville Historical Society	\$ 3,400.00
The Mount Amwell Project, Inc.	\$ 1,000.00
Readington Twp. (Readington Museum)	\$ 2,490.00
Sourland Conservancy	\$ 1,600.00

Approved Re-Grants: \$ 17,490.00

TOTAL AWARD \$ 22,490.00

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
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<i>J. Matthew Holt, Freeholder</i>						
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<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Memorandum of Understanding between the Hunterdon County Division of Health and the Hunterdon County Office of Emergency Management, as a participating agency of the New Jersey All-Hazards Incident Management Team, to collaborate on the management of the Hunterdon County Hazardous Materials Response Unit and response to incidents involving hazardous materials.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to sign, on behalf of the County, a statewide Inter-County Mutual Aid and Assistance Agreement, for the Hunterdon County Division of Emergency Management, of the Department of Public Safety.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Sofoway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Prosecutor Anthony P Kearns, III, receive the following salary adjustment as required by New Jersey P.L. 2018, c.14., which increases the annual salary of the Governor's Cabinet Officers, Judges, County Prosecutors and certain other public employees.

Effective Date: January 1, 2019
Salary: \$181,000.00

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
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ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the transfer of Tadhgh Rainey from the Department of Health to fill the role as Division Head of the Vector Services.

Effective Date: February 25, 2019
Salary: To remain the same

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries for the following employees shall be adjusted per the contract between AFSCME Local 2097 and the County of Hunterdon effective January 1, 2019:

<u>Last Name</u>	<u>Frist Name</u>	<u>Title</u>	<u>Base Salary</u>
Fike	Heather	Confidential Aide	\$74,740.02
Hobbs	Carla	Health Coordinator	\$88,255.46
Nauman	Laine M.	Division Head	\$65,000.00
Nodes	Michelle A.	Assistant Co. Counsel	\$66,505.53
Rule	Raymond E.	Division Head	\$90,420.00
Thurgarland	Robert H.	Division Head	\$80,344.46

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salary for the following employee in Division of Social Services shall be adjusted per the contract between AFSCME Local 2097 and the County of Hunterdon effective January 1, 2019:

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Base Salary</u>
Long	Lisa	Division Head	\$81,600.00

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Sofoway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby promotes Jane Ricketts to the position Librarian 2 (Senior Librarian) in the Hunterdon County Library.

Effective Date: February 25, 2019
Salary: \$55,709.08
Hours Per Week: 35
Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby promotes Dana Neubauer to the position of Librarian 2 (Senior Librarian) in the Hunterdon County Library.

Effective Date: February 25, 2019
Salary: \$54,458.59
Hours Per Week: 35
Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Sofoway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby promotes Justin Ferrante to a Road Repairer 1 upon the successful completion of his working test period this promotional increase also reflects the contractual base pay adjustment for possession of a Commercial Driver’s License Class A.

Effective Date: January 9, 2019
 Salary: \$32,378.59
 Hours Per Week: 40
 Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby appoints John Shields as a full time Laborer 1, in the Department of Public Works, Division of Roads.

Effective Date: January 28, 2019
 Salary: \$29,120.00
 Hours Per Week: 40
 Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby promotes Walter Carey to a Bridge Repairer 1 upon receipt of his Commercial Driver’s License Class A and the additional contractual base pay adjustment for the Class A endorsement.

Effective Date: February 7, 2019
 Salary: \$32,378.59
 Hours Per Week: 40
 Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby approves a salary increase for Trevor Smith upon the completion of 12 months as an Equipment Operator per Article 10 of the CWA Local 1036, Rank and File bargaining agreement.

Effective Date: February 15, 2019
 Salary: \$57,670.64
 Hours Per Week: 40
 Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Sofoway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

(AMENDED)

BE IT RESOLVED, that the Board of Chosen Freeholders hereby confirms the action of Hunterdon Sheriff Frederick W. Brown, to appoint David L. Gaughan, Jr. as a full-time Sheriff's Officer in the Hunterdon County Sheriff's Department.

Effective Date: January 14, 2019
Salary: \$62,000.00
Hours Per Week: 40
Union: FOP 94

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

County Bid #2017-21

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #2-Final, for the following:

CONTRACTOR: Reivax Contracting Corp., 356 Thomas Street, Newark, New Jersey 07114
CONTRACT: Resurfacing and Drainage Improvements to County Route 604, in Delaware Township
CHANGES: As built quantities
COST: Increase of \$36,928.03

<u>ITEM NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>TOTAL</u>
EXTRAS:					
06	Fuel Price Adjustment	L.S.		\$ 734.62	\$ 734.62
07	Asphalt Price Adjustment	L.S.		3,201.46	3,201.46
12	Hot Mix Asphalt, Milling, 3" or less	1,017.50	S.Y.	5.00	5,087.50
15	Roadway Repair, 4" or 6.5", HMA 25M64 Base Coarse (If and Where Directed)	1,756.49	Tons	75.00	131,736.75
16	Hot Mix Asphalt 25M64, Base Course	27.38	Tons	80.00	2,190.40
17	Hot Mix Asphalt 19M64, Intermediate Course	677.67	Tons	75.00	50,825.25
21	12" Reinforced Concrete Pipe (If and Where Directed)	312.00	L.F.	70.00	21,840.00
25	Reset Existing Casting (If and Where Directed)	10.00	Units	220.00	2,200.00
27	Repair Inlet, Using Existing Casting (Various Types)	1.00	Unit	1,200.00	1,200.00
33	Inlet Type "E"	1.00	Unit	5,000.00	5,000.00
35	Bicycle Safe Grate (If and Where Directed)	1.00	Unit	440.00	440.00
36	9" x 18" Concrete Vertical Curb	73.00	L.F.	30.00	2,190.00
51	Topsoil Stabilization Matting, Type 2 Mat (If and Where Directed)	85.50	S.Y.	5.00	427.50
TOTAL EXTRAS:					\$227,073.50

REDUCTIONS:					
09	Roadway Excavation, Unclassified	59.00	C.Y.	\$ 25.00	\$ 1,475.00
10	Soil Aggregate, Designation I-5	643.60	Tons	45.00	28,962.00
11	Coarse Aggregate #57 Stone	389.55	Tons	45.00	17,529.75
13	Polymerized Joint Adhesive	3,436.00	L.F.	1.00	3,436.00
14	Tack Coat (Emulsified Asphalt RS-1)	3,835.00	Gals.	8.00	30,680.00
18	Hot Mix Asphalt 9.5M64, Surface Course	80.38	Tons	75.00	6,028.50
19	Subbase Outlet Drain (If and Where Directed)	500.00	L.F.	55.00	27,500.00
20	Underdrain, Type "F" (If and Where Directed)	500.00	L.F.	55.00	27,500.00
22	15" Reinforced Concrete Pipe	200.00	L.F.	70.00	14,000.00
23	18" Reinforced Concrete Pipe	43.00	L.F.	80.00	3,440.00
24	24" Reinforced Concrete Pipe	8.00	L.F.	85.00	680.00
26	Reset Type "E" Inlet using New Type "B" Casting (If and Where Directed)	1.00	Unit	930.00	930.00
39	Beam Guide Rail Posts, 8" Long (If and Where Directed)	15.00	Units	75.00	1,125.00
40	Beam Guide Rail Posts, 10" Long (If and Where Directed)	4.00	Units	105.00	420.00
43	Temporary Traffic Stripes, 4"	31,280.00	L.F.	0.30	9,384.00
44	Traffic Stripes, 4"	7,546.00	L.F.	0.40	3,018.40
45	Traffic Markings	9.00	S.F.	11.00	99.00
46	RPM, Bid-Directional, Amber Lens	55.00	Units	39.00	2,145.00
48	Miscellaneous Concrete (If and Where Directed)	10.00	C.Y.	8,500.00	85,000.00
49	Reset Water Valve Box (If and Where Directed)	4.00	Units	220.00	880.00
50	Topsoiling, Fertilizing, Seeding and Straw Mulching	2,412.80	S.Y.	1.00	2,412.80
TOTAL REDUCTIONS:					\$190,145.45

Amount of Original Contract	\$1,879,705.00
Amount of Change Order 1 (+)	\$ 67,397.20
Amount of this Change Order 2 (+)	\$ 36,928.03
Adjusted Contract Amount Based Upon Change Orders 1 & 2	\$1,984,030.23

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds is to be provided by the Hunterdon County Treasurer, certifying that funds are available; and

BE IT FURTHER RESOLVED, that Funds to be provided are in Capital Ordinance Accounts C-04-60-2270-390 and C-04-55-1601-106.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders does hereby appointment the following individuals to the County Alliance Steering Committee.

Term to be effective immediately through December 31, 2020.

Reappointments:

Jesse Landon
Victoria Miller

New Appointments:

Steven Goldman
Ryan Neiber Jane
Griffith Christine
Anthony

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that John R. Sherlock, 50 Hill and Dale Road, Lebanon, New Jersey 08833, be hereby reappointed as a member of the Hunterdon County Construction Board of Appeals as a contractor, term to be effective immediately through December 31, 2022.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby reappoints Maeve Pambianchi, 7 Coach and Four Road, Annandale, New Jersey 08801, to the Cultural and Heritage Commission, term to be effective immediately through December 31, 2023.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following appointments be made to the Human Services Advisory Council. Term to be three years, effective immediately through December 31, 2021:

Lisa Long (Social Services)
Susan Nekola

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following appointments and reappointments be made to the Mental Health Board/Professional Advisory Committee, for a one year term, effective immediately through December 31, 2019:

- Kerry McGinnity (getting Together Self Help Center)
- Greg Rearick (Hunterdon Behavioral)
- Jenna Zirkle (Easter Seals of NJ)
- Martha Wolfe (Easter Seals of NJ)
- Alisa Grossman (Legal Services)
- Angela Arabia-Meyer (Legal Services)
- Martha Rezeli (Catholic Charities)
- Gina Criscuoloa (Catholic Charities of Metuchen)
- Christine Baxevane (Child Protection & Permanency)
- Naomi Louissant (Child Protection & Permanency)
- Jacynth Pelland (Hunterdon Drug Awareness)
- Patricia Ward (Prevention Resources)
- Susan Lax (Hunterdon Helpline)
- Lisa Ranieri (Carrier Clinic)
- Robyn Marks (Princeton House Behavioral Health)
- Fred Olmsted (Bridgeway Tri-County RIST)
- Phumuza Manzini (HC Probation)
- Julie McKeon (HC Probation) Christine Carey (High Point Partial Care)
- Megan McDermott (High Point Centers)
- Lisa Long (Social Services)
- Larua Painter (Greystone Park Psychiatric Hospital)
- Whitney Curry (Kwenya and Assoc)
- David Roden (New Hope – IBHC)
- Kristina Raymond (Freedom House)
- Julia Buccini (Daytop-Hunterdon)
- Helen McIntosh (Anderson House – A Turning Point Program)
- Meg Isbitski (HC Alcohol and Drug Abuse Director) Susan Soloway (Freeholder Liaison)
- Denise Davis (Mental Health & Addiction Services)
- Kimberly Cremer (Mental Health & Addiction Services) Human Services Administrator

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following appointments be made to the Transportation Advisory Committee, terms to be effective immediately through December 31, 2020:

Lisa Long (Social Services)
Helen McIntosh, Anderson House (Agency Advocate)
Kellie Woodruff, ARC of Hunterdon (Agency Advocate)
Cathy Taglienti, GoHunterdon (Agency Advocate)
Judy Heinemann
Mary Ann Zimmer
Michael McDonough
Mark Cartwright

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby appoints Caroline Scutt, to the Advisory Council for the Division of Senior Services, Department of Human Services, to a three year term, to be effective immediately through December 31, 2021.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders does hereby appointment the following individuals to the Local Advisory Committee on Alcoholism and Drug Abuse (LACADA).

Term to be effective immediately through December 31, 2020.

Reappointments:

Jesse Landon
Ryan Neiber

New Appointments:

Jacynth Pelland
Justin Leonard
Carol Smallwood
Mary B. Logan

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Sofoway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Water Allocation Permit Application, with the New Jersey Department of Environmental Protection, Division of Water Supply & Geoscience, Bureau of Water Allocation & Well Permitting, for the County Golf Course, Heron Glen; and

BE IT FURTHER RESOLVED, the 2019 Fee for the Class 1 Groundwater permit is \$3,880.00; there is no fee associated with the permit renewal application with Minor Modifications. Following (Administrative and Technical Completeness, Draft documents for review and lastly, finalized and issued), the new permit expiration date will be set 10 years from the date it is set effective.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Hunterdon County Assistant Engineer has reviewed and approved the Plans and Specifications for the Replacement of County Bridge L-6, located on High Bridge-Califon Road (County Route 513) over Hickory Run, in the Township of Lebanon, County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the Plans and Specifications for the Replacement of County Bridge L-6, located on High Bridge-Califon Road (County Route 513) over Hickory Run, in the Township of Lebanon, County of Hunterdon; and

BE IT FURTHER RESOLVED, that the County Purchasing Agent be directed to advertise for bids for this project.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County has the need to procure equipment, goods or services, where the estimated cost of which exceeds the bid threshold.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Household Hazardous Waste Clean Up Days

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County has the need to procure equipment, goods or services, where the estimated cost of which exceeds the bid threshold.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Furnish and Deliver Transit Concrete

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Hunterdon County Board of Chosen Freeholders entered into a grant agreement with the New Jersey Department of Human Services, Division of Aging Services, for the Hunterdon County Area Plan Grant dated January 1, 2016 through December 31, 2019 in the amount of \$735,360.00; and

WHEREAS, this grant provides Hunterdon County seniors age 60 and over with adult day social program services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon enter into a Contract for Performance, per Request for Proposal #0032-2018, allocating \$22,734.00 (\$7,578.00 per year) to Hunterdon Medical Center, Hunterdon Behavioral Health for the period January 1, 2019 through December 31, 2021 for the Caregivers Support Group program (Acct. No. G-02-41-7822); and

BE IT FURTHER RESOLVED, that the Director and the Clerk of the Board of Chosen Freeholders of the County of Hunterdon be hereby authorized to sign, on behalf of the County, the Contract for Performance of Area Plan Contract Services with Hunterdon Medical Center, Hunterdon Behavioral Health for Caregivers Support Group program services.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Hunterdon County Board of Chosen Freeholders entered into a grant agreement with the New Jersey Department of Human Services, Division of Aging Services, for the Hunterdon County Area Plan Grant dated January 1, 2016 through December 31, 2019 in the amount of \$735,360.00; and

WHEREAS, this grant provides Hunterdon County seniors age 60 and over with legal assistance program services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon enter into a Contract for Performance, per Request for Proposal #0032-2018, allocating \$48,600.00 (\$16,200.00 per year) to Legal Services of Northwest Jersey for the period January 1, 2019 through December 31, 2021 for the Legal Assistance – Hunterdon Seniors program (Acct. No. G-02-41-7822) and;

BE IT FURTHER RESOLVED, that the Director and the Clerk of the Board of Chosen Freeholders of the County of Hunterdon be hereby authorized to sign, on behalf of the County, the Contract for Performance of Area Plan Contract Services with Legal Services of Northwest Jersey for Legal Assistance – Hunterdon Seniors program services.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Hunterdon County Board of Chosen Freeholders entered into a grant agreement with the New Jersey Department of Human Services, Division of Aging Services, for the Hunterdon County Area Plan Grant dated January 1, 2016 through December 31, 2019 in the amount of \$735,360.00; and

WHEREAS, this grant provides Hunterdon County seniors age 60 and over with residential maintenance program services;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon enter into a Contract for Performance, per Request for Proposal #0032-2018, allocating \$75,000.00 (\$25,000.00 per year) to NORWESCAP, Inc. for the period January 1, 2019 through December 31, 2021 for the Safe Housing program (Acct. No. G-02-41-7822); and

BE IT FURTHER RESOLVED, that the Director and the Clerk of the Board of Chosen Freeholders of the County of Hunterdon be hereby authorized to sign, on behalf of the County, the Contract for Performance of Area Plan Contract Services with NORWESCAP, Inc. for Safe Housing program services.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
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ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

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WHEREAS, this grant provides Hunterdon County seniors age 60 and over with telephone reassurance program services.

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders enter into a Contract for Performance, per Request for Proposal #0032-2018, allocating \$51,594.00 (\$17,198.00 per year) to Hunterdon Helpline, Inc. for the period January 1, 2019 through December 31, 2021 for the Telephone Reassurance program (Acct. No. G-02-41-7822); and

BE IT FURTHER RESOLVED, that the Director and the Clerk of the Board of Chosen Freeholders be hereby authorized to sign the Contract for Performance of Area Plan Contract Services with Hunterdon Helpline, Inc. for Telephone Reassurance program services on behalf of the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
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ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Hunterdon County Board of Chosen Freeholders entered into a grant agreement with the New Jersey Department of Human Services, Division of Aging Services, for the Hunterdon County Area Plan Grant dated January 1, 2016 through December 31, 2019 in the amount of \$735,360.00; and

WHEREAS, this grant provides Hunterdon County seniors age 60 and over with telephone reassurance program services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon enter into a Contract for Performance, per Request for Proposal #0032-2018, allocating \$29,196.00 (\$9,732.00 per year) to Hunterdon Helpline, Inc. for the period January 1, 2019 through December 31, 2021 for the Friendly Visitor program (Acct. No. G-02-41-7822); and

BE IT FURTHER RESOLVED, that the Director and the Clerk of the Board of Chosen Freeholders of the County of Hunterdon be hereby authorized to sign, on behalf of the County, the Contract for Performance of Area Plan Contract Services with Hunterdon Helpline, Inc., for Friendly Visitor program services.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
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ADOPTED February 19, 2019

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon be hereby authorized to sign, on behalf of the County, the annual Accomplishment Report for 2018, for the Hunterdon County Shade Tree Commission, and authorizes its submission to the New Jersey Shade Tree and Community Forestry Program.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED February 19, 2019

Denise Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following Administrative Policy be approved:

Policy #: 91-1

Date Adopted: May 05, 1990

Revised Date: May 14, 1996

Revised Date: October 25, 2005

Revised Date: October 2, 2012

Revised Date: February 19, 2019

Policy Type: Administrative

VEHICLE USE POLICY

PURPOSE

To provide a vehicle use policy that ensures:

- (a) the security, protection, and well being of County personnel and the general public;
- (b) the property of the County; and
- (c) insures that public funds are prudently and efficiently allocated and used for the County's transportation needs.

INTRODUCTION

There are a number of public responsibilities that cannot be accomplished without the use of a motor vehicle. No County employee should be required to pay for or absorb the cost and expenses associated with traveling on official County business. By the same token, the public should not pay the cost of any employee's transportation needs for personal or non-County business.

For that reason, the Board of Chosen Freeholders has reviewed and adopted the following policy designed to ensure that the means of transportation to accomplish County business are provided where appropriate.

VEHICLE USE AND OPERATION STANDARDS

This policy covers the use of all vehicles, which includes, but is not limited to, County-owned or leased passenger cars, station wagons, carry-alls, vans, suvs and trucks.

This policy applies to all County employees, which includes, but is not limited to, regular, full-time and part-time individuals, those employed under Federal or State funded or grant funded programs, temporary employees and interns, all County officials and duly designated agents or contractors of the County of Hunterdon, and all Constitutional Officers, the Prosecutor and their employees and appointees.

1. Except for certain vehicles assigned for certain law enforcement functions, all county vehicles must display the official County seal.
2. No County vehicle may contain an unauthorized sticker, decal, or other promotional advertisement for any cause or purpose; and, any deviation from use of the official seal must be authorized by the county administrator.
3. Employees must operate vehicles in a safe manner consistent with all applicable statutes, regulations, and rules.
4. Employees must maintain and provide a valid NJ driver's license, County ID, and all applicable endorsements.
5. Employees must notify their department heads of any unsafe conditions or items needing repair on the vehicle.
6. Employees shall immediately report license suspensions or other changes in their driving status to their department heads. Department heads shall immediately report the change to the County Chief of Staff or their designee in the Chief of Staff's absence.
7. Any violation of County Vehicle Use Policy may result in the suspension, termination, or revocation of County vehicle driving privileges.
8. Smoking or use of tobacco products is prohibited in all vehicles.
9. Drivers may not operate cell phones that are not engaged as hands free devices, recording devices, radar detectors, or other such equipment.

10. Drivers shall not operate vehicles under the influence of alcohol or other narcotics or prescribed or over the counter medications or supplements where driving is not recommended.
11. Drivers shall not operate any vehicle or equipment under any condition that would adversely affect the safe operation of the vehicle or equipment.
12. All occupants must wear seatbelts at all times.
13. Drivers should not unnecessarily idle vehicles for long periods of time.
14. Drivers are fully responsible for their actions pursuant to all applicable highway laws, must obey all local traffic laws and cooperate fully with local law enforcement. The County is not responsible and will assume no liability for violations of traffic laws and regulations by drivers, and all penalties incurred resulting from moving or parking violations are the sole responsibility of the driver.
15. All County vehicles shall be operated only by persons who hold a valid driver's license and who are County employees or authorized operators of organizations who have contracted with the County for the use of County equipment. Individuals may be denied permission to utilize a vehicle where the driving record warrants. Employees will be required to submit to a driving records check by the New Jersey Motor Vehicle Commission upon hire. Periodic checks of employees' drivers' licenses and motor vehicle records will be made. Drivers are required to immediately notify their Division or Department Head in those cases where a license is expired, suspended or revoked. Failure to report such an instance subjects the employee to disciplinary action, up to and including termination. Any employee who does not hold a valid driver's license will not be allowed to operate a County vehicle until such time as a valid license is obtained and may be subject to discipline.
16. Mandatory Drug/Alcohol Testing of drivers involved in motor vehicle accidents while driving County vehicles will be in accordance with Hunterdon County Policy #90-1.
17. Operators who drive County vehicles who drive more than 12 times annually must attend a certified defensive driving course once every three years, which will be provided by the County or a law enforcement defensive driving training at a police academy and certify to the County successful participation.
18. Operators of Hunterdon County Emergency Response vehicles must attend mandatory training in accordance with Hunterdon County Policy #98-2 (Certified Emergency Vehicle Operator).
19. The employee to whom a vehicle is assigned is responsible for its security and safe operation.
20. County vehicles shall be locked and windows closed whenever parked.
21. County vehicles are for official business only and shall not to be used for personal business. Use of a County vehicle for personal business may subject the employee to disciplinary action.
22. Drivers may not transport family members, friends, or other individuals for personal purposes.
23. Department heads shall ensure that all employees within their department driving county vehicles are provided copies of the County's Vehicle Use Policy and sign the Policy accordingly.
24. Department heads must maintain a list of all vehicle operators under their charge.
25. Department heads must ensure that all vehicles dispatched are returned at the end of the day and are properly parked, unless permission has been granted for overnight use.
26. Each employee is responsible to do a cursory safety check when assuming responsibility for a vehicle and complete the necessary paperwork to document.
27. County accident reporting procedures shall be followed in accordance with County Policy #96-1.
28. Certain employees have responsibility for activities that may involve response beyond normal County working hours. The individuals who perform these duties may be allowed to take the vehicle home. The criteria for the assignment of vehicles is as follows:
 - Administrative On Call: these employees are designated by the County Administrator or Chief of Staff to respond to multi-disciplined County events, situations and incidents.

- Departmental On Call , **1st responders**: These employees are designated to respond to departmental events, situations and incidents.
- Departmental on Call, **initial contacts**: These employees are assigned on call as the first contact when a call is dispatched from Communications. This assignment is performed on a rotating basis and requires a specialty equipped vehicle to be available and respond if necessary. These vehicles are not permanently assigned to individual employees, but are rotated and temporarily assigned to a specific individual only when the employee is on call.
- Job site efficiencies: These employees are assigned vehicles when it has been determined that it is operationally prudent to report to a job site directly from home.

Any employee who lives beyond a **25-mile radius and/or 30 minute** commute of the County Seat will not be assigned a vehicle unless special consideration is granted by the Board of Chosen Freeholders after proof is provided that the employees use of a vehicle to travel to and from home is essential to the operational efficiency of the Department. The request must answer the question as to why it is cost effective to assign a vehicle to travel to and from home to an employee who lives at a significant distance from the County.

All on call personnel are required to call in to Communications to “sign on/off” to Communications for their safety, security and accountability of the on call responsibilities.

29. The operator of an assigned vehicle is responsible for accurate record keeping, cleanliness and scheduling of regular maintenance.

ASSIGNMENT OF VEHICLES

1. Only authorized County employees may drive or operate county vehicles or equipment.
 - a. Assignment of vehicles is made by the County Administrator or designee in consultation with department heads. The criteria for the assignment of vehicles is based on the need for a vehicle to perform a departmental function or assigned duties.
 - b. Employees may be assigned vehicles to be used after business hours for the following reasons: If the employee’s job responsibilities mandate the use of a vehicle to perform those responsibilities after business hours on a frequent basis; if the employee is required to attend meetings, inspect work sites, etc. after business hours on a frequent basis; if overnight storage of a county vehicle cannot be easily accommodated; assigning the vehicle is in the best interest of the public; the tasks to be performed when called during off-duty hours requires immediate travel to the job location; if the assignment of the vehicle is contingent on the employee being and remaining on continuous on-call status other than during normal working hours.

FLEET AND ASSIGNMENT DECISIONS

1. Each Department or Division Head shall be responsible for all aspects of compliance with this policy.
2. The authorization to purchase, assign or lease vehicles is solely the responsibility of the Board of Chosen Freeholders.
3. All vehicle records for general use vehicles will be maintained by the motor pool coordinator.
4. Use of personal vehicles for conducting County business must be authorized by Department Managers, who will consider fleet availability and efficiencies of use.
5. Any employee who utilizes their personal vehicles for official County business shall keep accurate records of the mileage involved and shall be compensated by the County of Hunterdon at a rate established by the Board of Chosen Freeholders.

PROCEDURE FOR REQUESTING THE USE OF A VEHICLE

1. Employees requiring a vehicle to conduct County business should request a vehicle through the designated motor pool site coordinator.
2. The site coordinator will maintain a master inventory and schedule of available vehicles.
3. The site coordinator will schedule the vehicle use for the designated time.
4. The employee will sign the vehicle out and obtain the keys prior to use.
 - A. The employee will do a cursory inspection of the vehicle prior to use and complete appropriate documentation. Any reportable conditions of the vehicle should be communicated to site coordinator.
 - B. The employee will complete the Vehicle Checklist upon returning the vehicle to the proper location.

- C. The site coordinator will work in cooperation with Vehicle Services to schedule routine/specialized maintenance of motor pool vehicles.

TAXATION OF EMPLOYER PROVIDED COMMUTING VEHICLES

The personal use, including commutation, of an employer provided vehicle is taxable for federal and state income and social security taxes. The County prohibits the use of County vehicles for personal use, other than commutation, and as such a flat \$1.50 each way (\$3.00 per round-trip commute) is imputed, on a bi-weekly basis, for the purpose of collecting these federal and state taxes. Essentially, the taxation requirement applies primarily to passenger cars, trucks and SUVs; however, clearly marked police, public safety, fire vehicles and unmarked law enforcement vehicles operated by a full-time law enforcement, fire, or public safety employee are exempt pursuant to Internal Revenue Service requirements. It is incumbent upon the Department Head to notify the Finance Department and the County Administrator when employees are authorized to take County vehicles home or when a reassignment occurs, or termination of vehicle use. The imputed \$3.00 per round trip income shall be calculated for 52 weeks per year including time employee is on vacation, using personal time or sick leave. Deductions will be made from employee's biweekly paychecks. The imputed income shall be temporarily suspended only when employees are on a long term leave of absence which exceeds one (1) month and the employee has returned the vehicle to County property for the entire duration of the approved leave.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED February 19, 2019

Denise B. Doolan, CLERK

2/19/19

February 5, 2019

Mrs. Denise B. Doolan
Clerk of the Board
P.O. Box 2900
Flemington, NJ 08822

Mrs. Doolan,

Thursday, May 2, 2019 marks the 68th Annual National Day of Prayer. As in the past, we would like to meet on the historic Court House steps on Main Street that evening from 5:00p.m. to approximately 7:00 p.m. to pray for our county, its leaders, our town, our schools, etc.

By way of this letter, we are requesting permission to assemble there. We would also need access to an electric outlet for musical instruments. Please advise as soon as possible if there is any other paperwork needed.

Thank you in advance for your time and consideration.

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Lucy Bush
17 Lorien Place
Hillsborough, NJ 08844
(908) 642-8277 cell
(908) 369-6945 home
(908) 369-7664 fax

Denise Doolan

From: Jennifer Price <mwenjerr@gmail.com>
Sent: Sunday, February 10, 2019 7:16 PM
To: Denise Doolan
Subject: Re: Overnight RV parking for dog event

Hi Denise-

▼ know you are leaving :-(but can you help with a similar request we had in 2017 for a dog event?

Here is the write-up:

Dear Freeholder Board:

I am requesting, on behalf of the sponsors of a dog event, taking place at the South County Park grounds, from June 8 and 9, 2019, for permission to park approximately 10-12 self-contained large RVs and/or travel trailers on the back end of the property (Case Farm area), the evening of June 8, 2019.

This is a onetime event and there will not be a need for any type of electrical hookup; plus there will be no camp fires, etc. as the RV's are self-sufficient.

Thank you for your consideration.

Jen Price

LVCC Member

Mwenje Ridgebacks

On Tue, Aug 8, 2017 at 11:54 AM Denise Doolan <Ddoolan@co.hunterdon.nj.us> wrote:

Not a problem.

denise

From: Jennifer Price [mailto:mwenjerr@gmail.com]
Sent: Tuesday, August 08, 2017 11:37 AM

February 1, 2019

Hunterdon County Freeholders
71 Main Street
Flemington, NJ 08822

Dear Freeholders:

As you know, in accordance with the 1993 Family Support Act, the New Jersey Council on Developmental Disabilities established the Regional Family Support Planning Councils (RFSPCs). The RFSPCs provide a venue for parents and family members of people with developmental disabilities to exchange knowledge and information about family support services.

Members advocate for families and individuals with developmental disabilities at the local and state level on issues that directly impact their lives. They also collaborate with the New Jersey Department of Human Services, Division of Developmental Disabilities (DDD) and Department of Children and Families, Division of Children's System of Care (CSOC) on how to better serve individuals and their families.

RFSPC members, through their regional councils, monitor and evaluate the service delivery system, and inform families about current issues.

Regional Council #5 that serves Middlesex, Mercer and Hunterdon County is a very active council. Each year, one of our goals is to host forums across these three counties, on a rotating basis, focused on topics of interest to the families we support.

This year, we are looking to host a forum in Hunterdon on housing. The challenge we have had in hosting Hunterdon forums is finding a facility that can hold well over 100 people that is also ADA compliant.

As the Vice President of the NJFSPC#5 serving Middlesex, Mercer and Hunterdon Counties, I have been looking at venues and came across the Route 12 Complex Assembly Room. This space would be the perfect facility, meeting so many of our requirements, including our ADA needs. I have tentatively booked the facility through Susan Pena at the County office for Saturday, April 27th, 2019.

That said, our regional council does not have any umbrella insurance policy nor do we have any income stream or funds. We do have a letter of indemnification from the state.

The purpose of this letter is to formally request a waiver from the Freeholders for the facility insurance requirement and any/all fees for using the facility given the nature of what our Council is trying to accomplish.

We appreciate your consideration and look forward to your response,

Scott D. Cohen
Vice President, Regional Council #5
E-mail: scottcohen.nj@gmail.com



February 6, 2019

Suzanne Lagay, Freeholder Director
Board of Chosen Freeholders
County of Hunterdon
71 Main Street
Flemington, NJ 08822

Dear Director Lagay:

I am writing about the upcoming 6th Annual Hunterdon County Community Day which is slated to be held on Saturday, June 1, 2019. The Event will be at the South County Park from 11:00 AM through 4:00PM. Building upon the success of the last 5 years it continues to be our goal to have as much involvement from throughout Hunterdon County from our municipalities, businesses, non-profit organizations, civic groups and many more to celebrate everything that is Hunterdon.

The vision for the day continues to have as many activities and organizations from throughout the County participate. There would be various anchor events happening throughout the day as well, including tethered hot air balloon rides, the State Police Helicopter fly-in, and other exciting programs.

If a Freeholder would like to serve as a liaison to the planning committee they would be most welcomed. Further, if a designee of the Freeholders would like to be designated as our point of contact we can keep the County up to date on preparations. Please encourage all your departments to participate and showcase the many areas which the residents of Hunterdon County are served.

Currently, we are reaching out to municipalities to invite their various commissions and groups to participate in having displays and interactive activities with plenty of planning time. The committee is working to involve all of our local emergency services and public safety entities. There will be food and many more activities for families and residents to enjoy.

We are asking your consideration and support for the utilization of some County resources as you had done in past years. Examples include: auxiliary lighting, digital sign board, cones, barricades, portable radios and support of Parks and Building and Grounds staff. In addition, the resources of County Sheriff's officers during the day to assist with traffic exiting and entering the event would be greatly appreciated. Including the event on your website and encouraging all Hunterdon County community leaders to attend and have their municipalities actively participate is also appreciated.

The Chamber will once again list the County of Hunterdon as a key sponsor and partner of this event in all promotions of the event. I would welcome the opportunity to see what other ideas and involvement the Board of Chosen Freeholders would like to have. Thank you in advance for your consideration.

With best regards,

Christopher J. Phelan
President
Hunterdon County Chamber of Commerce



HIGH BRIDGE FIRE DEPARTMENT
P. O. BOX 232 • HIGH BRIDGE, N.J. 08829
ORGANIZED 1899 INCORPORATED 1902

February 12, 2019

Attn: Board of Chosen Freeholders

On April 6th (April 13th Rain Date) and November, 30th, 2019, we (High Bridge Fire Dept.) will be hosting a coin toss. This event will take place on County Route 513 between Grayrock Road and Arch Street. This event will begin at 7:00am and conclude at 4:00pm. The High Bridge Fire Department will be responsible for all of the traffic detail. We will be assuring this with four clearly marked signs and cones on each side of the street.

Thank you for your cooperation,

iV}eu-Jz tt

Mark A. **Bron**
Deputy Chief
High Bridge Fire Department
PO Box 232
High Bridge, NJ 08829
(908) 399-9914
Fax (908) 638-3621