

Resolution #2020 – 32

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Historic Court House, 2nd Floor, 71 Main Street
Flemington, New Jersey 08822

December 17, 2019

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before December 10, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION - To discuss legal and personnel issues.

Present: Freeholder Director Suzanne Lagay, Deputy Director John Lanza, Freeholder Matthew Holt, Freeholder Susan Soloway, Freeholder Shaun Van Doren.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

FREEHOLDER REPORTS

Mr. Holt noted that Hunterdon County was ranked by SmartAdvisor as #1 in most charitable counties. Mr. Holt also updated the Board about work performed by the County's Economic Development Division. Mr. Holt also reported on the Vote by Mail percentage turnout in Hunterdon County in the most recent election.

Ms. Soloway reported on the Coastal Cleanup which took place in September 2019 which resulted in 48 bags of trash being collected along with other debris items that were found during the clean-up. Ms. Soloway thanked Assistant Solid Waste Coordinator Jenny O'Sullivan and her team for their work on this project.

Mr. Lanza provided an update from the Division of Public Safety along with info on a training that the County's OEM Division sponsored in November. Mr. Lanza noted that the most recent training involved activation of the Count's Foam Task Force.

Mr. Van Doren reported on work that has been performed by the Department of Public Works. Mr. Van Doren noted that the public hearing with the NJ Department of Transportation about Route 173 over Mulhockaway Creek in Union Township is occurring on December 17th from 4PM – 7PM. Mr. Van Doren also noted that there is a bridge replacement scheduled off of Route 78 near exits 11 and 12. Mr. Van Doren also reflected upon recent power outages impacting JCP&L customers and hoped full restoration would occur very soon.

Ms. Lagay commented that her report will be later in the meeting.

PROCLAMATIONS/RECOGNITION

12/17/2019- Page 1A

RESOLUTION

RESOLVED, Recognizing Dean Kapetanakis, Boy Scout Troop 191 on attaining the designation of Eagle Scout.

Moved: Mr. Van Doren

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Van Doren, Mr. Holt, Ms. Soloway, Mr. Lanza, Ms. Lagay

12/17/2019- Page 1B

RESOLUTION

RESOLVED, Recognizing Mackinley Barry, Boy Scout Troop 121 on attaining the designation of Eagle Scout.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Van Doren, Mr. Holt, Ms. Lagay

12/17/2019- Page 2A

RESOLUTION

RESOLVED, Recognizing Ashley Kolpan, Girl Scouts of America, on attaining the designation of Girl Scout Gold Award.

Moved: Ms. Soloway

Seconded: Ms. Lagay

Roll Call (Ayes): Ms. Soloway, Ms. Lagay, Mr. Holt, Mr. Van Doren, Mr. Lanza

12/17/2019- Page 2B

RESOLUTION

RESOLVED, Recognizing Councilman Robert Smith, PE, on his 35 years of service to the Town of Clinton.

Moved: Mr. Holt

Seconded: Mr. Van Doren

Roll Call (Ayes): Mr. Holt, Mr. Van Doren, Mr. Lanza, Ms. Soloway, Ms. Lagay

PUBLIC COMMENT, Limited to 2 minutes per person.

(Comments exceeding 2 minutes will be entertained later in the agenda)

PROJECT MANAGEMENT, Frank Bell

12/17/2019- Page 2C

RESOLUTION

RESOLVED, Authorizing professional design services for construction oversight services of the Emergency Services Training Complex.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren, Ms. Lagay

FINANCE, Janet Previte, CFO

12/17/2019- Page 2D

RESOLUTION

RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the 2019 Social Services Homeless Grant, in the amount of \$40,256.00, from the New Jersey Department of Human Services.

Moved: Ms. Soloway

Seconded: Mr. Van Doren

Roll Call (Ayes): Ms. Soloway, Mr. Van Doren, Mr. Lanza, Mr. Holt, Ms. Lagay

12/17/2019- Page 2E

RESOLUTION

RESOLVED, Cancellation of the balance of certain grant fund receivables and appropriated reserve balances.

Moved: Mr. Van Doren

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Van Doren, Mr. Holt, Mr. Lanza, Ms. Soloway, Ms. Lagay

12/17/2019- Page 2F

RESOLUTION

RESOLVED, 2019 Budget transfers

Moved: Mr. Lanza

Seconded: Mr. Van Doren

Roll Call (Ayes): Mr. Lanza, Mr. Van Doren, Ms. Soloway, Mr. Holt, Ms. Lagay

PURCHASING, Ray Rule, QPA

12/17/2019- Page 2G

RESOLUTION

RESOLVED, Approving Requisition #R9-06913 with Open Systems Integrators, Inc., in an amount not to exceed \$82,360.47, to upgrade the access control system at the Hunterdon County Justice Complex.

Moved: Mr. Holt

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Holt, Mr. Lanza, Mr. Van Doren, Ms. Soloway, Ms. Lagay

12/17/2019- Page 2H

RESOLUTION

RESOLVED, Approving RFP #0095-2019 with Wiss & Company, LLP., in an amount not to exceed \$79,060.00, for Auditing and Accounting Services related to the preparation of the 2020 Hunterdon County Audit and 2020 County Budget.

Moved: Ms. Soloway

Seconded: Mr. Lanza

Roll Call (Ayes): Ms. Soloway, Mr. Lanza, Mr. Van Doren, Mr. Holt, Ms. Lagay

12/17/2019- Page 3A

RESOLUTION

RESOLVED, Approving RFP #0100-2019 with French & Parello Associates, PA, in an amount not to exceed \$197,820.00, for professional engineering design services related to Culvert L-1 and approach of County Route 513 over a branch of the South Raritan River in Lebanon Township.

Moved: Mr. Van Doren

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Van Doren, Mr. Holt, Ms. Soloway, Mr. Lanza, Ms. Lagay

FARMLAND / OPEN SPACE, Bill Millette

12/17/2019- Page 3B

RESOLUTION

RESOLVED, Approving a Municipal Open Space Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Lebanon Township, for the debt service related to the acquisition of various open space parcels in an amount not to exceed \$199,526.00.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren, Ms. Lagay

12/17/2019- Page 3C

RESOLUTION

RESOLVED, Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Kingwood Township, for the acquisition of the Maritan property, Block 33, Lot 25, approximately 105 acres in Kingwood Township, in an amount not to exceed \$335,000.00.

Moved: Mr. Van Doren

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Van Doren, Ms. Soloway, Mr. Holt, Mr. Lanza, Ms. Lagay

12/17/2019- Page 3D

RESOLUTION

RESOLVED, Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Raritan Township, for the acquisition of the Brownstein property, Block 22, Lot 25.03 & p.o. Lot 24, approximately 32.6 acres in Raritan Township, in an amount not to exceed \$135,925.00.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren, Ms. Lagay

12/17/2019- Page 3E

RESOLUTION

RESOLVED, Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Hunterdon Land Trust, for the acquisition of the Culbertson property, Block 5, Lots 45, 46, 47, 48 & 49, approximately 178 acres in Bethlehem Township, in an amount not to exceed \$600,000.00.

Moved: Mr. Van Doren

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Van Doren, Ms. Soloway, Mr. Lanza, Mr. Holt, Ms. Lagay

Economic Development, Marc Saluk

12/17/2019- Page 3F

RESOLUTION

RESOLVED, Awarding an Economic Development Grant to the Township of Raritan, for a comprehensive review of Township ordinances.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren, Ms. Lagay

12/17/2019- Page 3G

RESOLUTION

RESOLVED, Awarding an Economic Development Grant to the Borough of High Bridge in the amount of \$4,500 for the creation of a new municipal website.

Moved: Mr. Van Doren

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Van Doren, Mr. Holt, Ms. Soloway, Mr. Lanza, Ms. Lagay

Resolution #2020 – 32

COUNTY ADMINISTRATOR, Kevin Davis – Update on the Joint Insurance Fund. Said a speech to Suzanne Lagay.

CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren, Ms. Lagay

12/17/2019- Page 4A

RESOLUTION

Approval of the claims in accordance with the Claims Register dated December 17, 2019.

Approval of the executive and regular session meeting minutes of December 03, 2019.

12/17/2019- Page 4B

RESOLUTION

RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, a Discharge of Mortgage for a property known as Block 40, Lot 18 in the Township of Kingwood.

12/17/2019- Page 4C

RESOLUTION

RESOLVED, Approving the appointment of Stephen Goldman to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse for a term to be effective immediately through December 31, 2021.

12/17/2019- Page 4D

RESOLUTION

RESOLVED, Approving the appointment of Rose Walker to the Hunterdon County Professional Advisory Committee (PAC) and Professional Advisory Committee on Drugs and Alcohol (PACADA), for a term to be effective immediately through December 31, 2020.

12/17/2019- Page 4E

RESOLUTION

RESOLVED, Approving a request by the Franklin Theatre Works to use the Historic Hunterdon County Courthouse for a dramatic performance on May 23 and 24, 2020 from 1:00 PM to 4:00 PM and to request donations toward the cost of the production.

12/17/2019- Page 4F

RESOLUTION

RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County of Hunterdon, a one-year renewal agreement with Delta Dental for the period of January 1, 2020 through December 31, 2020.

12/17/2019- Page 4G

RESOLUTION

RESOLVED, Approving a request from Delaware Township School, Clinton Public School, and Holland Township School to work with the Hunterdon County Division of Parks, as part of the NJDEP Trout in the Classroom Program.

12/17/2019- Page 4H

RESOLUTION

RESOLVED, Acknowledging the action of Acting Prosecutor Michael J. Williams to grant a merit increase to Imari Acevedo, Advocate Victim Witness Program, in the Office of the Hunterdon County Prosecutor.

12/17/2019- Page 4I

RESOLUTION

RESOLVED, Acknowledging the action of Hunterdon County Clerk Mary H. Melfi to appoint Isabella Cirillo, as a full-time Clerk 1, in the Office of the Hunterdon County Clerk.

12/17/2019- Page 4J

RESOLUTION

RESOLVED, Acknowledging the action of Hunterdon County Clerk Mary H. Melfi to adjust the salary of Rebecca Coleman, Clerk 1, in the Office of the Hunterdon County Clerk in accordance with the collective bargaining agreement with CWA Local 1036.

12/17/2019- Page 4K

RESOLUTION

RESOLVED, Acknowledging the action of Acting Prosecutor Michael J. Williams to

Resolution #2020 – 32

grant a merit increase to Theresa Cleary Knight, SART Coordinator, in the Office of the Hunterdon County Prosecutor.

12/17/2019- Page 5A

RESOLUTION

RESOLVED, Approving the promotion of Albert Swisher to the provisional title of Road Repairer 1 (with CDL Class A), in the Division of Roads, of the Department of Public Works.

12/17/2019- Page 5B

RESOLUTION

RESOLVED, Approving the transfer of Alexander Ceselka, Laborer 1 within the Division of Roads to the lateral title of Maintenance Repairer, within the Division of Building and Maintenance, of the Department of Administrative Services.

12/17/2019- Page 5C

RESOLUTION

RESOLVED, Approving the regular appointment of Emily Stiff to the title of Senior Public Safety Telecommunicator, in the Division of Communications, of the Department of Public Safety.

12/17/2019- Page 5D

RESOLUTION

RESOLVED, Approving the appointment of Gissel Aquino-Perez to the title of Public Safety Telecommunicator Bilingual in Spanish and English, in the Division of Communications, of the Department of Public Safety.

12/17/2019- Page 5E

RESOLUTION

RESOLVED, Acknowledging the 2019 unclassified/unaffiliated or non-contractual employee salaries for the Hunterdon County Prosecutor's Office as set by Acting Prosecutor Michael J. Williams.

12/17/2019- Page 5F

RESOLUTION

RESOLVED, Approving the promotion of Keith Fleming to the provisional title of Road Repairer Supervisor, in the Division of Roads, of the Department of Public Works.

12/17/2019- Page 5G

RESOLUTION

RESOLVED, Approving the promotion of Robert Fandel to the provisional title of Equipment Operator, in the Division of Roads, of the Department of Public Works.

12/17/2019- Page 5H

RESOLUTION

RESOLVED, Approving the regular appointment of Tammy Hoffman to title of Senior Public Safety Telecommunicator, in the Division of Communications of the Department of Public Safety.

12/17/2019- Page 5I

RESOLUTION

RESOLVED, Approving the regular appointment of John Deley as full-time Senior Technician MIS, within the Division of Information Technology, of the Department of Administrative Services upon successful passage of his New Jersey Civil Service exam.

12/17/2019- Page 5J

RESOLUTION

RESOLVED, Approving the regular appointment of Stanley Ploski as a full-time Mechanic, in the Division of Vehicle Services, of the Department of Administrative Services upon successful passage of his New Jersey Civil Service exam.

12/17/2019- Page 5K

RESOLUTION

RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, a Maintenance, Indemnification, and Hold Harmless Agreement between the Musconetcong Water Association, Inc., and the County of Hunterdon, and the County of Warren, for Block 30, Lot 7.01 in the Township of Bethlehem.

GRANTS

12/17/2019- Page 5L

RESOLUTION

RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, a grant agreement with New Jersey Transit, for the Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTP), in the amount of \$344,859.00, for the period of January 1, 2020 through December 31, 2020.

Moved: Ms. Soloway

Seconded: Mr. Van Doren

Roll Call (Ayes): Ms. Soloway, Mr. Van Doren, Mr. Lanza, Mr. Holt, Ms. Lagay

12/17/2019- Page 6A

RESOLUTION

RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, a grant agreement with New Jersey Transit for FTA Section 5311 funds, in the amount of \$356,972.00 (State funds: \$178,486.00, County funds: \$178,486.00), for the period of January 1, 2020 through December 31, 2020.

Moved: Mr. Holt

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Holt, Mr. Lanza, Mr. Van Doren, Ms. Soloway, Ms. Lagay

12/17/2019- Page 6B

RESOLUTION

RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, the Social Services Homeless Grant, Contract Modification #3 (SH19010), with the New Jersey Department of Human Services, Division of Family Development, in the amount of \$281,900.00, for the period of January 1, 2019 through December 31, 2020.

Moved: Ms. Soloway

Seconded: Mr. Van Doren

Roll Call (Ayes): Ms. Soloway, Mr. Van Doren, Mr. Lanza, Mr. Holt, Ms. Lagay

12/17/2019- Page 6C

RESOLUTION

RESOLVED, Authorizing the Freeholder Director to sign on behalf of the County, a Subcontract for the FY 2020 Subregional Transportation Planning Program with the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority. The subcontract amount is \$88,762.50 (federal funding: \$71,010.00; county match: \$17,752.50) for the period of July 01, 2019 through June 30, 2020.

Moved: Mr. Holt

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Holt, Mr. Lanza, Mr. Van Doren, Ms. Soloway, Ms. Lagay

12/17/2019- Page 6D

RESOLUTION

RESOLVED, Authorizing the Executive Director of the Hunterdon County Cultural and Heritage Commission to sign and accept, a grant agreement with the New Jersey State Council on the Arts, in the amount of \$66,464.00, for the period of January 01, 2020 through December 31, 2020.

Moved: Mr. Van Doren

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Van Doren, Ms. Soloway, Mr. Lanza, Mr. Holt, Ms. Lagay

12/17/2019- Page 6E

RESOLUTION

RESOLVED, Authorizing the Hunterdon County Department of Human Services to apply for a Innovation Grant from the New Jersey Division of Mental Health and Addiction Services (DMHAS), in the amount of \$35,708.00 (no County match) to provide mobile access to resources for substance use, mental health services, and social services.

Moved: Ms. Soloway

Seconded: Mr. Van Doren

Roll Call (Ayes): Ms. Soloway, Mr. Van Doren, Mr. Lanza, Mr. Holt, Ms. Lagay

FREEHOLDERS COMMENTS/REPORTS

Mr. Holt, Ms. Soloway, Mr. Van Doren, and Mr. Lanza all gave a speech to Ms. Suzanne Lagay for her leaving the Board and all thanked her for her help, support, and guidance for these last years

OPEN TO THE PUBLIC

David Owen – Readington Township – Thanked Ms. Lagay for listening to the Roundabout alterations and her service on the Freeholder Board. Mr. Owen also provided updates about the ongoing work of the RCRA.

Barbara Sachau – Raritan Township – Stated that the NJ Legislature should eliminate the lame duck session. Ms. Sachau said many laws are passed that the public does not know about because media coverage isn't present.

Mary Melfi – Hunterdon County Clerk – Provided remarks thanking Freeholder Director Lagay for her service and friendship.

Resolution #2020 – 32

Congressman Lance – Provided remarks thanking Freeholder Director Lagay for her service on the Freeholder Board and accomplished record.

Ms. Lagay – Gave remarks about her service on the Freeholder Board and thanked everyone in attendance. Ms. Lagay also encouraged the staff to continue with their own professional development which has been important to Ms. Lagay in her role as a Freeholder.

EXECUTIVE SESSION (Reconvene if necessary)

The Board Adjourned at 7:04 PM on a motion by Freeholder Lanza, which was seconded by Freeholder Soloway and carried by voice vote.

Respectfully submitted.



Brad Myhre, Clerk of the Board

Transcribed by:



Lindsay Hefler, Secretary to the Board

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
ENTERING INTO EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the County is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

LEGAL:

- Jail Services Contract

PERSONNEL:

- Human Services Department Staffing
 - LACADA and PACADA Appointments
 - Cultural and Heritage Commission Staffing
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.
 4. The Board of Chosen Freeholders will return to Regular Session and may take further action.
 5. This Resolution shall take effect immediately.

CERTIFICATION

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on December 17, 2019.

| ROLL CALL | MOVED | SECONDED | AYES | NAYS | ABSTAIN | ABSENT |
|--------------------------------|-------|----------|------|------|---------|--------|
| Suzanne Lagay, Director | | | | | | |
| John E. Lanza, Deputy Director | | | | | | |
| J. Matthew Holt, Freeholder | | | | | | |
| Susan J. Soloway, Freeholder | | | | | | |
| Shaun C. Van Doren, Freeholder | | | | | | |

ADOPTED : January 21, 2020



Brad Myhre, CLERK