

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Historic Court House, 2nd Floor, 71 Main Street
Flemington, New Jersey 08822

December 17, 2019

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before December 10, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal and personnel issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. FREEHOLDER REPORTS

VII. PROCLAMATIONS/RECOGNITION

- 01. RESOLUTION - Recognizing Dean Kapetanakis, Boy Scout Troop 191 on attaining the designation of Eagle Scout.
- 02. RESOLUTION - Recognizing Mackinley Barry, Boy Scout Troop 121 on attaining the designation of Eagle Scout.
- 03. RESOLUTION - Recognizing Ashley Kolpan, Girl Scouts of America, on attaining the designation of Girl Scout Gold Award.
- 04. RESOLUTION - Recognizing Councilman Robert Smith, PE, on his 35 years of service to the Town of Clinton.

VIII. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)

IX. PROJECT MANAGEMENT, Frank Bell

- 01. RESOLUTION - Authorizing professional design services for construction oversight services of the Emergency Services Training

Complex.

X. FINANCE, Janet Previte, CFO

- 01. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2019 County Budget for the 2019 Social Services Homeless Grant, in the amount of \$40,256.00, from the New Jersey Department of Human Services.
- 02. RESOLUTION - Cancellation of the balance of certain grant fund receivables and appropriated reserve balances.
- 03. RESOLUTION - 2019 Budget transfers

XI. PURCHASING, Ray Rule, QPA

- 01. RESOLUTION - Approving Requisition #R9-06913 with Open Systems Integrators, Inc., in an amount not to exceed \$82,360.47, to upgrade the access control system at the Hunterdon County Justice Complex.
- 02. RESOLUTION - Approving RFP #0095-2019 with Wiss & Company, LLP., in an amount not to exceed \$79,060.00, for Auditing and Accounting Services related to the preparation of the 2020 Hunterdon County Audit and 2020 County Budget.
- 03. RESOLUTION - Approving RFP #0100-2019 with French & Parello Associates, PA, in an amount not to exceed \$197,820.00, for professional engineering design services related to Culvert L-1 and approach of County Route 513 over a branch of the South Raritan River in Lebanon Township.

XI. FARMLAND / OPEN SPACE, Bill Millette

- 01. RESOLUTION - Approving a Municipal Open Space Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Lebanon Township, for the debt service related to the acquisition of various open space parcels in an amount not to exceed \$199,526.00.
- 02. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Kingwood Township, for the acquisition of the Maritan property, Block 33, Lot 25, approximately 105 acres in Kingwood Township, in an amount not to exceed \$335,000.00.
- 03. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Raritan Township, for the acquisition of the Brownstein property, Block 22, Lot

25.03 & p.o. Lot 24, approximately 32.6 acres in Raritan Township, in an amount not to exceed \$135,925.00.

04. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Hunterdon Land Trust, for the acquisition of the Culbertson property, Block 5, Lots 45, 46, 47, 48 & 49, approximately 178 acres in Bethlehem Township, in an amount not to exceed \$600,000.00.

XII. Economic Development, Marc Saluk

01. RESOLUTION - Awarding an Economic Development Grant to the Township of Raritan, for a comprehensive review of Township ordinances.
02. RESOLUTION - Awarding an Economic Development Grant to the Borough of High Bridge in the amount of \$4,500 for the creation of a new municipal website.

XIII. COUNTY ADMINISTRATOR, Kevin Davis

XIV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Approval of the claims in accordance with the Claims Register dated December 17, 2019.
02. Approval of the executive and regular session meeting minutes of December 03, 2019.
03. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Discharge of Mortgage for a property known as Block 40, Lot 18 in the Township of Kingwood.
04. RESOLUTION - Approving the appointment of Stephen Goldman to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse for a term to be effective immediately through December 31, 2021.
05. RESOLUTION - Approving the appointment of Rose Walker to the Hunterdon County Professional Advisory Committee (PAC) and Professional Advisory Committee on Drugs and Alcohol (PACADA), for a term to be effective immediately through December 31, 2020.
06. RESOLUTION - Approving a request by the Franklin Theatre Works to use the Historic Hunterdon County Courthouse for a dramatic performance on May 23 and 24, 2020 from 1:00 PM to 4:00 PM and to request donations toward the cost

- of the production.
07. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County of Hunterdon, a one-year renewal agreement with Delta Dental for the period of January 1, 2020 through December 31, 2020.
 08. RESOLUTION - Approving a request from Delaware Township School, Clinton Public School, and Holland Township School to work with the Hunterdon County Division of Parks, as part of the NJDEP Trout in the Classroom Program.
 09. RESOLUTION - Acknowledging the action of Acting Prosecutor Michael J. Williams to grant a merit increase to Imari Acevedo, Advocate Victim Witness Program, in the Office of the Hunterdon County Prosecutor.
 10. RESOLUTION - Acknowledging the action of Hunterdon County Clerk Mary H. Melfi to appoint Isabella Cirillo, as a full-time Clerk 1, in the Office of the Hunterdon County Clerk.
 11. RESOLUTION - Acknowledging the action of Hunterdon County Clerk Mary H. Melfi to adjust the salary of Rebecca Coleman, Clerk 1, in the Office of the Hunterdon County Clerk in accordance with the collective bargaining agreement with CWA Local 1036.
 12. RESOLUTION - Acknowledging the action of Acting Prosecutor Michael J. Williams to grant a merit increase to Theresa Cleary Knight, SART Coordinator, in the Office of the Hunterdon County Prosecutor.
 13. RESOLUTION - Approving the promotion of Albert Swisher to the provisional title of Road Repairer 1 (with CDL Class A), in the Division of Roads, of the Department of Public Works.
 14. RESOLUTION - Approving the transfer of Alexander Ceselka, Laborer 1 within the Division of Roads to the lateral title of Maintenance Repairer, within the Division of Building and Maintenance, of the Department of Administrative Services.
 15. RESOLUTION - Approving the regular appointment of Emily Stiff to the title of Senior Public Safety Telecommunicator, in the Division of Communications, of the Department of Public Safety.
 16. RESOLUTION - Approving the appointment of Gissel Aquino-Perez to the title of Public Safety Telecommunicator Bilingual in Spanish and English, in the Division of Communications, of the Department of Public Safety.
 17. RESOLUTION - Acknowledging the 2019 unclassified/unaffiliated or non-contractual employee salaries for the Hunterdon County Prosecutor's Office as set by Acting Prosecutor Michael J. Williams.
 18. RESOLUTION - Approving the promotion of Keith Fleming to the provisional title of Road Repairer Supervisor, in the Division of Roads, of the Department of Public Works.

19. RESOLUTION - Approving the promotion of Robert Fandel to the provisional title of Equipment Operator, in the Division of Roads, of the Department of Public Works.
20. RESOLUTION - Approving the regular appointment of Tammy Hoffman to title of Senior Public Safety Telecommunicator, in the Division of Communications of the Department of Public Safety.
21. RESOLUTION - Approving the regular appointment of John Deley as full-time Senior Technician MIS, within the Division of Information Technology, of the Department of Administrative Services upon successful passage of his New Jersey Civil Service exam.
22. RESOLUTION - Approving the regular appointment of Stanley Ploski as a full-time Mechanic, in the Division of Vehicle Services, of the Department of Administrative Services upon successful passage of his New Jersey Civil Service exam.
23. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Maintenance, Indemnification, and Hold Harmless Agreement between the Musconetcong Water Association, Inc., and the County of Hunterdon, and the County of Warren, for Block 30, Lot 7.01 in the Township of Bethlehem.

XV. GRANTS

01. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a grant agreement with New Jersey Transit, for the Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP), in the amount of \$344,859.00, for the period of January 1, 2020 through December 31, 2020.
02. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a grant agreement with New Jersey Transit for FTA Section 5311 funds, in the amount of \$356,972.00 (State funds: \$178,486.00, County funds: \$178,486.00), for the period of January 1, 2020 through December 31, 2020.
03. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, the Social Services Homeless Grant, Contract Modification #3 (SH19010), with the New Jersey Department of Human Services, Division of Family Development, in the amount of \$281,900.00, for the period of January 1, 2019 through December 31, 2020.
04. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Subcontract for the FY 2020 Subregional Transportation Planning Program with the New Jersey Institute of Technology and the North Jersey

Transportation Planning Authority. The subcontract amount is \$88,762.50 (federal funding: \$71,010.00; county match: \$17,752.50) for the period of July 01, 2019 through June 30, 2020.

- 05. RESOLUTION - Authorizing the Executive Director of the Hunterdon County Cultural and Heritage Commission to sign and accept, a grant agreement with the New Jersey State Council on the Arts, in the amount of \$66,464.00, for the period of January 01, 2020 through December 31, 2020.
- 06. RESOLUTION - Authorizing the Hunterdon County Department of Human Services to apply for a Innovation Grant from the New Jersey Division of Mental Health and Addiction Services (DMHAS), in the amount of \$35,708.00 (no County match) to provide mobile access to resources for substance use, mental health services, and social services.

XVI. FREEHOLDERS COMMENTS/REPORTS

XVII. OPEN TO THE PUBLIC

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Constantine (Dean) Kapetanakis, Boy Scouts of America, Troop 191, attained the designation of "Eagle Scout," Scouting's highest award; and

WHEREAS, Dean Kapetanakis has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Dean Kapetanakis's Eagle Scout project involved working with the Bethlehem Township Public Works Department and some close friends to construct a basketball court at Heritage Park in Bethlehem Township; and

WHEREAS, the construction of the basketball court consisted of installing over 200 tons of stone and asphalt along with installing six basketball hoops; and

WHEREAS, Dean Kapetanakis's Eagle Project included over 466 volunteer hours being donated to this project; and

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to Dean Kapetanakis individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes Dean Kapetanakis much success in all his future endeavors.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Mackinley Barry, Boy Scouts of America, Troop 121 attained the designation of "Eagle Scout," Scouting's highest award; and

WHEREAS, Mackinley Barry has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Mackinley Barry's Eagle Scout project involved making repairs to the Jericho Baseball Field in High Bridge, New Jersey; and

WHEREAS, this project included repairing and replacing rotted wood on various buildings at Jericho Baseball Field; and

WHEREAS, Mackinley Barry's project also involved repainted the dug outs, the Snack Shack, and the Field House; and

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to Mackinley Barry individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes Mackinley Barry much success in all his future endeavors.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Ashley Kolpan, Girl Scouts of America, Troop attained the designation of "Gold Award," Scouting's highest award; and

WHEREAS, Ashley Kolpan has been an active scout demonstrating outstanding leadership and has contributed many service hours during her years of scouting; and

WHEREAS, Ashley Kolpan's Girl Scout project involved working on developing a curriculum to help with mental and physical health of the children of Hunterdon County; and

WHEREAS, this project included developing a six-week curriculum to teach children, between the grade of Kindergarten and 5th Grade, the importance of healthy habits; and

WHEREAS, these healthy habits included healthy eating, how to deal with stress, washing hands, and the importance of children getting away from their screens and playing outside; and

WHEREAS, Ashley Kolpan's Girl Project included numerous volunteer hours, and

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to Ashley Kolpan individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes Ashley Kolpan much success in all her future endeavors.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Robert (Bob) Smith, PE will be concluding his service on the Town Council in the Town of Clinton where he has served with great distinction since first being elected to office in 1972; and

WHEREAS; Bob Smith is a longtime resident of the Town of Clinton and has been active in his community, serving in a variety of roles including the town’s water commissioner for 35 years and sewer commissioner for 33 years; and

WHEREAS, Bob Smith served as Mayor of the Town of Clinton from 1974 through 1983, and again as member of council from 1987-2003 and from 2011 through 2019; and

WHEREAS, Bob Smith has always been held in high regard for his commitment to public service, ongoing persistence, and extensive knowledge in the field of engineering that has been invaluable to the residents of the Town of Clinton; and

WHEREAS, Bob Smith will be missed by his colleagues on the Town Council; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby recognize Councilman Bob Smith for his 35 years of distinguished service to residents of the Town of Clinton; and

BE IT FURTHER RESOLVED, the Hunterdon County Board of Chosen Freeholders does hereby extend its best wishes to Bob Smith upon the occasion of his retirement.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

**RFP – Quotation 0098-2016
Modification #1**

WHEREAS, that the Board of Chosen Freeholders of the County of Hunterdon and the Spiezle Architectural Group, Inc. entered into a Professional Services Agreement on April 04, 2017, to provide professional consulting services in connection with County RFP Quotation 0098-2016, for architectural and engineering services for the Hunterdon County Emergency Services Training Complex; and

WHEREAS, the amount of the original contract agreement was \$496,575.00 for the above mentioned services; and

WHEREAS, the County of Hunterdon would like to seek additional services relating to construction oversight of the Hunterdon County Emergency Services Training Complex. The cost of these additional services will be an amount not-to-exceed \$174,000.00 and the contract with Spiezle Architectural Group, Inc. shall be increased to a total figure not-to-exceed \$670,575.00 through account number C-04-55-1601-501; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the Freeholder Director is hereby authorized to sign, on behalf of the County, Modification #1, to the contract with Spiezle Architectural Group, Inc.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the New Jersey Department of Human Services, Division of Family Development is moving to multi-year contracts beginning FY2019 and is extending the 2019 contracts for an additional 12-month period by way of a Contract Modification, and

WHEREAS, Contract #SH19010 is to be revised from its' original term of January 1, 2019 through December 31, 2019 to the new term of January 1, 2019 through December 31, 2020, and

WHEREAS, the County has been awarded an additional grant of \$112,800.00 for the 12-month extension; resulting in a change to the reimbursable ceiling from \$169,100.00 for the period 1/1/2019 through 12/31/2019 to the new reimbursable ceiling of \$281,900.00 for the period of 1/1/2019 through 12/31/2020.

NOW THEREFORE, BE IT RESOLVED, that the Director and of the Board of Chosen Freeholders be hereby authorized to execute SH19010 Contract Modification #3 (Acct. No. G-02-41-7742) with the New Jersey Department of Human Services, Division of Family Development, for the period January 1, 2019 through December 31, 2020, revised from its' original term of January 1, 2019 through December 31, 2019, in the amount of \$281,900.00, revised from its' original amount of \$169,100.00.

BE IT FUTHER RESOLVED, that the funding received through this Contract will be used to assist families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

**RESOLUTION TO CANCEL THE BALANCE OF CERTAIN GRANT FUND
RECEIVABLES AND APPROPRIATED RESERVES BALANCES**

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, in the State of New Jersey, as follows:

1. There exist certain receivables and appropriated grant balances in the financial statements of the Federal and State Grant Fund, which balances are no longer valid and are hereby canceled as per the attached schedules.
2. The CFO/Chief Financial Officer of the County is hereby authorized to cancel said balances of receivables (\$171,375.64), and appropriated reserves (\$178,627.37) with the net balance of (\$7,251.73) being credited to Current Fund Operations in the County’s financial statements for the year ended December 31, 2019.

<u>Grant</u>	<u>Canceled Receivable</u>	<u>Canceled Appropriated Reserve</u>
2018-2019 NJ-JARC (Rnd 5)	40,503.78	40,503.78
2018-2019 Municipal Alliance (GCADA)	2,930.10	2,930.10
FFY2016 Homeland Security		7,243.07
2017 Clean Communities		8.31
2018 Ch 51 Comprehensive Alcohol	29,711.76	29,711.89
2017 Ch 51 Comprehensive Alcohol	17,950.00	17,950.06
2018 Social Service Homeless	16,388.00	16,388.00
2018-19 Victim Witness (VOCA) V-13-16	63,892.00	63,892.16
Total Canceled	\$171,375.64	\$178,627.37

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED: December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, there are excess funds in certain 2019 Appropriation Accounts; and

WHEREAS, it appears that deficits may develop in certain other 2019 Appropriation Accounts;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A. 40A:4-59 the following transfers between Appropriations be made:

<u>ACCOUNT AND DEPARTMENT</u>			<u>FROM</u>	<u>TO</u>
9-01-25-0252-200	Emergency Services	O&E	\$ 9,000.00	
9-01-25-0252-100	Emergency Services	S&W		\$ 9,000.00
9-01-29-0396-200	Rutgers Cooperative Extension	O&E	500.00	
9-01-20-0396-100	Rutgers Cooperative Extension	S&W		500.00
9-01-27-0351-200	Public Health Nursing	O&E	3,150.00	
9-01-27-0330-200	Health Dept.	O&E	7,450.00	
9-01-27-0351-100	Public Health Nursing	S&W		10,600.00
			\$ 20,100.00	\$ 20,100.00

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R9-06913, using Educational Services Commission of New Jersey Cooperative Contract #65MCESCCPS Bid #ESCNJ 15/16-70, for the acquisition of a Access Control System Upgrade for the Hunterdon County Justice Complex, from Open Systems Integrators, Inc. in an amount not to exceed \$82,360.47; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Grant Account #C-04-55-1802-170; C-04-55-1801-204; 9-01-25-0270-420; T-03-56-2888-000; 9-01-26-0310-515; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

County RFP #0095-2019

WHEREAS, the County of Hunterdon has a need for auditing services and help with preparation of the 2020 Hunterdon County Budget documentation as required by the State of New Jersey; and

WHEREAS, proposals were solicited through the *competitive contracting process* pursuant to N.J.S.A. 40A:11-4.1(k)

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders as follows:

01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an agreement between the County of Hunterdon and Wiss & company, LLP of 354 Eisenhower Parkway, Suite 1850, Livingston, NJ 07039.
02. This contract is awarded as a professional services agreement in accordance with N.J.S.A. 40A:11-5(1)(a)(i), of the Local Public Contracts Law.
03. The County hereby accepts the fees for the basic services and specialized services described in the agreement, in an amount not to exceed \$79,060.00; using Acct. #O-01-20-0135-205.
04. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
05. The Clerk is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

County RFP #0100-2019

WHEREAS, the County of Hunterdon has a need to procure professional engineering design services for the reconstruction of Hunterdon County Culvert L-1, and the approach of County Route 513 over a Branch of the South Raritan River in Lebanon Township; and

WHEREAS, proposals were solicited through the competitive contracting process pursuant to N.J.S.A. 40A:11-4.1(k)

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders as follows:

- 01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an agreement between the County of Hunterdon and French & Parello Associates, PA of 1800 Route 34, Suite 101 in Wall New Jersey;
- 02. This contract is awarded as a professional services agreement in accordance with N.J.S.A. 40A:11-5(1)(a)(i), of the Local Public Contracts Law.
- 03. The County hereby accepts the fees for the basic services and specialized services described in the agreement, in an amount not to exceed \$197,820.00; using Acct. #C-04-55-1901-139.
- 04. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
- 05. The Clerk is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee at their November 18th, 2019 meeting, the following Municipal Grant Program Application for an allocation of County Open Space Trust Funds, as follows:

Lebanon Township in the amount not to exceed **\$199,526.00** representing its CY 2019 allocation balance and distribution of County Open Space Trust Funds for debt service incurred in connection with the preservation of the Nickleson, Shaff, Fisher, and Hendra properties in Lebanon Township. Funding is available through the following source: #9-32-00-0004-001

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Parks & Open Space Advisory Committee was created and charged with the review of all applications for Open Space Trust funds per Hunterdon County Administrative Policy #2008-02, adopted on October 7, 2008, and revised on March 3, 2015, and

WHEREAS, after review and evaluation of all applications, the Parks & Open Space Advisory Committee provides recommendations for funding to the Hunterdon County Board of Chosen Freeholders, and

WHEREAS, Kingwood Township has submitted an Open Space Acquisition Assistance Application and request for funding for a 50% contribution of County funds based on the estimated purchase price of \$670,000.00 to acquire, in fee simple, Block 33, Lot 25 in the Township of Kingwood, estimated 105 acres, known as the **Maritan Property Acquisition**; County contribution request of \$335,000; and

WHEREAS, the total County contribution to any one project is limited to 50% of the purchase price; and

WHEREAS, on November 18th, 2019, the Parks & Open Space Advisory Committee reviewed, evaluated, scored and ranked the application and the Committee recommends approval.

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee, the Kingwood Township application for the Open Space Acquisition Assistance Grant Program, **50% of the purchase price**, in an amount **not to exceed \$135,925.00**. The total County contribution to this project shall not exceed 50% of the negotiated and agreed upon purchase price. The availability of funding is contingent on verification by the County finance department from the following funding source: 9-32-00-0004-001.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Parks & Open Space Advisory Committee was created and charged with the review of all applications for Open Space Trust funds per Hunterdon County Administrative Policy #2008-02, adopted on October 7, 2008, and revised on March 3, 2015, and

WHEREAS, after review and evaluation of all applications, the Parks & Open Space Advisory Committee provides recommendations for funding to the Hunterdon County Board of Chosen Freeholders, and

WHEREAS, Raritan Township has submitted an Open Space Acquisition Assistance Application and request for funding for a 50% contribution of County funds based on the estimated purchase price of \$271,850.00 to acquire, in fee simple, Block 22, Lot 25.03 & p.o. Lot 24 in the Township of Raritan, estimated 32.6 acres, known as the **Brownstein Property Acquisition**; County contribution request of \$135,925.00; and

WHEREAS, the total County contribution to any one project is limited to 50% of the purchase price; and

WHEREAS, on November 18th, 2019, the Parks & Open Space Advisory Committee reviewed, evaluated, scored and ranked the application and the Committee recommends approval.

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee, the Raritan Township application for the Open Space Acquisition Assistance Grant Program, **50% of the purchase price**, in an amount **not to exceed \$135,925.00**. The total County contribution to this project shall not exceed 50% of the negotiated and agreed upon purchase price. The availability of funding is contingent on verification by the County finance department from the following funding source: 9-32-00-0004-001.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Parks & Open Space Advisory Committee was created and charged with the review of all applications for Open Space Trust funds per Hunterdon County Administrative Policy #2008-02, adopted on October 7, 2008, and revised on March 3, 2015, and

WHEREAS, after review and evaluation of all applications, the Parks & Open Space Advisory Committee provides recommendations for funding to the Hunterdon County Board of Chosen Freeholders, and

WHEREAS, Hunterdon Land Trust has submitted an Open Space Acquisition Assistance Application and request for funding for a 50% contribution of County funds based on the estimated purchase price of \$1,200,000.00 to acquire, in fee simple, Block 5, Lots 45, 46, 47, 48 & 49 in the Township of Bethlehem, estimated 178 acres, known as the **Culbertson Property Acquisition**; County contribution request of \$600,000.00; and

WHEREAS, the total County contribution to any one project is limited to 50% of the purchase price; and

WHEREAS, on November 18th, 2019, the Parks & Open Space Advisory Committee reviewed, evaluated, scored and ranked the application and the Committee recommends approval.

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee, the Hunterdon Land Trust application for the Open Space Acquisition Assistance Grant Program, **50% of the purchase price**, in an amount **not to exceed \$600,000.00**. The total County contribution to this project shall not exceed 50% of the negotiated and agreed upon purchase price. The availability of funding is contingent on verification by the County finance department from the following funding source: 9-32-00-0004-001.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon created the Economic Development Grant Program for the purpose of providing funding to municipalities in Hunterdon County to achieve goals identified in the County Comprehensive Economic Development Strategy plan; and

WHEREAS, the Economic Development Grant Program is operated, and funding recommendations are made in accordance with the Hunterdon County Economic Development Grant Program guidelines adopted by the Board of Chosen Freeholders including a requirement for at least 10% in matching funds to be contributed by a municipality;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby award the Township of Raritan funding in the amount of \$36,000.00, for the purpose of reviewing the Township’s existing land use ordinances and making recommendations for amendments to streamline the zoning process for residents and businesses alike.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Shaun C. Van Doren, Freeholder						
Susan Soloway, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon created the Economic Development Grant Program for the purpose of providing funding to municipalities in Hunterdon County to achieve goals identified in the County Comprehensive Economic Development Strategy plan; and

WHEREAS, the Economic Development Grant Program is operated, and funding recommendations are made in accordance with the Hunterdon County Economic Development Grant Program guidelines adopted by the Board of Chosen Freeholders including a requirement for 10% in matching funds to be contributed by a municipality;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby award the Borough of High Bridge funding in the amount of \$4,500.00, for the purpose of creation of a new municipal website.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Shaun C. Van Doren, Freeholder						
Susan Soloway, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon is the mortgagee in a certain mortgage given by Thomas and Janice Simo in the amount of \$29,500.00, dated November 8, 2019, and recorded in Mortgage Book 4188 at Page 638 on November 14, 2019 in the Office of the Hunterdon County Clerk. The mortgage is a lien on the property known as Block 40, Lot 18, in the Township of Kingwood, County of Hunterdon, State of New Jersey, and

WHEREAS, the contractor has agreed to accept payment from the homeowner upon closing of the sale of the property thereby negating the need for the housing rehabilitation loan from the County.

NOW, THEREFORE, BE IT RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the Discharge of Mortgage so that said mortgage may be canceled of record.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders does hereby appoint Stephen Goldman as a member to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse, term to be effective immediately through December 31, 2021.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shawn C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders does hereby appoint Rose Walker as a member to the Hunterdon County Professional Advisory Committee (PAC) and Professional Advisory Committee on Drugs and Alcohol (PACADA), term to be effective immediately through December 31, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shawn C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby approve a request from Franklin Theatre Works, to utilize the Hunterdon County Historic Courthouse on May 23 and 24, 2020, from 1:00 PM to 4:00 PM to conduct a dramatic performance; and

BE IT FURTHER RESOLVED, that the Freeholder Board agrees to allow Franklin Theatre Works to request a donation from participants associated with this event.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a renewal agreement with Delta Dental, for one-year, effective January 01, 2020 through December 31, 2020, at a four percent increase.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders does hereby approve of the requests submitted by Delaware Township School, Clinton Public School, and Holland Township School to work with the Hunterdon County Division of Parks as part of the NJDEP Trout in the Classroom Program; and

BE IT FURTHER RESOLVED, that the Freeholder Director is authorized to sign three individual permit Fish Stock Permits so that each of the schools can release their fish at the Landsdown Meadows and South Branch Reservation.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby acknowledges the merit increase granted by Assistant Attorney General and Acting County Prosecutor Michael J. Williams to Imari Acevedo, Advocate Victim Witness Program.

Effective Date: December 16, 2019
Base Salary: \$39,000.00 per year
Hours Per Week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby confirms the action of Appointing Authority Hunterdon County Clerk Mary H. Melfi, appointing Isabella Cirillo as a Clerk 1, this appointment is contingent upon the successful outcome of a post offer medical evaluation.

Effective Date: December 30, 2019
Hourly Rate: \$34,320.00
Hours Per Week: 35
Union: CWA Rank & File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby confirms the action of Appointing Authority Hunterdon County Clerk Mary H. Melfi, increasing the salary of Rebecca Coleman Clerk 1, an increase consistent with the CWA Rank & File Collective Bargaining Agreement, Article 10.

Effective Date: December 30, 2019
Hourly Rate: \$34,320.00
Hours Per Week: 35
Union: CWA Rank & File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby acknowledges the merit increase granted by Assistant Attorney General and Acting County Prosecutor Michael J. Williams to Theresa Cleary Knight, SART Coordinator.

Effective Date: December 30, 2019
Base Hourly Salary: \$45.05 per hour

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby promotes Albert Swisher to the provisional title Road Repairer 1 in the Hunterdon County Department of Public Works, Roads Division, to a base salary inclusive of an increase acknowledging the possession of a Class A CDL.

Effective Date: October 22, 2019
Base Salary: \$31,749.60
Hours Per Week: 40
Union: CWA Rank & File, Local 1036

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby laterally appoints Alexander Ceselka to the title Maintenance Repairer; and

BE IT FURTHER RESOLVED, that this action and lateral appointment will transfer Alexander Ceselka to the Hunterdon County Department of Administrative Services, Division of Building/Maintenance.

Effective Date: December 30, 2019
Base Salary: \$29,120.00 (unchanged)
Hours Per Week: 40
Union: CWA Local 1036 Rank & File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby promotes Emily Stiff to the title Senior Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division.

BE IT FURTHER RESOLVED, that upon notice to the Appointing Authority that Emily Stiff Hoffman passed her Civil Service examination effective November 1, 2019, that therefore Emily Stiff Hoffman is hereby granted a regular appointment to the title Senior Public Safety Telecommunicator on January 13, 2020, in the Hunterdon County Department of Public Safety, Communications Division.

Effective Date: January 13, 2020
Base Salary: \$42,000.00
Hours Per Week: 40
Union: CWA Rank & File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby appoints Gissel Aquino-Perez to the title Public Safety Telecommunicator Bilingual in Spanish and English, this is a title variant of her current position Public Safety Telecommunicator and will require a qualifying language examination by the New Jersey Civil Service Commission.

Effective Date: December 16, 2019
Base Salary: \$37,000.00
Hours Per Week: 40
Union: CWA Local 1036 Rank & File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries for the following unclassified/unaffiliated or non-contractual employees of the Office of the Hunterdon County Prosecutor’s Office at the direction of the Assistant Attorney General and Acting County Prosecutor Michael Williams be hereby set as follows for 2019:

Last Name	First Name	Base Salary	Effective Date
Ah Kao	Matthew	\$77,641	1/1/2019
Approvato	Paul	\$124,496	1/1/2019
Becker	George	\$31,212	1/1/2019
Bowen	Gail	\$54,447	1/1/2019
Compton	Nancy	\$70,716	1/1/2019
Crisologo	Frank	\$150,236	1/1/2019
Culley	David	\$98,838	1/1/2019
Daniels	Kelly	\$112,584	1/1/2019
Herda	Kyle	\$76,591	1/1/2019
Hoff	Holly	\$61,200	1/1/2019
Masciola	Michelle	\$102,279	1/1/2019
Mussachio	Christine	\$55,724	1/1/2019
Redmond	Kristin	\$86,353	1/1/2019
Sweeney	Michael	\$116,463	1/1/2019
Vaccaro	Christopher	\$92,453	1/1/2019
Weinstein	Jeffrey	\$128,008	1/1/2019

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby promotes Keith Fleming to the provisional title Road Repair Supervisor in the Hunterdon County Department of Public Works, Roads Division.

Effective Date: December 30, 2019
Base Salary: \$67,954.05
Hours Per Week: 40
Union: CWA Supervisors, Local 1036

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby promotes Robert Fandel to the provisional title Equipment Operator in the Hunterdon County Department of Public Works, Roads Division to a salary inclusive of an increase acknowledging the possession of a Class A CDL.

Effective Date: December 30, 2019
Base Salary: \$54,519.77
Hours Per Week: 40
Union: CWA Rank & File, Local 1036

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby promotes Tammy Hoffman to the title Senior Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division.

BE IT FURTHER RESOLVED, that upon notice to the Appointing Authority that Tammy Hoffman passed her Civil Service examination effective November 1, 2019, that therefore Tammy Hoffman is hereby granted a regular appointment to the title Senior Public Safety Telecommunicator on January 13, 2020, in the Hunterdon County Department of Public Safety, Communications Division.

Effective Date: January 13, 2020
 Base Salary: \$73,437.06
 Hours Per Week: 40
 Union: CWA Rank & File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Appointing Authority has been advised that John Deley has passed his Civil Service examination effective September 9, 2019;

NOW, THEREFORE, BE IT RESOLVED, that John Deley is hereby granted a regular appointment as a, full time, Senior Technician MIS, as of December 9, 2019, in the Hunterdon County Department of Administrative Services, Division of Information Technology.

Salary to remain the same.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Appointing Authority has been advised that Stanley Ploski has passed his Civil Service examination effective November 19, 2019;

NOW, THEREFORE, BE IT RESOLVED, that Stanley Ploski is hereby granted a regular appointment as a, full time, Mechanic, as of December 16, 2019, in the Hunterdon County Department of Administrative Services, Division of Vehicle Services.

Salary to remain the same.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Freeholder Director is authorizing to sign on behalf of the County, a Maintenance, Indemnification, and Hold Harmless Agreement between the Musconetcong Water Association, Inc., and the County of Hunterdon, and the County of Warren, for Block 30, Lot 7.01 in the Township of Bethlehem.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED September 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, in 1984 the governor of New Jersey signed into law legislation creating the “Senior Citizen and Disabled Resident Transportation Assistance Act” (SCDRTAP); and

WHEREAS, under this law Casino Tax Revenues may be utilized for the provision of elderly (60+) and disabled transportation; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders approved an application to NJ Transit Corporation to obtain State funding under SCDRTAP on July 2, 2019; and

WHEREAS, the County of Hunterdon desires to execute an Agreement with the NJ Transit Corporation to obtain funding in the amount of \$344,859.00 (Account No. G-02-41-7732) for period covering January 1, 2020 to December 31, 2020 through the SCDRTAP and New Jersey Transit Corporation; and

NOW, THEREFORE, BE IT RESOLVED that Director of the Board of Chosen Freeholders is hereby authorized to sign an Agreement between The New Jersey Transit Corporation and the County of Hunterdon for SCDRTAP funding in the amount of \$344,859.00 (Account No. G-02-41-7732) for the period of January 1, 2020 through December 31, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Hunterdon County Board of Chosen Freeholders approved an Operating Assistance application for federal funds allocated through FTA Section 5311, in the amount not to exceed \$356,972.00 with New Jersey Transit allocating \$178,486.00 and a County match of \$178,486.00, for operating the Hunterdon County Consolidated Transportation system, for the period of January 1, 2020 through December 31, 2020 at its' regular meeting of July 2, 2019; and

WHEREAS, the County has been awarded a grant through FTA Section 5311 in the amount not to exceed \$356,972.00 with New Jersey Transit allocating \$178,486.00 and a County match of \$178,486.00 (Account No. G-02-41-7752), for operating the Hunterdon County Consolidated Transportation system, for the period of January 1, 2020 through December 31, 2020; and

NOW, THEREFORE, BE IT RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to sign, on behalf of the County, an Operating Assistance Agreement, for the period of January 1, 2020 through December 31, 2020, Federal funds allocated through FTA Section 5311, in the amount not to exceed \$356,972.00 with New Jersey Transit allocating \$178,486.00 and a County match of \$178,486.00 (Account No. G-02-41-7752), for operating the Hunterdon County Consolidated Transportation system.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the New Jersey Department of Human Services, Division of Family Development is moving to multi-year contracts beginning FY2019 and is extending the 2019 contracts for an additional 12-month period by way of a Contract Modification, and

WHEREAS, Contract #SH19010 is to be revised from its' original term of January 1, 2019 through December 31, 2019 to the new term of January 1, 2019 through December 31, 2020, and

WHEREAS, the County has been awarded an additional grant of \$112,800.00 for the 12-month extension; resulting in a change to the reimbursable ceiling from \$169,100.00 for the period 1/1/2019 through 12/31/2019 to the new reimbursable ceiling of \$281,900.00 for the period of 1/1/2019 through 12/31/2020.

NOW THEREFORE, BE IT RESOLVED, that the Director and of the Board of Chosen Freeholders be hereby authorized to execute SH19010 Contract Modification #3 (Acct. No. G-02-41-7742) with the New Jersey Department of Human Services, Division of Family Development, for the period January 1, 2019 through December 31, 2020, revised from its' original term of January 1, 2019 through December 31, 2019, in the amount of \$281,900.00, revised from its' original amount of \$169,100.00.

BE IT FUTHER RESOLVED, that the funding received through this Contract will be used to assist families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the Board, a Subcontract for the FY 2020 Subregional Transportation Planning Program for Hunterdon County, with the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc., in the amount of \$88,762.50

Subcontract Period: July 01, 2019 through June 30, 2020

Federal Highway/Federal Transit Administrations funding:	\$ 71,010.00
County Match:	<u>\$ 17,752.50</u>
Total Program:	\$ 88,762.50

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

BRAD MYHRE, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Grant# 2013A060022

BE IT RESOLVED, that the Executive Director of the Cultural & Heritage Commission is hereby authorized to sign, on behalf of the County a Grant Agreement with the New Jersey State Council on the Arts, for the Hunterdon County Cultural and Heritage Commission, for the period of January 01, 2020 through December 31, 2020, for cultural arts projects, grant administration, professional development and re-granting to local arts organizations in the County of Hunterdon, in the amount of \$66,464.

To be submitted through the electronic SAGE process on or before December 30, 2019.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019

Brad Myhre, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Resolution authorizing the filing of an application to NJ Division of Mental Health and Addiction Services on behalf of The County of Hunterdon for the Innovation Grant to fund innovative and sustainable ideas in opioid use disorder prevention, treatment, and recovery as amended.

WHEREAS, the County of Hunterdon intends to establish the creation of a Hope 1 vehicle to travel around the county to address the prevention and treatment needs of county residents.

WHEREAS, under the Innovation Grant, Hope One would provide residents with access to resources such as mental health, substance use, and social services.

WHEREAS, the County of Hunterdon must submit an application to NJ Division of Mental Health and Addiction Services to obtain funding in the amount of \$35,708.00 for period covering one year from the day the funds are allocated.

NOW, THEREFORE, BE IT RESOLVED that:

1. The County Alcohol and Drug Director of the Hunterdon County Department of Human Services is authorized to apply for an Innovation Grant through the NJ Division of Mental Health and Addiction Services in the amount of \$35,708.00 for the purpose of establishing the creation of a Hope One vehicle and shall forward one (1) original application together with one (1) copy of this resolution to: Helen Staton at Helen.Staton@dhs.nj.gov;
2. **BE IT FURTHER RESOLVED**, that the Freeholder Director is hereby authorized to execute the necessary contractual agreements on behalf of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 17, 2019 _____

BRAD MYHRE, CLERK