

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Hunterdon County Historic Courthouse

Flemington, New Jersey 08822

April 02, 2019

I. **5:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 15, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSIONS

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. RECOGNITION, Denise B. Doolan

01. PROCLAMATION - Recognizing Denise B. Doolan, Clerk of the Board of Chosen Freeholders, on 42 years of service to the County of Hunterdon.

VII. RECESS

VIII. FREEHOLDERS REPORTS

IX. PROCLAMATIONS/RECOGNITION

- 02. PROCLAMATION - Recognizing April 2019 as National Child Abuse Awareness Month, and the Court Appointed Special Advocates for Somerset, Hunterdon & Warren Counties (CASA SHAW) for their efforts on behalf of the children of Hunterdon County.
- 03. PROCLAMATION - Recognizing, in unification with the New Jersey Association of Counties, the week of April 7th through April 13th, 2019 as National County Government Week in the County of Hunterdon.
- 04. PROCLAMATION - Recognizing Friday, April 26, 2019, as the 147th Anniversary Celebration of Arbor Day in the County of Hunterdon.

- X. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda).

XI. FARMLAND/OPEN SPACE PRESERVATION

- 01. RESOLUTION - Approving the acquisition of a right of way easement for Culvert L-45 on Red Mill Road, for Block 35, and Lot 66 in the amount of \$258.00, and Block 36 Lot 39, in the amount of \$264.00 (McKee property), Township of Lebanon, County of Hunterdon.
- 02. RESOLUTION - Approving the acquisition of a right of way easement for Block 5, Lot 1 County Route 613, for \$5,959.35, and a Right of Way Easement for County Route 614 in the amount of \$2,650.65 (Perrine Property), Township of Alexandria, County of Hunterdon.

XII. PURCHASING, Ray E. Rule, Jr.

- 01. RESOLUTION - Authorizing the award of County Bid #2019-01, Reconstruction of County Culvert L-77, on Hollow Hill Road, in Lebanon Township, to State Line Construction Company, Inc., in an amount not to exceed \$488,035.02.

02. RESOLUTION - Approving a Professional Services Agreement, through RFP #0096-2017, for an Indirect Cost Allocation Plan, for the Department of Finance, to Maximus Consulting Services, Inc., in the amount of \$19,000.00.
03. RESOLUTION - Approving Requisition #R9-02180 for Civil Process System Software, for the Sheriff's Office, with Dell Marketing, L.P., in the amount of \$165,266.00.
04. RESOLUTION - Approving Requisition #R8-01064, for the County-Wide Microsoft Enterprise Software and Windows Licensing for 2019, with Software House International, in the amount of \$138, 201.07.

XIII. COUNTY ADMINISTRATOR, Kevin Davis

01. Update.

XIV. CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

01. Motion to approve the claims in accordance with the Claims Register dated April 02, 2019.
02. Motion to approve the regular and executive session minutes of March 19, 2019.
03. RESOLUTION - Michele Masciola appointed unaffiliated position of Management Specialist, in the Office of the Hunterdon County Prosecutor.
04. RESOLUTION - Morgan Lojeck appointed to the title Seasonal Park Naturalist, Hunterdon County Department of Planning and Land Use, Division of Parks and Recreation Services.
05. RESOLUTION - Frank R. Crisologo appointed to the Fraternal Order of Police Local 186 (Lieutenants), title of Lieutenant of County Investigators, in the Office of the Hunterdon County Prosecutor.

06. RESOLUTION - Paul T. Approvato appointed to the Fraternal Order of Police Local 186 (Lieutenants), title of Lieutenant of County Investigators, in the Office of Hunterdon County Prosecutor.
07. RESOLUTION - Shannon Long appointed to the title Public Health Investigator, Hunterdon County Department of Health.
08. RESOLUTION - Thomas A. Fitzpatrick appointed full-time Corrections Officer in the Hunterdon County Sheriff's Department.
09. RESOLUTION - Robert Gloss appointed Bridge Repairer 1 upon the successful completion of his Class B CDL certification.
10. RESOLUTION - Marc Saluk, Director of Economic Development for the County of Hunterdon, appointed as a representative to the Raritan Valley Rail Coalition effective immediately.
11. RESOLUTION - Approving the Federal FY2019 Certifications and Assurances for the Federal Transit Administration Assistance Program, and Title Six Activities by Sub recipients, for the Hunterdon County Transportation System.
12. RESOLUTION - Approving final pay for the Reconstruction of County Bridge R-58 in Readington Township, to Konkus Corporation, in the amount of \$40, 516.19.
13. RESOLUTION - Approving Contract Modification #5, with Van Cleef Engineering Associates, for the Development of a Truck Escape Ramp and Climbing Lane for CR 519 at Warren Glen Hill, Holland Township, in an amount not to exceed \$15,000.
14. RESOLUTION - Approving Contract Modification #2, with Jacobs Engineering, for the CR 513/Interstate 78 Interchange Preliminary and Final Design at Exit 15, Townships of Clinton, Union and Franklin, in an amount not to exceed \$277, 391.61.
15. RESOLUTION - Approving an amended resolution to accept a Sub-Grant Award from the New Jersey Department of Law and Public Safety, Division of Criminal Justice, accepting funding for the SANE/SART Response Team Project, Sub-grant #VS-34-17, for October 01, 2018 through September 30, 2019, for the Office of the Hunterdon County Prosecutor, in the amount of \$115,165.

XV. CORRESPONDENCE

01. East Amwell PTO, requesting permission to close a segment of Wertsville Road, between the intersection of Wertsville/Route 202 to the intersection at Rocktown Road, on Saturday, May 04, 2019, from 10:00 AM until 1:00 PM for their Annual "5K Color Run." (Rain Date: May 05, 2019).
02. High Bridge Police Department, requesting to close Main Street (County Route 513) between Fairview Avenue and McDonald Street, in High Bridge Borough, on Saturday, June 1, 2019 between the hours of 7 AM and 1:30 PM, for the Annual Soap Box Derby.
03. Fairmount Fire Dept. Coin Toss, requesting to hold a Coin Toss on April 27, 2019 between the hours of 9:00 AM until 3:00 PM at the intersection of County Routes 512 and 517 in Tewksbury Township.

XVI. FREEHOLDERS COMMENTS/REPORTS

XVII. OPEN TO THE PUBLIC

XVIII. EXECUTIVE SESSION
(Reconvene if necessary)

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Denies B. Doolan has served the County of Hunterdon since July 08, 1977, beginning her career as for the “Floater” for the County; taking a permanent position in the Prosecutor’s Office on August 14, 1978; and transferring to the Freeholders’ Office on April 30,1979; and

WHEREAS, Denise B. Doolan dutifully served the in the previous positions of *Clerk Typist, Clerk Transcriber, Secretary to the Clerk of the Board, and Deputy Clerk of the Board*; and

WHEREAS, Denise B. Doolan distinguished herself based upon experience and an outstanding work ethic resulting in the Board of Chosen Freeholders appointing Ms. Doolan, as Clerk to the Board of Chosen Freeholders on August 31, 1992; and

WHEREAS, Denise B. Doolan not only served as the Clerk of the Board but also served as the County’s Fair Housing Officer and a member to the Voting Accessibility Committee for the Board of Elections; and

WHEREAS, Denise B. Doolan has demonstrated not only an extraordinary ability to efficiently and professionally complete tasks directed by the Board of Chosen Freeholders but also exhibits a unique ability to deal with the diversity of issues and various constituencies that come before the Board; and

WHEREAS, Denise B. Doolan was commonly called upon by the members of the Freeholder Board and County staff to share her institutional history and knowledge, skill and ability which will be greatly missed; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, that Denise B. Doolan be hereby recognized for her for her forty-two years of dedication and distinguished service to the Freeholder Board and County of Hunterdon; and

BE IT FURTHER RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby thanks Denise B. Doolan for her invaluable assistance over the years and wishes her much happiness in her retirement and success in all of her future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, the Hunterdon County Board of Freeholders recognizes the problem of child abuse and neglect and is committed to helping its victims; and

WHEREAS, child abuse hurts children physically, mentally, and emotionally at an immeasurable loss to society; and

WHEREAS, the Court Appointed Special Advocates for Somerset, Hunterdon & Warren Counties (CASA SHaW) recruits, trains, supports and supervises community volunteers as advocates for children who have been removed from their home due to neglect or abuse, and

WHEREAS, CASA SHaW volunteers ensure children’s best interest remain the priority while working toward establishing a safe, stable, and permanent home for each child served; and

WHEREAS, CASA SHaW volunteers serve as the court’s eyes and ears in a child’s life advocating for every child eligible to have a volunteer advocate; and

WHEREAS, This month of April in the year 2019, we honor the professionals, volunteers, and organizations who work tirelessly to protect at-risk children and care for those who have experienced abuse or neglect.

WHEREAS, April 2019 is National Child Abuse Awareness Month, an observance that reflects the mission of CASA SHaW and the many organizations that seek to improve the lives of children in our community adversely affected by abuse and neglect.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED _____ April 2, 2019 _____

BRAD MYHRE, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

WHEREAS, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, New Jersey Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

WHEREAS, the New Jersey State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby joins the New Jersey Association of Counties in recognizing the week of April 07 through April 13, 2019 as National County Government Week in the County of Hunterdon; and

BE IT FURTHER RESOLVED, that the Clerk of the Board of Chosen Freeholders is hereby directed to forward a copy of this Resolution be sent to all New Jersey's 21 counties, Governor Phil Murphy and all members of the New Jersey Senate and General Assembly representing Hunterdon County.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED April 2, 2019

BRAD MYHRE, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the Arbor Day holiday was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, 2019 is the 147th anniversary of the Arbor Day holiday, now observed throughout the world; and

WHEREAS, living trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us pulp for paper, wood for our homes, fuel for our fires, natural chemicals as a source for pharmaceutical products, and as trees beautify our communities; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

NOW, THEREFORE BE IT RESOLVED, the Board of Chosen Freeholders of the County of Hunterdon hereby proclaims Friday, **April 26, 2019**, as the **147th Anniversary Celebration of ARBOR DAY** in the County of Hunterdon, and urge all County residents and municipalities to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

BE IT FURTHER RESOLVED, we urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J Matthew Holt, Freeholder						
Susan Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED April 02, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon may acquire a Development Easement in accordance with the Agriculture Development and Retention Act, N.J.S.A. 4:1C-11, et seq., and the regulations thereunder.

WHEREAS, The property on which the Development Easement is to be acquired is owned by Thomas and Heidi McKee and is known as Block 35, Lot 66 and Block 36 Lot 39 on the municipal tax map of the Township of Lebanon in the County of Hunterdon, State of New Jersey.

WHEREAS, In accordance with County farmland policy, the acquisition of the Development Easement is contingent on the owners of the fee simple title to the Property conveying to the County any proposed road right(s)-of-way, sight triangle easement(s), and maintenance easement(s) as indicated by the Department of Roads, Bridges & Engineering. The amount of consideration to be paid by the County for acquisition of the aforementioned easement(s) shall be equal to the amount of acreage lying within the additional right(s)-of-way and/or easement(s) multiplied by the amount per acre certified by the State Agriculture Development Committee as the fair market value of the Development Easement, which is identified as \$6,000.00 per acre.

NOW THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders, that:

1. The County of Hunterdon approves the acquisition of the following right(s)-of-way and/or easement(s) for the amount(s) set forth below from the owner(s) of the fee simple title to Block 35, Lot 66 and Block 36 Lot 39 on the municipal tax map of the Township of Lebanon in the County of Hunterdon, State of New Jersey:

A) Culvert L-45 Easement on Red Mill Rd. on Block 35 Lot 66 of 0.043 acres in the amount of \$258.0.

B) Culvert L-45 Easement for Red Mill Rd. on Block 36 Lot 39 of 0.044 acres in the amount of \$264.00.

2. The office of the Hunterdon County Counsel is authorized and directed to take any and all steps necessary to acquire the aforementioned rights-of-way and/or easements

3. The county contribution shall be paid using account 9-01-26-0290-830.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED April 2, 2019

BRAD MYHRE, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon may acquire a Development Easement in accordance with the Agriculture Development and Retention Act, N.J.S.A. 4:1C-11, et seq., and the regulations thereunder; and

WHEREAS, The property on which the Development Easement is to be acquired is owned by Ronald and Kathleen Perrine and is known as Block 5, Lot 1 on the municipal tax map of the Township of Alexandria in the County of Hunterdon, State of New Jersey; and

WHEREAS, In accordance with County farmland policy, the acquisition of the Development Easement is contingent on the owners of the fee simple title to the Property conveying to the County any proposed road right(s)-of-way, sight triangle easement(s), and maintenance easement(s) as indicated by the Department of Roads, Bridges & Engineering. The amount of consideration to be paid by the County for acquisition of the aforementioned easement(s) shall be equal to the amount of acreage lying within the additional right(s)-of-way and/or easement(s) multiplied by the amount per acre certified by the State Agriculture Development Committee as the fair market value of the Development Easement, which is identified as \$6,150.00 per acre.

NOW THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders, that:

1. The County of Hunterdon approves the acquisition of the following right(s)-of-way and/or easement(s) for the amount(s) set forth below from the owner(s) of the fee simple title to Block 5, lot 1 on the municipal tax map of the Township of Alexandria in the County of Hunterdon, State of New Jersey:

A) Right of Way Easement for County Route 631 of approximately 0.969 acres in the amount of \$5,959.35.

B) Right of Way Easement for County Route 614 of approximately 0.431 acres in the amount of \$2,650.65.

2. The office of the Hunterdon County Counsel is authorized and directed to take any and all steps necessary to acquire the aforementioned rights-of-way and/or easements;

3. The county contribution shall be paid using account 9-01-26-0290-830.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED _____ April 2, 2019 _____

BRAD MYHRE, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2019-01

RESOLUTION

WHEREAS, bids were received, opened and read in public on for the Reconstruction of Hunterdon County Culvert L-77, on Hollow Road in the Township of Lebanon, of the County of Hunterdon; and

WHEREAS, seven (7) bidders submitted a proposal; and

WHEREAS, upon the recommendations of Tom Mathews, Director of Public Works, and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

VENDOR
State Line Constuction Company, Inc.
234 Pacific Street
Newark, NJ 07114

ITEM BID
Reconstruction of Hunterdon
County Culvert L-77, on Hollow
Road in the Township of Lebanon

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$488,035.02

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the second year contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon, using funding account #C-04-55-1701-126.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

BRAD MYHRE, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, there exists a need for a professional services agreement, using County RFP #0096-2017, to provide an Indirect Cost Allocation Plan, for the Department of Finance, of the County of Hunterdon; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon as follows:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an Agreement between the County of Hunterdon and Maximus Consulting Services, Inc.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services are specialized and competitive bidding is not feasible under the circumstances.
3. The Hunterdon County Board of Chosen Freeholders hereby accepts the fees for the basic services and specialized services described in the Agreement, using funding account #9-01-20-0130-224, in the amount of \$19,000.
4. The Director and Clerk of the Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

NOTICE OF CONTRACT AWARDED

The Hunterdon County Board of Chosen Freeholders has awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5. This contract and the resolution authorizing it are available for public inspection in the office of the Clerk of the Board of Chosen Freeholders.

AWARDED TO: Maximus Consulting Services, Inc.

SERVICES: Professional services agreement for an Indirect Cost Allocation Plan for the Department of Finance

TIME PERIOD: As specified in terms of the Agreement

COST: Not to exceed \$19,000.

Brad Myhre
Acting Clerk of the Board

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R9-02180, using State Contract #A-89850, with Dell Marketing L.P., for Civil Processing System Software, for the Office of the Hunterdon County Sheriff, in the amount of \$165, 266.00; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Budget Account #C-04-55-1601-184 and C-04-55-1701-182 (Capital); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
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<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$40,000.00 be approved by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R8-01064, using State Contract #A-89851, with Software House International, for County-Wide Microsoft Enterprise Software and Windows Licensing for 2019, for the Division of Information Technology, in the amount of \$138,201.07; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Budget Account #9-01-20-0140-636 (Operating Budget); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Freeholder Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby confirms the action of Appointing Authority Prosecutor Anthony P. Kearns, III, appointing Director Staff Operations Michele Masciola to the unaffiliated position of Management Specialist.

Effective Date: April 8, 2019

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
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<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby appoints Morgan Lojeck to the title Seasonal Park Naturalist in the Hunterdon County Department of Planning and Land Use, Division of Parks and Recreation Services.

Effective Date: April 8, 2019
Salary: \$13.00 per hour
Hours Per Week: not to exceed 40

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby confirms the action of Appointing Authority Prosecutor Anthony P. Kearns, III, appointing Chief of Detectives Frank R. Crisologo to the Fraternal Order of Police Local 186 (Lieutenants) title of Lieutenant of County Investigators.

Effective Date: April 8, 2019

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
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<i>Shaun Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby confirms the action of Appointing Authority Prosecutor Anthony P. Kearns, III, appointing Deputy Chief of Detectives Paul T. Approvato to the Fraternal Order of Police Local 186 (Lieutenants) title of Lieutenant of County Investigators.

Effective Date: April 8, 2019

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby appoints Shannon Long to the title Public Health Investigator, in the Hunterdon County Department of Health.

Effective Date: April 8, 2019
Salary: \$34,100.00
Hours Per Week: 35
Union: CWA Rank & File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby confirms the action of Appointing Authority Hunterdon County Sheriff Fredrick W. Brown, to appoint Thomas A. Fitzpatrick as a full-time Corrections Officer in the Hunterdon County Sheriff’s Department pending the outcome of his post offer medical evaluation.

Effective Date: TBD
 Salary: \$32,311.00 per year
 Hours Per Week: 40
 Union: FOP 29

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby promotes Robert Gloss to the title Road Repairer 1 upon the successful completion of his Class B CDL certification.

Effective Date: March 14, 2019
Salary: \$32,078.59
Hours Per Week: 40
Union: CWA Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt,, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders hereby appoints Marc Saluk, Director of Economic Development for the County of Hunterdon, as a representative to the Raritan Valley Rail Coalition effective immediately.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED April 02, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders of the County of Hunterdon hereby authorizes the Freeholder Director, the County Counsel and the County Administrator to sign, on behalf of the Hunterdon County Transportation System, the “Federal Fiscal Year 2019 Certifications and Assurances” for the Federal Transit Administration Assistance Program, and Title Six Activities by Subrecipients.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Mathew Holt, Freeholder</i>						
<i>Susan J. Soloway, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED _____ April 2, 2019 _____

BRAD MYHRE, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

County Bid #2018-03

WHEREAS on July 17, 2018 the County of Hunterdon awarded a contract to Konkus Corporation, for Reconstruction of County Culvert R-58 Pulaski Road, over branch Chambers Brook in Readington Township, County of Hunterdon; and

WHEREAS the Contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is completed and that the Contractor is entitled to final payment; and

WHEREAS the County of Hunterdon has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of Hunterdon County that:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as Reconstruction of County Culvert R-58 Pulaski Road, over Branch Chambers Brook, in Readington Township, County of Hunterdon; and
2. That this acceptance is in accordance with N.J.S.A. 2A:44-132; and
3. That final payment in the amount of \$40,516.19 be made to Konkus Corporation, through Account C-04-55-1318-261 (Capital Ordinance).

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
Susan J. Soloway, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Contract Modification #5

WHEREAS, there exists a need for a contract modification to the professional engineering services contract, awarded to Cherry, Weber and Associates (now d/b/a as Van Cleef Engineering Associates), dated January 20, 2009, for engineering consulting services, in connection with County Quote #0102-2008 for "Engineering Design Services for the Reconstruction of County Route 519/Warren Glen Hill Climbing Lane, Township of Holland, Hunterdon County, New Jersey", for the Hunterdon County Department of Public Works, in the County of Hunterdon; and

WHEREAS, the Scope of Work has been modified to include additional work not in the original agreement, the new Scope of Work.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon as follows:

01. The Board of Chosen Freeholders of the County of Hunterdon does hereby authorize and direct Van Cleef Engineering Associates, to provide the services as outlined in the Scope of Work, for Modification #5.
02. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms and conditions as specified for an additional amount not to exceed \$15,000.00, through Funding Account #C-04-55-1203-043 (Capital Budget).
03. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms and conditions as outlined in the Scope of Work on behalf of the County of Hunterdon.
04. The Financial Officer of the County of Hunterdon has issued a Certificate of Availability of funds for the purposes set forth in this resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Federal Change Order, Local Aid
New Jersey Department of Transportation
Federal Project: #STP-0332(105)DES
Agreement #2011-DT-BLA-311

Modification #2

WHEREAS, that the Board of Chosen Freeholders of the County of Hunterdon and the State of New Jersey, Department of Transportation, entered into a Local Aid & Economic Development Agreement, for Interstate I-78, Pittstown Road (Exit 15) Interchange Improvements (County Route 513), in Union Township, Agreement No. STP-0332(105); and

WHEREAS, the amount of the agreement has been modified to reflect a change from the original amount of \$1,571,497.00, to \$1,848,888.00, causing an increase of \$277,391.00 in the agreement; and

WHEREAS, the time of the agreement has been modified to reflect a change from the original amount completion date of September 30, 2014 to September 30, 2020;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the Freeholder Director is hereby authorized to sign, on behalf of the County, Modification #2, to the Local Aid & Economic Development Agreement, for federal project STP-0332(105), for an increase of \$277,391.00 and an extension for the project completion date through September 30, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director						
John E. Lanza, Deputy Director						
J. Matthew Lanza, Freeholder						
Susan J. Soloway, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED April 2, 2019

Brad Myhre, ACTING CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

AMENDED
Grant: #VS-34-17

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign and does accept, on behalf of the County, a Subgrant Award from the New Jersey Department of Law and Public Safety, Division of Criminal Justice, accepting funding for the Sexual Assault Nurse Examiner/Sexual Assault Response Team (SANE/SART) Project, Subgrant #VS-34-17, for October 01, 2018 through September 30, 2019, for the Office of the Hunterdon County Prosecutor, in the amount of \$115,165.

Federal: \$ 72,000
County Match: \$ 43,165
Total: \$ 115,165

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Freeholder Director			X			
John E. Lanza, Deputy Director	X		X			
J. Matthew Lanza, Freeholder			X			
Susan J. Soloway, Freeholder		X	X			
Shaun C. Van Doren, Freeholder			X			

ADOPTED March 19, 2019

Brad Myhre, ACTING CLERK

HUNTERDON COUNTY

Permit Application for use of County Roadway

Name of Organization: East Amwell Township School PTO

Address Of Organization: 43 Wertsville Rd., Ringoes NJ 08551

Phone Number of Organization: 732-979-9738 (PTO President - Alison Castellano)

Contact Person and Phone Number: Sanja Ippoliti 917-549-4884

Specific location(s) of proposed event (please provide a start and end point):
Please see attached

Safety Equipment and signage proposed to be used (sign board, safety cones, vest etc.):
Please see attached

Dates and times of proposed event: Please see attached

Be advised the following information must be included in all requests at time of submittal:

- Certificate of Insurance listing The County of Hunterdon as the Certificate Holder and naming the county as an "additional Insured" for liability
- Permission from the Local Municipality and local Police Department for the event
- Traffic control plan/ detour plan

Alison Castellano
Signature of Applicant

For Use by the County of Hunterdon:

Permit to be granted to applicant: YES NO (circle one)

Date approved/disapproved: _____

Additional Comments: _____

Signature of Clerk of the Board of Chosen Freeholders

Signature of Thomas B. Mathews, P.E. County Engineer / Director of Public Works





March 7, 2019

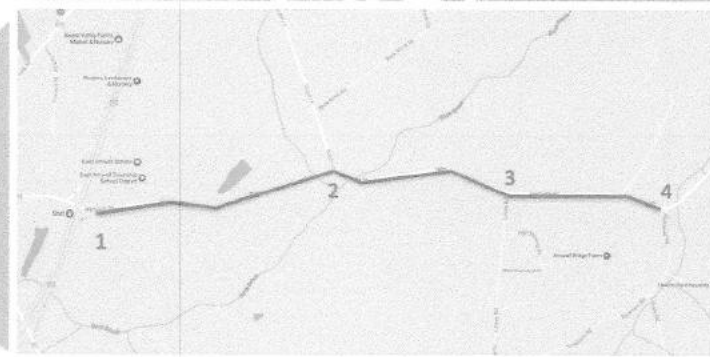
Office of the Hunterdon County Engineer
Route 12 County Complex
Flemington, NJ 0882

Re: Request for Road Closure

To Whom It May Concern:

The East Amwell Township School PTO respectfully requests your consideration and approval of a road closure for the below described segment of Wertsville Road in East Amwell Township on Saturday, May 4, 2019, 10am-1:00 OR, if necessary due to inclement weather, on Sunday, May 5, 2019, 10am-1pm (rain date).

The request is being made to facilitate a second annual Color Run/Fun Walk which is being organized by the East Amwell Township School PTO. The Run will start at the school, travel east along Wertsville Road to the intersection with Rocktown Road where participants will turn around and travel back to the school. The stretch of road to be closed is between the intersection of Wertsville/Route 202 and the intersection of Wertsville/Rocktown (See Map below – red line indicates road closure segment). The road closure will not block the Route 202 or Rocktown intersections.



In support of this request EATS PTO has secured the following:

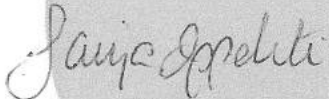
- **Certificate of Liability Insurance** naming as Certificate Holders the following entities: The East Amwell Township School PTO, East Amwell Township School, East Amwell Township, and County of Hunterdon (attached).



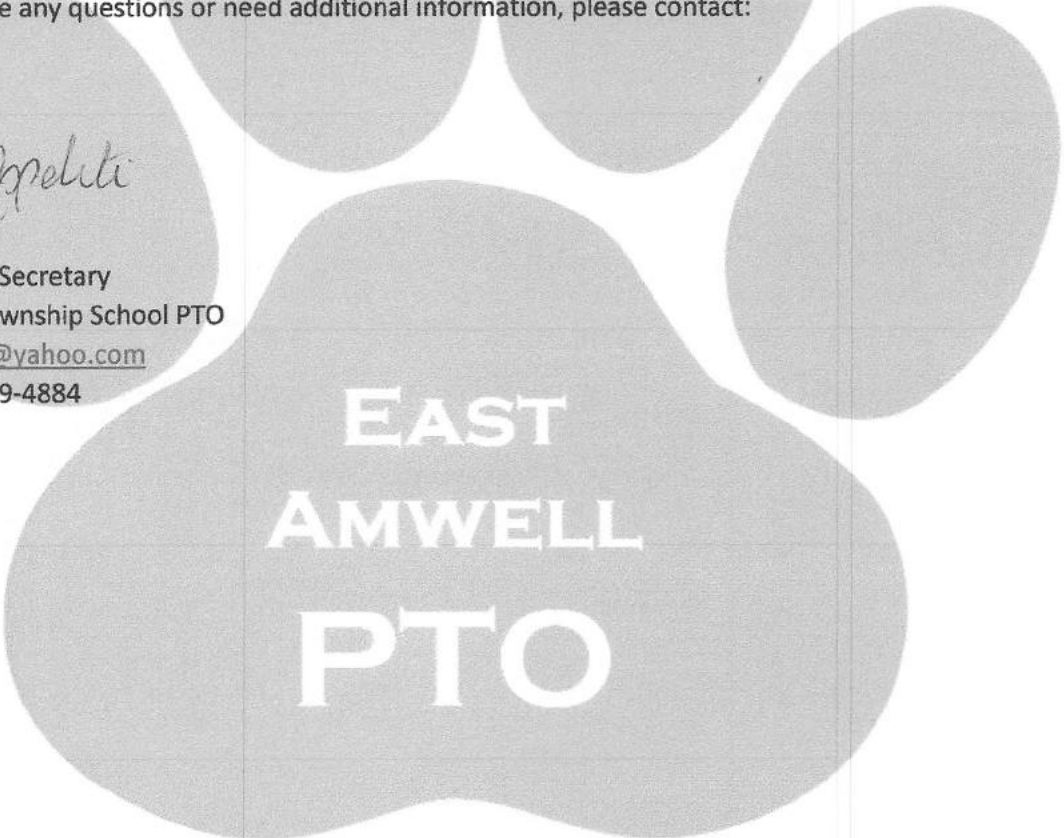
- **Local Municipality permission:** Letter from East Amwell Township granting permission for the road closure and event (attached).
- **Police assistance** with road closure and traffic control. The school's resource officer Trooper Seidler (badge # 7690) and additional State Troopers will be assisting with the road closure.
- **Township Dept. of Public Works Assistance:** Will be providing barricades for the road closure at intersections designated by numbers 1, 2, 3, 4 on the above diagram.
- **Notification to Residents along closed route:** The East Amwell Township School PTO will notify the residents along the segment in question of the closure two weeks in advance via US mail.

Should you have any questions or need additional information, please contact:


Best regards-



Sanja Ippoliti
Corresponding Secretary
East Amwell Township School PTO
Email: eatspto@yahoo.com
Mobile: 917-549-4884



EAST
AMWELL
PTO

CERTIFICATE OF COVERAGE		Certificate #: 13	Date: March 4, 2019		
Producer / Issuer: The Richland Knowles Agency 803 Springfield Avenue Suite 2 Summit, NJ 07901-3683		This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies below.			
Insured: East Amwell Township Board of Education 43 Wertsville Road P.O. Box 680 Ringoes, NJ 08851		Companies Affording Coverage			
		Company A	New Jersey Schools Insurance Group		
		Company B			
		Company C			
COVERAGES					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
CO LTR	Type of Insurance	Policy Number	Effective Date	Expiration Date	Limits
A	General Liability	P356 AJ-01	07/01/2018	07/01/2019	
	COMMERCIAL GENERAL LIABILITY				GENERAL AGGREGATE NONE
					PRODUCTS COMP/OP AGG \$11,000,000
					PERSONAL & ADV INJURY \$11,000,000
	OCCURRENCE				EACH OCCURRENCE \$11,000,000
					FIRE DAMAGE (Any one fire) \$11,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/SPECIAL ITEMS					
REVISED RE: use of County facilities for participation in Color Run Event on May 4, 2019 (rain date May 5, 2019). This coverage only pertains to activities involving the East Amwell Township Board of Education. Certificate Holder is listed as Additional Insured per Endorsement # 1 but only for the negligent acts on the part of East Amwell Township Board of Education.					
Certificate Holder: County of Hunterdon P.O. Box 2900 Flemington, NJ 08822		Cancellation Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the Certificate Holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents, or representatives.			
		Authorized Representative: 			



**New Jersey Schools Insurance Group
Educational Risk and Insurance Consortium - West
General Change Endorsement**

Policy Number: P356 AJ-01

Premium: Waived

Named Insured:

East Amwell Township Board of Education
43 Wertsville Road
P.O. Box 680
Ringoes, NJ 08851

Agent:

The Richland Knowles Agency
803 Springfield Avenue
Suite 2
Summit, NJ 07901-3683

Policy Term: July 1, 2018 to July 1, 2019 12:01 AM Eastern Standard Time

It is hereby agreed and understood that the policy is amended as follows:

Section C Persons Insured by the Comprehensive General Liability Coverage NJSIG-G1 is amended to include the person(s) or organization(s) named on the attached Certificate of Insurance as an Additional Insured, but only for the accidents directly caused by the Named Insured's operations or accidents on that part of the premises owned by, or rented to, or used by the Named Insured, and only for the Additional Insured's vicarious liability for the Named Insured's acts or omissions. This insurance does not cover the Additional Insured's own negligence (either active or passive) or liability due to its independent acts or omissions.

Reissued with revised certificate (changing event date from September 29, 2018 to May 4, 2019)

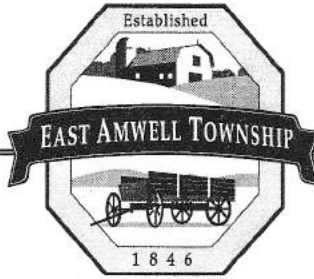
Effective Date: 05/04/2019

Endorsement Number: 1

Endorsement Issue Date: 03/04/2019

This endorsement should be attached to the existing policy as noted above. All other terms and conditions of the policy remain unchanged.


William M. Mayo
NJSIG Executive Director



Municipal Offices
1070 Route 202/31
Ringoes, NJ 08551-1051
(908) 782-8536
Fax (908) 782-1967

March 20, 2019

RE: Color Run – May 4, 2019

Dear Sanja,

Your request for the May 4th Color Run was approved at the March 14, 2019 Township Committee Meeting. The motion was made by Mr. Ostrander and seconded by Mr. Miller.

If you have any questions or need assistance, please don't hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Dymek".

Pamela Dymek
East Amwell Township
Deputy Clerk

**HIGH BRIDGE BOROUGH
POLICE DEPARTMENT**



Brett J. Bartman
Chief of Police

99 West Main Street
High Bridge, NJ 08829

Phone (908) 638-6500
Fax (908) 638-4315
hbpd14@comcast.net



*Serving Since
1947*

March 16, 2019

Hunterdon County Engineers Office
Department of Roads, Bridges, and Engineering
Route 12 County Complex, Building #1
PO Box 2900
Flemington, NJ 08822-2900

Dear Sirs,

The Borough of High Bridge Business Association will be hosting a Soap Box Derby on Saturday June 1st from 7:00 AM to 1:30 PM. The only County Road affected will be Route 513 between Fairview Avenue and West Main Street. Vehicular Traffic will be detoured during this time as follows: Southbound traffic will be detoured south on Mill Street to Washington Avenue to Arch Street, and Northbound traffic will be detoured north on West Main Street to Cregar Road to Fairview Avenue. There will be a uniformed Police Officer posted at the intersection of Church Street and Fairview Avenue and also at the intersection of Main Street and Bridge Street.

It is the Borough's desire to keep you informed of any event that may affect a County Road. If you have any questions concerning this matter please contact me at (908) 638-6500. I will forward the Certificates of Insurance upon receipt by the insurance company.

Thank you for consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Jared M Skobo".

Sergeant Jared M Skobo
High Bridge Police Department

Cc: Michael Papas, Borough Administrator

