

## HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Hunterdon County Historic Courthouse

Flemington, New Jersey 08822

April 02, 2019

5:00 PM

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 15, 2019, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

### EXECUTIVE SESSION

### PLEDGE OF ALLEGIANCE

### MOMENT OF SILENCE

### REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

### RECOGNITION

Freeholder Matt Holt read aloud the proclamation honoring Denise B. Doolan for her 42 years of service to the County of Hunterdon.

Freeholders Susan Soloway, Shaun Van Doren, and John Lanza each thanked Denise Doolan for her distinguished service and her ongoing helpfulness to each of them in their capacity as a Freeholder.

Freeholder Director Suzanne Lagay then recognized members of the audience in attendance in honor of Denise Doolan including Senator Kip Bateman, Assemblyman Erik Peterson, Surrogate Susan Hoffman, Sheriff Fred Brown, Senator Marcia Karrow, former Freeholders George Melick, Ron Sworen, John King and Frank Fuzo.

Senator Bateman and Assemblyman Peterson gave remarks and presented Ms. Doolan with a legislative proclamation honoring her service.

Former Freeholders Sworen, Melick, and Fuzo each extended thanks to Denise Doolan for her service and reflected on their years working with her.

Ms. Doolan was presented with several framed awards and a group photo was taken. The Board then broke for short recess.

**See Page 4/2/19- 1A**

### **PROCLAMATION**

**RESOLVED**, Recognizing Denise B. Doolan, Clerk of the Board of Chosen Freeholders, on 42 years of service to the County of Hunterdon.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**ROLL CALL (AYES): MR. HOLT, MR. LANZA, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY**

### RECESS

Moved: Ms. Soloway

Seconded: Mr. Van Doren

Approved by Voice Vote

## **FREEHOLDERS REPORTS**

Freeholder Soloway reported that it was National Public Health Week and she reflected on her meeting with the Health Department including a review of their annual report.

Freeholder Lanza reported that he, and Freeholder Director Lagay recently attended a veteran's breakfast roundtable with the County's Veterans Service Officer, Richard Booth. Mr. Lanza shared details of the breakfast meeting and noted that Mr. Booth is doing a great job in his capacity as Veterans Service Officer.

Director Lagay commented on how appreciative the veterans were about the proactive outreach and she also said that the annual County Veterans Medal ceremony was another highlight of the breakfast with those in attendance.

Freeholder Matt Holt reported on the importance of economic development including the revitalization of our commercial tax base. Mr. Holt noted that a revitalized commercial tax base will result in a positive correlation for residential property taxpayers.

## **PROCLAMATIONS/RECOGNITION**

Ms. Soloway moved and Mr. Holt seconded this:

**See Page 4/2/19-1B**

### **PROCLAMATION**

**RESOLVED**, Recognizing April 2019 as National Child Abuse Awareness Month, and the Court Appointed Special Advocates for Somerset, Hunterdon & Warren Counties (CASA SHAW) for their efforts on behalf of the children of Hunterdon County.

**ROLL CALL (AYES): MS. SOLOWAY, MR. HOLT, MR. LANZA, MR. VAN DOREN, MS. LAGAY**

Representatives from CASA Shaw were in attendance to accept the proclamation from the Freeholders and they reported on their work within the community to prevent child abuse.

Mr. Lanza moved and Mr. Van Doren seconded this:

**See Page 4/2/19-1C**

### **PROCLAMATION**

**RESOLVED**, Recognizing, in unification with the New Jersey Association of Counties, the week of April 7th through April 13th, 2019 as National County Government Week in the County of Hunterdon.

**ROLL CALL (AYES): MR. LANZA, MR. VAN DOREN, MR. HOLT, MS. SOLOWAY, MR. LANZA**

Mr. Van Doren moved and Ms. Soloway seconded this:

**See Page 4/2/19-1D**

### **PROCLAMATION**

**RESOLVED**, Recognizing Friday, April 26, 2019, as the 147<sup>th</sup> Anniversary Celebration of Arbor Day in the County of Hunterdon.

**ROLL CALL (AYES): MR. VAN DOREN, MS. SOLOWAY, MR. HOLT, MR. LANZA, MS. LAGAY**

## **PUBLIC COMMENTS:**

Barbara Sachau of Raritan Township expressed her concern about the amount of county money spent on memberships and conferences. Ms. Sachau suggested that the Freeholders ask organizations to reduce their membership fees. Ms. Sachau also stated that the County should check properties for arsenic prior to acquisition. Ms. Sachau also asked questions about a personnel resolution on the agenda.

## **FARMLAND/OPEN SPACE PRESERVATION**

**Mr. Holt moved and Ms. Soloway seconded this:**

See Page 4/2/19-2A

**RESOLUTION**

**RESOLVED**, Approving the acquisition of a right of way easement for Culvert L-45 on Red Mill Road, for Block 35, and Lot 66 in the amount of \$258.00, and Block 36 Lot 39, in the amount of \$264.00 (McKee property), Township of Lebanon, County of Hunterdon.

**ROLL CALL (AYES): MR. HOLT, MS. SOLOWAY, MR. LANZA, MR. VAN DOREN, MS. LAGAY**

Mr. Van Doren moved and Mr. Lanza seconded this:

See Page 4/2/19-2B

**RESOLUTION**

**RESOLVED**, Approving the acquisition of a right of way easement for Block 5, Lot 1 County Route 613, for \$5,959.35, and a Right of Way Easement for County Route 614 in the amount of \$2,650.65 (Perrine Property), Township of Alexandria, County of Hunterdon.

**ROLL CALL (AYES): MR. VAN DOREN, MR. LANZA, MR. HOLT, MS. SOLOWAY, MS. LAGAY**

**PURCHASING**

Mr. Van Doren moved and Mr. Holt seconded this:

See Page 4/2/19-3A

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2019-01, Reconstruction of County Culvert L 77, on Hollow Hill Road, in Lebanon Township, to State Line Construction Company, Inc., in an amount not to exceed \$488,035.02.

**ROLL CALL (AYES): MR. VAN DOREN, MR. HOLT, MR. LANZA, MS. SOLOWAY, MS. LAGAY**

Mr. Holt moved and Mr. Lanza seconded this:

See Page 4/2/19-3B

**RESOLUTION**

**RESOLVED**, Approving a Professional Services Agreement, through RFP #0096-2018, for an Indirect Cost Allocation Plan, for the Department of Finance, to Maximus Consulting Services, Inc., in the amount of \$19,000.00.

**ROLL CALL (AYES): MR. HOLT, MR. LANZA, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY**

Mr. Lanza moved and Mr. Van Doren seconded this:

See Page 4/2/19-3C

**RESOLUTION**

**RESOLVED**, Approving Requisition #R9-02180 for Civil Process System Software, for the Sheriff's Office, with Dell Marketing, L.P., in the amount of \$165,266.00.

**ROLL CALL (AYES): MR. LANZA, MR. VAN DOREN, MR. HOLT, MS. SOLOWAY, MS. LAGAY**

Ms. Soloway moved and Mr. Van Doren seconded this:

See Page 4/2/19-3D

**RESOLUTION**

**RESOLVED**, Approving Requisition #R8-01064, for the County-Wide Microsoft Enterprise Software and Windows Licensing for 2019, with Software House International, in the amount of \$138,201.07.

**ROLL CALL (AYES): MS. SOLOWAY, MR. VAN DOREN, MR. HOLT, MR. LANZA, MS. LAGAY**

**COUNTY ADMINISTRATOR**

Report held in the interest of time.

## **CONSENT AGENDA**

"All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. Lanza moved and Mr. Holt seconded these:

Motion to approve the claims in accordance with the Claims Register dated April 02, 2019.

Motion to approve the regular and executive session minutes of March 19, 2019.

**See Page 4/2/19-4A**

### **RESOLUTION**

**RESOLVED**, Michele Masciola appointed unaffiliated position of Management Specialist, in the Office of the Hunterdon County Prosecutor.

**See Page 4/2/19-4B**

### **RESOLUTION**

**RESOLVED**, Morgan Lojeck appointed to the title Seasonal Park Naturalist, Hunterdon County Department of Planning and Land Use, Division of Parks and Recreation Services.

**See Page 4/2/19-4C**

### **RESOLUTION**

**RESOLVED**, Frank R. Crisolago appointed to the Fraternal Order of Police Local 186 (Lieutenants), title of Lieutenant of County Investigators, in the Office of the Hunterdon County Prosecutor.

**See Page 4/2/19-4D**

### **RESOLUTION**

**RESOLVED**, Paul T. Approvato appointed to the Fraternal Order of Police Local 186 (Lieutenants), title of Lieutenant of County Investigators, in the Office of Hunterdon County Prosecutor.

**See Page 4/2/19-4E**

### **RESOLUTION**

**RESOLVED**, Shannon Long appointed to the title Public Health Investigator, Hunterdon County Department of Health.

**See Page 4/2/19-4F**

### **RESOLUTION**

**RESOLVED**, Thomas A. Fitzpatrick appointed full-time Corrections Officer in the Hunterdon County Sheriff's Department.

**See Page 4/2/19-4G**

### **RESOLUTION**

**RESOLVED**, Robert Gloss appointed Bridge Repairer 1 upon the successful completion of his Class B CDL certification.

**See Page 4/2/19-4H**

### **RESOLUTION**

**RESOLVED**, Marc Saluk, Director of Economic Development for the County of Hunterdon, appointed as a representative to the Raritan Valley Rail Coalition effective immediately.

**See Page 4/2/19-4I**

### **RESOLUTION**

**RESOLVED**, Approving amended appointments to the Raritan Valley Community College Board of School Estimates.

**See Page 4/2/19-4J**

### **RESOLUTION**

**RESOLVED**, Approving the Federal FY2019 Certifications and Assurances for the Federal Transit Administration

sistance Program, and Title Six Activities by Sub recipients, for the Hunterdon County Transportation System.

**See Page 4/2/19-4K**

**RESOLUTION**

**RESOLVED**, Approving final pay for the Reconstruction of County Bridge R-58 in Readington Township, to Konkus Corporation, in the amount of \$40, 516.19.

**See Page 4/2/19-4L**

**RESOLUTION**

**RESOLVED**, Approving Contract Modification #5, with Van Cleef Engineering Associates, for the Development of a Truck Escape Ramp and Climbing Lane for CR 519 at Warren Glen Hill, Holland Township, in an amount not to exceed \$15,000.

**See Page 4/2/19-4M**

**RESOLUTION**

**RESOLVED**, Approving Contract Modification #2, with Jacobs Engineering, for the CR 513/Interstate 78 Interchange Preliminary and Final Design at Exit 15, Townships of Clinton, Union and Franklin, in an amount not to exceed \$277, 391.61.

**See Page 4/2/19-4N**

**RESOLUTION**

**RESOLVED**, Approving an amended resolution to accept a Sub-Grant Award from the New Jersey Department of Law and Public Safety, Division of Criminal Justice, accepting funding for the SANE/SART Response Team Project, Sub-grant #VS-34-17, for October 01, 2018 through September 30, 2019, for the Office of the Hunterdon County Prosecutor, in the amount of \$115,165.

**ROLL CALL (AYES): MR. LANZA, MR. HOLT, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY**

**CORRESPONDENCE**

Mr. Holt moved and Mr. Lanza seconded a request from the East Amwell PTO, requesting permission to close a segment of Wertsville Road, between the intersection of Wertsville/Route 202 to the intersection at Rocktown Road, on Saturday, May 04, 2019, from 10:00 AM until 1:00 PM for their Annual "5K Color Run." (Rain Date: May 05, 2019).

**ROLL CALL (AYES): MR. HOLT, MR. LANZA, MS. SOLOWAY, MR. VAN DOREN, MS. LAGAY**

Ms. Soloway moved and Mr. Van Doren seconded a request from the High Bridge Police Department, requesting to close Main Street (County Route 513) between Fairview Avenue and McDonald Street, in High Bridge Borough, on Saturday, June 1, 2019 between the hours of 7 AM and 1:30 PM, for the Annual Soap Box Derby.

**ROLL CALL (AYES): MS. SOLOWAY, MR. VAN DOREN, MR. HOLT, MR. LANZA, MS. LAGAY**

Mr. Lanza moved and Mr. Van Doren seconded a request from the Fairmount Fire Dept. Coin Toss, requesting to hold a Coin Toss on April 27, 2019 between the hours of 9:00 AM until 3:00 PM at the intersection of County Routes 512 and 517 in Tewksbury Township.

**ROLL CALL (AYES): MR. LANZA, MR. VAN DOREN, MR. HOLT, MS. SOLOWAY, MS. LAGAY**

**FREEHOLDERS COMMENTS/REPORTS**

No additional reports were given.

**OPEN TO THE PUBLIC**

Barbara Sachau of Raritan Township inquired about the salary of the individual taking the position of the Director of Planning and what their former rate of pay was. Director Lagay replied that the Board does not speak about individual personnel matters and Ms. Sachau acknowledged that response.

## **EXECUTIVE SESSION**

There was no additional executive session and upon a voice vote to adjourn, the meeting concluded at 6:23 PM. Mr. Lanza made the motion and it was seconded by Ms. Soloway.

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
ENTERING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the County is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**PERSONNEL:**

- Interim Department Head for Human Services.

**LAND:**

- Potential property acquisition along the waterfront in Milford Borough.
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.
  4. The Board of Chosen Freeholders will return to Regular Session and may take further action.
  5. This Resolution shall take effect immediately.

**CERTIFICATION**

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on April 02, 2019.

ABSENT	ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN
	Suzanne Lagay, Director			x		
	John E. Lanza, Deputy Director		x	x		
	J. Matthew Holt, Freeholder	x		x		
	Susan J. Soloway, Freeholder			x		
	Shaun C. Van Doren, Freeholder			x		

**ADOPTED** : April 02, 2019

  
**Brad Myhre, CLERK**

