

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

October 16, 2018

4:30 p.m. – KIA Flag Ceremony – 3rd Floor Main Street County Complex

I. **5:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before October 12, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. FREEHOLDER REPORTS

VI. PROCLAMATIONS/RECOGNITION

01. PROCLAMATION -Recognizing Raritan Valley Community College on its 50th Anniversary.
02. PROCLAMATION -Declaring October, 2018 as Domestic Violence Awareness Month in the County.
03. PROCLAMATION -Recognizing Barrett Robert Reep, Boy Scout Troop 199, on attaining the designation of Eagle Scout.
04. PROCLAMATION -Recognizing Preston Robert Reep, Boy Scout Troop 199, on attaining the designation of Eagle Scout.

05. PROCLAMATION -Recognizing Johnnie Raymond Sargenti, Boy Scout Troop 199, on attaining the designation of Eagle Scout.
06. PROCLAMATION -Recognizing Ryan Anthony Sargenti, Boy Scout Troop 199, on attaining the designation of Eagle Scout.

VI. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda).

VII. **FINANCE, Janet R. Previte, CFO**

01. RESOLUTION - Acknowledging compliance with the Division of Local Government Services, for the 2017 County Audit and authorizing the execution of the Group Affidavit.

VIII. **FARMLAND/OPEN SPACE, Barbara Vogel**

01. RESOLUTION - Approving, upon the recommendation of the Parks & Open Space Advisory Committee, a Cooperative Assistance Open Space Grant application, with Bethlehem Township, towards the purchase of the CRC Mine Rd property, in an amount not to exceed \$240,000.00.
02. RESOLUTION - Approving, upon the recommendation of the Parks & Open Space Advisory Committee, a Non-Profit Open Space Grant Application, with the Hunterdon Land Trust, towards the purchase of the CRC Mine Rd property, in the amount not to exceed \$160,000.00.

IX. **PURCHASING, Raymond E. Rule**

01. RESOLUTION - Approving Requisition #R8-05924, using State Contract A-88679, with EB Fence, for Chain Link Fencing and Installation at the Mount Airy Garage (South County), for the Department of Public Works, in the amount of \$39,282.32.
02. RESOLUTION - Approving Requisition #R8-05984, using Cooperative #65MCESCCPS, with Direct Flooring, for flooring replacement in the Social Services Waiting Room, for Buildings and Maintenance, in the amount of \$39,252.69.

03. RESOLUTION - Authorizing the award of County Quote #0067-2018, for professional Engineering and Design Services for a new Communications Tower on the Jugtown Preserve property, in the Township of Bethlehem, to V-COMM LLC, in an amount not to exceed \$71,225.

Added Item:

04. RESOLUTION - Authorizing the award of County RFP #0056-2018, for the inspection and construction administration of the Reconstruction of County Route 519, at Warren Glen Hill, in Holland Township, to M-Tech Construction Services, LLC, in an amount not to exceed \$791,709.57.

X. PUBLIC WORKS, Tom Mathews

01. Update on various County road and bridge projects.
02. Ryan King, Tewksbury Township, requesting a hardship for a road opening application, at 4 Oldwick Road.
03. Abdul Dawlatzai, East Amwell Township, requesting a road opening application hardship, at 70 Old York Road (County Route 514).

XI. ECONOMIC DEVELOPMENT, Marc Saluk

01. To discuss the I-78/US22 Economic Development Corridor.

XII. ADMINISTRATOR'S REPORT, Kevin Davis

01. Update.

XIII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve the claims in accordance with the Claims Register dated October 16, 2018.
02. Motion to approve the regular and executive session minutes of October 02, 2018.
03. RESOLUTION - Paul Approvato appointed unclassified Acting Deputy Chief of Detectives, Prosecutor's Office.

04. RESOLUTION - Bryan Stem appointed unclassified, full time Assistant Road Supervisor, Public Works Department.
05. RESOLUTION - Garrett Dunlap appointed full time Bridge Repairer, (CDL Class A certification), Road Division, Public Works Department.
06. RESOLUTION - Dawn Faltings appointed permanent, full time Principal Registered Environmental Health Specialist, Health Services Division, Department of Public Safety and Health Services.
07. RESOLUTION - Daniel Wyckoff appointed permanent, full time Principal Registered Environmental Health Specialist, Health Services Division, Department of Public Safety and Health Services.
08. RESOLUTION - Sabrina Herron appointed provisional, full time Registered Environmental Health Specialist Trainee, Health Services Division, Public Safety and Health Services Department.
09. RESOLUTION - Jennifer O'Sullivan appointed provisional, full time Senior Public Health Investigator, Health Services Division, Public Safety and Health Services Department.
10. RESOLUTION - Gregory Vaccarino appointed provisional, full time Senior Public Health Investigator, Health Services Division, Public Safety and Health Services Department.
11. RESOLUTION - Memorializing previously approved changes to County Policy #2005-03, for Fringe Benefits for Constitutional Officers, Department Heads, Unclassified Employees and Non-Contractual Employees.
12. RESOLUTION - Calling on State and Federal Agencies to allocate resources to combat Emerald Ash Borer infestation.
13. RESOLUTION - Approving Change Order #1, Final, for County Bid #2018-08, for the 2018 Application of Traffic Stripes on various County Road, with Traffic Lines, Inc., in the decreased amount of \$43,280.10.

XIV. GRANTS

01. RESOLUTION - Approving a grant agreement with the New Jersey State Council of the Arts, for the Cultural and Heritage Commission's Local Arts Program for 2019, in the amount of \$66,464 - (State - \$45,000; County Match - \$21,464).

02. RESOLUTION - Approving an amended County Comprehensive Alcoholism and Drug Abuse Contract #19-532-ADA-0, in the amount of \$210,512.00, with a County match of \$25,966.00, for 2019.
03. RESOLUTION - Approving an application for Senior, Disability and Veterans Services for funding through the Hunterdon County Cultural & Heritage Commission, for cultural trips and activities, grant request amount \$7,000 (C&H) and a County Match of \$14,000.

XV. CORRESPONDENCE

01. Milford Fire Company, requesting permission to hold a Coin Toss on Saturday, October 20, 2018 (Rain Date: October 27, 2018), from 8:00 a.m. until 4:00 p.m., at County Route 519 (Frenchtown Road), in front of the public school; and County Route 519 (Water Street), in front of the Fire House.
02. Raymond Campeau, requesting permission to again use certain Hunterdon County roads around the Round Valley Reservoir, as part of a bike course for the 12th Annual JerseyMan multi-sport event, on Sunday, May 19, 2019, from 8:00 a.m. until noon.

Added Item:

03. Flemington Borough, requesting permission to use the historic Court House on Wednesday, October 17, 2018, from 5:00 p.m. until 8:00 p.m., for an open house with the Courthouse Square developer.

XVI. FREEHOLDERS COMMENTS/REPORTS

XVII. OPEN TO THE PUBLIC

**XVIII. EXECUTIVE SESSION
(Reconvene if necessary)**

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, on April 5, 1966 a nine-member Board of Trustees was appointed upon the establishment of Somerset County College, with classes beginning on September 12, 1968, with 229 students attending the Community College; and

WHEREAS, in July 1987, upon approval by the Hunterdon County Board of Chosen Freeholders and the Somerset County Board of Chosen Freeholders, the college was renamed Raritan Valley Community College, thus becoming the State of New Jersey's first Bi-County College; and

WHEREAS, Raritan Valley Community College has been serving the residents and businesses of Hunterdon and Somerset Counties providing affordable high quality education; and

WHEREAS, the mission of Raritan Valley Community College is to serve as an educational community **that works to develop critical thinking, foster intellectual curiosity, promote leadership, encourage social responsibility, support personal growth, and sustained engaged citizenship with a diverse population of students and community members;**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby recognize, congratulate and applaud Raritan Valley Community College on its propitious 50th Anniversary, to be celebrated on October 25, 2018.

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, the need for greater public awareness of domestic violence issues has never been more important, as domestic violence impacts on more than 10 million people in the United States per year, and one in four women, and one in seven men, have been victims of severe physical violence from a partner in their lifetime; and

WHEREAS, October was originally designated as Domestic Violence Prevention Month in 1981, and while it has been subsequently re-designated as Domestic Violence Awareness Month, the three themes have remained in place for the past thirty-seven years; mourning those who have died as a result of domestic violence, celebrating those who have survived, and connecting those who work to end domestic violence; and

WHEREAS, Domestic Violence Awareness Month is an opportunity to deepen public understanding of these issues, share resources, and support survivors; and

WHEREAS, non-profit Domestic Violence support agencies, like Safe in Hunterdon, deserve the highest recognition for their invaluable service to those victims of domestic violence who are in danger and need of protection, comfort, and counseling, and for their provision of community resources and support services to victims, survivors, and families affected by domestic violence;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon Codes does hereby declare **October, 2018** to be **Domestic Violence Awareness Month** in Hunterdon County; and

BE IT FURTHER RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby salutes those agencies and persons serving the victims and survivors of domestic violence, and encourages everyone to break the silence against domestic violence.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Barrett Robert Reep, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Barrett Robert Reep has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Barrett's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to help design a Bat Education Program and four Bat Houses at LifeCamp, in Pottersville, New Jersey, which opened in 1923, to serve children from Newark with an enriching summer program in a country setting. Each of the Bat Houses will provide shelter and a nursery for 250 bats. Barrett's project will benefit the students, staff and visitors to LifeCamp for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Barrett Robert Reep** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Barrett Robert Reep** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Preston Robert Reep, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Preston Robert Reep has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Preston's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to help build five 8-foot picnic table and benches, for LifeCamp, in Pottersville, New Jersey, which opened in 1923, to serve children from Newark with an enriching summer program in a country setting. Preston's project will benefit the students, staff and visitors to LifeCamp for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Preston Robert Reep** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Preston Robert Reep** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Johnnie Raymond Sargenti, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Johnnie Raymond Sargenti has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Johnnie's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to design and built a fire pit at Christie Hoffman Farm Park, along with installing two steel benches on opposing sides of the pit; and laying down marble pebbles for decoration. Johnnie's project will benefit visitors to Christie Hoffman Farm Park for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Johnnie Raymond Sargenti** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Johnnie Raymond Sargenti** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Ryan Anthony Sargenti, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Ryan Anthony Sargenti has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Ryan's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to clear out and refurbish the Nature Room at LifeCamp, in Pottersville, New Jersey, which opened in 1923, to serve children from Newark with an enriching summer program in a country setting. Ryan's project included removing everything from the room, spackling and painting the ceiling; sanding and repairing doors, windows, columns and beams; along with installing cabinets, storage bins and worktables for camper use. This project will benefit the staff, campers and visitors to LifeCamp for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Ryan Anthony Sargenti** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Ryan Anthony Sargenti** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Clerk of the Board of Chosen Freeholders of the County of Hunterdon, as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.S.A. 5:30-6.5, a regulation requiring that the governing body of each County shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations," as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Parks & Open Space Advisory Committee was created and charged with the review of all applications for Open Space Trust funds per Hunterdon County Administrative Policy #2008-02, adopted on October 7, 2008, and revised on March 3, 2015; and

WHEREAS, after review and evaluation of all applications, the Parks & Open Space Advisory Committee provides recommendations for funding to the Hunterdon County Board of Chosen Freeholders; and

WHEREAS, Bethlehem Township has submitted a Cooperative Application and request for funding for a 30% contribution of County funds based on the estimated purchase price of \$800,000.00 to acquire, in fee simple, Block 32, Lot 33, in the Township of Bethlehem, estimated 97 acres, known as the CRC Mine Rd Acquisition; County contribution request of \$240,000.00; and

WHEREAS, one additional Non-Profit Grant Application and request for funding was also submitted by Hunterdon Land Trust for an additional 20% contribution of County funds for the CRC Mine Rd Acquisition; and

WHEREAS, the total County contribution to any one project is limited to 50% of the purchase price; and

WHEREAS, on September 17, 2018, the Parks & Open Space Advisory Committee reviewed, evaluated, scored and ranked the application. The application was assigned a score of 85.625 points and the Committee recommends approval with the condition that the property be deeded to the County upon closing;

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee, the Bethlehem Township application for the Cooperative Assistance Open Space Grant Program, 30% of the purchase price, in an amount not to exceed \$240,000.00. The total County contribution to this project shall not exceed 50% of the negotiated and agreed upon purchase price. The availability of funding is contingent on verification by the County Finance Department from the following funding source: 8-32-00-0004-001; and

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the Director and County Counsel, to execute the documentation necessary, to complete the acquisition and transfer in order to add the CRC Mine Road property to the County land inventory.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

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WHEREAS, after review and evaluation of all applications, the Parks & Open Space Advisory Committee provides recommendations for funding to the Hunterdon County Board of Chosen Freeholders; and

WHEREAS, Hunterdon Land Trust has submitted a Non-Profit Grant Application and request for funding for a 20% contribution of County funds based on the estimated purchase price of \$800,000.00 to acquire, in fee simple, Block 32, Lot 33 in the Township of Bethlehem estimated 97 acres, known as the CRC Mine Rd Acquisition; County contribution request of \$160,000.00; and

WHEREAS, one additional Cooperative Grant Application and request for funding was also submitted by Bethlehem Township for an additional 30% contribution of County funds for the CRC Mine Rd Acquisition; and

WHEREAS, the total County contribution to any one project is limited to 50% of the purchase price; and

WHEREAS, on September 17, 2018, the Parks & Open Space Advisory Committee reviewed, evaluated, scored and ranked the application. The application was assigned a score of 85.625 points and the Committee recommends approval with the condition that the property be deeded to the County upon closing;

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee, the Hunterdon Land Trust application for the Non-Profit Open Space Grant Program, 20% of the purchase price, in an amount not to exceed \$160,000.00. The total County contribution to this project shall not exceed 50% of the negotiated and agreed upon purchase price. The availability of funding is contingent on verification by the County finance department from the following funding source: 8-32-00-0004-001; and

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the Director and County Counsel to execute the documentation necessary to complete the acquisition and transfer in order to add the CRC Mine Rd property to the County land inventory.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$36,000.00 be approved by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R8-05924, using State Contract #A-88679; with EB Fence, for Chain Link Fencing and Installation at the Mount Airy Garage (South County), for the Public Works Department, in the amount of \$39,282.32; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Budget Account #C-04-55-1703-203 (2017 Capital Ordinance); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$36,000.00 be approved by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R8-05984, using Cooperative #65MCESCCPS, with Direct Flooring, for Flooring Replacement in the Social Services Waiting Room, for the Buildings and Maintenance Department, in the amount of \$39,252.69; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Budget Account #C-04-55-1801-202 (2018 Capital Ordinance); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

County Quote 0067-2018

WHEREAS, the County of Hunterdon has a need for professional tower engineering and design services in accordance with County Quote #0067-2018, to provide professional Engineering and Design Services for a new Communications Tower on the Jugtown Preserve property, in the Township of Bethlehem, for the County of Hunterdon; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders as follows:

01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an agreement between the County and V-COMM LLC, 2540 US highway 130, Suite 101, Cranbury, New Jersey 08512.
02. This contract is awarded as a professional services agreement in accordance with N.J.S.A. 40A:11-5(1)(a)(i), of the Local Public Contracts Law.
03. The County hereby accepts the fees for the basic services and specialized services described in the agreement, in an amount not to exceed \$71,225.00; using Acct. #C-04-55-1501-023.
04. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
05. The Clerk is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Mathew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

NOTICE OF CONTRACT AWARDED

The Hunterdon County Board of Chosen Freeholders have awarded a contract for a professional service pursuant to N.J.S.A. 40A:11-5(1) (a)(ii), of the Local Public Contracts Law. This contract and the resolution authorizing it are available for public inspection in the office of the Clerk of the Hunterdon County Board of Chosen Freeholders.

AWARDED TO: V-COMM LLC

SERVICES: To provide professional Engineering and Design Services for a new Communications Tower on the Jugtown Preserve property, in the Township of Bethlehem, for the County of Hunterdon

TIME PERIOD: As specified in terms of Agreement

COST: Amount not to exceed \$71,225.00

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

County RFP #0056-2018

WHEREAS, the County of Hunterdon has a need for professional engineering services in accordance with County RFP #0056-2018, for the inspection and construction administration of the Reconstruction of County Route 519, at Warren Glen Hill, in the Township of Holland, for the County of Hunterdon; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders as follows:

01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an agreement between the County and M-Tec Construction Services LLC, 224 Stockton Street, Suite 4C, Phillipsburg, New Jersey 08865.
02. This contract is awarded as a professional services agreement in accordance with N.J.S.A. 40A:11-5(1)(a)(i), of the Local Public Contracts Law.
03. The County hereby accepts the fees for the basic services and specialized services described in the agreement, in an amount not to exceed \$791,709.57; using Acct. #C-04-55-1501-075.
04. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
05. The Clerk is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Mathew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

NOTICE OF CONTRACT AWARDED

The Hunterdon County Board of Chosen Freeholders have awarded a contract for a professional service pursuant to N.J.S.A. 40A:11-5(1) (a)(ii), of the Local Public Contracts Law. This contract and the resolution authorizing it are available for public inspection in the office of the Clerk of the Hunterdon County Board of Chosen Freeholders.

AWARDED TO: M-Tec Construction Services LLC

SERVICES: To provide professional Engineering Services for the inspection and construction administration of the Reconstruction of County Route 519, at Warren Glen Hill, in the Township of Holland

TIME PERIOD: As specified in terms of Agreement

COST: Amount not to exceed \$791,709.57

Denise B. Doolan, CLERK

October 2, 2018

Hunterdon County Board of Chosen Freeholders
PO Box 2900
Flemington, New Jersey 08822
ATTN: Mrs. Denise Doolan, Clerk of the Board

RE: Hardship for Road Opening application denial
4 Oldwick Road (County Route 523)
Readington Township, Hunterdon County

Dear Mrs. Doolan:

I am requesting your assistance in placing me on the upcoming Freeholder agenda on October 16th, 2018 to discuss a hardship for a road opening application that was denied by the County Engineers Office.

I had applied for a road opening permit with PSE&G to hook up natural gas for my home located at 4 Oldwick Road. My application was submitted to PSE&G on September 18, 2017 but was not sent to the County Engineers Office for a permit until October 10, 2017. Oldwick Road was already under construction at that time and was paved on October 16, 2017.

If you can kindly give me a call to confirm this request I would really appreciate it, my cell phone number is 717-405-7081. Thank you.

Regards,



Ryan King

PO Box 2900
Flemington, New Jersey 08822
ATTN: Mrs. Denise Doolan, Clerk of the Board

RE: Hardship for Road Opening application denial
70 Old York Road (County Route 514)
East Amwell Township, Hunterdon County

Dear Mrs. Doolan:

I am requesting your assistance in placing me on the upcoming Freeholder agenda on October 16, 2018 to discuss a hardship for a road opening application that was denied by the County Engineers Office.

I had applied for a road opening permit with Elizabethtown Gas to hook up natural gas for my new construction home located at 70 Old York Road. My application was submitted by Elizabethtown Gas and a permit was issued on August 28, 2018 by the Hunterdon County Engineers Office. The permit was issued and Elizabethtown Gas was notified that the hook up was to be done immediately as County Route 514 was going to be Chip Sealed in the next 2 weeks. I was unaware of this time constraint. I called Elizabethtown Gas Company on September 27, 2018 to inquire about the status of my hook up. They informed me that they were still waiting for the permit from Hunterdon County. I called Hunterdon County Engineers Office and spoke to Melissa, she informed me that the application was received on August 27, 2018, a permit was issued on August 28, 2018 and that she spoke to Elizabethtown Gas directly and told them that this permit (and 1 other on my road) was to be completed within 2 weeks due to that fact that they were going to be "Chip Sealing" County Route 514. The road work was done and I never got hook up to natural gas.

My home is a new construction, all of the hook ups are for natural gas, I cannot move into my home without heat, I am requesting a hardship be granted as this is no fault of mine.

If you can kindly give me a call to confirm this request I would really appreciate it, my cell phone

Xfl)JJ,ttb
Thankyou,

Regards,

Abdal Dawlatzai

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders does hereby confirm the action of Hunterdon County Prosecutor Anthony P. Kearns, III to appoint Paul Approvato as Acting Deputy Chief of Detectives in the Office of the Hunterdon County Prosecutor.

Effective date: October 8, 2018
Salary: \$118,500 per year
Hours Per Week: 35
Classification: Unclassified

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Bryan Stem be hereby appointed unclassified, Assistant Road Supervisor, in the Division of Roads and Bridges, in the Department of Public Works, of the County of Hunterdon, in accordance with N.J.S.A. 27:14-24, for a three (3) year term to be effective November 1, 2018 through October 31, 2021, at an annual salary of _____.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Garrett Dunlap be promoted to full-time, Bridge Repairer, (with CDL Class A certification), in the Division of Roads, of the Department of Public Works, of the County of Hunterdon.

Salary: \$32,937.60
Effective: September 26, 2018
Union: CWA Rank and File
Hours Per Week: 40

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Appointing Authority has been advised that Dawn Faltings has passed her Civil Service examination effective June 25, 2018;

NOW, THEREFORE, BE IT RESOLVED, that Dawn Faltings is hereby appointed permanent, full time, Principal Registered Environmental Health Specialist, as of September 10, 2018, in the Hunterdon Division of Health Services.

Salary to remain the same.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Appointing Authority has been advised that Daniel Wyckoff has passed his Civil Service examination effective June 25, 2018;

NOW, THEREFORE, BE IT RESOLVED, that Daniel Wyckoff is hereby appointed permanent, full time, Principal Registered Environmental Health Specialist, as of September 10, 2018, in the Hunterdon Division of Health Services, of the Department of Public Safety and Health Services.

Salary to remain the same.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Sabrina Herron that appointed full-time, provisional, Registered Environmental Health Specialist Trainee in the Division of Health of the Department of Public Safety and Health Services.

Effective date: October 22, 2018
Salary: \$38,610.00
Union: CWA Non-Supervisory
Hours Per Week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 16, 2018

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Jennifer O’Sullivan be promoted to provisional, full-time Senior Public Health Investigator, in the Division of Health, of the Department of Public Safety and Health Services, of the County of Hunterdon.

Salary: \$35,310.00
 Effective: October 22, 2018
 Union: CWA Rank and File
 Hours Per Week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Gregory Vaccarino be promoted to full-time, provisional, Senior Public Health Investigator, in the Division of Health, of the Department of Public Safety and Health Services, of the County of Hunterdon.

Salary: \$35,310.00
Effective: October 22, 2018
Union: CWA Rank and File
Hours Per Week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following Administrative Policy be approved:

Policy: #2005-03

Original Adoption: 11/22/05

Policy Type: Personnel

Amended: January 16, 2018

Amended: **October 02, 2018**

Fringe Benefits for Constitutional Officers, Department Heads, Unclassified Employees and Non-Contractual Employees

The Freeholders establish the following policy to define fringe benefits for their Department Heads and unclassified employees. This policy replaces Policy No. 89-1 entitled "Fringe Benefits for Unclassified Employees and Department Heads" which was adopted on April 25, 1989, Policy No. 90-0 entitled "Fringe Benefits for Unclassified Employees and Department Heads" which was adopted on February 13, 1990, and Policy No. 96-3 "Amendment to Policy 90-0" which was adopted May 26, 1996.

The previous policies essentially provided that Department Heads would receive the same benefits as the employees who work under their supervision. Occasionally, that policy would create difficulties since interpretations varied as to what constituted a "benefit". In addition, County employees are covered by five different collective bargaining agreements. Theoretically, it would be possible for one Department Head to have a benefit which was not enjoyed by all Department Heads. Therefore, the Freeholders have decided to establish a detailed fringe benefit policy.

A new policy is also necessary to recognize that unclassified employees working under Department Heads and non-contractual employees have a slightly different benefit package.

Constitutional officers are covered by this policy. Wherever the words "Department Heads" are used, they shall refer to constitutional officers as well.

The fringe benefits outlined in this policy are the exclusive benefits to which the people covered by this policy are entitled. There are no other benefits other than those listed here.

I. Holidays

In January of each year, the Freeholders shall establish a list of the dates of County holidays. These holidays generally are:

1. New Year's Day
2. Martin Luther King's Birthday
3. President's Day
4. Good Friday
6. Memorial Day
7. Independence Day
8. Labor Day
9. Columbus Day
10. Veterans' Day
11. Thanksgiving Day
12. Christmas Day
13. General Election Day

The holidays for Department Heads, unclassified, and non-contractual personnel will be those indicated on the official list. The day after Thanksgiving shall be a paid day off.

II. Vacations

- A. Vacation leave for Constitutional Officers, Department Heads, unclassified, and non-contractual employees employed by the County as of April 25, 1989 is based upon the following. The date is computed from the individual's date of hire with the County, including service prior to becoming a Department Head, unclassified or non-contractual employee.

Years of Service

First Year

First full Calendar Year through
Seventh Full Calendar Year

Eighth Full Calendar Year through
Tenth Full Calendar Year

Annual Leave

One (1) day per month to the end of calendar year in which hired up to a limit of twelve (12) days

Twelve (12) days per year.

Sixteen (16) days per year.

Policy #2005-03 continued

Eleventh Full Calendar Year through Fifteenth Full Calendar Year	Twenty-one (21) days per year.
Sixteenth Full Calendar Year through Twentieth Full Calendar Year	Twenty-six (26) days per year.
Twenty-one Years and Over	Twenty-six (26) days per year, plus one (1) additional day for each year over twenty (20) years.

- B. Vacation leave for Constitutional Officers, Department Heads, unclassified and non-contractual employees employed by the County after April 25, 1989 is based upon the following. The date is computed from the individual's date of hire with the County, including service prior to becoming a Department Head, unclassified or non-contractual employee.

<u>Years of Service</u>	<u>Annual Leave</u>
First Year	One (1) day per month to the end of calendar year in which hired up to a limit of twelve (12) days
First full Calendar Year through Fifth Full Calendar Year of Service	Twelve (12) days per year.
Sixth Full Calendar Year through Tenth Full Calendar Year of Service	Fifteen (15) days per year.
Eleventh Full Calendar Year On	Twenty (20) days per year.

III. Sick Leave

Sick leave is allocated at the rate of fifteen (15) days per year. Unused sick leave shall accumulate from year to year.

IV. Personal Leave

Department Heads and unclassified employees receive four (4) days personal leave per year, which can be used for business or personal needs which cannot be accomplished or scheduled outside the normal work day. This leave does not accumulate from year to year.

V. Bereavement

The Freeholders recognize that each individual will have established personal relationships with family members or friends which would result in the need for a leave upon their death. It is impossible to quantify uniformly how much time off is appropriate for the death of an individual. The circumstances will vary depending on how close the employee was to the individual. Department Heads may take as much bereavement time as they need, based upon the circumstances. They may also grant unclassified employees who work for them such leave as is appropriate under the circumstances.

The Freeholders are establishing this system in order to encourage individuals to take such time as is sincerely needed and not to use a certain number of days simply because they are allotted to take them. This leave is subject to review by the County Administrator.

VI. Leaves of Absence

All other leaves of absence are discretionary with the Freeholders and the request should be made to be evaluated by the Freeholders depending on the circumstances.

VII. Health Benefits

Hospital, medical and surgical benefits shall be provided to each Department head, unclassified or non-contractual employee through whatever insurance carrier is selected by the Freeholders to provide coverage for the County. The rate of contribution will be set by the Board of Chosen Freeholders.

VIII. Maternity Leave

Maternity leave will be granted without pay for the maximum period allowed by Civil Service Rules. To the extent that the employee is disabled, she may utilize sick leave time in connection with the pregnancy or in connection with care after childbirth.

Policy: #2005-03 continued

IX. Reimbursement for Unused Leave Time

Department Heads, unclassified and non-contractual employees may carry over up to one-third of vacation time to the succeeding calendar year. Additionally, a Department Head, unclassified or non-contractual employee does not have to use all of their vacation time. They may elect to be paid for vacation time which is not taken in the year of allocation. The reimbursement shall be limited to no more than seven (7) days, if your vacation allotment is 20 or less days per year or ten (10) days if your vacation allotment is over 20 days per year, with the provision that more time may be requested under extenuating circumstances with special prior authorization from the Board of Chosen Freeholders or the County Administrator. Effective January 1, 2009, reimbursement for unused vacation time will be discontinued. All department heads, unclassified and non-contractual employees are to schedule their vacation leave in compliance with this benefit change. The allowance to carry over 1/3 of annual allotment will still be permitted.

X. Overtime

Employees covered under this policy are not entitled to receive overtime or compensatory time unless authorized by the governing body.

Requests for compensatory time for unclassified and non-contractual employees, other than department managers and division managers, must be justified by the department manager and forwarded to the Human Resources Director for consideration and recommendation to the Board of Chosen Freeholders.

In the event a department manager or division manager is requesting to earn compensatory time, a justification must be provided to the County Administrator for consideration and recommendation to the Board of Chosen Freeholders.

XI. Attendance Incentive Bonus

An attendance incentive bonus is provided to unclassified and non-contractual employees other than Department Heads. If any employee uses no sick leave, they will receive \$1,500.00 per year. If an employee uses 5 or less days per year, they will receive \$500.00.

Employees will still retain all unused sick days.

XII. Chapter 88 PL 1974 Benefits

On September 22, 1981 the County elected in Policy 81-1 to adopt the provisions of Chapter 88 PL 1974, Policy 81-1 remains in effect as written statutory reference NJSA 40A:10-23.

XIII. Leave of Absences for on the Job Injuries

Each Department Head, unclassified and non-contractual employee shall receive for on the job injuries, a leave of absence with full pay, for up to twenty-six (26) weeks, with no loss in sick leave credit, or any other leave time. Any monies received by employees from Workmen's Compensation during the leave of absence which is for regular maintenance, shall be reimbursed to the County.

XIV. Reporting

Each Department Head is responsible for the work in their Department, whether or not they are out on leave. Leave time for a Department Head or a Constitutional Officer does not have to be scheduled through the County Administrator. However, the County Administrator must be notified in advance of leave time taken, including a telephone number and address where the Department Head can be reached.

Department Heads are to schedule leave time for their unclassified employees. Leave time taken is to be reported to the County Human Resources Department.

The County Human Resources Department is to insure the maintenance of attendance record cards for Constitutional Officers, Department Heads and their unclassified and non-contractual employees.

XV. Tuition Reimbursement

Department Heads, unclassified and non-contractual employees will be entitled to a tuition reimbursement of up to \$750.00 per semester for job-related courses. The reimbursement is allowed for Fall, Spring, and Summer courses not to exceed an aggregate of \$2,250.00 in a calendar year.

A written request must be submitted and approved by the Board of Chosen Freeholders or their designee prior to beginning the course in order to be eligible for reimbursement and the employee must receive a grade of "C" or better.

Policy #2005-03 continued

The County agrees to pay for training of employees who achieve certifications, licensures or degrees which are related to their position and are authorized by the Board of Chosen Freeholders or their designee. Such education and training will be provided only after the employee signs an employment agreement indicating that the employee will continue to be employed by the County for two years after successful completion of the training; if not, the employee will be required to reimburse the county for all salary and costs associated with the training.

XVI. Longevity

A longevity program will be installed with the following provisions:

- Employees with 15 to 20 years of continuous service: \$ 750.00 per year
- Employees with 20 or more years of continuous services: \$1,500.00 per year

Longevity shall be eliminated for all Constitutional Officers, Department Heads, unclassified and non-contractual employees hired after January 16, 2018.

This policy is effective as of the date of adoption of the policy.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, insect infestations of trees are difficult to plan for, based on the tremendous resources that are necessary; and

WHEREAS, of immediate concern in the County of Hunterdon and well beyond is the Emerald Ash Borer, which kills ash trees relentlessly, sparing almost none once present in the region; and

WHEREAS, the Emerald Ash Borer is a species native to Asia and feeds on Ash trees; and

WHEREAS, the Emerald Ash Borer was discovered in Detroit Michigan in 2012; and

WHEREAS, the pest has killed millions of ash trees in Forest, Riparian and Urban settings in eastern North America, notably in Michigan, New York, Canada, and Pennsylvania; and

WHEREAS, throughout northern New Jersey, ash trees are the fourth most abundant tree species behind the sweet birch, sugar maple, and red maple; and

WHEREAS, ash trees are extraordinarily common in Hunterdon County, which has the densest population of ash trees in the state; and

WHEREAS, the presence of the Emerald Ash Borer has already been detected in the County of Hunterdon, in the Townships of West Amwell, Alexandria, Delaware, Kingwood, Bethlehem, East Amwell, Franklin, Readington and Clinton; and

WHEREAS, coupled with the devastating loss of an entire tree species, are the costs associated with treatment, removal, and in some cases replanting; and

WHEREAS, being proactive is crucial, as when damage is evident, the tree is already stressed; and

WHEREAS, the County of Hunterdon has jurisdiction over the trees that fall within our road right-of-ways and our county parks, and other properties; and

WHEREAS, additional ash trees will certainly be present on county-owned properties, but the associated costs are minimal compared to the obligations that the roadways and parks present; and

WHEREAS, in the county parks, ash trees were inventoried that could impact park infrastructure, roads, paved paths, and public safety; and

WHEREAS, a plan of preemptive removal of ash trees, preservation of high value ash trees, and selective replacement of removed ash trees with non-host, native tree species has been adopted for the county park system; and

WHEREAS, in the road right-of-ways in the County of Hunterdon, ash trees will need to be removed and a portion of the stumps must be grinded, which equates to approximately millions in costs based on average size of the trees; and

WHEREAS, this does not include replanting costs, which will occur on an as needed basis; and

WHEREAS, these costs go well beyond those budgeted for normal operating expenses; and

WHEREAS, insect infestation of trees is an act of nature and there are concerns in addition to the Emerald Ash Borer on the horizon;

NOW, THEREFORE, IT BE RESOLVED, that the County of Hunterdon seeks financial support for the actions that must be undertaken to properly steward our property and protect lives from the onset of insect infestations; and

BE IT FURTHER RESOLVED, that support does not necessarily have to come from new taxes, but can potentially come from the reallocation of relative existing resources; and

BE IT FURTHER RESOLVED, that for these reasons we petition the following governmental organizations to consider the devastation that will ultimately be caused by the Emerald Ash Borer and other insect infestations to our trees, and the costs associated with proactively treating and removing the impacted species, and we ask that these organizations consider the eligibility of the resources they have available to help combat this cause:

- New Jersey Department of Agriculture
- New Jersey Department of Environmental Protection
- New Jersey Department of Environmental Protection, Division of Parks & Forestry
- United States Department of Agriculture
- United States Department of Agriculture, Animal and Plant Health Inspection Services
- United States Department of Agriculture, Forest Service
- United States Department of Agriculture, Natural Resources Conservation Services
- United States Department of Agriculture, Natural Resources Conservation Services, New Jersey Office

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be shared with the Governor of the State of New Jersey; the New Jersey Association of Counties; all New Jersey Counties, and all of Hunterdon's New Jersey Legislative Representatives, in the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2018-08

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #1, Final, for the following:

CONTRACTOR: Traffic Lines, Inc., 5100 Asbury Road, Farmingdale, New Jersey 07727

CONTRACT: 2018 Application of Traffic Stripes, in various Municipalities

CHANGES: As Built Quantities.

COST: Decrease of \$43,280.10

<u>ITEM NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
REDUCTION:				
01	Performance and Payment Bond	L.S.	\$ 139.00	\$ 139.00
02	Surety Bond	L.S.	0.01	0.01
03	Traffic Stripes, 4"	173,659.0 L.F.	0.249	\$43,241.09
TOTAL REDUCTIONS:				\$43,280.10

Amount of Original Contract	\$251,968.71
Amount of this Change Order (-)	\$ 43,280.10
Adjusted Contract Amount Based Upon this Change Order	\$208,688.61

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds has been provided by the Hunterdon County Treasurer, certifying that funds are available, using Account Numbers #C-04-55-0905-900, C-04-55-1006-900, C-04-55-1103-900, C-04-55-1203-900 and C-04-55-1703-103.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

FY2019 Grant Agreement

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve, on behalf of the County, a Grant Agreement renewal, with the New Jersey State Council on the Arts, for the Hunterdon County Cultural and Heritage Commission, for the period of January 01, 2019 through December 31, 2019, for cultural arts projects, grant administration, professional development and re-granting to local arts organizations in the County of Hunterdon, using Account #100-074-2530-032-6130.

To be submitted through the electronic SAGE process.

Grant funding:	\$45,000
County Match:	<u>\$21,464</u>
Total:	\$66,464

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

AMENDED

RESOLUTION

WHEREAS, the New Jersey Division of Mental Health and Addiction Services is accepting applications for the County Comprehensive Alcoholism and Drug Abuse Services Contract for calendar year 2019 beginning January 1, 2018 and ending December 31, 2018; and

WHEREAS, on September 18, 2018 the Board of Chosen Freeholders approved a contract with the Division of Mental Health and Addiction Services, through renewal contract number 19-532-ADA-0, in the amount of \$225,753.00 in State funds (Acct. No. G-02-41-7662) and \$29,776 in County Match (provided through regular County appropriations to alcohol/drug abuse service providers and fringe benefits for apportioned County staff); and

WHEREAS, the County has been advised by the Division of Mental Health and Addiction Services of a change in the availability of the contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign an amended County Comprehensive Alcoholism and Drug Abuse Contract #19-532-ADA-0, in the amount of \$210,512.00 (Acct. No. G-02-41-7662) with a County match of \$25,966.00, for the period of January 1, 2019 through December 31, 2019.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby authorizes the Hunterdon County Division of Senior, Disabilities and Veterans Services to apply for funding, to the Hunterdon County Cultural & Heritage Commission. Funding is requested to support projects that focus on senior artistic and cultural desires through cultural trips, art shows, plays and cultural program activities.

GRANT REQUEST: \$ 7,000.00
CASH MATCH: \$14,000.00
IN-KIND MATCH: \$ 0.00
FUNDING PERIOD: January 1, 2019 through December 31, 2019

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Mathew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED October 16, 2018

Denise B. Doolan, CLERK

HUNTERDON COUNTY

Coin Toss Permit Application

Name of Organization: Milford Fire Co.

Address Of Organization: 21 Water Street, Milford, NJ 08848

Phone Number of Organization: 908-995-4087

Contact Person and Phone Number: Pete Gordon 908-229-6835

Specific location(s) of proposed charitable solicitation: Rt 519 (Frenchtown Rd) at the steps in front of the Milford Public School; and Rt 519 (Water St) in front of the firehouse at 21 Water Street.

Safety Equipment and signage proposed to be used (sign board, safety cones, vest etc.): signs, safety cones and vests

Dates and times of proposed charitable solicitation: October 20, 2018 8:00a.m. - 4:00p.m.
Rain date of October 27, 2018 8:00a.m. to 4:00p.m.

Be advised the following information must be included in all requests at time of submittal:

- Certificate of Insurance listing The County of Hunterdon as the Certificate Holder and naming the county as an "additional Insured" for liability

/s/ Peter M. Gordon

Signature of Applicant

For Use by the County of Hunterdon:

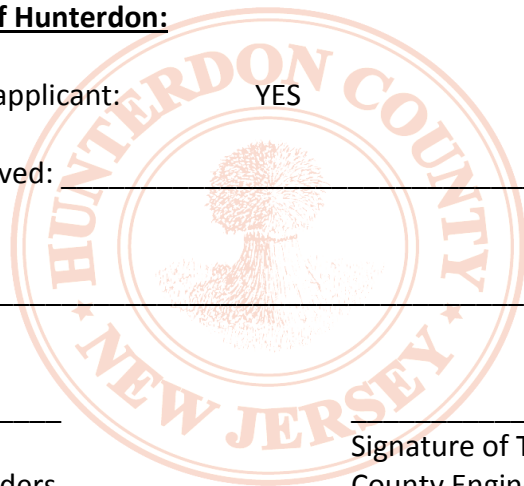
Permit to be granted to applicant: YES NO (circle one)

Date approved/disapproved: _____

Additional Comments: _____

Signature of Clerk of the Board of Chosen Freeholders

Signature of Thomas B. Mathews, P.E. County Engineer / Director of Public Works



October 3, 2018

1 Main Street, Building #1 - 1st Floor
PO Box 2900
Flemington, New Jersey 08822-2900
908-788-1102 * FAX: 908-806-4236

Dear Ms. Doolan,

As race director, I am writing to ask permission to use certain Hunterdon County roads as part of a bike course for the 12th Annual JerseyMan multi-sport event. The race is to take place at Round Valley Reservoir on Sunday, May 19, 2019 from 8AM-Noon.

The roads being used will be monitored by the Readington, Clinton Township Police Departments as well as by Round Valley Park Police.

The course is the same that was used last year.

We look forward to having another successful Hunterdon County sporting event for 2019!

Thank you in advance for your consideration and look forward to hearing your reply in the near future.

Best Regards,

Raymond Campeau
(201) 741-6537
rcampeau1@yahoo.com

Denise Doolan

From: Kevin P. Davis
Sent: Monday, October 15, 2018 8:50 AM
To: Denise Doolan
Subject: FW: courthouse - Oct. 17

Denise

Please add this request to the agenda for Oct 16.

Thank you.

Kevin

From: Phil Greiner [<mailto:philgreiner@comcast.net>]
Sent: Friday, October 12, 2018 8:54 AM
To: Kevin P. Davis <kdavis@co.hunterdon.nj.us>
Subject: courthouse - Oct. 17

Hello, Kevin –

The borough would like to reserve the courthouse (main meeting room) on Wednesday, October 17, from 5:00 – 8:00 PM for an open house with the Courthouse Square developer. Kindly waive the fee for the municipality, if possible.

Thank you for your assistance.

Phil
908 410-0351