

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

November 20, 2018

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. FREEHOLDER REPORTS

VI. RECOGNITION

01. Acknowledging Dan Bush on receiving the New Jersey Highlands Coalition 2018 Vision & Leadership Award.

VII. PROCLAMATIONS

01. PROCLAMATION - Recognizing Noah Willsey, Boy Scout Troop 288, on attaining the designation of Eagle Scout.

- VIII. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda).

IX. FINANCE, Janet R. Previte, CFO

01. RESOLUTION - Authorizing the cancellation of grant fund balances of certain grant fund receivables and appropriated reserves.

- 02. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2018 County Budget for 2016 Emergency Management Performance Grant, in the amount of \$55,000.
- 03. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2018 County Budget for 2018 Social Services for the Homeless, in the amount of \$14,000.
- 04. RESOLUTION - Authorizing transfer for 2018 in the County Clerk's Office.
- 05. RESOLUTION - Approving a change in Petty Cash Custodian for the Parks and Recreation Division, Department of Planning and Land Use.
- 06. RESOLUTION - Approving a change in Petty Cash Custodian and amount for the Road Supervisor, in the Public Works Department.

X. ECONOMIC DEVELOPMENT, Marc Saluk

- 01. RESOLUTION - Approving an Economic Development Grant with the Borough of Frenchtown, for a Zoning Review Study, in an amount up to 90% of the cost of the study, with the not to exceed amount being \$6,750.

Added Item:

- 02. RESOLUTION - Authorizing a study for the long-term wastewater collection and treatment system capacity issues in conjunction with the Raritan Township Municipal Utilities Authority (RTMUA) through the County's Economic Development Grant program.

XI. FARMLAND/OPEN SPACE, Barbara Vogel/Bill Millette

- 01. RESOLUTION - Amending County Policy 2008-02, for the Open Space, Farmland, and Historic Preservation Policy.
- 02. INTRODUCTION - Annual Open Space Trust Fund Allocation, public hearing to be held on December 18, 2018, at 5:30 p.m.
- 03. RESOLUTION - Granting final approval on a development easement from Timothy and Katharine Martin for Block 45, Lot 3, in Delaware Township and Block 1, Lot 1, East Amwell Township, approximately 34.2 acres; (SADC - \$138,510; County - \$38,475; Delaware - \$35,100; East Amwell - \$3,375.00), total amount of \$215,460.
- 04. RESOLUTION - Granting final approval on a development easement from Robert M. Silva, et als, for Block 10, Lot 43, and Block 14, Lot 20, in Holland Township, approximately 129.1 acres; (SADC - \$407,956; County - \$92,952; Township - \$92,952), total amount of \$593,860.

XII. PURCHASING, Raymond E. Rule

01. RESOLUTION - Approving Requisition #R8-06712, using State Contract #A-87720, with Eplus Technology, Inc., for network switches to complete the VoIP project, for Information Technology, in the amount of \$70,984.95.
02. RESOLUTION - Authorizing the award of County Bid #2018-18, to lease and maintain Golf Carts for Heron Glen, to E-Z-Go, Division of Textron, Inc., in an amount not to exceed \$299,805.60 - contract term: March 1, 2019 to February 28, 2023.

XIII. ADMINISTRATOR'S REPORT, Kevin Davis

01. Update.

XIV. GRANTS

01. RESOLUTION - Approving a grant renewal application with the New Jersey Office of the Insurance Fraud Prosecutor, for 2019, to participate in the County Prosecutor Insurance Fraud Reimbursement Program, in the amount of \$22,798. (state funds).
02. RESOLUTION - Approving a grant application with the New Jersey Department of Law and Public Safety, Attorney General's Office, for the Hunterdon Prosecutor's Office "Gangs, Guns, and Narcotic's Task Force", for the Grant Titled: Operation Helping Hand, for the period of September 01, 2018 through August 31, 2019, in the amount of \$58,824. (federal funds).
03. RESOLUTION - Approving a contract with the New Jersey Department of Human Services, Division of Disability Services for 2019, to administer the Personal Assistance Program, in the amount of \$30,937.30.

XV. CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

01. Motion to approve the claims in accordance with the Claims Register dated November 20, 2018.
02. Motion to approve the regular and executive session minutes of November 07, 2018.

03. RESOLUTION - Approving a memorandum of agreement with the CWA, Local 1036, Supervisory Unit.
04. RESOLUTION - Gregory Kasper appointed full time, Mechanics Helper, Vehicle Services Division, Administrative Services Department.
05. RESOLUTION - Amy Westover, full-time, Librarian 1, Library, amending dates for salary adjustment. (CWA Rank and File contract).
06. RESOLUTION - Brian Roberts appointed as a per-diem Level 1 Fire Instructor, Emergency Management Division, Public Safety and Health Services Department.
- ~~07. RESOLUTION - Thomas Maxcy appointed full-time, Laborer, Bridge Division, Public Works Department.~~
08. RESOLUTION - Zachary Moose appointed full-time, Laborer, Bridge Division, Public Works Department.
09. RESOLUTION - Sheila Hallam appointed as a per diem Zumba Instructor, Division of Senior, Disabilities and Veterans Services, Human Services Department.
10. RESOLUTION - Authorizing the solicitation of bid proposals for "Mini Buses" for the LINK Transportation System.
11. RESOLUTION - Authorizing a subordination agreement for Daniel Krzyzkowski, in Glen Gardner Borough.
12. RESOLUTION - Approving contract modification #2, to increase the reimbursable ceiling of Contract #SH18010 from \$128,844.00 to \$142,844.00 for 2018, to assist families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities.
13. RESOLUTION - Approving the release of a Cash Maintenance Bond to NJR Clean Energy Ventures, for Frontage Improvements to Route 523, in Raritan Township, Block 27, Lot 23, in the amount of \$6,499.56.
14. RESOLUTION - Approving an Administrative Action, upon the recommendation of the Solid Waste Advisory Council, to the Hunterdon County Solid Waste Management Plan, for tonnage increase for GreenRock Recycling, LLC, located in the Township of Union.
15. RESOLUTION - Approving an agreement with the Hunterdon County Chamber of Commerce to conduct the 2018 and 2019 annual HackHunterdon Hackathons, at a cost of \$15,000 per event.

Added Item:

16. RESOLUTION - Approving an extension to the Water Quality Management Plan, extending the expiration date to March 31, 2019.

XVI. CORRESPONDENCE

01. Flemington Community Partnership, requesting permission to use the historic Court House steps and electric, on Thursday, December 6, 13 and 20, 2018, from 6:00 p.m. until 8:00 p.m., for their “Thursday Night Holiday Lights”. (no insurance waiver requested).
02. East Amwell Senior Club, requesting permission to meet once a month, on either the 2nd and 4th Tuesdays of the month (as the County’s scheduling allows, at the Route 12 Assembly area, from 12:30 p.m. until 3:00 p.m. Also, asking for the insurance and fees to be waived.
03. Friendly Sons of St. Patrick, requesting permission to use the historic Court House on Thursday, January 24, 2019, around 7:00 p.m. to 8:30 p.m., to launch their parade Celebrations, introduce honorees for the 2019 Grand Marshal and unveil their schedule of festivities for the parade season.

Added Item:

04. Michael Skoczek, requesting permission to place port-a-johns at the Main Street County Parking area, for the CEA/Johanna Farms Turkey Trot, to be delivered on Wednesday afternoon and removed on Friday, November 23, 2018.

XVII. FREEHOLDERS COMMENTS/REPORTS

XVIII. OPEN TO THE PUBLIC

**XIX. EXECUTIVE SESSION
(Reconvene if necessary)**

NEW JERSEY HIGHLANDS COALITION

2018

VISION & LEADERSHIP AWARD

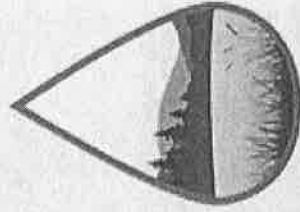
Presented to Hon. **Dan Bush**, for his effective leadership as Mayor of the Township of Holland, in Hunterdon County, in promoting municipal conformance with the Highlands Regional Master Plan, and for his ongoing commitment to the long term protection of the New Jersey Highlands region.

With thanks and great appreciation from all who love and value the natural and cultural resources of the New Jersey Highlands.

October 10, 2018



Julia Somers
Executive Director



NEW JERSEY
HIGHLANDS
COALITION



Sandy Batty
President, Board of Trustees

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Noah Willsey, Boy Scouts of America, Troop 288, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Noah Willsey has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Noah's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to help complete two ground improvements at the Hunterdon Preparatory School, in Annandale, New Jersey. Noah installed a paver patio at the school's entrance for a seating area and created an area to be used after school for community events. In addition, Noah designed and built three movable benches that are currently around a fire ring, which he installed on the school grounds. Noah's project will benefit the students, staff and visitors to the Hunterdon Preparatory School for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Noah Willsey** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Noah Willsey** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

**RESOLUTION TO CANCEL THE BALANCE OF CERTAIN GRANT FUND
RECEIVABLES AND APPROPRIATED RESERVES**

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, in the State of New Jersey, as follows:

1. There exist certain receivables, and appropriated grant balances in the financial statements of the Federal and State Grant Fund, which balances are no longer valid and are hereby canceled as per the schedule below.
2. The CFO/Chief Financial Officer of the County is hereby authorized to cancel said balances of receivables (\$267,335.64), and appropriated reserves (\$262,985.18) with the net balance of (\$4,350.46) being debited to Current Fund Operations in the County's financial statements for the year ended December 31, 2018.

<u>Grant Receivable To Be Cancelled</u>	<u>Cancelled Amount</u>
2017 Section 5311 Innovation Program	\$ 74,577.19
2017 Senior Citizen & Disabled Resident Transportation Assistance	389.57
2017-2018 State Health Services - PHILEP	23,146.00
2017-2018 Subregional Transportation Planning	0.01
2016-2017 Victim Assistance Supplement - VOCA	83,000.00
2017-2018 Victim Assistance Grant - VOCA	62,457.00
2017-2018 Veterans Transportation	2,500.00
2017-2018 Municipal Alliance Program - GCADA	2,862.78
2016-2017 Social Services for the Homeless - SSH - Extension	240.00
2017-2018 Job Ass and Reverse Commute (NJ JARC Rnd 4)	<u>18,163.09</u>
	\$ 267,335.64

<u>Grant Appropriated Reserve To Be Cancelled</u>	<u>Cancelled Amount</u>
2017 Section 5311 Innovation Program	\$ 74,577.19
2017 Senior Citizen & Disabled Resident Transportation Assistance	389.61
2017-2018 State Health Services - PHILEP	19,217.87
2017-2018 Subregional Transportation Planning	0.01
2015 State Council on the Arts	1,949.43
2016 State Council on the Arts	26.02
2016 Clean Communities	102.05
2016-2017 Victim Assistance Supplement - VOCA	83,000.00
2017-2018 Victim Assistance Grant - VOCA	62,457.13
2017-2018 Municipal Alliance Program - GCADA	2,862.78
2016-2017 Social Services for the Homeless - SSH - Extension	240.00
2017-2018 Job Ass and Reverse Commute (NJ JARC Rnd 4)	<u>18,163.09</u>
	\$ 262,985.18

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2018-010

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of an award of \$55,000 from State of New Jersey, Department of Law and Public Safety and wishes to amend its 2018 Budget to include this amount as revenue;.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2018 Budget in the sum of \$55,000 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue
Anticipated with Prior Written Consent of the Director of the Division of Local
Government Services: Public and Private Revenues Offset with Appropriations:

FY16 Emergency Management Performance Grant-EMAA

BE IT FURTHER RESOLVED, that the like sum of \$55,000 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs
Offset by Revenues:

FY16 Emergency Management Performance Grant-EMAA

(the required match is appropriated in Office of Emergency Management's S/W)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2018-011

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of a modification/funding increase award of \$14,000 from State of New Jersey, Department of Human Services, Division of Family Development and wishes to amend its 2018 Budget to include this amount as revenue;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2018 Budget in the sum of \$14,000 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2018 Social Services for the Homeless – (increase SH18010)

BE IT FURTHER RESOLVED that the like sum of \$14,000 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2018 Social Services for the Homeless – (increase SH18010)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, there are excess funds in certain 2018 Appropriation Accounts; and

WHEREAS, it appears that deficits may develop in certain other 2018 Appropriation Accounts;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A. 40A:4-58 the following transfers between Appropriations be made:

ACCOUNT AND DEPARTMENT

		FROM	TO
8-01-20-0120-101	County Clerk S/W	\$25,000.00	
8-01-20-122-253	County Clerk-Elections O/E		\$25,000.00
TOTAL		\$25,000.00	\$25,000.00

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

CHANGE IN CUSTODIAN OF PETTY CASH FUND FOR PARKS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, Parks Petty Cash Fund has been established in the amount of \$100; and

WHEREAS, Carol Bodder has been the custodian of the Parks Petty Cash Fund; and

WHEREAS, it is the desire of the County of Hunterdon that the custodian be changed to Daniel Bush; and

WHEREAS, Daniel Bush is bonded in the amount of \$ 1,000 by virtue of a surety bond;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize such action and directs two certified copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

**CHANGE IN CUSTODIAN AND MONETARY AMOUNT OF PETTY CASH FUND FOR
ROADS AND BRIDGES**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, Roads and Bridges Petty Cash Fund has been established in the amount of \$180; and

WHEREAS, it is the desire of the County of Hunterdon that the Petty Cash Fund for Roads/Bridges be decreased from \$180 to \$50; and

WHEREAS, Jeffrey Quick has been the custodian of the Roads/Bridges Petty Cash Fund; and

WHEREAS, it is the desire of the County of Hunterdon that the custodian be changed to E. Ray Eichlin; and

WHEREAS, E. Ray Eichlin is bonded in the amount of \$ 1,000 by virtue of a surety bond;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize such action and directs two certified copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon created the Economic Development Grant Program for the purpose of providing funding to municipalities in Hunterdon County to achieve goals identified in the County Comprehensive Economic Development Strategy plan; and

WHEREAS, the Economic Development Grant Program is operated and funding recommendations are made in accordance with the Hunterdon County Economic Development Grant Program guidelines adopted by the Board of Chosen Freeholders;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby award the Borough of Frenchtown funding in the amount of \$6,750.00 for the purpose of conducting a Zoning Review Study.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
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ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following Administrative Policy be approved:

Policy #: 2008-02

Date Adopted: October 7, 2008

Revised Date: October 5, 2010

Revised Date: March 03, 2015

Revised Date: November 20, 2018

Policy Type: Administrative

OPEN SPACE, FARMLAND PRESERVATION AND HISTORIC PRESERVATION POLICY

1. This Policy generally outlines the practices and guiding principles of the Board of Chosen Freeholders when selecting, evaluating and acquiring interests in real property for Open Space, Farmland Preservation and Historic Preservation purposes.
2. **ACQUISITIONS** include the acquisition of fee title or other interests in real property for, or in support of:
 - 2.1 General County Open Space
 - 2.2 Parkland
 - 2.3 Farmland Preservation
 - 2.4 Conservation of Natural Resources and the Environment
 - 2.5 Historic Preservation
 - 2.6 Municipal and Non-Profit Acquisitions through County Grants
 - 2.7 Cooperative Acquisitions with Municipalities, Non-profit and other entities
3. **ACQUISITIONS ARE FUNDED** through the use of:
 - 3.1 The use of the Open Space Tax authorized as a result of referendum adopted November 2, 1999; November 2, 2004; and November 3, 2009 pursuant to N.J.S.A.40:12-15.1 et seq.
 - 3.2 County issued bonds and capital financing.
 - 3.3 Direct funding through the County Budget.
 - 3.4 The use of cooperative programs and funding assistance from other public and private entities such as Green Acres, the State Farmland Preservation Program and cooperative purchases with Hunterdon County municipalities or private non-profit entities.
 - 3.5 The utilization of dedicated gifts or bequests.
4. **MASTER PLANS.** The County has developed master plans which broadly identify some of the County's objectives in connection with Open Space Acquisition:
 - 4.1 The Open Space, Farmland and Historic Preservation Trust Fund Plan, dated March, 2016.
 - 4.2 The Hunterdon County Comprehensive Farmland Plan adopted December 4, 2008.
 - 4.3 The Hunterdon County Master Plan – Sites of Historic Interest component, dated November 1979.
 - 4.4 The Hunterdon County Growth Management Plan adopted December 2007.
 - 4.5 The Hunterdon County Strategic Park and Open Space Plan as recommended for adoption by the Hunterdon County Planning Board.
5. **THE OBJECTIVES OF ACQUISITIONS** are to preserve, to the extent possible, Hunterdon County's natural resources and the ability for the land to be used and enjoyed by the public, when appropriate, as unobtrusively and modestly as possible. In some instances, this objective is accomplished with title ownership remaining in private hands, such as the continued use of property for farming (Farmland Preservation), the continued private use of historic buildings (Historic Preservation) and those instances where the County acquires easements on privately owned land to conserve or preserve important resources or natural features (Natural Resources and the Environment).

6. **COUNTY STAFF**

6.1 **The County Open Space Coordinator** is the individual employed by the Freeholders to facilitate and manage the acquisition of, or lesser interests in lands for parks, open space and historic purposes and by municipalities and nonprofit entities through coordination with the Departments of Parks and Recreation, the Planning Department and the Cultural & Heritage Commission and the Open Space Trust Grant programs as designated by the Board of Chosen Freeholders.

7. The **COUNTY GRANT PROGRAMS** include:

- 7.1 Direct County Acquisitions for Parkland, Open Space or Conservation of Natural Resources and the Environment.
- 7.2 Cooperative Acquisitions with Municipalities, Non-profits and other entities.
- 7.3 Providing grant funds to municipalities and non-profit organizations to assist in their acquisitions of land or lesser interests.
- 7.4 Farmland Preservation
- 7.5 Historic Preservation

8. **ANNUAL REPORTS**

8.1 **Annual Report of Open Space Coordinator.**

Objective: The objective of General Open Space Acquisition is to purchase land in connection with the County Park System to be used for active or passive recreation. On or before September 1st of each year, the Open Space Coordinator, in consultation with the Division of Parks and Recreation, CADB Administrator, Cultural and Heritage Executive Director and the Clerk of the Board, shall present an Annual Report to the Freeholders. The report shall include, as a minimum, the following:

- 8.1.1 An **Inventory** of all Parks properties or interests owned by the County as of December 31st of the prior year including, but not limited to Open Space, Farmland and Historic properties. The list shall contain such information as the Open Space Coordinator, Parks Director or the Freeholders determine is important or appropriate.
- 8.1.2 **A list of any pending acquisitions**, that is, parcels or interests under contract of purchase. The list shall include such information as the Open Space Coordinator, Parks Director or the Freeholders determine is important or appropriate.
- 8.1.3 **A Plan outlining the Acquisition Objectives** which the Director of Parks wishes to pursue during the next calendar year. The list shall include all of the information contained in Section 8.1.2 above. In addition, for each parcel the Open Space Coordinator shall indicate the projected budget for acquisition. An additional list shall be prepared for public information, from which shall be redacted identifying information which would compromise the county's ability to negotiate.
- 8.1.4 A **confidential component** describing all then active negotiations for the acquisition of any parcel and the status of those negotiations.
- 8.1.5 The Open Space Coordinator shall present a **Requested Budget for Parks Acquisition** purposes for the following budget year.
- 8.1.6 The Open Space Coordinator shall be primarily responsible for drafting the report in conjunction with the Division of Parks and Recreation, CADB, and Cultural and Heritage.

9. **MAPPING AND RECORD KEEPING**

9.1 The Open Space Coordinator shall work with the **GIS** staff and **Planning Department** to prepare a comprehensive GIS Database and map showing all parcels acquired, including General Open Space, Parkland, Farmland Preservation, Easements or other Acquisitions for Conservation of Natural Resources and the Environment, and Historic Preservation. The GIS Database and map shall identify the direct County Acquisition as well as acquisitions in which the county holds and interest. The GIS Database and map shall identify the properties as of the date of preparation and be submitted to the Freeholders on, or before, September 1st of each year.

9.2 By September 15th of each year the Open Space shall meet with the **Freeholder Clerk** and verify that all of the County's property interests listed in the annual report inventories are logged and entered in the **Real Property Registry** which the Freeholder Clerk maintains under N.J.S.A. 40:12-22.

10. **FINANCIAL REPORT.** On or before September 1st of each year, the Open Space Coordinator will prepare a written report for the Board of Chosen Freeholders including at a minimum the following:

- 10.1. The remaining amount then available and uncommitted in the Open Space Trust Fund as of the previous December 31st.
- 10.2. The remaining amount then available and uncommitted on Open Space bond issues, if any, and a list of the amounts committed for acquisitions, but unspent, from those bond issues.
- 10.3. Other funds available and unexpended for Open Space purposes.

11. **ANNUAL FUNDING APPLICATION AND ALLOCATION**

11.1 **Freeholder Review** The Freeholders will review the requests of the Open Space Coordinator and will endeavor to make a tentative decision on or before December 31st to be effective in the next calendar year as to the following:

- a. what amounts will be spent from the Open Space Trust Fund and for what purposes.
- b. what additional amounts, if any, will be raised through financing or the annual budget.
- c. what amounts will be allocated from the Open Space Trust Fund for municipal and non-profit grants.
- d. what amounts will be allocated for cooperative acquisitions with municipalities or non-profits and the source of funds for that commitment.

The final funding decision will be made after the public hearing on the County Budget in the ensuing year.

11.2 **Open Space Trust Fund.** Currently the Freeholders have determined that the revenues generated under the Open Space Tax are allocated:

- 11.2.1 Ten percent (10%) of the annual funds collected from the Open Space Trust Fund shall be annually allocated for the use by **Municipalities** in connection with the Municipal Grant Program.
- 11.2.3 Five percent (5%) of the annual funds collected from the Open Space Trust Fund shall be annually allocated for the use in connection with **Historic** Preservation by the County, Municipalities or Charitable Conservatives.
- 11.2.4 Thirty percent (30%) of the annual funds collected from the Open Space Trust Fund shall be annually allocated for **Farmland** Preservation by the County as allocated by the Freeholders in their discretion annually.
- 11.2.5 Thirty percent (30%) of the annual funds collected from the Open Space Trust Fund shall be annually allocated for the use of Municipalities and Non-Profit organizations for use in connection with the **Open Space Acquisition Assistance** Grant Program.
- 11.2.6 Twenty Five percent (25%) of the annual funds collected from the Open Space Trust fund shall be annually allocated for acquisition, development, improvement, or maintenance of **Open Space and Parkland** by the County as authorized by the Freeholders in their discretion.

11.3 **Reservation of County Open Space Trust Funds**

- 11.3.1 Requests to **bank and reserve** Municipal Grant Program funds must be accompanied by an enabling municipal Governing Body resolution.
- 11.3.2 The resolution must include a statement indicating the future intent and purpose for County Open Space Trust Funds and anticipated timeframe for utilizing Program funds. The municipality must annually renew and reserve all allocated funds.
- 11.3.3 An updated Open Space Inventory that identifies all Preserved Lands located in the municipality must, also, be submitted.

11.4 **Re-Allocation of Unused Funding by the Freeholder Board**

- 11.4.1 If any County Open Space Trust Funds are not used within one (1) year from final approval, the Freeholder Board may re-allocate the unused funds for Open Space Acquisition Assistance by Hunterdon County or use the funds for any specified County purposes according to the County Questions; the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan; this policy and any subsequent revisions and amendments therewith, after notifying the applicant of its intentions.

- 11.4.2 If funding is not used within one (1) year from approval announcement yet the applicant has proceeded in good faith and/or encountered unforeseen difficulties in the completion of the project, the municipality may request a six-month project extension. Extensions are subject to POSAC recommendations and Board of Chosen Freeholder approval. Requests for project extensions must be submitted to the Open Space Coordinator no less than 90 days before the project's expiration date.
- 11.4.3 Unencumbered funding allocated to the Farmland Preservation Grant Program or the Open Space Acquisition Assistance Grant Program in any given year shall roll over to the following year and shall be added to that funding year's allocation. At the end of the calendar year, if the remaining programmatic balance exceeds \$1,000,000.00, the balance over \$1,000,000.00 shall be re-allocated for County use for any specified purposes according to the County Questions.
- 11.4.4 Unencumbered funding allocated to the Historic Preservation Grant Program in any given year shall roll over to the following year and shall be added to that funding year's allocation. At the end of the calendar year, if the remaining programmatic balance exceeds \$200,000.00, the balance over \$200,000.00 shall be re-allocated for County use for any specified purposes according to the County Questions.

12. **FUNDING AND ACQUISITION DETERMINATION.** The Freeholders have the sole and ultimate authority for entering into Contracts for purchase of real estate or interests in real estate. Subject to the final approval of the Freeholders, funding and acquisition decisions are made as follows:

- 12.1 **General County Open Space and Parkland Acquisitions, Conservation of Natural Resources and the Environment and Historic Preservation.** The Open Space Coordinator will periodically consult with the Freeholders. The Open Space Coordinator will also periodically consult with the Parks Director as to how the acquisition is part of a comprehensive plan for the development of parkland throughout the County. The Open Space Coordinator will also consult and get the recommendation of POSAC on potential land acquisition. The Freeholders will make determinations as to which acquisitions shall be pursued and at what price.
- 12.2 **Farmland Preservation Acquisitions.** The CADB Administrator will periodically consult with the Open Space Coordinator and receive information as to the funding allocated to the Farmland Preservation program. The CADB evaluates all applications received based on the established ranking and scoring system as defined in the County's adopted Comprehensive Farmland Preservation Plan and makes recommendations for approval. The Freeholders will make determinations as to which parcels shall be pursued.
- 12.3 **Municipal Grant Program.** The County has established a separate program enabling municipalities to utilize a portion of the Open Space Tax Trust fund. The procedure for obtaining such grants is contained within the Section 14 and further defined within the Procedures Manual referenced below.
- 12.4 **Open Space Acquisition Assistance Grant Program.** The County has established a separate program for making decisions concerning pursuing cooperative purchases with Hunterdon County municipalities and non-profits. That procedure for obtaining such grants is contained within Section 14 and further defined within the Procedures Manual referenced below.
- 12.5 **Historic Preservation Program.** The County has established a separate program for making decisions concerning Historic Preservation Grants with Hunterdon County municipalities and non-profits. That procedure for obtaining such grants is contained within Section 14 and further defined within the Procedures Manual referenced below.
 - 12.5.1 The Open Space Coordinator will report the extent to which the proposed project is consistent with objectives of this policy and will indicate to which State and local municipal funds are available to assist with the acquisition.
 - 12.5.2 Each Historic Grant application submitted between January 1 and April 1 of each year will be forwarded to the Cultural and Heritage Commission for review and recommendation in accordance with criteria established by it and pursuant to criteria established by the State Historic Preservation Office in accordance with the procedures outlined in the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Program Procedures Manual.

12.6 Rendering of Decisions

12.6.1 The POSAC shall review and evaluate all applications and shall prepare and submit a written recommendation to the Board of Chosen Freeholders for approval of all County Open Space Trust Funds and grants. The POSAC shall evaluate, score and rank all Open Space Acquisition grant applications using the priority Evaluation System.

The Cultural and Heritage Commission shall review and evaluate all Historic Preservation grant applications using the criteria developed by the Commission and shall forward its recommendations to the POSAC. The POSAC shall submit its funding recommendations to the Freeholder Board following its completed review and evaluation for approval of all funds.

12.6.2 The Board of Chosen Freeholders will not consider any application or request for County Open Space Trust Funds for a project which has not been reviewed pursuant to this policy.

12.6.3 Once the Freeholder Board has made the final decision to approve County Open Space Trust Funds, the POSAC shall send a copy of the Resolution to the applicant or its designated liaison including any procedural requirements or conditions for payment authorization.

12.6.4 The approved applicant shall have one (1) year to complete all project submission requirements and expend its authorized allocation of funds.

13. MUNICIPAL AND OPEN SPACE ACQUISITION ASSISTANCE GRANT PROGRAMS, AND HISTORIC PRESERVATION GRANT PROGRAM

13.1 Purpose

13.1.1 The goals, objectives and procedures for the **Municipal Grant Program, and Open Space Acquisition Assistance Grant Program and Historic Preservation Grant Program** are described in the *Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan – Procedures Manual*

13.1.2 **Open Space Acquisition Assistance Grants** are those applications made together with Hunterdon County municipalities or other non-profit organizations which share a common vision to maximize preservation.

13.2 Review, Approval and Future Changes to the Procedures Manual

The County Parks & Open Space Advisory Committee (POSAC) shall review the Procedures Manual periodically, but not less than every five years, seeking input from the Hunterdon County Board of Chosen Freeholders, , Division of Parks and Recreation, Hunterdon County Cultural and Heritage Commission, the municipalities of Hunterdon County, nonprofit organizations with primary land preservation interest in Hunterdon County, and public stakeholders. Any amendments to this Manual shall be subject to Freeholder Board approval.

The Open Space Coordinator will distribute revised/updated copies of the Procedures Manual to all Municipalities and charitable conservancies in Hunterdon County.

13.3 The **Municipal Grant Program and the Open Space Acquisition Assistance Grant Program** is administered by the Hunterdon County Open Space Coordinator in collaboration with the Parks & Open Space Advisory Committee. All funding allocations are subject to review and approval by the Board of Chosen Freeholders

14. **THE PARKS & OPEN SPACE ADVISORY COMMITTEE (POSAC)** is charged with: 1) implementing the Municipal Grant Program; 2) with reviewing, rating and making recommendations for Open Space Acquisition partnerships with Hunterdon County municipalities and non-profit entities; 3) reviewing potential County Parks and Open Space purchases; and 4) reviewing issues related to the Division of Parks and Recreation operations.

14.1 The Parks & Open Space Advisory Committee shall operate in accordance with the adopted by-laws of the Committee.

15. **ROLE OF THE OPEN SPACE COORDINATOR.** The Open Space Coordinator shall serve as the Administrator of the Parks & Open Space Advisory Committee. The Open Space Coordinator's responsibilities shall include the following:

- 15.1 Prepare all administrative documents including applications forms, Policy Manual language, informational brochures and related material, and reports, etc. for review and approval, as needed, of the POSAC.
- 15.2 Process Municipal Grant Program applications, process municipal and nonprofit Open Space Acquisition Assistance Grant Program applications and present completed applications to the POSAC for review.
- 15.3 Prepare minutes of all POSAC meetings and meetings of any subcommittees.
- 15.4 Prepare all needed correspondence to POSAC members, other county departments, the Freeholder Board, municipalities, and nonprofit organizations.
- 15.5 Respond to questions, provide assistance and guidance to local officials and the public, and nonprofit organizations regarding open space preservation issues.
- 15.6 Maintain an inventory of all open space lands preserved in Hunterdon County, as well as areas of preservation interest identified by public and private entities engaged in land preservation in the County.
- 15.7 Prepare the annual summary-report for presentation to the Freeholder Board.
- 15.8 Perform all other tasks related to the Municipal Grants Program, and the Open Space Acquisition Assistance Grant Program.

16. **PROCEDURE**

- 16.1 **Applicant Initiation of Process.** All applications or requests for County funding must be submitted through the Open Space Coordinator. The Freeholders will not review or consider any request for County funding for a project which has not been reviewed pursuant to this procedure. The Open Space Coordinator will promptly make application forms and instructions available to municipalities and nonprofit agencies when requested. All applications must be completed and supporting information must be provided by the applicant before County funding and support will be considered for the project. The application must be considered and reviewed by the Parks & Open Space Acquisition Advisory Committee (POSAC) or the Cultural and Heritage Commission, as appropriate, and the Committee must make a recommendation before the Freeholders will consider the project.
- 16.2 **Grants.** The County will receive applications for the **Municipal Grant Program** at any time. Requests for **Historic Preservation** funding will be accepted between January 1 and March 31. The Open Space Coordinator and the POSAC will endeavor to review, evaluate and recommend applications within three months of a completed application being submitted.
- 16.3 **Open Space Acquisition Grants.** The County will receive applications for the Open Space Acquisition Assistance Grant Program at any time throughout the year. Eligible applicants include all 26 municipalities, and all non-profit agencies who are primarily involved with land preservation in Hunterdon County.
- 16.4 **Review for Completeness.** All applications will be submitted to the Open Space Coordinator and will be preliminarily reviewed for accuracy and completeness.
- 16.5 **Applications will include a proposed management and use statement** that clearly defines the proposed role/responsibility of each partner and the intended public use.

17. **CONSIDERATION BY POSAC** Completed applications will be considered by the POSAC using an established, weighted ranking protocol including but not limited to:

- 17.1 The degree the acquisition fits into county-, municipal- or nonprofit-identified goals and objectives for land preservation;
- 17.2 Documented development pressure;
- 17.3 Regional initiatives by two or more municipalities/agencies;
- 17.4 The financial commitment of the applicant and number of partners and any other considerations included on the rating protocol; and
- 17.5 The evaluation criteria effective October 7, 2008 are set forth in Appendix A of the Procedures Manual or other such evaluation criteria as adopted by the Parks and Open Space Advisory Committee.

18. **TIME FRAMES.** Applications will be processed and reviewed within the following general time frames.

- 18.1 The Open Space Coordinator and the POSAC will endeavor to review, evaluate and recommend a **Municipal or Open Space Acquisition Assistance Grant Program** application within three months of a completed application being submitted.
- 18.2 Requests for **Historic Preservation** funding will be accepted between January 1 and March 31.

19. **FUNDING LIMITATIONS.** Total County funding is limited to 50% of the property's determined, eligible and allowed purchase cost, unless the County is to receive a controlling interest in the property at closing. Funding of applications will be categorized into the following acquisition designations:

19.1 **Municipal Grant Program,** means those applications submitted for preservation assistance that are solely identified by the municipality and included in its Open Space and Recreation Plan, or a comparable plan-element of a municipal master plan, or a distinguishable preservation plan; and initiated by a municipality's governing body to achieve the entities' specified goals and objectives and individual preservation purposes. Municipalities may use the third ballot Question allocation of funds, beginning January 1, 2010, to develop, improve and maintain municipal lands acquired for recreation and conservation purposes, provided the municipality provides a Recreation Development and Maintenance Plan adopted by the governing body that is acceptable to the County.

19.2 **Open Space Acquisition Assistance Grant Program** means those applications submitted for preservation assistance, which are identified by a municipality and/or nonprofit organization for preservation or which comports to the County of Hunterdon's regional open space preservation goals and objectives. For Open Space Acquisition Grant applications, the County of Hunterdon may consider providing up to a maximum 50% of the project's determined and/or eligible cost of acquisition, which may be capped at no more than \$1,000,000 in County assistance.

19.3 **Historic Preservation Grant Program,** means a municipal or qualifying Charitable Conservancy application submitted for preservation, rehabilitation, restoration or reconstruction of historic sites that are listed on the New Jersey or National Register of Historic Places OR approved for listing in the New Jersey Register of Historic Places OR located within a Historic District AND identified as contributing to the significance of the district. The Charitable Conservancy MUST either be located in Hunterdon County and/or the owner of an historic site situated in Hunterdon County. The Historic Preservation Grant Program distributes an apportioned seventy (70%) percent of the County's Annual Historic Preservation Trust allocation, which is five (5%) percent of the total revenue collected by the County for Historic Preservation purposes.

20. **CLOSING PROCEDURE.**

- 20.1 Once an application is accepted into the Open Space Acquisition Program, the Open Space Coordinator will coordinate with County Counsel to facilitate the closing process.
- 20.2 For either the Municipal Grant Program or the Open Space Acquisition Grant Program, the County will obtain a recordable instrument, in a form suitable to County Counsel, which memorializes the terms and conditions under which County funds are provided for the project. The instrument will place easements, restrictions or conditions of record to ensure that the objectives of the program are memorialized in perpetuity.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the residents of Hunterdon County have overwhelmingly approved three County Ballot Questions (November 1999, 2004 and 2008) authorizing the Board of Chosen Freeholders to implement and continue an Open Space, Recreation, Farmland and Historic Preservation Trust Fund; and

WHEREAS, the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan was adopted on March 15, 2016, to provide the Board of Chosen Freeholders with policy guidance, including administrative and cost-effective ways to advance Hunterdon County's open space, farmland and historic preservation goals and objectives; and

WHEREAS, the Board of Chosen Freeholders have authorized an annual levy not to exceed three cents (\$0.03) per one hundred dollars (\$100) of the total County equalized real property value for each County Question; and

WHEREAS, the Board of Chosen Freeholders have established grant programs to facilitate farmland, open space and historic preservation through our Municipal and Nonprofit partners who support and seek to further preservation objectives within Hunterdon County; and

WHEREAS, the Board of Chosen Freeholders sets the open space tax levy and amount to be raised each year and may, at their discretion, determine the appropriate amount or rate to be distributed and allocated for each purpose; and

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders supports the preservation efforts of its municipal and nonprofit partners and hereby amends the open space funding allocation as follows:

- 30% Farmland Preservation
- 30% Open Space Acquisition Assistance Grant Program
- 25% County Open Space
- 10% Municipal Grant Program
- 5% County Historic Preservation and Historic Preservation Grant Program

Unspent, unallocated or unencumbered funds are made available to the Board of Chosen Freeholders, at their discretion, to be utilized for any of the approved uses authorized by the Ballot Questions.

BE IT FURTHER RESOLVED, that initial rollover allocations be established in the amount of \$1,500,000.00 for the Farmland Preservation Program, \$1,500,000.00 for the Open Space Acquisition Assistance Grant Program, and \$200,000.00 for the Historic Preservation Grant Program to be added to the existing annual allocation starting in 2019. Future rollover allocations are to be addressed per Board of Chosen Freeholder Policy #2008-02; and

BE IT FURTHER RESOLVED, that an attested copy of this resolution, as adopted, shall be sent to all Municipal Mayors and Clerks of Hunterdon County, Nonprofit organizations involved in land preservation in Hunterdon County and the County Cultural and Heritage Commission; and

BE IT FURTHER RESOLVED, That a public hearing will be held by the Hunterdon County Board of Chosen Freeholders on Tuesday, December 18, 2018, at 5:30 p.m., in the historic Court House.

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

FINAL APPROVAL
Maresca Farm

WHEREAS, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

WHEREAS, the County of Hunterdon submitted a Planning Incentive Grant (PIG) Application in the 2017 Harvest funding round to the Hunterdon County Agriculture Development Board (CADB) and the State Agriculture Development Committee (SADC); and

WHEREAS, the application provided for the proposed acquisition of a development easement for the property owned by Timothy and Katharine Martin, located at 23 Haines Road, Stockton, NJ and designated on the Township tax map as Block 45 Lot 3, in the Township of Delaware and Block 1 Lot 1 in the Township of East Amwell, County of Hunterdon, State of New Jersey; and

WHEREAS, on September 27, 2018, the SADC certified the fair market value (CMV) of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$6,300.00 per acre on the Maresca Farm in Delaware Township Block 45 Lot 3 and East Amwell Township Block 1, Lot 1,—approximately 34 gross acres with two dwelling opportunities consisting of: zero Residential Dwelling Site Opportunities (RDSO) and zero existing dwellings in the proposed easement area; zero severable exceptions; and one non-severable exception consisting of: one 1.8-acre exception area around existing single family residential unit and other buildings to include an additional future single family residential unit (Total of 2 single family residential unit opportunities in exception area) resulting in approximately 34.2 net preserved acres.; and

WHEREAS, on October 19, 2018, the landowner accepted the CMV of \$6,300.00 per acre and conditioned upon all interested parties granting final approval for acquisition of a development easement; and providing for a commitment of funding pursuant to N.J.A.C. 2:76-17.16; and

WHEREAS, on November 8, 2018, the Hunterdon County Agriculture Development Board passed a resolution recommending that the Freeholder Board provide final authorization for the proposed acquisition of a development easement on the property; and

WHEREAS, the estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 34.2 net preserved acres), subject to:

- a) The actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements; and
- b) Any additional adjustments pursuant to the Agricultural Land Easement Grant Program; and
- c) Any additional adjustments pursuant to State statute, rule, regulation, or policy;

State Agriculture Development Committee (SADC)	~\$138,510.00
(\$4,050.00/acre; 64% of Est. Total cost)	
Hunterdon County	~\$38,475.00
(\$1,125.00/acre; 18% of Est. Total cost)	
Delaware Township	~\$35,100.00
(\$1,125.00/acre; 16% of Est. Total cost based on ~31.2 acres)	
East Amwell Township	<u>~3,375.00</u>
(\$1,125/acre, 1.5% of Est. Total based in ~3 acres)	Total \$215,460.00

NOW, THEREFORE, BE IT RESOLVED, that the of Chosen Freeholders of the County of Hunterdon does hereby give final approval to the proposed acquisition of a development easement on the property owned by Timothy and Katharine Martin located at 23 Haines Rd, Stockton, NJ, and designated on the Township tax map in Block 45 Lot 3 the Township of Delaware and Block 1, Lot 1 in the Township of East Amwell, County of Hunterdon, State of New Jersey, and on approximately 34.2 net preserved acres pursuant to the Planning Incentive Grant application subject to the following:

1. The conveyance of a development easement which shall provide for the following:
 - a. Exceptions: zero severable exceptions; and one non-severable exceptions consisting of: one 1.8-acre exception area around existing single family residential unit and other buildings to include an additional future single family residential unit (Total of 2 single family residential unit opportunities in exception area).
 - b. Dwellings: None in the proposed easement area
 - c. Agricultural Labor Housing Units: Zero
 - d. Preexisting Non-Agricultural Uses: None
 - e. Trail or Access Easements: Zero Existing, negotiable proposed access to the Moore Cemetery adjoining the eastern property line in Delaware Township.
2. The conveyance of a Restrictive Covenant providing for an annual mowing of the property; and
3. The conveyance of any and all proposed County rights-of-way from the owners of the fee simple title to the property as indicated by the office of the Hunterdon County Engineer; and
4. The County's contribution is based on the assumption that the Township paid an amount of consideration for the Development Easement based upon an amount equal to, or greater than, the SADC certified fair market value per acre of the Development Easement. The County's contribution shall be reduced in accordance with County policy if that was not the case; and
5. The office of the Hunterdon County Counsel is directed to prepare a Municipal/County Cost Sharing Agreement providing for the apportionment of costs related to the preparation of a conforming survey and issuance of a title insurance policy; and
6. The County of Hunterdon will contribute an estimated sum of approximately \$38,475.00. The County's contribution shall be paid in full at closing, using Account #C-04-55-1803-209.

A copy of this Resolution shall be forwarded to the landowner/applicant, Townships of Delaware and East Amwell, and the State Agriculture Development Committee.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

FINAL APPROVAL
Silva Farm

WHEREAS, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Municipal Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

WHEREAS, the Township of Holland submitted a Municipal Planning Incentive Grant (PIG) Application in the 2017 Harvest funding round to the Hunterdon County Agriculture Development Board (CADB) and the State Agriculture Development Committee (SADC); and

WHEREAS, the application provided for the proposed acquisition of a development easement for the property owned by Robert M. Silva, et als, located at 90 Church Road, Milford, NJ, and designated on the Township tax map as Block 10 Lot 43 and Block 14 Lot 20 in the Township of Holland, County of Hunterdon, State of New Jersey; and

WHEREAS, on September 27, 2015, the SADC certified the fair market value (CMV) of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$4,600.00 per acre on the Silva Farm in Holland Township Block 10 Lot 43 and Block 14 Lot 20-- approximately 130.9 acres with two dwelling opportunities consisting of: one Residential Dwelling Site Opportunity (RDSO) and one existing dwelling in the proposed easement area; and two non-severable exceptions consisting of: one 1.6-acre exception area for future flexibility restricted to zero single family residential units and one 0.2-acre non-severable exception for JCP&L ROW and cell tower; and

WHEREAS, on October 22, 2018, the landowner accepted the CMV of \$4,600.00 per acre and conditioned upon all interested parties granting final approval for acquisition of a development easement; and providing for a commitment of funding pursuant to N.J.A.C. 2:76-17.16; and

WHEREAS, on November 8, 2018, the Hunterdon County Agriculture Development Board passed a resolution recommending that the Freeholder Board provide final authorization for the proposed acquisition of a development easement on the property; and

WHEREAS, the estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 129.1 acres), subject to:

- a) The actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements; and
- b) Any additional adjustments pursuant to the Agricultural Land Easement Grant Program; and
- c) Any additional adjustments pursuant to State statute, rule, regulation, or policy;

State Agriculture Development Committee (SADC)	~\$407,956.00
(\$3,160.00/acre; 68% of est. total cost)	
Hunterdon County	~\$92,952.00
(\$720.00/acre; 15.5% of est. total cost)	
Holland Township	~\$92,952.00
(\$720.00/acre; 15.5% of est. total cost)	
Total	~\$593,860.00

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders gives final approval to the proposed acquisition of a development easement on the property owned by Robert M. Silva, et als, located at 90 Church Rd, Milford, NJ, and designated on the County tax map as Block 10 Lot 43 and Block 14 Lot 20 in the Township of Holland, County of Hunterdon, State of New Jersey, and on approximately 129.1 acres pursuant to the Municipal Planning Incentive Grant application subject to the following:

1. The conveyance of a development easement which shall provide for the following:
 - a. Exceptions: Two non-severable exceptions consisting of: one 1.6-acre exception area for future flexibility restricted to zero single family residential units and one 0.2-acre non-severable exception for JCP&L ROW and cell tower.
 - b. Dwellings: One Residential Dwelling Site Opportunity (RDSO) and one existing dwelling in the proposed easement area.
 - c. Agricultural Labor Housing Units: Zero
 - d. Preexisting Non-Agricultural Uses: None
 - e. Trail or Access Easements: Zero Existing or Proposed
2. The conveyance of a Restrictive Covenant providing for an annual mowing of the property; and
3. The conveyance of any and all proposed County rights-of-way from the owners of the fee simple title to the property as indicated by the office of the Hunterdon County Engineer; and
4. The County's contribution is based on the assumption that the Township paid an amount of consideration for the Development Easement based upon an amount equal to, or greater than, the SADC certified fair market value per acre of the Development Easement. The County's contribution shall be reduced in accordance with County policy if that was not the case; and
5. The office of the Hunterdon County Counsel is directed to prepare a Municipal/County Cost Sharing Agreement providing for the apportionment of costs related to the preparation of a conforming survey and issuance of a title insurance policy; and
6. The County of Hunterdon will contribute an estimated sum of approximately \$92,952.00. The County's contribution shall be paid in full at closing, using Account #C-04-55-1803-210.

A copy of this Resolution shall be forwarded to the landowner/applicant, Township of Holland, and the State Agriculture Development Committee.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$36,000.00 be approved by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R8-06712, using State Contract #A-87720, with Eplus Technology, Inc., for network switches for completing the VoIP project, for the Department of Information Technology, in the amount of \$70,984.95; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Budget Account #C-04-55-1701-182 (2017 Capital); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Bid #2018-18

WHEREAS, bids were received, opened and read in public on Thursday, October 25, 2018, for the Leasing and Maintenance of Golf Carts for Heron Glen Golf Course, for the Division of Parks and Recreation, of the County of Hunterdon; and

WHEREAS, three (3) bidders submitted proposals; and

WHEREAS, upon the recommendations of Daniel Bush, Division Head of Parks and Recreation, and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

VENDOR
E-Z-GO, Division of Textron, Inc.
1451 Marvin Griffith Road
Augusta, GA 30906

ITEM BID
Leasing and Maintenance of
Golf Carts for Heron Glen Golf Course

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$299,805.60
Contract term: March 1, 2019 – February 28, 2023

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon, using Operating Budget Account #:9-01-28-0370-840.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the Freeholder Director, to sign on behalf of the County, a grant renewal application with the New Jersey Office of the Insurance Fraud Prosecutor, for the County Prosecutor Insurance Fraud Reimbursement Program, for the period of January 01, 2019 through December 31, 2019, in the amount of \$22,798 (state funds).

No County Match.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the Freeholder Director, to sign on behalf of the County, a grant application with the New Jersey Department of Law and Public Safety, Office of the Attorney General, for the Hunterdon County Prosecutor’s Office “Gangs, Guns, and Narcotic’s Task Force”, for the Grant Titled: Operation Helping Hand, for the period of September 01, 2018 through August 31, 2019, in the amount of \$58,824.00 (federal funds).

No County Match.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Contract #19APKC, with the New Jersey Department of Human Services, Division of Disability Services (Acct. No. G-02-41-7402), for the period January 1, 2019 through December 31, 2019, in the amount of \$30,937.30, for the purpose of administering the Personal Assistance Services Program (PASP) for Hunterdon County.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve a Memorandum of Agreement with the Communications Workers of America, Local 1036, Supervisory Unit, for the period of January 1, 2017 through December 31, 2020.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Board of Chosen Freeholders does hereby appoint Gregory Kasper, as a full time, Mechanics Helper in the Division of Vehicle Services of the Department of Administrative Services.

Effective Date: November 19, 2018
Salary: \$32,000.00
Hours Per Week: 40
Union: CWA Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Amended

BE IT RESOLVED, that Amy Westover, full-time, Librarian 1, in the Hunterdon County Library receive a salary adjustment in accordance with the terms and conditions of the CWA Rank and File contract with the County of Hunterdon.

Effective Date	Salary
April 4, 2017	\$35,471.52
January 1, 2018	\$36,571.52

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Brian Roberts be hereby appointed as a per-diem Level 1 Fire Instructor, in the Division of Emergency Management, of the Department of Public Safety and Health Services, of the County of Hunterdon.

Hourly Rate: \$20.00
Effective: November 20, 2018
Hours per week: As needed

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Zachary Moose be appointed as a full-time, Laborer, in the Division of Bridges, of the Department of Public Works, in the County of Hunterdon.

Salary per annum: \$29,120.00
Effective: November 19, 2018
Hours Per Week: 40
Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Sheila Hallam is hereby appointed as a per-diem, Zumba Instructor, in the Division of Senior, Disabilities and Veterans Services, of the Department of Human Services, of the County of Hunterdon.

Hourly Rate: \$25.00
Effective: November 13, 2018
Hours per week: As needed

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED November 20, 2018

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon has the need to procure equipment, goods or services, where the estimated cost of which exceeds the bid threshold;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Mini Buses (for LINK operations)

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon is the mortgagee in a certain mortgage given by Daniel Krzyzkowski in the amount of \$3,000.00, dated July 20, 2004, and recorded in Mortgage Book 2741 at Page 21 on July 26, 2004 in the Office of the Hunterdon County Clerk. The mortgage is a lien on the property known as Block 1, Lot 8, in the Borough of Glen Gardner, County of Hunterdon and State of New Jersey.

The County's mortgage is a second position mortgage subject and subordinate to a first mortgage given to Dovenmuehle Mortgage, with a balance due of \$92,668.06.

Mr. Krzyzkowski applied to Quicken Loans for a new loan in the amount \$100,000.00 with an interest rate of 4.750% fixed.

Quicken Loans has requested that the mortgage given to the County of Hunterdon be subordinated to the mortgage which will soon be given by Quicken Loans.

The assessed value of Block 1, Lot 8, in the Borough of Glen Gardner is \$130,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute, on behalf of the County, the Subordination Agreement subordinating the mortgage of the County of Hunterdon to the mortgage which will soon be given to Quicken Loans. Such mortgage shall not exceed \$100,000.00.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County entered into Contract #SH18010 in the amount of \$128,844.00 with the New Jersey Department of Human Services, Division of Family Development, for the period January 1, 2018 through December 31, 2018 for the purpose of assisting families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities; and

WHEREAS, the State is granting the County an additional \$14,000.00 in funding, due to a demonstrated need for additional funding for emergent housing related needs, thereby increasing the contract ceiling to \$142,844.00 (Acct. G-02-41-7742).

NOW THEREFORE, BE IT RESOLVED, that the Director of the Board of Chosen Freeholders be hereby authorized to enter into Contract Modification #2 to change the reimbursable ceiling of Contract #SH18010 from \$128,844.00 to \$142,844.00 for the period of January, 1, 2018 through December 31, 2018 for the purpose of assisting families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Office of Public Works has inspected the Frontage Improvements to County Route 523, Block 27, Lot 24, in Raritan Township, in connection with the Junction Road Solar project and finds the work to be in satisfactory condition and recommends the return of the Cash Maintenance Bond;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the release of said Maintenance Bond, in the amount of \$6,499.56, to be returned to NJR Clean Energy Ventures, 1415 Wyckoff Road, Wall Township, New Jersey 07719.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the company known as GreenRock Recycling, LLC, made an application for a facility operated by the company to be included in the Hunterdon County Solid Waste Management Plan; and

WHEREAS, on September 18, 2018 the Hunterdon County Solid Waste Advisory Board considered and voted to recommend the Hunterdon County Board of Chosen Freeholders allow GreenRock Recycling to increase their daily tonnage brought in from 200 tons per day to 1,000 tons per day;

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders does hereby approve an Administrative Action, upon the recommendation of the Solid Waste Advisory Council, to the Hunterdon County Solid Waste Management Plan, to increase tonnage for GreenRock Recycling, LLC, from 200 tons to 1,000 tons per day; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to the New Jersey Department of Environmental Protection, GreenRock Recycling, LLC, and the Township of Union.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Public Purpose Agreement with Non-Profit Corporation, with the Hunterdon County Chamber of Commerce, to conduct the 2018 and 2019 annual HackHunterdon Hackathons. The County will contribute up to \$15,000 for each event to plan, organize and conduct the event.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK



November 13, 2018

Board of County Freeholders
71 Main Street Building #1,
3rd Floor Flemington, NJ
08822-2900

RE: Request for Use of Courthouse

Dear Freeholders,

Flemington Community Partnership requests the use of the courthouse for the upcoming "Thursday Night Holiday Lights" events on Thursdays, December 6, 13, & 20 from 6 to 8pm on each evening. These events are expected to bring approximately 300 people to downtown Flemington.

Specifically, we are requesting:

- 1) Performances to take place on the courthouse steps
- 2) Use of electricity for microphones and small sound system

We appreciate your consideration for approval of our using the Historic Courthouse for these community gatherings. We have also submitted the Use of Courthouse application. I have made the request to our insurance company, and a Certificate will be sent to you shortly. Please let me know if there is anything else required for your approval.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Nora Mathews", is written over the typed name.

Nora Mathews
Operations Manager
Flemington Community Partnership
908-809-5464 or admin@flemingtoncp.com



FACILITY/ROOM USE REQUEST FORM
 COUNTY OF HUNTERDON
 PO BOX 2900
 FLEMINGTON, NJ 08822-2900

PHONE: (908) 788-1490

NAME OF ORGANIZATION:

E\trli StY

NAME OF ORGANIZATION REPRESENTATIVE RESPONSIBLE FOR USAGE:

h\cY< Mathews

ADDRESS:

91 io, fu; iD

TELEPHONE:

Fb-Y\I YI0t

e\ffe--

Work:

gas eng 3-1\oY

Email

mina@flamingtoncp.com

TYPE OF EVENT OR PROGRAM (Please specify):

Examples: Workshop, Meeting, Training, etc.

Ht)\dN)I &ti:hed\D1

SPECIAL NOTE: Fundraising admission or other charges are not allowed unless permitted under a separate agreement.

DATES(S) AND TIME(S) REQUESTED:

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NUMBER OF PARTICIPANTS AND/OR AUDIENCE EXPECTED AND MAKE UP OF AUDIENCE EXPECTED (children, adults, etc):

300 total adults & children on all of main street

FACILITY/ROOM REQUESTED: (Requires Room Setup Choice, see diagrams located on our Website)

ROUTE 12 ASSEMBLY SPACE: (After Hours Fees May Apply)

- WHOLE ROOM * Room Setup Choice
- KITCHEN SIDE * Room Setup Choice
- DDAISSIDE * Room Setup Choice

COMPLEX

FREEHOLDER MEETING ROOM, MAIN STREET

HISTORIC COUNTY COURTHOUSE

(extra fee required)

SPECIAL NEEDS REQUESTED (If available)

SOUND SYSTEM (Microphones Only Allowed with Whole Room Setup and Court House)

DISPLAY SCREEN/LAPTOP HOOKUP

DVD (Must Use Kitchen Side or Whole Room)

SPECIAL CONSIDERATIONS (please specify)

CDS \nCJ <x-) C steps

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NOTE: Facility Use Charges May Apply. If there is a charge, you will be notified upon submission of request.

USE OF ROOM IS SUBJECT TO APPROVAL

A CURRENT CERTIFICATE OF INSURANCE MUST BE PROVIDED WITH APPLICATION

The Certificate MUST State Personal and Liability Coverage of at Least \$1,000,000.00 and

Name The County of Hunterdon as Additional Insured.

SIGNATURE OF ORGANIZATION REPRESENTATIVE: (I have read the Facility Use Regulations and agree on behalf of my group that we will abide by them)

SIGNATURE:

[Handwritten Signature]

DATE:

Nov 13, 2018

In response to your request for use of a meeting room in a County-owned building, the following guidelines and request form are provided:

GUIDELINES FOR USE OF COUNTY BUILDINGS/MEETING ROOMS

County buildings/meeting rooms may be used by government entities for official business and non-profit organizations for educational, cultural or civic events.

Meetings by groups whose objectives are political in nature or whose objective is to lobby for/against public action are prohibited. Non-partisan political events designed for educational purposes such as debates may be approved upon review and approval by the Board of Chosen Freeholders.

The scheduling of room use is on a first come, first served basis and is scheduled at the sole discretion of the County. Requests for room use should be made as far in advance as possible.

While regularly scheduled meetings shall not exceed 2 per month, special meetings may be permitted if space is available on a case by case basis.

A certificate of insurance, naming the County of Hunterdon as an additional insured, must accompany the request. The certificate of insurance must include General Liability with a minimum of \$1,000,000. Workmen's Compensation with \$100,000/\$500,000/\$100,000 coverage and Excess Liability, if available. Groups may petition the Freeholders for a waiver of this requirement in appropriate circumstances.

Groups that are not organized as non-profit or government entities require special Freeholder consideration for approval.

If the meeting/activity is scheduled on off hours/weekends/holidays or if there are special accommodations/set up required, there will be a \$35.00 per hour fee for payable to the County for opening/preparing the room/closing/cleaning the facility, unless waived by the Board of Chosen Freeholders, for each County personnel required. There will a \$75 per hour fee for the Historic County Court House, payable to the County for the same services.

Organizations assume responsibility for any damage to room contents. No additional furniture or equipment, other than what is available, is to be used without County approval.

The County is not responsible for providing storage of equipment, supplies, materials or other items owned by a group and used in the county building.

Groups are expected to pick up after themselves and make sure the room is returned to its original state.

Food and beverages are only permitted in designated areas. Smoking in County buildings is prohibited.

Visitors must stay in designated areas.

In the event of an emergency involving the physical plant, (flooding, electrical problems, plumbing, etc.) contact the County Emergency Services Department at (908) 788-1202 who will contact the County Buildings and Maintenance Department.

Room capacity must be strictly enforced.

In the event of an accident involving injury, contact the appropriate emergency department via 9-1-1. Scheduled use of room may be subject to cancellation.

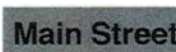
FAILURE TO COMPLY WITH GUIDELINES MAY RESULT IN DENIAL OF FUTURE REQUESTS

||  ... 

SI NA

DATE _____

Click Button to the Left to Request A Meeting Room at the Route 12 County Complex

 Click Button to the Left to Request A Meeting Room at the Main Street County Complex

Click Button to
the Left to
Request Use of
the
Historic
County Court
House Court
Room

Courthouse

EAST AMWELL SENIOR CLUB

October 25, 2018

Dear Hunterdon County Freeholders,

We are requesting an insurance waiver for use of the County Conference room Building 1, at Route 12. The members are from East Amwell and Flemington.

As a group we have a social for the members as well speakers provided by the Hospital regarding nutritional habits and proper exercise for seniors.

Also we had a lawyer visit us and explained the necessity of living wills and estate planning.

We visit the East Amwell School and participate in different activities helping the children with reading and learning numbers.

Thank you.

Mabel Traynor 10-29-18

Mabel Traynor

President

908-782-2447

- 1) Why we can't provide insurance / why we need a waiver
We are a senior group that like to meet and socialize. We are not a registered group. We don't charge any fees to be in our group. That's why we are asking for a waiver.
- 2) How many meetings a year
We are willing to meet once a month either on the 2nd or 4th Tuesday, if scheduling allows. From 12:30 to 3:00pm.
- 3) How often we meet at Route 12
We typically have 2 meetings a month. We do holiday gatherings in November and December where we have children come in from East Amwell Township School that come and sing to us. We also hold meetings where we have speakers come in and talk about varies topics of benefit to the seniors.

Our group goes out to East Amwell School and socializes with the first and second graders. We have breakfast and play bingo. We also speak with the older students about the good ole days. Everything we do is social and there is no fund raising involved with what we do.

We are asking for this waiver to help us continue helping other seniors with more social interactions and comradery within our group – especially for others that have no other outside interest.

Respectfully-
East Amwell Senior Club
November 14, 2018



Denise B. Doolan,
Clerk of the Board of Chosen Freeholders,
71 Main Street, Building #1 - 1st Floor,
PO Box 2900,
Flemington, New Jersey 08822-2900.

November 14th, 2018

Re: Reservation of the Historic Hunterdon County Courthouse

Dear Ms. Doolan,

On behalf of the Friendly Sons of St. Patrick of Hunterdon County, I would like to formally request reserving the Historic Courthouse for the launch of Friendly Sons of St. Patrick 2019 St. Patrick's Day Parade Celebrations. Our preferred date for this event would be Thursday, January 24th at 7:00 PM.

The Friendly Sons of St. Patrick will be introducing our honorees for the 2019 Parade Grand Marshal and Irishman of the Year and unveiling our schedule of festivities for the 2019 Parade Season. We will be inviting the Board of Chosen Freeholders, other local dignitaries, members of the press and the Friendly Sons membership for the event (estimated attendance 50-75 people). The estimated duration of the event will be for 1-1.5 hours.

Please let me know if you have any questions regarding this event and if the proposed date is available. We will cover any expenses related to hosting of the event and have our own insurance riders already in place to cover public events.

Sincerely,

Brian Manning
President, Friendly Sons of St. Patrick, Hunterdon County.