

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

November 20, 2018

The Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. HOLT, MS. LAGAY, MR. KING, MR. LANZA, MR. VAN DOREN.

OPEN PUBLIC MEETINGS ACT

Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. Lanza moved and Mr. Van Doren seconded these:

See Page 11/20/18-1A

RESOLUTION

RESOLVED, Executive Session to discuss promotions in the Hunterdon County Library.

See Page 11/20/18-1B

RESOLUTION

RESOLVED, Executive Session to discuss a full time Confidential Assistant for Economic Development.

See Page 11/20/18-1C

RESOLUTION

RESOLVED, Executive Session to discuss backfills in the County Clerk's Office.

See Page 11/20/18-1D

RESOLUTION

RESOLVED, Executive Session to discuss a Memorandum of Agreement with the CWA Local 1036 Supervisory Unit.

See Page 11/20/18-1E

RESOLUTION

RESOLVED, Executive Session to discuss property in Clinton Township.

See Page 11/20/18-1F

RESOLUTION

RESOLVED, Executive Session to discuss property in Raritan Township for active recreation.

ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY, MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:33 p.m., recessed at 5:27 p.m. and reconvened in Open Session at 5:31 p.m.

PRESENT: MR. HOLT, MS. LAGAY, MR. KING, MR. LANZA, MR. VAN DOREN.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Director Holt announced it is this Board's custom to remain standing after the pledge of allegiance, for a moment of silence, and that is done for reflection and prayer for the safety and well-being of those serving in our Nation's Military or have served in our Military.

Director Holt stated at the last meeting, the Freeholders asked everyone to keep the victims of the families of the Pittsburg Tree of Life Synagogue shooting in your thoughts and prayers.

Director Holt advised tonight, just two weeks later, he asked the moment of reflection and prayers be for another set of victims and families, for the Thousand Oaks, California, shooting. In addition, there are many hundreds/thousands of people affected by the wildfires taking place currently in California; some lost their lives; many have been displaced and in many cases, have lost everything.

FREEHOLDER REPORTS

Freeholder King congratulated the County's Planning Department and Robert Hornby for his first formal event, for the New Jersey Right to Farm Act, at 7:30 a.m., on November 07, 2018; and also for bringing in the State Agricultural Development Committee (SADC) Chief of Legal Affairs, Brian Smith and the Right to Farm Lawyer, Allison Reynolds. Right to Farm is a critical issue in Hunterdon County.

Mr. King reported that Freeholder Elect-Sue Soloway also attended was in attendance.

Mr. King advised if you were unable to attend the meeting, PBS TV, Channel 39 was able to cover the meeting; and a video can be found on the County's website.

Mr. King stated at the last meeting, the County adopted a proclamation recognizing “the Bells of Peace”. This Board approved the County’s participation in the “National Bells of Peace” program recognizing the 100th Anniversary at the end of World War I occurring on November 11, 1918. The program tolled at 11 a.m. on the 11th day of the 11th month, which was when armistice was commenced in 1918. The bell in the Hunterdon County Historic Court House was tolled 21 times in recognition of that event. It is the highest honor representing the 21 gun salute and it is also recorded and available on the County’s facebook page; along with pictures. The national Cathedral in Washington led the way, ringing the historic bell in the Limestone County Court House in Athens, Alabama; the American Legion Post 47 in Hamilton, Montana has a ceremony with the bell they tolled; the United States Canadian Border joined in with the Rainbow Bridge which links the Niagara Falls above New York and Canada, they tolled. In addition, the World Little League Museum in South Williamsport, Pennsylvania participated. It was a great tribute; a significant number of organizations support those who were wounded and whose lives were lost in the war to end all wars.

Freeholder King suggested recognizing Veterans’ Day on November 11th, and tolling the historic Court House bell as an annual event at 11 a.m. on November 11th to remember those World War I veterans who are no longer with us and to recognize the service of the many veterans here in Hunterdon County throughout the State and our Nation. Mr. King asked if there could be a resolution prepared establishing the practice for consideration at the next meeting.

Deputy Director Lagay reported she is liaison to the County’s Division of Health and they have had a very active year, this past year, in terms of recycling efforts; a total of 2,418 residents came through the events in 2018, which is an increase of 824 from 2017. The Household Hazardous Waste drop off at the Route 12 County Complex happened four times this year, in March, July, September and November; approximately 14 tons of hazardous materials was collected at the November 17th drop off, including gasoline, kerosene, pesticides, lead acid batteries, asbestos, oil based paint, mercury, lithium batteries and fluorescent light bulbs. In addition to that there was 110 cubic yards of latex paint, roofing tar and cleaners collected.

Ms. Lagay stated the electronic collection at Route 12 occurred three times this year but 75 tons were received from the first two events.

Ms. Lagay reported a pilot project is in the process for the collection of tires; 400 plus tires were dropped off this past November 1st. This event is supported by Vector Control as every abandoned tire is potentially a host for mosquitos and they carry life threatening diseases, including the Zika virus, dengue fever, West Nile virus and several forms of encephalitis. By these efforts, the County is not only providing residents with the opportunity for environmentally safe tire disposal, the program also protects the public’s health.

Ms. Lagay reported the Health Services Division is also collecting smoke detectors for recycling; residents can drop them off at the Health Division Office at the Route 12 County Complex.

Ms. Lagay advised these collections/recycling are held at no cost to the residents as they are grant funded. These collections take place through the collective efforts of the County’s staff from the Health Division, Public Works Department, Buildings and Maintenance Division and the Sheriff’s Office. These employees have done an outstanding job in contributing to the success of the program.

Freeholder Van Doren stated one of his goals with the Department of Public Works and Engineering is to have information on detours and road closings that are planned and for road and bridge construction work being announced as soon as possible. Road closings and detours are a necessary inconvenience in order to ensure safety for those using the County’s roadways and bridges; however our residents should be advised very early in the process before the closing or detours take place so they can plan an alternate route.

Mr. Van Doren reported a major road project is commencing on County Route 519 between the Warren County Line and south of Ellis Road in Holland Township, which will result in a significant road closure in the future. County Route 519 is not anticipated to be closed for the project until March, 2019; however minor work at the bottom the hill will result in traffic control of a single lane with alternating traffic during the day when needed. Most of the work in 2018 is clearing in the area of the detention basin, so the delays are expected to be minimal. The major construction on the project will occur in 2019, it is a long term project which will necessitate closing the roadway and a detour. The closing is expected to start in March and run for the construction season into the Fall. The detour plan will require approval by Holland Township but is expected to be County Route 627 and Church Road. After the 2019 construction season, the roadway will be reopened but the project will not be completed, the project will not be completed until the 2020 construction season, so beginning in March 2020, the traffic control will be a single lane with alternating traffic during the day. Additional information is available on the County’s Facebook page and the Engineering Department’s webpage.

Mr. Van Doren stated like most New Jersians, he suffered the roadway disaster of November 15, 2018, in his commute from Rahway to Tewksbury; normally a 45 minute commute but it took three and a half to get home. State roads were a mess and Governor Murphy is finding out that being Governor is not always a bed of roses. Here in Hunterdon County the State’s non-performance on Route 78, 31, 22 and 12 created an extremely difficult situation for Counties snow removal and the removal of vehicles, as the roads were clogged with traffic. At one point, Route 78 was completely closed, all traffic was diverted to Route 22 where one of Hunterdon County’s vehicle services is located and thus the County’s snowplows became stuck in the standstill traffic on Route 22.

Mr. Van Doren received a report stating Hunterdon County was ahead of the storm; at 1 p.m. three trucks per district were dispatched to start salting and plowing County roads; at 3 p.m. Supervisors were advised to keep three trucks on per district after normal working hours – crews continued to plow all night and the roads were 80% clear when the snow started again at 4:30 a.m. on the following morning, which added

another two inches of snow. Crews stayed on the job until 9:30 a.m. on November 16th insuring the County roads were clear for the morning commute. It is what some call a perfect storm as the snow was sooner and more significant than expected and occurred at the commuting hours causing accidents, snarling traffic – creating overly long commutes and many angry residents.

Mr. Van Doren has directed the County Department of Public Works and Engineering to prepare a postmortem on the County's storm response in order to gain some insights and lessons learned, in order to become better prepared when the weather forecast does not cooperate.

Freeholder Lanza recognized the Hunterdon County Sheriff, Fred Brown, who again got another scam warning out to the public this week. The latest scam phone call features a caller advising the recipient of the threat of an arrest for not showing up for jury duty. The scam involves a caller stating he/she are with the Sheriff's Department, provides an Officer's name and states the person has a warrant for the individuals arrest. The imposter then states it can be handled either civilly or criminally but if they pay a fine there will be no arrest. The scammer gives instructions on using a prepaid debit card from a major bank or a green.dot card and gives the specific stores where the prepaid cards can be purchased. As soon as Sheriff Brown became aware of the latest scam; he released information to the news media, social media and the County's Electronic Newsletter advising the public that the call is a complete "scam". The Sheriff stressed that legitimate law enforcement agencies will never tell people to provide money card information to avoid an arrest. The Sheriff further warned that even if the caller has some name or knowledge – the receiver of the call should not provide any personal identification such as a birthdate, social security number, or anything else to the caller. The Sheriff advises that receivers of the scam calls should try to gather names, the phone number given and any location given and report them to the local authorities.

Mr. Lanza stated this Board commends the Sheriff's quick actions on getting this information out to the public in Hunterdon County. For more information about these phone scams and fraud, the Sheriff's webpage has a LINK to the New Jersey Consumer Affairs Notice on Fighting Phone Fraud.

Mr. Lanza said in building upon Freeholder Van Doren report, the November 15th storm made the County's Communications' Center was nearly under siege with 911 calls during the snow storm that paralyzed much of the state last week. Regardless of the poor performance by the State Department of Transportation, for which Governor Murphy is rightfully receiving substantial blame; Hunterdon County dispatchers were on top of their game responding to the public during the storm. The statistics bear that out: the average number of computer rated CAD incidents for the 24 hour period is 530 and last Thursday, there were 869 CAD incidents handled by the Communications Center. The average number of phone calls for a 24 hour period is 415/9-1-1 10 digit and last Thursday, there were 1,056 calls. During peak storm hours from 1 pm until 6 pm, 444 CAD incidents were logged. To insure there is adequate dispatch coverage, the Communications Division maintains additional personnel at the Division to provide immediate surge coverage during emergent situations, which as on November 15th.

Mr. Lanza stressed, as always, Hunterdon County's Communications professionals did their jobs and this Board commends their performance.

Director Holt advised a few weeks ago, the County Economic Development Division received some good and positive coverage from PBS 39. The entire Board and the governing body of Readington Township had an opportunity to participate in the welcoming of Unicom to the Hunterdon County/Readington region. The County's Economic Development Division continues to encourage economic growth in the County. It should be noted that Marc Saluk, Economic Development Director is currently working with nine companies looking to expand locally or they are looking at Hunterdon County for relocation. A few years ago, that number was zero. Three are technology companies; one is agrabiz; and in addition to that, tourism. A big part of Economic Development is tourism. The County is taking part in the Stockton University Tourism Study – the visitor profile, which is comprised of interviews with a number of Hunterdon County residents throughout the 2018 tourism season, which was completed on November 1st. Data is now being compiled by the Levenson Institute at the College but Director Holt understands there is enough data within the four communities that were done, to justify the creation of their own specific profiles and as a shared service, it will be shared with the communities at no cost. That report should be available sometime next year.

RECOGNITION

Director Holt recognized Dan Bush, who has been with the County for a number of years; and has served the County well in a number of capacities and is currently the Parks and Recreation Director. In addition to what Mr. Bush does for the County, he serves Holland Township as its Mayor and has led the Holland Township Committee. The New Jersey Highlands Coalition in 2018 chose Mayor Bush for its Vision & Leadership Award; in promoting municipal conformance to the Highlands Regional Master Plan but most importantly it's for Mr. Bush's ongoing commitment for the long term protection of the New Jersey Highlands Region.

Director Holt thanked Mr. Bush for all he does for the County of Hunterdon and the Township of Holland. He also congratulated on receiving the New Jersey Highlands Coalition 2018 Vision & Leadership Award.

Mr. Bush thanked the Board.

PROCLAMATIONS

Ms. Lagay moved and Mr. Lanza seconded this:

See Page 11/20/18-3A

PROCLAMATION

RESOLVED, Noah Willsey, Boy Scout Troop 288, on attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MS. LAGAY, MR. LANZA, MR. KING, MR. VAN DOREN, MR. HOLT.

PUBLIC COMMENT

Director Holt opened the meeting to the public.

Stan Prater, JCP&L Representative for Hunterdon, reported JCP&L will be starting trimming trees in the southern part of the County in 2019. Notifications have been made to the towns, as the Board of Public Utilities (BPU) has to give prior notice. JCP&L has put into BPU for an enhanced program. Some of the municipalities are scheduled to have an enhanced tree trimming. The BPU has held hearings and Mr. Prater is waiting on the decision from the public hearings. JCP&L submitted 30 to 40 letters and resolutions in support of that plan. Township slated for enhanced tree trimming are Delaware Township, West Amwell Township, Stockton Borough, and East Amwell Township. Towns scheduled for a trimmer are Holland Township, and Alexandria Township. If the BPU plan gets approved; he will inform the County. JCP&L will be working with the residents and towns on this issue.

FINANCE

Mr. King moved and Mr. Van Doren seconded this:

See Page 11/20/18-4A

RESOLUTION

RESOLVED, Authorizing the cancellation of grant fund balances of certain grant fund receivables and appropriated reserves.

ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MS. LAGAY, MR. LANZA, MR. HOLT.

Mr. Lanza moved and Mr. Van Doren seconded these:

See Page 11/20/18-4B

RESOLUTION

RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2018 County Budget for 2016 Emergency Management Performance Grant, in the amount of \$55,000.

ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MS. LAGAY, MR. KING, MR. HOLT.

Ms. Lagay moved and Mr. King seconded this:

See Page 11/20/18-4C

RESOLUTION

RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2018 County Budget for 2018 Social Services for the Homeless, in the amount of \$14,000.

ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. VAN DOREN, MR. LANZA, MR. HOLT.

Mr. Lanza moved and Mr. King seconded this:

See Page 11/20/18-4D

RESOLUTION

RESOLVED, Authorizing transfer for 2018 in the County Clerk's Office.

ROLL CALL: (AYES) MR. LANZA, MR. KING, MS. LAGAY, MR. VAN DOREN, MR. HOLT.

Ms. Lagay moved and Mr. Van Doren seconded this:

See Page 11/20/18-4E

RESOLUTION

RESOLVED, Approving a change in Petty Cash Custodian for the Parks and Recreation Division, Department of Planning and Land Use.

ROLL CALL: (AYES) MS. LAGAY, MR. VAN DOREN, MR. KING, MR. LANZA, MR. HOLT.

Mr. King moved and Mr. Lanza seconded this:

See Page 11/20/18-4F

RESOLUTION

RESOLVED, Approving a change in the Petty Cash Custodian and amount for the Road Supervisor, in the Public Works Department.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. VAN DOREN, MR. HOLT.

PURCHASING

Mr. Lanza moved and Mr. King seconded this:

See Page 11/20/18-4G

RESOLUTION

RESOLVED, Approving Requisition #R8-06712, using State Contract #A-87720, with Eplus Technology, Inc., for network switches to complete the VoIP project, for the Division of Information Technology, in the amount of \$70,984.95.

ROLL CALL: (AYES) MR. LANZA, MR. KING, MS. LAGAY, MR. VAN DOREN, MR. HOLT.

Ms. Lagay moved and Mr. Lanza seconded this:

See Page 11/20/18-5A

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2018-18, to lease and maintain Golf Carts for Heron Glen, to E-Z-Go, Division of Textron, Inc., in an amount not to exceed \$299,805.60 - contract term: March 1, 2019 to February 28, 2023.

ROLL CALL: (AYES) MS. LAGAY, MR. LANZA, MR. KING, MR. VAN DOREN, MR. HOLT.

ECONOMIC DEVELOPMENT

Mr. Lanza moved and Mr. King seconded this:

See Page 11/20/18-5B

RESOLUTION

RESOLVED, Approving an Economic Development Grant with the Borough of Frenchtown, for a Zoning Review Study, in an amount up to 90% of the cost of the study, not to exceed amount being \$6,750.

ROLL CALL: (AYES) MR. LANZA, MR. KING, MS. LAGAY, MR. VAN DOREN, MR. HOLT.

Mr. King moved and Mr. Lanza seconded this:

See Page 11/20/18-5C

RESOLUTION

RESOLVED, Authorizing a study for long-term wastewater collection and treatment system capacity issues with the Raritan Township Municipal Utilities Authority (RTMUA) and Raritan Township through the County's Economic Development Grant program.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. VAN DOREN, MR. HOLT.

Director Holt thanked Mr. Saluk for developing the Economic Development Grant Program with Hunterdon's municipalities.

FARMLAND/OPEN SPACE PRESERVATION

Director Holt stated over the last couple of Freeholder Meetings, the Board discussed the need to adjust the annual Open Space Funding Allocation. Director Holt noted the County's Open Space Allocations have not been adjusted since 2009, meaning no one lease on this Board has had the opportunity to look at the allocations. Every ten years is not unwarranted and Director Holt believes this should be done more frequently, if necessary.

Director Holt stated it is critical to note that preservation is this Board's top priority; it is the use of open space dollars. Three ballot referendums have occurred in the past 18 years but the County did preserve land, informally, many years prior to this program. Hunterdon County has preserved over 32,500 acres of farmland and 8,000 acres of open space.

Director Holt said if you open a dictionary and look at success in land preservation; it says Hunterdon County because there is no program that has been run better for open space and for farmland, in his opinion, than Hunterdon County.

Director Holt stated on tonight's agenda, there are two more farm easements listed for preservation, which is another 165 acres to be preserved. Also, the Hunterdon County Planning Board is currently reviewing the Open Space Strategic Plan; that calls for another 4,000 acres of land to be preserved as open space. That is a 50% increase over what the County has accomplished in the last 18 years.

Director Holt stated back in 2007, he remembers there was the beginning dialog on this Board, of doing a great job in preserving land but to truly preserve land you have to take ownership and you have to take management, and you have to determine that you will allocate funding to provide the right stewardship. No one owns a piece of land and lets it go foul. That is not management of land, so in 2008 when the language was rewritten for the referendum, which kicked in – in 2010, the Freeholders added language which said Open Space Funds should be used to development, improve and maintain County and Municipal Lands for recreation and conservation purposes. It is to provide an opportunity for stewardship of land in order to maintain land and make it useable for the public in the fashion which has been determined would be its best use.

Director Holt said if there is 8,000 acres and you want to increase that to 12,000 acres; then the County needs to work cooperatively with local communities to develop a type of passive or active recreation desired on those portions of those acres. This Board also recognizes the value of parks in Hunterdon County; parks are designed, not just for resident use but if you look at an equation and place parks on one side and tourism on the other – those two things work together in terms of promoting Hunterdon County. In the recent tourism economic impact study that was performed by the Levenson Institute of Stockton University, there is no question the value of parks has been established, determined and is something Hunterdon County is committed to.

Director Holt recognized Bill Millette, Planning Department, saying the Planning Team has been tasked to recognize adjustments to the allocations, which address several goals: (1) provide the resources necessary to provide stewardship of the Open Space Properties; (2) ensure there is sufficient funding to continue the County's efforts to reserve farms and open space; (3) reduce the complexity of the nonprofit and cooperative allocations and the application by POSAC and the CADB for unencumbered funds; (4) create flexibility in the allocations which would for allows for funds to be directed to preservation – should there be an emergent land preservation opportunity; and (5) finally maintain funding allocations for municipalities for historic preservation and nonprofit partners.

Director Holt stated the process for making these allocations is in two segments; first there needs to be an amendment to the County's Open Space Policy which can be completed by resolution at this meeting; and then there needs to be an enacting of the fund allocation adjustments which require introduction this evening, a public notice and public hearing which will be held on December 18, 2018, at 5:30 p.m. at the historic Court House.

Bill Millette, Planner, stated at the last two Freeholders meetings there was discussion on the need to address some deficiencies in the grant programs. Based on feedback from the County's preservation partners who deal with the grant programs; currently there are different rules and funding levels associated with the two programs – the Cooperative and the Nonprofit programs. Both are aimed at preserving Open Space, so it is acquisition only and this would continue in the amended combined program. The separate programs created redundant work for County staff and for the volunteers; as well as the applicants. Combining the programs would simplify the rules; clarifies the County's contribution levels and it creates better funding partnerships.

Mr. Millette stated the policy also creates the rollover allocation – currently in order to approve applications and make funds available in excess of the annual grant program funding, this creates a special action needed by the applicant; the Parks and Open Space Advisory Committee; and the Freeholder Board. That action must be taken to access additional funds. Making a specific allowance for additional funds to be made directly available and accessible by the grant program applicants streamlines the process; makes more money immediately available for the preservation partners. This rollover allocation would affect all three areas of the grant programs, which cover Farmland, Open Space and Historic Preservation.

Mr. Millette stated in the event there is an underperforming grant program in any given year, there would be a set limit to the amount of funds which could rollover. Any unallocated funding beyond this limit would be automatically allocated back to the County's Open Space Allocation to use where necessary, at the discretion of the Freeholder Board.

Mr. King stated this is one of those few allocated tasks, funding mechanisms by which we are able to do what the residents want. He's been critical in the past about the allocations, the rigidity of the process and the amount of work the staff is put through in order to be able to execute. This comes down to the ability to manage this program effectively and to review it on a regular basis. This is one of the programs where these types of changes make sense; they are needed to move into a more live process, where money can be used where goals change. He approves this amendment to the allocation process wholeheartedly.

Mr. Van Doren confirmed with Mr. Millette regarding the unspent funds being reallocated; he assumes that does not apply to municipalities who may not have spent their 10% but submitted their request to bank those funds.

Mr. Millette stated no changes are being recommended to the municipal grant program.

Ms. Lagay confirmed with Mr. Millette that it was the municipalities brought these recommended changes to his attention.

Director Holt advised this advances Hunterdon County further towards reaching the County's goals.

Mr. Lanza stated this is the Open Space equivalent of balancing the portfolio. Hunterdon County has been blessed this past years, in not looking at the formula, or looking at the over performance or under performance, of money that has continued to be set aside over the years; Hunterdon now has more flexibility in addressing the County's needs as opposed to placing certain percentages of money in the same silo and not moving over the course of a decade. This is long overdue and this is something that will allow the County to achieve its goals more efficiently and faster and more cost effectively as well.

Mr. Millette state the Parks and Open Space Advisory Committee met last night and they fully support this action.

Ms. Lagay moved and Mr. Lanza seconded this:

See Page 11/20/18-6A

RESOLUTION

RESOLVED, Authorizing amending County Policy 2008-02, for the Open Space, Farmland and Historic Preservation Policy.

ROLL CALL: (AYES) MS. LAGAY, MR. LANZA, MR. KING, MR. VAN DOREN, MR. HOLT.

Mr. Millette stated in conjunction with the policy change, the Planning staff is recommending the percent allocation change to accommodate the new combined grant program. Being introduced this evening is a resolution which will allocate an equal percentage to both farmland and open space acquisition, by allocating 25% for the County's Open Space purposes and remain at the 10% allocation for the municipal grant program and a 5% allocation for historic preservation purposes to be shared between the County and the Historic Preservation Grant program.

Mr. Millette advised this resolution also sets forth an initial flow over allocation which would allow for a jump start of projects within the different grant programs. Staff is recommending the initial allocation of \$1.5 million for farmland; \$1.5 million for open space and \$200,000 for historic preservation that mirrors their annual funding levels. These allocations would begin in 2019 for the grant programs and doubles the amounts.

Mr. King moved and Ms. Lagay seconded this:

See Page 11/20/18-7A

RESOLUTION

INTRODUCTION, Annual Open Space Trust Fund Allocation, a public hearing to be held on December 18, 2018, at 5:30 p.m. in the historic Court House.

ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. LANZA, MR. VAN DOREN, MR. HOLT.

Mr. Lanza moved and Mr. Van Doren seconded this:

See Page 11/20/18-7B

RESOLUTION

RESOLVED, Granting final approval on a development easement for Timothy and Katharine Martin for Block 45, Lot 3, in Delaware Twp. and Block 1, Lot 1, East Amwell Township, approximately 34.2 acres; (SADC-\$138,510; County-\$38,475; Delaware-\$35,100; East Amwell-\$3,375.00), amount of \$215,460.

ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY, MR. HOLT.

Mr. Van Doren moved and Mr. King seconded this:

See Page 11/20/18-7C

RESOLUTION

RESOLVED, Granting final approval on a development easement from Robert M. Silva, et als, for Block 10, Lot 43, and Block 14, Lot 20, in Holland Township, approximately 129.1 acres; (SADC - \$407,956; County - \$92,952; Township - \$92,952), total amount of \$593,860.

ROLL CALL: (AYES) MR. VAN DOREN, MR. KING, MS. LAGAY, MR. LANZA, MR. HOLT.

ADMINISTRATOR'S REPORT

Kevin Davis, County Administrator, reported discussions are taking place with the County's Health Insurance Consultant regarding the perfect time to examine the employee health insurance services. The County employees are part of the New Jersey State Health Benefit program at present and the program serves the employees well and the costs have been contained. The State has been researching the most cost effective way to deliver services; such as prescription benefits by mail. Health Benefits costs have, from time to time, spiked in the State Health Benefits Plan. There have been website discussions on the state level that could result in changes. The County's consultant is responsible for looking for a long term program, so at some point, a new analysis could be received. Mr. Davis will keep the Board informed.

GRANTS

Mr. King moved and Mr. Van Doren seconded this:

See Page 11/20/18-7D

RESOLUTION

RESOLVED, Approving a grant renewal application with the New Jersey Office of the Insurance Fraud Prosecutor, for 2019, to participate in the County Prosecutor Insurance Fraud Reimbursement Program, in the amount of \$22,798. (state funds).

ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MS. LAGAY, MR. LANZA, MR. HOLT.

Ms. Lagay moved and Mr. Lanza seconded this:

See Page 11/20/18-7E

RESOLUTION

RESOLVED, Approving a grant application with the New Jersey Department of Law and Public Safety, Attorney General's Office, for the Hunterdon Prosecutor's Office "Gangs, Guns, and Narcotic's Task Force", for the Grant Titled: Operation Helping Hand, for the period of September 01, 2018 through August 31, 2019, in the amount of \$58,824. (federal funds).

ROLL CALL: (AYES) MS. LAGAY, MR. LANZA, MR. VAN DOREN, MR. KING, MR. HOLT.

Mr. Van Doren moved and Ms. Lagay seconded this:

See Page 11/20/18-7F

RESOLUTION

RESOLVED, Approving a contract with the New Jersey Department of Human Services, Division of Disability Services for 2019, to administer the Personal Assistance Program, in the amount of \$30,937.30.

ROLL CALL: (AYES) MR. VAN DOREN, MS. LAGAY, MR. KING, MR. LANZA, MR. HOLT.

CONSENT AGENDA

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Ms. Lagay moved and Mr. Van Doren seconded a motion to approve the claims in accordance with the Claims Register dated November 20, 2018.

See Page 11/20/18-7G

CLAIMS REGISTER

ROLL CALL: (AYES) MS. LAGAY, MR. VAN DOREN, MR. KING, MR. LANZA, MR. HOLT.

Ms. Lagay moved and Mr. Van Doren seconded a motion to approve the regular and executive session minutes of November 07, 2018.

ROLL CALL: (AYES) MS. LAGAY, MR. VAN DOREN, MR. KING, MR. LANZA, MR. HOLT.

Ms. Lagay moved and Mr. Van Doren seconded these:

See Page 11/20/18-8A RESOLUTION

RESOLVED, Approving a memorandum of agreement with the CWA, Local 1036, Supervisory Unit.

See Page 11/20/18-8B RESOLUTION

RESOLVED, Gregory Kasper appointed full time, Mechanics Helper, Vehicle Services Division, Administrative Services Department.

See Page 11/20/18-8C RESOLUTION

RESOLVED, Amy Westover, full-time, Librarian 1, Library, amending dates for salary adjustment. (CWA Rank and File contract).

See Page 11/20/18-8D RESOLUTION

RESOLVED, Brian Roberts appointed as a per-diem Level 1 Fire Instructor, Emergency Management Division, Public Safety and Health Services Department.

See Page 11/20/18-8E RESOLUTION

RESOLVED, Zachary Moose appointed full-time, Laborer, Bridge Division, Public Works Department.

See Page 11/20/18-8F RESOLUTION

RESOLVED, Sheila Hallam appointed as a per diem Zumba Instructor, Division of Senior, Disabilities and Veterans Services, Human Services Department.

See Page 11/20/18-8G RESOLUTION

RESOLVED, Authorizing the solicitation of bids for "Mini Buses" for the LINK Transportation System.

See Page 11/20/18-8H RESOLUTION

RESOLVED, Authorizing a subordination agreement for Daniel Krzyzkowski, in Glen Gardner Borough.

See Page 11/20/18-8I RESOLUTION

RESOLVED, Approving contract modification #2, to increase the reimbursable ceiling of Contract #SH18010 from \$128,844.00 to \$142,844.00 for 2018, to assist families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities.

See Page 11/20/18-8J RESOLUTION

RESOLVED, Approving the release of a Cash Maintenance Bond to NJR Clean Energy Ventures, for Frontage Improvements to Route 523, in Raritan Township, Block 27, Lot 23, in the amount of \$6,499.56.

See Page 11/20/18-8K RESOLUTION

RESOLVED, Approving an Administrative Action, upon the recommendation of the Solid Waste Advisory Council, to the Hunterdon County Solid Waste Management Plan, for tonnage increase for GreenRock Recycling, LLC, located in the Township of Union.

See Page 11/20/18-8L RESOLUTION

RESOLVED, Approving an agreement with the Hunterdon County Chamber of Commerce to conduct the 2018 and 2019 annual HackHunterdon Hackathons, at a cost of \$15,000 per event.

See Page 11/20/18-8M RESOLUTION

RESOLVED, Approving an extension to the Water Quality Management Plan, extending the expiration date to March 31, 2019.

ROLL CALL: (AYES) MS. LAGAY, MR. VAN DOREN, MR. KING, MR. LANZA, MR. HOLT.

CORRESPONDENCE

A letter was received from the Flemington Community Partnership, requesting permission to use the historic Court House steps and electric, on Thursday, December 6, 13 and 20, 2018, from 6:00 p.m. until 8:00 p.m., for their "Thursday Night Holiday Lights". (no insurance waiver requested). Mr. King moved and Mr. Van Doren seconded a motion granting permission provided this event is coordinated through the County's Cultural and Heritage Commission and the Division of Buildings and Maintenance.

ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MS. LAGAY, MR. LANZA, MR. HOLT.

An email was received from the East Amwell Senior Club, requesting permission to meet once a month, on either the 2nd and 4th Tuesdays of the month (as the County's scheduling allows, at the Route 12 Assembly area, from 12:30 p.m. until 3:00 p.m. Also, asking for the insurance and fees to be waived. Mr. Lanza moved and Mr. King seconded a motion granting permission provided this event is coordinated through the Planning Department, who schedules rooms at the Route 12 County Complex and the Division of Buildings and Maintenance.

ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. VAN DOREN, MS. LAGAY, MR. HOLT.

Mr. Lanza recused himself at 6:30 p.m. and left the meeting.

Correspondence was received from the Friendly Sons of St. Patrick, requesting permission to use the historic Court House on Thursday, January 24, 2019, around 7:00 p.m. to 8:30 p.m., to launch their parade Celebrations, introduce honorees for the 2019 Grand Marshal and unveil their schedule of festivities for the parade season. Mr. King moved and Ms. Lagay seconded a motion granting permission provided this event is coordinated through the Cultural and Heritage Commission and the Division of Buildings and Maintenance.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. VAN DOREN, MR. HOLT.
(ABSENT) MR. LANZA.**

Mr. Lanza returned to the meeting at 6:31 p.m.

An email was received from Michael Skoczek, requesting permission to place port-a-johns at the Main Street County Parking area, for the CEA/Johanna Farms Turkey Trot, to be delivered on Wednesday afternoon and removed on Friday, November 23, 2018. Mr. King moved and Mr. Lanza seconded a motion granting permission provided this event is coordinated through the County's Division of Buildings and Maintenance.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY, MR. HOLT.

FREEHOLDERS COMMENTS/REPORTS

There were no further comments or reports from the Board.

OPEN TO THE PUBLIC

Director Holt opened the meeting to the public.

There was no one from the press or public who wished to address the Board.

There being no further business to come before the Board, Director Holt adjourned the meeting at 6:33 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board