

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor

Flemington, New Jersey 08822

**November 07, 2018**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MR. HOLT, MR. KING, MR. LANZA, MR. VAN DOREN.**

**ABSENT: MS. LAGAY.**

## OPEN PUBLIC MEETINGS ACT

Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## EXECUTIVE SESSION

Ms. Lagay moved and Mr. Van Doren seconded these:

**See Page 11/07/18-1A RESOLUTION**

**RESOLVED**, Executive Session to discuss an appointment to the Polytech Board (Hunterdon County Vocational School District Board)

**See Page 11/07/18-1B RESOLUTION**

**RESOLVED**, Executive Session to discuss a backfill in Senior Services.

**See Page 11/07/18-1C RESOLUTION**

**RESOLVED**, Executive Session to discuss the Clerk of the Board and her retirement.

**See Page 11/07/18-1D RESOLUTION**

**RESOLVED**, Executive Session to discuss a backfill in Public Works of a Construction Inspector.

**See Page 11/07/18-1E RESOLUTION**

**RESOLVED**, Executive Session to discuss the Transfer Station Bid.

**See Page 11/07/18-1F RESOLUTION**

**RESOLVED**, Executive Session to discuss a contract with a vendor for grid protection, through the Hunterdon County Prosecutor's Office.

**ROLL CALL: (AYES)  
(ABSENT) MS. LAGAY.**

The Hunterdon County Board of Chosen Freeholder convened in Executive Session at 4:32 p.m., recessed at 5:15 p.m. and reconvened in Open Session at 5:30 p.m.

**PRESENT: MR. HOLT, MR. KING, MR. LANZA, MR. VAN DOREN.**

**ABSENT: MS. LAGAY.**

## PLEDGE OF ALLEGIANCE

## MOMENT OF SILENCE

Director Holt explained to those present, that the moment of silence, is an opportunity for this Board to ensure, at its meetings, that this Board continues to have private thoughts and prayers and support of those who serve in the military around the world. Tonight, he would like to add in our thoughts prayers for the families of those either killed or wounded at the Tree of Life Synagogue, in Pittsburgh.

## COMMENTS FROM THE FREEHOLDER BOARD

Freeholder Van Doren reported on the Department of Public Works capital projects finishing out the calendar year; the resurfacing of County Route 523 from Delaware Township to Stockton Borough began this week – the contractor is continuing to do prep work which covers inlet repairs and tree trimming in order to get the road milled – it will not be paved until the Spring. The replacement of InterCounty Bridge L-25-W on Point Mountain Road, in Lebanon Township, is ahead of schedule – the roadway and substructure work should be completed before Thanksgiving – the trusses are due to be delivered on December 17, 2018 before the contractor can continue working to complete the project. The 2018 Resurfacing and Surface Treatment project which consisted of 9 County road that totaled approximately 12 ½ miles, along with two County parking areas which the County has or uses. The project is substantially completed with only punch list items remaining. This annual project is an efficient and economic maintenance tool which the County utilizes to preserve its roadways from needing to be reconstructed. It is also a successful Shared Service offered to the County's municipalities.

Freeholder Lanza commended the quick action by the County Prosecutor, Anthony Kearns, in response to the shooting in Pittsburg last month. Following the news of the attack on the Synagogue, Prosecutor Kearns immediately directed Police Departments throughout Hunterdon County to remain vigilant showing an increased law enforcement presence at houses of worship in their jurisdictions. At that time, it was not known if the attack came from a lone individual, some larger conspiratorial group or if news of the shooting could set off some other deranged or evil person as a copycat shooter.

Mr. Lanza advised October was a busy month for the County's 9-1-1 Center; Hunterdon County Dispatchers handled 3,359 9-1-1 calls; there were a total of 15,989 dispatches for service for Police, Fire and EMS throughout the County including in that total – 909 advanced life support, paramedics; 1,358 basic life support EMS and 522 Fire dispatches.

Mr. Lanza stated County tax dollar fund the 9-1-1 Center without any of the grant funds the County should be receiving from the State because the State misappropriates the Telephone Surcharge.

Mr. Lanza stated when Hunterdon County's Communications' Director, Jim Curry, testified before a congressional committee, several weeks ago "dispatchers are never scene, they are always heard, they are seldom recognized – day in and day out, and many times a day they will speak to an individual who may be having the worst day of their life – for another called the dispatcher is the last human voice they are going to hear. If you ask dispatchers why they keep doing their job, most will answer that it is because they want to make a difference." 3,359 calls in one month – we can safely say Hunterdon County's dispatchers are making a difference.

Freeholder King stated on Sunday, November 11, 2018, the nation and this world will mark the centennial of the end World War I. A day now recognized as Veterans Day. As part of the commemoration around the nation, counties, towns, churches, veterans and civics' groups are going to participate in the *Bells of Peace*, a World War I remembrance program recognizing the peace achieved at the armistice. At 11:00 a.m. on November 11, 2018, which is the 11<sup>th</sup> hour of the 11 day of the 11<sup>th</sup> month, bells will be tolled 21 times across the nation in remembrance of those whose lives were lost, those who were wounded, and those who served in a war that was supposed to end all wars. The *Bells of Peace* will toll 21 times in recognition of the world's highest honor for our dead – the 21 gun salute.

Mr. King provided some history, stating a century ago 4.7 million American families sent their sons and daughters off to World War I. 116,000 plus Americans gave their lives in that war and there was more than 200,000 wounded. While historical data is not fully complete, he's advised that somewhere between 24 and 40 Hunterdon County residents lost their lives during World War I. While there are no longer any World War I veterans still with us, it is important to honor their memories.

Mr. King stated please take the time to honor and thank all Veterans, and some are here this evening.

#### **PROCLAMATIONS/RECOGNITION**

Mr. King moved and Mr. Van Doren seconded this:

**See Page 11/07/18-2A**

#### **PROCLAMATION**

**RESOLVED**, Recognizing Hunterdon County's Veterans on November 11, 2018 – Veterans' Day.

**ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MR. LANZA, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded this

**See Page 11/07/18-2B**

#### **PROCLAMATION**

**RESOLVED**, Recognizing the 100<sup>th</sup> Anniversary of the End of World War I, 'Bells of Peace'.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

Director Holt advised as the County has worked to find ways to cut costs, GovDeals is one of the methods used. Since 2015, the County has used the GovDeals service to move unneeded assets. That program has generated around \$430,000 in revenue for the County. It is a very efficient way of selling off assets no longer needed and deemed surplus. In the past, the County had to hire an auctioneer, pay for advertising, and move items to the auction area. Now, GovDeals comes to the site to photograph everything, they post it on line, they maintain the website, they administer the auction and the County gets paid.

Director Holt stated yesterday, was the mid-term election cycle for the country; in his two and a half decades of being involved with the County, he doesn't recall an election season as contentious as this one. He thanked Congressman Lance for his past ten years of service on the Congressional level; and prior to that, serving more than a decade on the state level. Congressman Lance's father was one of the writers of the Constitution of the State of New Jersey. It was hard to see the outcome from last evening, but he is thrilled that Hunterdon County has had Congressman Lance's representation for better than two decades. Director Holt doesn't feel you will find a more honest and ethical man than Congressman Lance. Director Holt is sure that he will be serving Hunterdon County in some way.

Director Holt stated the result on the County level were good and he thinks they were good because he sees them as a mandate – that our team is the reason the voters said for this Board to keep working. The votes are really for what the 600 employees of this County do every single day for the residents.

Director Holt advised in 2007, the County Budget was \$100 million and today, 2018, it is \$87.7 million.

Director Holt said this Board talks a lot the fact the County had \$37 million in debt twelve years ago and today there is zero debt.

Director Holt stated the County also talks about past audits and today there are multiple years where the audits come back completely clean. The financial footing of the County is solid.

If the County had taken the easy path and taken a 2% increase, which is standard, the real budget of the County would have been \$128 million today. This Board did not take the easy path; every single employee did not take the easy path. A path was taken to change the spending culture in Hunterdon County a long time ago and it has been done and it has been done successfully without disrupting the service, the quality of the roads and bridges, parks and has invested in open space and farmland. Director Holt said the mandate – the election process which occurred on the County level, was not about three people – to was about Sheriff Brown, County Clerk Melfi, Surrogate Hoffman, and this team of people; and the new Freeholder Elect, Susan Soloway who will join this Board in January 2019. The reality is that the County yesterday, said all Hunterdon County employees are doing a great job; keep it up.

Director Holt thanked all the County's employees and stated he appreciates them.

#### **VETERANS RECOGNITION MEDAL PRESENTATION**

Director Holt addressed the veterans present this evening, stating at the Hunterdon County 4-H Fair, there is a Veterans' Ceremony to honor veterans, every year for their service as the Opening Ceremony for the Hunterdon County Fair. Attendance is by the whole Freeholder Board, Legislators and a team of County employees, who are able to present a County Recognition Medal to any veteran who has not received one in the past, and it is one of the most touching ceremonies Hunterdon County has.

Director Holt stated veterans move themselves out of a huge comfort zone and putting their lives on the line; plus families missing members who leave our borders but they are doing it for the right reason, which is everything valued in the United States.

Director Holt recognized Ronald P. Galvin, U.S. Army; John Kluthe, U.S. Navy; and Thomas W. Sayers, U.S. Navy who were unable to attend the Veterans Ceremony at the Hunterdon County Fair. (Ms. Sayers was unable to attend the meeting and his medal will be delivered to him).

Director Holt presented Mr. Galvin and Mr. Kluthe with their Hunterdon County Veterans' Recognition Medals. Pictures were taken with the entire Board to be placed on the County's webpage.

Director Holt presented Richard Booth, Hunterdon's Veterans Service Officer, with the proclamation for Veterans' Day.

#### **Eagle Scout Presentations**

Director Holt state present to night are two Eagle Scouts, whose proclamations were adopted at the last meeting in October, 2018, but are here tonight, to be presented with their recognition proclamations.

Director Holt stated around 4% of scouts make it to Eagle and the recipients of most Eagle Projects are generally those who need it the most; typically seen are projects for churches, park systems, the County, a municipality, and non-profit organizations.

Presentation - Proclamation recognizing designation of Eagle Scout – Barrett Reep, Boy Scout Troop 199  
Eagle Scout Barrett Reep reported his project was building bat houses for the Brady Life Camp. He built 4 bat houses, each holds 250 bats, to solve the camp's bat problem. Bats are important for the echo system so in addition to building the bat houses, Barrett incorporated a program for the campers to learn more about the bats and how they affect the echo system in a positive way.

Presentation - Proclamation recognizing designation of Eagle Scout - Preston Reep, Boy Scout Troop 199  
Eagle Scout Preston Reep advised his Eagle project was also at the Brady Life Camp, which is a fresh air camp for the Boys and Girls clubs and allows campers who normally would not be able to attend camp, to attend a fresh air camp. Preston made five picnic tables and benches for the camp, since the camp was having a problem with seating for all the campers.

The Hunterdon County Board of Chosen Freeholders presented Eagle Scouts Barrett and Preston with their recognition Proclamations.

#### **PUBLIC COMMENT**

Director Holt opened the meeting to the public.

There was no one from the press or public, who wished to address the Board at this time.

#### **FINANCE**

Mr. Van Doren moved and Mr. Lanza seconded this:

**See Page 11/07/18-3A**

#### **RESOLUTION**

**RESOLVED**, Authorizing the cancellation of certain 2014 Capital Ordinances and authorizing the transfer of the funded balance ordinances to the Capital Improvement fund and Capital Surplus.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. LANZA, MR. KING, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded these:

**See Page 11/07/18-4A**

**RESOLUTION**

**RESOLVED**, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2018 County Budget for the Area Plan Grant, in the amount of \$44,626.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

Mr. Lanza moved and Mr. King seconded this:

**See Page 11/07/18-4B**

**RESOLUTION**

**RESOLVED**, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2018 County Budget for 2018 State Council of the Arts Grant, in the amount of \$66,464.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. VAN DOREN, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

Highlands Council Plan Conformance

Director Holt stated this evening the Board has before them, a resolution regarding petitioning the Highlands Council for inclusion in the Council's amended Plan Conformance Program. The County's position, in its relationship with the Highlands' Board protection and planning council, has always been that when the Council becomes "more reasonable" and reasonable in its regulations and when it looks towards a level of cooperation as opposed to mandates and when it is deemed by this Board to be in our best interested, then Hunterdon County would be open to establishing an agreement to work with the Highlands Council.

Director Holt stated the Highlands Council requirements are now "new and improved" and he feels the point has been reached, to partner with Highlands. Hunterdon County recently partnered with the Highlands Council on Economic Development funding. Marc Saluk, Economic Development Director, has been working closely with the Highlands Council for the County's Tourism Study; currently Stockton University is funded by a grant from the Highlands' Council to fund an innovation initiative study – also part of Hunterdon's Economic Development Plan, has been submitted for consideration by the Council.

Director Holt advised 14 of the 15 Hunterdon County communities in the Highlands region have approved documents directly between the municipality and the Highlands Council. The Highlands Council also adjusted its initial requirements for participation which were originally considered an outrage against home rule and today they are considered to be at a reasonable level of pure cooperation.

Director Holt recognized Economic Development Director, Marc Saluk and invited him to comment about the County's partnering with the Highlands Council.

Mr. Saluk stated as already mentioned, the Highlands have consistently supported Hunterdon County Economic Development efforts since the inception of his office in 2016. This does include financially supporting the tourism study and the entrepreneurial echo system feasibility analysis. There are discussions about funding other projects.

Mr. Saluk stated during this time, he has heard extremely positive things from the communities and businesses they have worked with. The Highlands could be considered to have a fairly restrictive mission to implement but since 2016, the Highlands has – without exception – have looked for reasons to say yes to local initiatives as opposed to no, within the confines of their mission whenever it has been reasonable and appropriate to do so. Since the Highlands Council has jurisdiction on many matters across a wide geographical range of Hunterdon County, it is impractical and unproductive to build an Economic Development Initiative without being fully engaged with the Highlands Council as partners, since they are a major player in the County with a wide range of expertise to share and they have resources to contribute to Hunterdon's efforts. Also, the Highlands Council has expressed a willingness to be partners and have consistently backed that willingness with action.

Director Holt reported the resolution under consideration tonight, lays out some general goals for Hunterdon County; some of the goals are already accomplished and other are being addressed.

Barbara Vogel, Planning Board Director, stated generally the goal of water protection is good for everyone; the Highlands Council does provide some legal protections and it does reimburse the County for the costs of conformance; as well as for any extras. 46% of Hunterdon's land is in the Highlands Region; it's a 50/50 split between the stricter more sensitive preservation area and the planning areas. 15 of Hunterdon's 26 municipalities are affected in some way; 13 are in full compliance; 1 is pending and 1 is entirely in the Planning area so they don't have to conform (Milford Borough). Seven New Jersey counties are affected; 2 have conformed (Somerset and Passaic in 2010 and 2011) and Morris and Sussex are consider pending; Warren and Hunterdon are the only counties that have no official action. Mrs. Vogel stated Hunterdon would be the first county to confirm under the new, wider and improved requirements.

Mr. Lanza stated Director Holt noted earlier that the Highlands Council adjusted its' original mandates for the counties involvement to a more reasonable level of cooperation. The Highlands Council was initially considered draconian and perceived to be in violation of home rule; that is a major difference now and they support the county. In the resolution being considered today, under the master plan amendment, the resolution calls for the County, not the Highlands Council to lead and communicate with municipalities where appropriate and welcomed. There is no longer a factor of dictation or mandate from the Highlands.

It also notes that specifics for regional planning are to be determined by the County. Also, this resolution does not affect local municipal land use decisions in anyway. Preserving and protecting the watershed, establishing thoughtful long range planning goals, developed through the cooperation between entities and support for Hunterdon County's Economic Development and Land Reservation Strategies are all positive outcomes that can now result from cooperation with the Highlands Council.

Mr. Van Doren is very pleased the County is supporting this. He sat on the governing body of Tewksbury Township for many years and has fought previous members of the Freeholder Board over dollars because of the Highlands. It is a great change to see that the Highland Council has lessened requirements and we are moving down a path of conformance.

Mr. King feels it's appropriate that the Freeholders recognize that this is a significant change from where Hunterdon County started when the Highlands first hit us, it was not well received. The focus is Hunterdon County had a great deal of opportunity to come to the table at the state house and participate in meetings that allowed the County to shape what the final outcome was.

Director Holt said "we win". This is system first came about, he was Mayor of Clinton, and this was a very heavy handed method and it has come full circle, for conformance. There is now an opportunity to seek reimbursement and it is now part of the County's economic development model.

#### **FARMLAND/OPEN SPACE PRESERVATION**

Mr. Lanza moved and Mr. Van Doren seconded these:

**See Page 11/07/18-5A**

#### **RESOLUTION**

**RESOLVED**, Authorizing Petitioning the Highlands Council for inclusion in the Council's amended Plan Conformance Program.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

#### **Discussion - Open Space Allocation**

William Millette, Planning Board, stated at the Freeholder' October 16, 2018, Freeholder Lanza and County Administrator, Kevin Davis brought an issue of redundancy with the County's Open Space Grant program. Currently there are two Open Space acquisition assistance grants, the Cooperative Open Space Acquisition Grant and the Non-Profit acquisition program. Those two program are slightly different but the end result is the County providing money those entities (either municipalities or non-profits) to acquire open space property. Those two programs are utilized by both entities: municipalities and non-profits, to piggyback/co-join their applications, to get up to 50% funding. Because of that, those two programs are co-joined and there is a redundancy of applications and effort by County staff and on municipal and non-profit staffs to put together those applications; in addition to the redundancy before the Freeholder Board to weigh two different resolutions for the same property.

Mr. Millette advised the Planning staff has reviewed those programs for the Open Space Allocation and came up with suggestions to streamline this process, to make it easier for the applicants and the County. The staff recommendation is to combine those two programs; the Coop and the Non-profit program; this will immediately resolve the issue of piggybacking those applications to make use of the available funding. It will simplify the process and by combining those programs, it will make municipalities and non-profits have greater access to the acquisition funding. Currently those two programs follow different rules and have funding amounts. This will make the Open Space funding in a better position to be utilized.

#### **ECONOMIC DEVELOPMENT**

Director Holt advised a number of years ago, the County established an Economic Development vision, which came out of a CEDS study. Around 18 months, he and Freeholder Lagay traveled around the County's municipalities talking about Economic Development, and one of the parts is that Economic Development isn't just a County issue; it's municipalities and it's the municipalities that has some of the largest control in this. Mr. Saluk recommended establishing an Economic Development Municipal Grant program and in that, the County can provide municipalities with resources that are needed to partner in achieving the Economic Development Goals.

Director Holt reported Hunterdon County ran a pilot program with Clinton Town and Clinton Township, for a procedural review study where the County and municipalities shared a joint project, to review zoning and land use ordinance – some of which go back to the 1950's. The opportunity was to determine if the ordinances were still applicable or if they need to be changed. This would become part of the toolbox for other municipalities to use as part of the Shared Services Program.

Director Holt asked Mr. Saluk to again say a few words.

Mr. Saluk stated a main component of the Economic Development Strategy has always been and will always be to partner with to the County's municipalities on initiatives that move the joint economic development goals forward. A partnership takes a lot of forms, depending on what the project is. There are times when a financial partnership is extremely helpful and the perfect example is what is playing out in Clinton Town and Clinton Township. Mr. Saluk stated the final draft of that report is currently being reviewed by both municipalities.

Mr. Saluk explained the proposed grant program would be implemented in order to formalize the structure of the partnership process; and to create a permanent mechanism to back such efforts. Formalization of this process also ensures equal access to the program for all municipalities which will ensure the long term success of the program. The purpose of the Hunterdon County Economic Development Grant provides funding to Hunterdon's municipalities looking to explore, create, or implement programs, policy

or procedure consistent with the goals and objectives of the Hunterdon County Office of Economic Development for the purpose of partnering with municipalities on local projects.

Mr. King moved and Mr. Lanza seconded these:

**See Page 11/07/18-6A**

**RESOLUTION**

**RESOLVED**, Authorizing the creation of an Economic Development Municipal Grants program.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MR. HOLT.  
(ABSENT) MS. LAGAY.**

Director Holt advised the County will work with the Chief Financial Officer each year on the amount to be placed in the budget for this program. Any Hunterdon County municipality can qualify; and the County will require a minimum match from the municipality; it is important that municipalities have skin in the game.

**PURCHASING**

Mr. Van Doren moved and Mr. King seconded these:

**See Page 11/07/18-6B**

**RESOLUTION**

**RESOLVED**, Approving Requisition #R8-05590, using State Contract #A-87720, with Eplus Technology, Inc., for Security Cameras and Installation at the Route 12 County Complex, for the Buildings and Maintenance Division, in an amount not to exceed \$66,963.78.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. KING, MR. LANZA, MR. HOLT.  
(ABSENT) MS. LAGAY.**

Mr. Lanza moved and Mr. King seconded these:

**See Page 11/07/18-6C**

**RESOLUTION**

**RESOLVED**, Approving Requisition #R8-06213, using Cooperative Contract #65MCESSCCPS, with Direct Flooring, for Justice Center Carpet Replacement, for the Buildings and Maintenance Division, in an amount not to exceed \$65,701.23.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. VAN DOREN, MR. HOLT.  
(ABSENT) MS. LAGAY.**

**PUBLIC WORKS Department**

Tom Mathews, Director of the Public Works Department came before the Board regarding another request to open a County road before its moratorium has been met. He explained to the Board that he has not received a formal road opening request yet. Junction Road was paved two months ago.

Director Holt stated the property owner is looking for relief on Junction Road which is a newly paved road due to a septic failure. Obviously this has to go through the RTMUA (Raritan Township Municipal Utilities Authority) in terms of connection. Mr. Mathews stated if they would submit a request, he would deny because of the moratorium.

Director Holt asked the Clerk of the Board, Denise Doolan, to reach out to the property owners and ask them or their contractor to submit a formal request for a Road Opening permit at 24 Junction Road, in Raritan Township, as a Hardship/Road Opening Permit, due to a failing septic. Once the permit request has been received and since this has been done in the past and the fact the County does a couple hardship cases per year.

Mr. King stated as much as the County can cooperate, would be good, since the RTMUA is trying to get people off of failing septic systems.

Mr. Van Doren moved and Mr. King seconded a motion to approve, subject there is no reason other than the moratorium, once the permit request has been received and proper review by the County's Engineering Division and provided there is no objection other than the moratorium. They must also follow the RTMUA regulations to make this type of connection.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. KING, MR. LANZA, MR. HOLT.  
(ABSENT) MS. LAGAY.**

**ADMINISTRATOR'S REPORT**

Kevin Davis, County Administrator advised at the last meeting, Freeholder Lanza spoke about Communications' Director, James Curry, appearing before Congress to testify. He reported that the County's Health Division Head, Tadhgh Rainey, appeared before the Assembly Agricultural Natural Resources Committee at the request of the New Jersey Association of Counties on October 22, 2018, to testify on Assembly Bill A-4459. Hunterdon County is proud to have Mr. Rainey, a licensed Entomologist to be recognized for his competency and Vector Control expertise. The legislation calls for additional eradication duties be assigned to the County Mosquito Control services without authorizing additional funding. This is state mandate without state pay. The Legislation states the County's Mosquito Control Commission can raise the funds necessary for this program through the Commission's revenue raising power. Hunterdon County does not have a Mosquito Control Commission and is unable to raise funds. The cost to Hunterdon County would be borne in the budget. Mr. Rainey and other local health officials testified and pointed out to the Commission that there is no consensus on the methodology for tick

eradication and such activity would also require monitoring and follow up, which would result in added costs. The bill was then released from the Committee by unanimous vote.

Shana L. Taylor, County Counsel was directed to look into Assembly Bill A-4459, at Freeholder Van Doren's request.

**CONSENT AGENDA**

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. King moved and Mr. Van Doren seconded a motion to approve claims in accordance with the Claims Register dated November 07, 2018.

**See Page 11/07/18-7A**

**CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MR. LANZA, MR. HOLT.  
(ABSENT) MS. LAGAY.**

Mr. King moved and Mr. Van Doren seconded a motion to approve the regular and executive session minutes of October 16, 2018.

**ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MR. LANZA, MR. HOLT.  
(ABSENT) MS. LAGAY.**

Mr. King moved and Mr. Van Doren seconded these:

**See Page 11/07/18-7B**

**RESOLUTION**

**RESOLVED**, Carli Edling appointed full-time, Family Service Worker, Social Services Division, Human Services Department.

**See Page 11/07/18-7C**

**RESOLUTION**

**RESOLVED**, Katie McGann appointed provisional, full time Supervising Clerk Transcriber, Human Services Department.

**See Page 11/07/18-7D**

**RESOLUTION**

**RESOLVED**, Nicholas Cepparulo appointed permanent, full time Inspector, Mosquito Exterminator, Vector Services Division, Public Health and Health Services Department.

**See Page 11/07/18-7E**

**RESOLUTION**

**RESOLVED**, Ryan Grzeszkiewicz appointed full-time, Laborer, Roads Division, Public Works Department.

**See Page 11/07/18-7F**

**RESOLUTION**

**RESOLVED**, Scott Carver, Equipment Operator, Roads and Bridges Division, Public Works Department, salary adjustment. (CWA Contract)

**See Page 11/07/18-7G**

**RESOLUTION**

**RESOLVED**, John Sigafos, Equipment Operator, Roads and Bridges Division, Public Works Department, salary adjustment. (CWA Contract)

**See Page 11/07/18-7H**

**RESOLUTION**

**RESOLVED**, Karla Lamendola appointed temporary, part time Assistant, County Clerk's Office.

**See Page 11/07/18-7I**

**RESOLUTION**

**RESOLVED**, Amy Westover, full-time, Librarian 1, County Library, salary adjustment. (CWA Contract).

**See Page 11/07/18-7J**

**RESOLUTION**

**RESOLVED**, Anthony Rosario appointed as a per-diem Level 1 Fire Instructor, Emergency Management Division, Public Safety and Health Services Department.

**See Page 11/07/18-7K**

**RESOLUTION**

**RESOLVED**, John Downs appointed as a per-diem Level 1 Fire Instructor, Emergency Management Division, Public Safety and Health Services Department.

**See Page 11/07/18-7L**

**RESOLUTION**

**RESOLVED**, Patrick Horsch appointed full-time, Public Safety Telecommunicator, Communications Division, Public Safety and Health Services Department. (CWA Contract).

See Page 11/07/18-8A

**RESOLUTION**

**RESOLVED**, Tamela Buza appointed as a temporary Assistant, Board of Elections, for a period not to exceed 30 days.

See Page 11/07/18-8B

**RESOLUTION**

**RESOLVED**, Approving the Director sign an Underground Storage Tank Facility Certification Questionnaire, as required by NJ Environmental Protection Department, for the Lebanon Garage Wash Bay.

See Page 11/07/18-8C

**RESOLUTION**

**RESOLVED**, Authorizing permission to solicit bids for Landscape Maintenance and Mowing Services.

See Page 11/07/18-8D

**RESOLUTION**

**RESOLVED**, Approving a transportation services agreement with The ARC of Hunterdon County, for ARC consumers, for 2019, in the amount of \$200,000.

See Page 11/07/18-8E

**RESOLUTION**

**RESOLVED**, Approving a modification to the agreement with Freedom House, Inc., for outpatient services, for the period of January 1, 2018 through December 31, 2020, increase of \$24,000, revising the not to exceed amount to \$49,251.

See Page 11/07/18-8F

**RESOLUTION**

**RESOLVED**, Approving a modification to the agreement with Freedom House, Inc., for Halfway House, for the period of January 1, 2018 through December 31, 2020, decrease of \$24,000, revising the not to exceed amount to \$16,836.

See Page 11/07/18-8G

**RESOLUTION**

**RESOLVED**, Approving Amendment #2, with Malick & Scherer, P.C., for County Quote #009802015, for "Engineering Design Services for the Reconstruction of County Bridge C-32 and Approach of Payne Road," in the amount of \$10,267.

See Page 11/07/18-8H

**RESOLUTION**

**RESOLVED**, Authorizing the sale of surplus Library Shelving through GovDeals.com, starting November 19, 2018 through November 26, 2018.

**ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MR. LANZA, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

**GRANTS**

Mr. King moved and Mr. Lanza seconded this:

See Page 11/07/18-8I

**RESOLUTION**

**RESOLVED**, Approving the renewal of the SANE/SART (sexual assault nurse examiner/team) program grant, with the New Jersey Department of Public Safety, Office of the Attorney General, in the amount of \$115,165, (Federal-\$72,000; County Match-\$43,165).

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

Mr. Van Doren moved and Mr. Lanza Doren seconded this:

See Page 11/07/18-8J

**RESOLUTION**

**RESOLVED**, Approving a contract with the Division of Child Protection and Permanency, in the amount of \$73,742 (state funds) and a Public Donor Agreement for the County Match-\$17,890.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. LANZA, MR. KING, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

Mr. Van Doren moved and Mr. Lanza seconded this:

See Page 11/07/18-8K

**RESOLUTION**

**RESOLVED**, Approving an amendment to the Victims of Crime Act (VOCA) application grant, as requested by the State, to increase the County's Match. (Federal-\$229,531; County Match-\$60,801).

**ROLL CALL: (AYES) MR. VAN DOREN, MR. LANZA, MR. KING, MR. HOLT.**  
**(ABSENT) MS. LAGAY.**

## **CORRESPONDENCE**

Correspondence was received from the High Bridge Police Department advising that the High Bridge Borough Business Association is requesting permission close a portion of County Route 513 between Fairview Avenue and McDonald Street, for their annual Tree Lighting event, on Saturday, December 01, 2018, between 5:45 p.m. and 7:00 p.m. Mr. King moved and Mr. Van Doren seconded a motion granting permission to close a portion of County Route 513 on December 01, 2018, for a Tree Lighting ceremony, provided this event is coordinated through the County's Department of Public Works.

**ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MR. LANZA, MR. HOLT.  
(ABSENT) MS. LAGAY.**

An email was received from the Whitehouse Wind Symphony, requesting permission to hold their annual Holiday Concert (free to the public), at the historic Court House, at Sunday, December 09, 2019, from 2:00 p.m. until 6:00 p.m., and asking to have any fees waived. Also requesting use of 40 metal chairs, a PA system, and access to jail cell or a downstairs office for storage of instruments, (Insurance provided). Mr. Van Doren moved and Mr. Lanza seconded a motion granting permission, provided this event is coordinated through the County's Cultural and Heritage Commission and the Buildings and Maintenance Department.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. LANZA, MR. KING, MR. HOLT.  
(ABSENT) MS. LAGAY.**

A letter was received from the Hunterdon County Bar Association, requesting permission to use the historic Court House for the Mock Trial finals, on Thursday, January 31, 2019 (snow date: February 04, 2019), starting at 6:00 p.m. Also, requesting any fees to be waived. Mr. Lanza moved and Mr. Van Doren seconded a motion granting permission provided this request is coordinated through the County's Cultural and Heritage Commission, and the Division of Buildings and Maintenance.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MR. HOLT.  
(ABSENT) MS. LAGAY.**

A letter was received from High Bridge Borough, requesting permission to use a LINK Bus as a shuttle during their Adventure Race – Bike, Boat and Run (HBAR), to move racers from Solitude Village to Union Forge Park, on Sunday, November 18, 2018, between 12:30 p.m. until 2:00 p.m. Mr. Van Doren moved and Mr. King seconded a motion granting permission provided this request is coordinated through the County's Department of Human Services.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. KING, MR. LANZA, MR. HOLT.  
(ABSENT) MS. LAGAY.**

An email was received from the Hunterdon Watercolor Society, requesting permission to have the insurance requirement and fee waived to use the Route 12 Assembly area, to continue to promote art education and preserve visual arts education, through workshops and demonstration meetings. There are roughly nine uses of the facility per year.

Director Holt stated during the County's Agenda meeting, Deputy Director Lagay brought up the insurance requirement issue. This has been done in the past, it isn't unusual but Director Holt wanted to make sure the Freeholder Board saw the County was looking at an insurance requirement request to be waived, as well as the fee. The Watercolor Society was asked to get a certificate of insurance and it's assumed they do not carry insurance.

Director Holt explained the County is attempting to tighten up on the use and requirements associated with using County facilities.

Mr. Van Doren questioned the County's exposure if a COI is not obtained. This is a third party sponsored activity.

Ms. Taylor explained because of these being third party requests, that is the reason the County requires a certificate of insurance so the County is protected. The County's policy requires everyone produce an insurance certificate, unless they come to the Freeholder Board for a waiver; which is done on a case by case basis.

Director Holt feels the County should approve this now but the Board needs to provide notification to all users that the County is going to require insurance certificates. These are public buildings which should be used by the public. This is a great organization to support but there is an exposure to the taxpayer for use of the buildings if something should occur. In addition they are asking for multiple uses.

Director Holt's recommendation is to move forward and provide the requester notification that they will need to provide insurance in 2019.

Mr. Van Doren moved and Mr. King seconded a motion to include Director Holt's language in the correspondence to them

**ROLL CALL: (AYES) MR. VAN DOREN, MR. KING, MR. LANZA, MR. HOLT.  
(ABSENT) MS. LAGAY.**

Carrie Fellows, Executive Director, Cultural and Heritage Commission, stated as someone who oversees the historic Court House, she feels all users of County facilities should be prepared to provide insurance, the next time the Hunterdon Watercolor Society requests to use the facility.

**FREEHOLDERS COMMENTS/REPORTS**

Mr. King congratulated Director Holt and Freeholder Elect, Susan Soloway for last night's victory. It was a hard fought race, and it's good to see Director Holt return to the Board.

Mr. Lanza congratulated Director Holt on another term, and thanked him for bringing him into this; it is a privilege to serve.

Mr. Lanza recognized Freeholder King on his service to this Board. It has been a privilege to work with someone who is not only a friend, but a great member of his Board. He always thinks of the difficult and smart questions. Mr. Lanza advised he will miss Mr. King on the dais.

Mr. Van Doren congratulated Director Holt and Freeholder Elect, Sue Soloway and looking forward to having Ms. Soloway joining the Board and being the new Freeholder, as that title for him expires on December 31, 2018.

**OPEN TO THE PUBLIC**

Director Holt opened the meeting to the public.

County Administrator Davis announced that the County Surrogate, Sue Hoffman, was elected to her eighth term.

The Board congratulated Surrogate Hoffman and noted she is the longest serving Surrogate in the State of New Jersey.

Freeholder Elect-Susan Soloway informed the Board, she is looking forward to working with them. She realizes she will have big shoes to fill, with Freeholder King leaving.

There being no further business to come before the Board, Director Holt adjourned the meeting at 7:02 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board