

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS
71 Main Street, Freeholder's Meeting Room, 2nd Floor
Flemington, New Jersey 08822
May 08, 2018

The Hunterdon County Board of Chosen Freeholders convened in a Special Meeting at 9:00 a.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. HOLT, MS. LAGAY, MR. LANZA, MR. KING, MR. VAN DOREN (via phone)

OPEN PUBLIC MEETINGS ACT

Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before April 30, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, Express Times and TAPinto (online) newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Ms. Lagay moved and Mr. Lanza seconded this:

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RESOLUTION

RESOLVED, Executive Session to discuss various personnel items related to the 2018 Budget.

ROLL CALL: (AYES) MS. LAGAY, MR. LANZA, MR. KING, MR. VAN DOREN, MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 9:03 p.m., recessed at 9:34 a.m. and reconvened in Open Session at 9:36 a.m.

Director Holt reported that Freeholder Van Doren is joining the meeting via telephone.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

FREEHOLDERS' COMMENTS and REPORTS

The Board had no comments at this time.

PUBLIC COMMENT

There were no comments or questions from the public at this time.

Director Holt reported the five items before the Board today are administrative duties which occur when a budget is introduced.

FINANCE, Janet Previte, Chief Finance Officer

Mrs. Previte introduced Hesham Ebrahim, the Finance Assistant in her Department.

The Board welcomed Mr. Ebrahim to the County.

Mr. King moved and Mr. Lanza seconded this:

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RESOLUTION

RESOLVED, Approving the Certification of the Welfare Budget.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. VAN DOREN, MR. HOLT.

Mr. Lanza moved and Ms. Lagay seconded this:

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RESOLUTION

INTRODUCTION, Authorizing the establishment of the 2018 CAP Bank. A public hearing to be held on Tuesday, May 29, 2018, at 5:30 p.m.

Director Holt concurred with Mrs. Previte that the CAP Bank is a Best Practice and the County has utilized this in the past. This does not change the budget it just allows flexibility which is important in maintaining a fiscal health of the County.

ROLL CALL: (AYES) MR. LANZA, MS. LAGAY, MR. KING, MR. VAN DOREN, MR. HOLT.

Mrs. Previte informed the Board, the next two items are for the new authorizing resolution explaining that in 2017 a new workbook process started for CAP for County Entities, which includes Sheriff, Prosecutor, County Clerk, Board of Elections, the Board of Taxation and the Surrogate. For 2018 there were changes in the Surrogate's revenue. The Surrogate had a decrease in revenue over 2017 and that changes what the County is allowed to anticipate in 2018. The Surrogate has no control over her revenues and in order

to provide the Surrogate with the ability to exceed the 2% CAP in the workbook the Freeholders need to adopt an authorizing resolution.

Mr. King moved and Mr. Lanza seconded this:

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RESOLUTION

RESOLVED, Authorizing a County Entity (Surrogate's Court) to exceed the County Entity Budget CAP.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. VAN DOREN, MR. HOLT.

Mrs. Previte explained regarding the Tax Board, the annual maintenance cost of the proprietary tax software which is provided to Hunterdon's municipalities to produce the postcards for the tax bills to all homeowners; that tax software increases in excess of 2% per year. Hunterdon was successful last year in renegotiating that figure but the County can't continue to do that. Cost savings measures were explored but the County cannot beat the cost for the current contract.

Mr. Lanza moved and Mr. King seconded this:

See Page 05/08/18-2B

RESOLUTION

RESOLVED, Authorizing a County Entity (Tax Board) to exceed the County Entity Budget CAP.

ROLL CALL: (AYES) MR. LANZA, MR. KING, MS. LAGAY, MR. VAN DOREN, MR. HOLT.

Ms. Lagay moved and Mr. Lanza seconded a motion to introduce the Hunterdon County Budget for 2018. A public hearing will be held on Tuesday, May 29, 2018 at 5:30 p.m.

ROLL CALL: (AYES) MS. LAGAY, MR. LANZA, MR. KING, MR. VAN DOREN, MR. HOLT.

There being no further business to come before the Board, Director Holt adjourned the meeting at 9:47 a.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board