

## **AGENDA**

### **HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822

**March 06, 2018**

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

#### **II. EXECUTIVE SESSION**

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

#### **III. 5:30 p.m. PLEDGE OF ALLEGIANCE**

#### **IV. MOMENT OF SILENCE**

#### **V. FREEHOLDERS REPORTS**

#### **VI. PROCLAMATIONS/RECOGNITION**

01. PROCLAMATION - Recognizing March 2018 as American Red Cross month in the County of Hunterdon.

VII. **PUBLIC COMMENT**, Limited to 2 minutes per person.  
(Comments exceeding 2 minutes will be entertained later in the agenda).

#### **VIII. FINANCE, Janet R. Previte, CFO**

01. RESOLUTION - Authorizing the cancellation of certain Bond and Capital Ordinances to Open Space and to cancel the Unfunded Debt Authorization.

#### **IX. PURCHASING, Raymond E. Rule, Jr.**

01. RESOLUTION - Approving a contract for Payroll Services, using Cooperative Contract #151901, with ADP, for the Finance Department, in the amount of \$75,870.15.

02. RESOLUTION - Authorizing the emergency purchase of HVAC Repairs to the Route 12 County Complex, Building #1, using N.J.S.A. 40A:11-6, with Trane USA Inc., in the amount of \$54,025.

**X. ADMINISTRATOR'S REPORT, Kevin Davis**

01. Update.

**XI. CONSENT AGENDA**

"All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

01. Motion to approve the claims in accordance with the Claims Register dated March 06, 2018.
02. Motion to approve the regular and executive session minutes of February 20, 2018.
03. RESOLUTION - Catherine Torre appointed provisional, full time Principal Account Clerk, Finance Department.
04. RESOLUTION - Debra Reed appointed as a part time, as needed Parks Naturalist, Division of Parks and Recreation, Department of Planning, Economic Development and Land Use.
05. RESOLUTION - Donna Snyder, Prosecutor's Sergeant, salary adjustment, in accordance with the FOP 186 agreement.
06. RESOLUTION - Salary adjustment for Prosecutor's Investigators, in accordance with the FOP 186 agreement.
07. RESOLUTION - Joshua Burk, Equipment Operator, salary adjustment, in accordance with the CWA Rank and File agreement.
08. RESOLUTION - Keith Fleming, Equipment Operator, salary adjustment, in accordance with the CWA Rank and File agreement.
09. RESOLUTION - Trevor Smith, Equipment Operator, salary adjustment, in accordance with the CWA Rank and File agreement.
10. RESOLUTION - Frederick Albe, Jr, appointed full time, provisional Road Repairer Supervisor, Department of Public Works.
11. RESOLUTION - Authorizing the creation of the Division of Social Work Services and to dissolve the County Adjuster's Division.
12. RESOLUTION - Approving plans and specifications for the Replacement of Inter-County Bridge L-25-W, in Hunterdon and Warren Counties; and authorizing the Hunterdon Purchasing Agent to advertise for bids.
13. RESOLUTION - Authorizing a weight limit of 23 Tons for County Bridge D-337, on Locktown Road, in Delaware Township.
14. RESOLUTION - Haeree Park appointed to the Cultural and Heritage Commission.

15. RESOLUTION - Todd Lambrix appointed to the Cultural and Heritage Commission.
16. RESOLUTION - James Hager Jr. appointed to the Transportation Advisory Committee.
17. RESOLUTION - William Millette appointed to the Musconetcong River Management Council.
18. RESOLUTION - Approving a Transportation Service Agreement with The Arc of Hunterdon County, for transportation services for 2017, in an amount not to exceed \$200,000.
19. RESOLUTION - Approving the integration of the Division of Adjuster Services into the newly created Division of Social Work Services and changing the County's Table of Organization to reflect the same.
20. RESOLUTION - Approving the transfer of employees within the Division of Social Services to the newly created Division of Social Work Services, Department of Human Services, effective April 1, 2018.
21. RESOLUTION - Approving the transfer of employees within the Division of Human Services and the Division of Senior and Veterans Services to the newly created Division of Social Work Services, Department of Human Services, effective April 1, 2018.

## **XII. GRANTS**

01. RESOLUTION - Approving an Operating and/or Non-Operating Assistance Agreement, for 2018, for an Innovation Grant through NJ Transit, in the amount of \$200,000. (Federal - \$100,000; NJ Transit - \$50,000; County Match - \$50,000).

## **XIII. CORRESPONDENCE**

01. Safe Harbor Child Access Centers, requesting permission to hold an evening of Mental Health Awareness, on the historic Court House portico; as well as the sidewalk in front of the Court House, on Saturday, May 19, 2018, from 5:30 p.m. until 10:00 p.m.
02. Hunterdon County Bar Association, requesting permission to have the fee waived for use of the historic Court House on Monday, May 21, 2018, for a program starting at 6:00 p.m., commemorating the 60<sup>th</sup> Anniversary of Law Day. The program is free to the public.
03. High Bridge Fire Department, requesting permission to hold a Coin Toss on Saturday, April 7, 2018 (Rain Date: April 14, 2018) and on Saturday, November 24, 2018, at the intersection on County Route 513 between Grayrock Road and Arch Street, from 7:00 a.m. until 4:00 p.m.

**XIV. FREEHOLDERS COMMENTS/REPORTS**

**XV. OPEN TO THE PUBLIC**

**XVI. EXECUTIVE SESSION**  
**(Reconvene if necessary)**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the American Red Cross saw a record-breaking year in 2017 of challenging domestic and international response efforts. Through the support of its volunteers, in just 45 days, the Red Cross responded to six of the largest and most complex disasters of 2017 including back-to-back hurricanes, the deadliest week of wildfires in California history, and the horrific mass shooting in Las Vegas. In addition, the Red Cross responded to nearly 50,000 home fires in 2017, providing casework assistance to help 76,000 families recover; and

**WHEREAS**, in New Jersey, the Red Cross has a long history of helping our neighbors in need. The American Red Cross New Jersey Region responded to more than 820 local disasters last year, assisting nearly 1,900 New Jersey families who were displaced by home fires. They installed 10,600 free smoke alarms and reached thousands with fire safety information through the Home Fire Campaign. In New Jersey, the Red Cross provides an average of 4,000 military family case services every year and collects an average of 90,000 units of blood from our generous blood donors; and

**WHEREAS**, March is American Red Cross Month, a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help members of the community. The Red Cross depends on these local heroes to deliver help and hope during a disaster. Our heroes in New Jersey are to be applauded, who give of themselves to assist their neighbors when they need a helping hand; and

**WHEREAS**, across the country and around the world, the American Red Cross responds to disasters big and small. It collects about 40 percent of the nation’s blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict or migration; and

**WHEREAS**, the month of March is dedicated to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby proclaim March 2018 as American Red Cross Month and encourages all Americans to support this organization and its noble humanitarian mission.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**Adopted** March 06, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Local Public Contracts Law requires that purchases in excess of \$36,000.00 be approved by resolution of the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), using Cooperative Contract #R151901, in the amount of \$75,870.15, with ADP, for Payroll Services for the County, for the Department of Finance; and

**BE IT FURTHER RESOLVED**, the commodity(s)/service(s) will be purchased under Budget Account #8-01-20-0130-830 (Operating Budget); and

**BE IT FURTHER RESOLVED**, that the Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Matthew Holt, Director</i>						
<i>Suzanne LaGay, Deputy Director</i>						
<i>John E. Lanza, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the County Purchasing Agent has been notified that an emergency exists which affects the public health, safety or welfare that requires the immediate delivery of goods or the performance of services; and

**WHEREAS**, the Local Public Contract Law (N.J.S.A. 40A:11-6 et seq.) allows for the award of contract the price of which exceeds the bid threshold without the public advertisement for bids or bidding, and notwithstanding that the contract price will exceed the bid threshold; and

**WHEREAS**, County Counsel has verified that this meets the statute and regulations governing the award of said contracts; and

**WHEREAS**, the Division Head for the Division of Buildings and Maintenance has identified emergent conditions concerning the HVAC system at the Route 12 County Complex, Building #1; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon as follows:

01. The County Purchasing Agent is directed to take the necessary action to expedite the procurement process according to N.J.S.A. 40A:11-6, and
02. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Board of Chosen Freeholders hereby appoint Catherine Torre, as a full time, provisional Principal Account Clerk, in the Department of Finance, of the County of Hunterdon.

Effective Date: February 26, 2018  
Salary: \$40,031.20  
Hours Per Week: 40  
Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise B. Doolan, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Debra Reed be appointed as a part-time, as needed Parks Naturalist, in the Division of Parks and Recreation, of the Department of Planning, Economic Development and Land Use.

Salary: \$12.02 per hour  
Effective: April 2, 2018  
Union: CWA Rank and File  
Hours Per Week: 24

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the salary for the following Prosecutor’s Sergeant, shall be adjusted effective January 1, 2018 per the Sidebar Agreement between FOP 186 and the County of Hunterdon:

<u>Employee</u>	<u>2018 Salary</u>
Donna Snyder	\$80,803.27

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Mathew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the salaries for the following Prosecutor’s Investigators, shall be adjusted effective January 1, 2018 per the Sidebar Agreement between FOP 186 and the County of Hunterdon:

<u>Employee</u>	<u>2018 Salary</u>
Brian Jados	\$66,925.63
Edward Pawlick	\$66,925.63
Thomas Quinn	\$66,395.02
Katherine M. Terhune	\$63,211.40
Bradley Winfield	\$63,211.40

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<i>J. Mathew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Joshua Burk receive a \$1,000 increase in base salary for completion of one year of service as an Equipment Operator per Article 10, Paragraph G of the CWA Rank and File Agreement with the County of Hunterdon.

**Hours Per Week:** 40  
**New Salary:** \$50,776.20  
**Effective Date:** February 26, 2018  
**Union:** CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Keith Fleming receive a \$1,000 increase in base salary for completion of one year of service as an Equipment Operator per Article 10, Paragraph G of the CWA Rank and File Agreement with the County of Hunterdon.

**Hours Per Week:** 40  
**New Salary:** \$59,483.59  
**Effective Date:** February 26, 2018  
**Union:** CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

---

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Trevor Smith, Equipment Operator, in the Division of Roads, of the Department of Public Works be granted a \$700 increase in base pay for holding a CDL Class A certification in accordance with Article 10, Paragraph G of the CWA Rank and File Contract with the County of Hunterdon. The increase shall be retroactive to his appointment date of January 15, 2018.

New Salary: \$54,559.45  
Effective Date: January 15, 2018  
Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Board of Chosen Freeholders hereby promote Frederick Albe, Jr, as a full time, provisional Road Repairer Supervisor, in the Department of Public Works, of the County of Hunterdon.

Effective Date: February 26, 2018  
 Salary: \$62,413.88  
 Hours Per Week: 40  
 Union: CWA Supervisory

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, that the Board of Chosen Freeholders of the County of Hunterdon desires to create a new division to be located within the Department of Human Services; and

**WHEREAS**, It has been deemed necessary to more effectively address the needs of Hunterdon County's most vulnerable residents including those residents with low or no income; and

**WHEREAS**, Recommendations have been identified in the 2018 Human Services Needs Assessment, the 2017 & 2018 Time Survey, and the Hunterdon County Division of Housing and the Comprehensive Emergency Assistance Systems Committee; and

**WHEREAS**, The existing configuration of the Hunterdon County Human Services Divisions, whose primary functions are program eligibility determinations, cannot effectively manage the most vulnerable and chronic needs of certain populations due to heavy caseloads and time consuming program administration requirements; and

**WHEREAS**, these large casework burdens and administrative requirements can lead to these individuals being at risk and without the necessary support and guidance in their day-to-day needs; and

**WHEREAS**, The establishment of a new Division of Social Work Services will significantly help to address some of the service gaps and intensive nature of need in an effective and more comprehensive manner through greater hands on interaction and case management; and

**WHEREAS**, Direct client support has been statistically proven to lead to better outcomes including the stabilization of a client's health, implementation of measures to protect their personal safety and planning for long-term housing stability; and

**NOW THEREFOR BE IT RESOLVED**, that it is the desire of the Hunterdon County Board of Chosen Freeholders to create the Division of Social Work Services to be under the Hunterdon County Department of Human Services and that corresponding changes to the County's Table of Organization be made to reflect the same; and

**BE IT FURTHER RESOLVED**, that the Division of Adjuster Services will be dissolved and folded into the Division of Social Work Services, and the corresponding change to the County's Table of Organization be made to reflect the same; and

**BE IT FURTHER RESOLVED**, the Division of Social Work Services be implemented effective April 1, 2018.



<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 6, 2018

---

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Assistant Hunterdon County Engineer has reviewed and approved the Plans and Specifications for the Replacement of Hunterdon County Bridge L-25-W (Warren County Bridge No. 16009), Point Mountain Road over the Musconetcong River, Township of Lebanon, County of Hunterdon and the Township of Mansfield, Warren County;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the Plans and Specifications for the Replacement of Hunterdon County Bridge L-25-W (Warren County Bridge No. 16009), Point Mountain Road over the Musconetcong River, located in the Township of Lebanon, County of Hunterdon and in the Township of Mansfield, Warren County; and

**BE IT FURTHER RESOLVED**, that the Hunterdon County Purchasing Agent be hereby directed to advertise for bids for this project.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

---

**Denise Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the County of Hunterdon wishes to rescind a Resolution with respect to the unrestricted weight limit on County Bridge D-337, on Locktown Road, in the Township of Delaware, Hunterdon County, in the interest of the safety and welfare of the traveling public; and

**WHEREAS**, it is the recommendation of the County Engineer/Director of Public Works that the weight limit of 23 Tons be set;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that a weight limit of 23 Tons be hereby adopted to be effective immediately.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Haeree Park, 49 Grandin Drive, Flemington, New Jersey 08822, be hereby appointed as a member to the Hunterdon County Cultural and Heritage Commission, to be fill an unexpired term, to be effective immediately through December 31, 2019.

*Replaces: R. Sussna*

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

---

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Todd Lambrix, 450 Cokesbury Road, Annandale, New Jersey 08801, be hereby appointed as a member to the Hunterdon County Cultural and Heritage Commission, to be fill an unexpired term, to be effective immediately through December 31, 2020.

*Replaces: J. Davidson*

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
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<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

---

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that James Hager, Jr., 22 Toad Lane, Ringoes, New Jersey 08551, be hereby appointed as a member to the Hunterdon County Transportation Advisory Committee, as an Agency Advocate; term to be effective immediately through December 31, 2019.

*Fills a vacancy*

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
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<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

---

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that William Millette, Hunterdon County Open Space Coordinator, be hereby appointed as a primary voting member to the Musconetcong River Management Council.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
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<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

---

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the County of Hunterdon has established a Consolidated Transportation System for the purpose of providing a greater degree of coordination and efficient utilization of resources in providing human services transportation in Hunterdon County; and

**WHEREAS**, The Arc of Hunterdon believes that it is in the best interest of the clientele, which it serves, to participate in the County's Consolidated Transportation System; and

**WHEREAS**, The Arc of Hunterdon is desirous to purchase from the County, transportation services for eighty-five (85) Arc of Hunterdon consumers to transport them to and from various work site destinations in the County of Hunterdon. Transportation services to occur Monday through Friday between the hours of 7:00 a.m. to 10:00 a.m. and the hours of 2:45 p.m. to 5:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Transportation Service Agreement with The Arc of Hunterdon County for the purchase of transportation services for eight-five (85) Arc of Hunterdon consumers, for the period January 1, 2017 through December 31, 2017, in an amount not to exceed \$200,000.00.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Mathew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** \_\_\_\_\_ March 6, 2018 \_\_\_\_\_

\_\_\_\_\_  
**DENISE B. DOOLAN, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Board of Chosen Freeholders of the County of Hunterdon desires to restructure the Department of Human Services in a manner that better meets the need of the public and also increases operational efficiency; and

**WHEREAS**, the Division of Adjuster Services has been identified as a component of the overall strategic restructuring within Human Services;

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby integrate the Division of Adjuster Services into the newly created Division of Social Work Services, and changes the County's Table of Organization to reflect the same.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 6, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the following employees located within the Division of Social Services be transferred to the newly created Division of Social Work Services within the Department of Human Services of the County of Hunterdon effective April 1, 2018.

<b>Name</b>	<b>Existing Division</b>	<b>New Division</b>
Susan Nekola	Social Services	Social Work Services
Amy Henriksen	Social Services	Social Work Services
Kevin Burghardt	Social Services	Social Work Services

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the following employees located within the Division of Human Services and the Division of Senior and Veterans Services be transferred to the newly created Division of Social Work Services within the Department of Human Services of the County of Hunterdon effective April 1, 2018.

<b>Name</b>	<b>Existing Division</b>	<b>New Division</b>
Lacy Dossantos	Human Services	Social Work Services
Cynthia Gould	Division of Senior and Veteran Services	Social Work Services

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Freeholder Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, NJ TRANSIT is offering Innovation Grants to current Section 5311 sub-recipients, to be incorporated into the annual Section 5311 Grant Application process, with the objective of modifying or expanding existing service; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Hunterdon authorized the County Department of Human Services to submit an Expression of Interest for the receipt of an Innovation Grant, for the period January 1, 2018 through December 31, 2018, through NJ TRANSIT Section 5311 grant funds; and

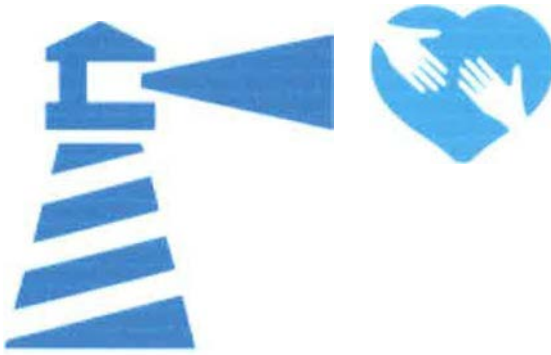
**WHEREAS**, NJ Transit desires to award to the County of Hunterdon a Section 5311 Innovation Grant in the amount not to exceed \$200,000.00 (Account No. G-02-41-7832), with the Federal Government allocating \$100,000.00, New Jersey Transit allocating \$50,000.00 and a County match of \$50,000.00, for operating the Hunterdon County Consolidated Transportation system;

**NOW, THEREFORE, BE IT RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to sign, on behalf of the County, an Operating and/or Non-Operating Assistance Agreement, for the period of January 1, 2018 through December 31, 2018, Federal funds allocated through FTA Section 5311, in the amount not to exceed \$200,000.00 (Account No. G-02-41-7832), with the Federal Government allocating \$100,000.00, New Jersey Transit allocating \$50,000.00 and a County match of \$50,000.00, for operating the Hunterdon County Consolidated Transportation system.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Mathew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

**ADOPTED** March 06, 2018

**DENISE B. DOOLAN, CLERK**



Safe Harbor Child Access Centers  
171 Main Street 2nd Floor  
Flemington, NJ 08822

February 13, 2018

To the Board of Chosen Freeholders:

I am requesting that Safe Harbor Child Access Centers, the You Rock Foundation, and the Hunterdon Central Regional High School Club, Strides Against Stigma be allowed to hold an evening of Mental Health Awareness on Main Street in Flemington on Saturday, February 19, 2018 from 5:30PM to 8:00 PM.

We would like to hold the event on the historical courthouse portico as well as the sidewalk in front of the courthouse. The event is to educate and bring awareness to mental health. We will have local musicians and high school students perform original writings and songs, an interactive demonstration of what living with mental health issues can be like, and conclude the event with a candlelight vigil and a proclamation to end the stigma against mental health. We will have displays of contact information where people can receive assistance.

We are hoping to engage the local businesses in this event. We are not going to have any food trucks as we would like to bring business to the existing merchants down town. We respectfully ask for your support and allow us to hold this very important event.

Respectfully,

Carol Dvoor

Safe Harbor Child Access Centers





# HUNTERDON COUNTY BAR ASSOCIATION

January 18, 2018

## 2017 - 2018 OFFICERS

**Daniel B. Tune**  
*President*

**Kasia Zielinski**  
*President - Elect*

**Peter A. Marra**  
*Vice President*

**Anthony E. Koester**  
*Treasurer*

**Scott M. Wilhelm**  
*Secretary*

## 2017 - 2018 TRUSTEES

**Diana N. Fredericks**  
*Immediate Past President*

**Michelle Cresti**

**Mary Ann Bauer**

**Patrick Heller**

**John H. Rittley**

**Therese Thompson**

**Lyn Brokaw**  
*Executive Director*

The Board of Chosen Freeholders  
71 Main Street  
Building #1, 3rd Floor  
PO Box 2900  
Flemington, New Jersey 08822-2900

To the Board of Chosen Freeholders:

The Hunterdon County Bar Association will once again commemorate Law Day with a presentation and celebration during the month of May. Our public education program always includes a presentation highlighting the Law Day theme as set by the American Bar Association. Commemorating the 60<sup>th</sup> anniversary of Law Day, the 2018 theme is "Separation of Powers: Framework for Freedom". We are very pleased and honored that former Governor Christine Todd Whitman will be our guest speaker for the event. Our program will also recognize the Hunterdon county Mock Trial teams, Law Fair Teams and Law Adventure Teams. The Boy Scouts will be invited to sign up for a Law Merit Badge clinic.

Historically our Law Day program has taken place at the Historic Courthouse. The program is currently scheduled for the evening of Monday, May 21<sup>st</sup> at 6:00pm. The event is open to the public and is free of charge. I am writing to request a waiver of any fee associated with our use of the Historic Courthouse for this purpose.

Thank you for your kind consideration of our request. Please let me know if you need any further information.

*Lyn Brokaw*

Lyn Brokaw  
Executive Director  
Hunterdon County Bar Association

Cc: Carrie Fellows, Executive Director, Division of Culture & Heritage  
Peter A. Marra, Esq., HCBA Law Day Chairperson

## HUNTERDON COUNTY BAR ASSOCIATION

PO Box 573 Annandale, NJ 08801

[hcbacomcast.net](mailto:hcbacomcast.net) phone:908.200.7822 fax:908.200.7159 [www.huntcolaw.org](http://www.huntcolaw.org)



**HIGH BRIDGE FIRE DEPARTMENT**  
P.O. BOX 232 • HIGH BRIDGE, N.J. 08829  
ORGANIZED 1899                      INCORPORATED 1902



February 12, 2018

Dear Thomas Mathews,

On April 7th (April 14<sup>th</sup> Rain Date) and November, 24<sup>th</sup>, 2016, we (High Bridge Fire Dept.) will be hosting a coin toss. This event will take place on County Route 513 between Grayrock Road and Arch Street. This event will begin at 7:00am and conclude at 4:00 pm. The High Bridge Fire Department will be responsible for all of the traffic detail. We will be assuring this with four clearly marked signs and cones on each side of the street.

Thank you for your cooperation,

*Mark A. Brong*

Mark A. Brong  
Deputy Chief  
High Bridge Fire Department  
PO Box 232  
High Bridge, NJ 08829  
(908)399-9914  
Fax (908) 638-3621

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ELK	
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RWE	
DJG	
MKA	
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