

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

December 04, 2018

I. **4:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. COMMENTS FROM THE FREEHOLDER BOARD

VI. PROCLAMATIONS/RECOGNITION

01. PROCLAMATION - Recognizing John Anderson for having served on the Hunterdon County Shade Tree Commission.
02. RESOLUTION - Authorizing the tolling of the Historic Court House Bell twenty-one times at 11 a.m., on Veterans' Day, November 11th, each and every year.

VII. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda).

VIII. FINANCE, Janet R. Previte, County Financial Officer

01. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2018 County Budget for 2018 Forestry Stewardship-Resiliency Planning Grant, in the amount of \$10,000.

IX. PURCHASING, Raymond E. Rule, Jr.

01. RESOLUTION - Approving Requisition #R8-05529, using State Contract #A-89851, with SHI International Corporation, for software for 911 network upgrades, for the Department of Information Technology, in the amount of \$47,863.32.
02. RESOLUTION - Approving Requisition #R8-05530, using State Contract #A-89968, with SHI International Corporation, for virtual server upgrade, for the Department of Information Technology, in the amount of \$193,600.32.
03. RESOLUTION - Authorizing the rejection of the alternate, for County Bid #2018-15, for the Operation of the Hunterdon County Solid Waste Transfer Station as a Merchant Facility, Including Transportation, Disposal of Solid Waste, and the Provision of a Disposal Site and the Operation of the Hunterdon County Recycling Center.
04. RESOLUTION - Authorizing the award of County Bid #2018-15, for County Bid #2018-15, for the Operation of the Hunterdon County Solid Waste Transfer Station as a Merchant Facility, Including Transportation, Disposal of Solid Waste, and the Provision of a Disposal Site and the Operation of the Hunterdon County Recycling Center, to Waste Management, five year contract, establishing a rate in accordance with the terms of the contract.
05. RESOLUTION - Authorizing the rejection of the lowest bidder, for County Bid #2018-19, for Maintenance Service and Supplies for Copier Equipment, for non-compliance.
06. RESOLUTION - Authorizing the award of County Bid #2018-19, for Maintenance Service and Supplies for Copier Equipment, to Superior Office System, for the Printing Division, in an amount not to exceed \$34,116.71.

X. FARMLAND/OPEN SPACE PRESERVATION, Barbara Vogel

01. RESOLUTION - Authorizing Amendment 5, to change the minimum deed easement language, to the Notice of Grant and Agreement Award between the United States Department of Agriculture National Resources Conservation Service, the New Jersey State Agriculture Development Committee, the County of Hunterdon, and Hunterdon Land Trust.
02. RESOLUTION - Authorizing a Notice of Award - Amendment 1, to amend the approved deed template and add the current General Terms and Conditions (with regard to Hope Hill Farm/Franklin Township), to the USDA-NRCS Agreement Number 68-2b29-18-008, between the United States Department of Agriculture National Resources Conservation Service, the New Jersey State Agriculture Development Committee, the County of Hunterdon, and Hunterdon Land Trust.

XI. ADMINISTRATOR'S REPORT, Kevin Davis

01. Update.

XII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve the claims in accordance with the Claims Register dated December 04, 2018.
02. Motion to approve the regular and executive session minutes of November 20, 2018.
03. RESOLUTION - Approving salaries for the unclassified and unaffiliated employees, in the Office of the Hunterdon County Prosecutor.
04. RESOLUTION - Approving salaries for employees covered under the collective bargaining agreement between the CWA Supervisory Unit and the County of Hunterdon.

05. RESOLUTION - Holly Hoff appointed unclassified, full time Victim Witness Coordinator, Office of the Hunterdon County Prosecutor.
06. RESOLUTION - Jeanine M. Delia appointed full time, Keyboarding Clerk 1, Prosecutor's Office.
07. RESOLUTION - Imari Acevedo appointed full time, unclassified Victim Advocate, Prosecutor's Office.
08. RESOLUTION - Christopher Spangler appointed part-time, Program Development Specialist Cultural and Heritage Affairs, Culture and Heritage Commission.
09. RESOLUTION - John Sigafos, Equipment Operator, Public Works Department, salary adjustment for completion of one year of service, in accordance with the CWA Rank and File Agreement.
10. RESOLUTION - Denise Doolan, Clerk of the Board, approving a one-time payment for additional training and support activities, in the Freeholders' Office.
11. RESOLUTION - Authorizing the update of Hunterdon County Sheriff's Policy #2012-07, for Off-Duty Assignments.
12. RESOLUTION - Approving an agreement to Clean-Up Abandoned Scrap Tires in Delaware Township, at Block 17, Lot 25, on the Trautman/Culberson property.

XIII. GRANTS

01. RESOLUTION - Authorizing the Executive Director of the Cultural and Heritage Commission to electronically sign and submit, via SAGE, the FY2019 New Jersey Historical Commission (NJHC) County History Partnership (CHPP) Grant Agreement to the State, in the amount of \$22,490, for the purpose of history re-grants to local organizations.
02. RESOLUTION - Approving a Title XX Transportation grant contract #19AMKC, with the State Department of Human Services, Division of Disability Services, for 2019, to provide transportation to the elderly, disabled, low-income and general public, in the amount of \$124,434; and to enter into a Public Donor Agreement with the County Department of Human Services, to provide donated resources to fulfill the Social Services Block Grant requirement, in the amount of \$31,109.

03. RESOLUTION - Approving the submission of a listing of potential Parks and Recreation projects to the Federal and State Trustees of the Cornell Dubilier Superfund Natural Resources Damages Settlement by the County Division of Parks and Recreation.

XIV. CORRESPONDENCE

01. HC School Nurse Association, requesting permission to meet at the Route 12 County Complex – Kitchen area, on January 22, 2019, March 21, 2019, May 08, 2019 and three (3) additional dates in 2019, from 4:00 p.m. until 6:00 p.m. Also requesting a fee and insurance waiver.
02. Clinton Community Farmers Market requesting use of the southern end of the North County Branch Library property on Sunday mornings between 9 a.m. and 1 p.m. from May through October, to hold a farmers market.

XV. FREEHOLDERS COMMENTS/REPORTS

XVI. OPEN TO THE PUBLIC

XVII. EXECUTIVE SESSION **(Reconvene if necessary)**

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, November 11, 2018 marked the 100th Anniversary of the end of World War I, and Hunterdon County joined in the nationwide Bells of Peace program, honoring the memory of those who served in World War I, by the tolling of the bell at the Historic Courthouse in Flemington at 11 am, commemorating the 100th anniversary of the Armistice that occurred at the eleventh hour, of the eleventh day, of the eleventh month, in 1918; and

WHEREAS, the bell was tolled twenty-one times, in recognition of the nation’s highest honor for those lost in battle, the twenty-one gun salute; and

WHEREAS, November 11th has been established by the U.S. Congress as a day to honor all our Veterans, the dedicated of our Soldiers, Sailors, Airmen, Marines, Coast Guardsmen, and Merchant Mariners who have fought for liberty and independence, to preserve the union, to protect our freedoms, and saved millions around the world from tyranny; and

WHEREAS, many Hunterdon County’s residents have served heroically in the military throughout our nation’s history to protect the liberty we all enjoy; and

WHEREAS, we can never fully repay our debt of gratitude to those American patriots who answered the call of duty, protecting our nation, and often making the ultimate sacrifice; and

WHEREAS, the tolling of the bell may cause our children to ask, “Why are they ringing the bells?”, and someone who remembers may reply with, “We continue to honor, respect and admire those who currently serve and sacrifice to defend the United States, our freedoms, and our way of life;”

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby honor our Hunterdon County Veterans, and all Veterans in our state and nation, and thank them for their service and sacrifice, by authorizing the tolling of the bell at the Historic Courthouse in Flemington twenty-one times at 11 am, on Veterans’ Day November 11th, each and every year; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be distributed to all of the Veterans’ organizations in Hunterdon County.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2018-012

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of an award of \$10,000 from State of New Jersey, Department of Environmental Protection, Division of Parks & Forestry and wishes to amend its 2018 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2018 Budget in the sum of \$10,000 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2018 Forestry Stewardship-Resiliency Planning Grant

BE IT FURTHER RESOLVED, that the like sum of \$10,000 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2018 Forestry Stewardship-Resiliency Planning Grant
(\$5,000 match budgeted in Shade Tree O/E budget)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$36,000.00 be approved by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R8-05529, using State Contract #A-89851, with SHI International Corporation, for software for 911 network upgrades, for the Division of Information Technology, in the amount of \$47,863.32; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Budget Account #C-04-55-1801-187 (2018 Capital); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$36,000.00 be approved by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R8-05530, using State Contract #A-89968, with SHI International Corporation, for the virtual server upgrade, for the Division of Information Technology, in the amount of \$193,600.32; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Budget Account #C-04-55-1801-187 (2018 Capital); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

	<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
1. Mr. [Name]							
2. Mr. [Name]							
3. Mr. [Name]							
4. Mr. [Name]							
5. Mr. [Name]							

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2018-15

RESOLUTION

WHEREAS, bids were received, opened and read in public on Thursday, October 11, 2018, for the Operation of the Hunterdon County Solid Waste Transfer Station as a Merchant Facility, Including Transportation, Disposal of Solid Waste, and the Provision of a Disposal Site and the Operation of the Hunterdon County Recycling Center and the Transfer of Solid Waste Permit No. TRP160001 Presently Held by Hunterdon County and Sale of Personal Property and Capital Improvements Present at the Hunterdon County Solid Waste Transfer Station for the Division of Solid Waste and Recycling, of the County of Hunterdon; and

WHEREAS, one (1) bidder submitted a proposal; and

WHEREAS, it is the recommendation of Kevin P. Davis, County Administrator, and Raymond E. Rule, Jr., Purchasing Agent, that the Alternate, Transfer Station Ownership, submitted and proposed by Waste Management of New Jersey Inc., 107 Silva Street, Ewing New Jersey 08628, be rejected for being below the estimated enterprise valuation;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, that the Alternate, Transfer Station Ownership for County Bid #2018-15 be hereby rejected; and

BE IT FURTHER RESOLVED, the Board of Chosen Freeholders of the County of Hunterdon, reserve the right to re-bid the Transfer of Solid Waste Permit No. TRP160001 Presently Held by Hunterdon County and Sale of Personal Property and Capital Improvements Present at the Hunterdon County Solid Waste Transfer Station.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Bid #2018-15

WHEREAS, bids were received, opened and read in public on Thursday, October 11, 2018, for the Operation of the Hunterdon County Solid Waste Transfer Station and Recycling Center, of the County of Hunterdon for a five year term commencing on December 14, 2018 and ending on December 13, 2023; and

WHEREAS, one (1) bidder submitted a proposal for the service; and

WHEREAS, upon the recommendation of George F. Wagner, Director of the Department of Public Safety and Health Services and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

WHEREAS, the Vendor's proposal encompasses a tariff, for the term of the contract, in the amount of \$84.00 per ton and a payment to Hunterdon County of \$20,000 per year plus \$2.00 per ton;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder and meeting the specifications for:

VENDOR
Waste Management
107 Silva Street
Ewing, New Jersey 08628

ITEM BID
Operation of the Hunterdon County Solid
Waste Transfer Station and Recycling Center

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that in accordance with the terms set forth in the Bidder's proposal for operation, the Tariff for the Hunterdon County Transfer Station shall be set at \$84.00 per ton effective on the date of the commencement of the contract for services.

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon shall not be required to certify the availability of funds, as such funds due pursuant to the terms of the contract for services shall be received by the County and no funds shall be payable to the vendor.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2018-19

RESOLUTION

WHEREAS, bids were received, opened and read in public on Thursday, November 1, 2018, for Maintenance Service and Supplies for Copier Equipment, for the Division of Central Printing and Mail, of the County of Hunterdon; and

WHEREAS, three (3) bidders submitted proposals; and

WHEREAS, it is the recommendation of Robert Thurgarland, Division Head of Central Printing and Mail, and Raymond E. Rule, Jr., Purchasing Agent, that the low bidder, Ditto Copy Systems, 209 E Elizabeth Avenue, Linden, NJ 07036, be rejected for noncompliance with section 11.4.2; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, that the low bidder for County Bid #2018-19 be hereby rejected.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Bid #2018-19

WHEREAS, bids were received, opened and read in public on Thursday, November 1, 2018, for the Maintenance Service and Supplies for Copier Equipment, for the Division of Central Printing and Mail, of the County of Hunterdon; and

WHEREAS, three (3) bidders submitted proposals; and

WHEREAS, upon the recommendations of Robert Thurgarland, Division Head of Central Printing and Mail, and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

VENDOR
Superior Office Systems
19 Gross Avenue
Edison, NJ 08837

ITEM BID
Maintenance Service and Supplies
for Copier Equipment

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$34,116.71
Contract term: January 1, 2019 through December 31, 2019

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon, using Operating Budget Account #:9-01-20-0102-442.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Matthew Holt, Director						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to execute, on behalf of the County, Amendment 5 to the Notice of Grant and Agreement Award (NOA) between the United States Department of Agriculture National Resources Conservation Service (NRCS), the New Jersey State Agriculture Development Committee (SADC), the County of Hunterdon, and Hunterdon Land Trust (HLT).

Amendment is due to a change in the minimum deed easement language.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Hope Hill Farm
Franklin Twp.

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to execute, on behalf of the County, a Notice of Award - Amendment 1, to the USDA-NRCS Agreement Number 68-2b29-18-008, between the United States Department of Agriculture National Resources Conservation Service (USDA-NRCS), the New Jersey State Agriculture Development Committee (SADC), the County of Hunterdon, and Hunterdon Land Trust (HLT).

This Amendment is for a new approved deed template; and to add the most current General Terms and Conditions. This agreement pertains to the Hope Hill farmland preservation project in Franklin Township, Block 23, Lot 8.01.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John V. King, Freeholder						
John B. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries for the following unclassified/unaffiliated or non-contractual employees not covered under a bargaining unit in the Hunterdon County Prosecutor’s Office be hereby set as follows for 2018:

Last Name	First Name	Salary	Effective Date
Ah Kao	Matthew	\$75,380	1/1/2018
Approvato	Paul	\$122,055	10/8/2018
Becker	George	\$30,600	1/1/2018
Bowen	Gail	\$53,379	1/1/2018
Compton	Nancy	\$69,329	1/1/2018
Crisologo	Frank	\$147,290	3/12/2018
Culley	David	\$96,900	1/1/2018
Daniels	Kelly	\$110,376	1/1/2018
Herda	Kyle	\$74,360	1/1/2018
Masciola	Michelle	\$100,274	1/1/2018
Musacchio	Christine	\$54,631	1/1/2018
Redmond	Kristin	\$84,660	1/1/2018
Sweeney	Michael	\$114,179	1/1/2018
Vaccaro	Christopher	\$89,760	1/1/2018
Weinstein	Jeffrey	\$125,498	1/1/2018
Williams	Michael	\$147,726	4/16/2018

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries for those employees covered under the collective bargaining agreement between the CWA Supervisory Unit and the County of Hunterdon be hereby established as follows:

LAST NAME	FIRST NAME		JANUARY 1, 2017	JANUARY 1, 2018
ALBE JR	FREDERICK A	\$	63,913.88	\$ 65,413.88
BONHAM	LAWRENCE J	\$	59,822.34	\$ 63,660.00
BURHAM	SHARON M	\$	69,755.22	\$ 71,255.22
BUTLER	GARY C	\$	78,606.31	\$ 80,178.44
CHIANG	SHU C	\$	71,573.96	\$ 73,073.96
COLE JR	JACOB A	\$	70,560.63	\$ 72,060.63
COMELLA	LEE A	\$	62,073.70	\$ 63,573.70
CONNORS	HAROLD J	\$	74,172.46	\$ 75,672.46
EDWARDS	TERRY M	\$	62,517.84	\$ 64,017.84
FLEMING	JAMES M	\$	83,532.83	\$ 85,203.49
FRANCONE	ROSEMARY	\$	85,892.03	\$ 87,609.87
GARDNER	ADRIENNE	\$	83,757.64	\$ 85,432.79
GRANDE	MARIO	\$	76,920.82	\$ 78,459.24
HUNT	ROBERT H.	\$	87,029.52	\$ 88,770.11
JOHNSON JR	GORDON K	\$	71,620.90	\$ 73,120.90
KULLMAN	KYLE P	\$	77,459.52	\$ 79,008.71
KULLMAN	KEVIN M	\$	78,241.56	\$ 79,806.39
LAMENDOLA	KARLA M	\$	68,208.04	
MASTERSON	PATRICK	\$	60,072.16	\$ 63,660.00
NAFTAL	ALISON J	\$	66,434.12	\$ 67,934.12
PASQUA	MICHAEL	\$	63,539.46	\$ 65,039.46
POWELL	WILLIAM J	\$	69,942.00	\$ 71,442.00
PURSELL	DOUGLAS	\$	76,072.12	
REASONER	JAMES S	\$	69,369.35	\$ 70,869.35
ROBBINS	KATHRYN	\$	74,704.45	
ROBINSON	MARK J	\$	76,843.97	\$ 78,380.85
ROSATO	DAVID J	\$	80,879.89	\$ 82,497.49
SEGREAVES	SCOTT E	\$	72,663.46	\$ 74,163.46
SILVA JR	ROBERT M	\$	82,210.89	\$ 83,855.11
ZAVAGLIA	THOMAS M	\$	83,219.56	\$ 84,883.95
BADINI	GREGORY S	\$	82,543.55	\$ 84,194.42
CARLING	FAYE A	\$	94,819.90	\$ 96,716.30
NEKOLA	SUSAN E	\$	39,500.00	\$ 39,500.00

LAST NAME	FIRST NAME	SALARY	EFFECTIVE DATE
HENRIKSEN	AMY	\$37,600	07/16/2018
HENRIKSEN	AMY	\$45,000	11/28/2018
WENE	DARLENE E	\$55,291.14	08/13/2018

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Board of Chosen Freeholders does hereby confirm the action of Hunterdon County Prosecutor Anthony P. Kearns, III, to promote Holly Hoff to the title of unclassified, full time Victim Witness Coordinator.

Effective Date: December 3, 2018
Salary: \$60,000.00
Hours Per Week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Board of Chosen Freeholders does hereby confirm the action of Hunterdon County Prosecutor Anthony P. Kearns, III, to appoint Jeanine M. Delia to the title of Keyboarding Clerk 1, full time, in the Office of the Hunterdon County Prosecutor.

Effective Date: December 3, 2018
Salary: \$27,000
Hours Per Week: 35
Union: CWA Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Board of Chosen Freeholders does hereby confirm the action of Hunterdon County Prosecutor Anthony P. Kearns, III, to appoint Imari Acevedo to the title of unclassified, full time Victim Advocate, in the Office of the Hunterdon County Prosecutor.

Effective Date: December 3, 2018
Salary: \$34,000
Hours Per Week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
J. Mathew Holt, Director						
Suzanne Lagay, Deputy Director						
John E. Lanza, Freeholder						
John W. King, Freeholder						
Shaun Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Christopher Spangler be hereby appointed as a part-time, Program Development Specialist Cultural and Heritage Affairs, in the Culture and Heritage Commission, of the Department of Planning and Land Use, of the County of Hunterdon.

Hourly Rate: \$19.23
Effective: November 19, 2018
Hours per week: Not to exceed 24
Union: CWA Rank and File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION (AMENDED)

BE IT RESOLVED, that John Sigafoos receive a \$1,000 increase in base salary for completion of one year of service as an Equipment Operator per Article 10, Paragraph G, of the CWA Rank and File Agreement, with the County of Hunterdon.

New Salary: \$57,766.90
 Effective Date: November 6, 2018
 Union: CWA Rank and File
 Hours Per Week: 40

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun Van Doren, Freeholder</i>						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby grant Denise B. Doolan, a one-time payment of \$5,000, for additional training and support activities that she is providing as the Clerk of the Board for the Hunterdon County Board of Chosen Freeholders.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Off Duty Assignments/Sheriff's Office

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the Off-Duty Assignment policy for the Hunterdon County Sheriff's Office, as follows:

**HUNTERDON COUNTY SHERIFF'S OFFICE
GENERAL ORDER #2019-01
SUBJECT: OFF-DUTY ASSIGNMENTS
Volume 1 Chapter 15
Policies and Procedures**

I. PURPOSE

This order establishes procedures governing off-duty assignments and for sworn and civilian members of the Hunterdon County Sheriff's Office.

II. POLICY

The policy of the Hunterdon County Sheriff's Office is that all members shall strictly adhere to the following procedures.

III. DEFINITIONS

- A. Off-Duty Assignments. Off-duty employment is an activity which has been preauthorized by the Sheriff or Sheriff's Designee where the officer performs law enforcement, policy-type or security-related functions for an entity other than Hunterdon County. These assignments may include, but are not limited to, road jobs and event security details. These off-duty assignments require an officer to wear the Hunterdon County Sheriff's Office uniform and utilize County issued equipment and/or vehicles.
- B. Outside Employment. Outside employment is considered non-Hunterdon County employment performed by sworn law enforcement or civil members while not on duty with the County or was not otherwise acting pursuant to an authorized off-duty assignment. Outside employment shall include, but not be limited to, municipal employment as a Special Police Officer and private employment as a security guard or security officer. Officers who are engaged in outside employment shall under no circumstances be authorized to wear the Hunterdon County Sheriff's Office uniform, use Hunterdon County issued equipment or utilize a County vehicle when officers engaged in outside employment are not compensated by the County and will not be eligible for any benefits, insurances or protections of the Police and Fireman's Retirement System (PFRS). The Public Employees Retirement System (PERS), Accidental Disability, Accidental Death, Workman's Comp, or similar protections provided by these retirement systems or protections or benefits afforded to public employees or Sheriff's Officers, performing authorized work duties on behalf of or authorized by the County of Hunterdon.

IV. PROCEDURE

A. Approval and Requirements for Off-Duty Assignments.

1. Any officer desiring to perform off-duty assignments shall obtain prior approval from the Sheriff or Sheriff's designee.
2. Off-duty Assignments will only be considered for approval if the municipality, private person or entity requesting the services of Sheriff's Officer(s) submits payment to Hunterdon County prior to the work commencing. Payment shall be based on a reasonable estimate of work to be done, in advance of the service being rendered. The County shall then escrow these funds for timely payment to the officer(s) for their service. Any permission obtained shall be limited in nature, scope and extent to the off-duty assignment specified in the Uniform Contract executed by the parties.

If any entity requires regular, continuous or short notice services, it shall maintain a minimum balance in an amount equal to the average amount paid to the officer(s) for such anticipated services for a two-week time frame and will be billed as necessary to ensure a sufficient balance at all times in the escrow account. If there are insufficient funds in the County's escrow account, services may be cut off until fund is replenished.

3. All Sheriff's Office and Hunterdon County rules, regulations, policies and procedures shall apply during off-duty assignments. No officers approved for off-duty work shall commence such activity until the County has obtained a fully-executed Uniform Contract For Off-Duty Services (a copy of which is attached hereto as Exhibit A).
4. No application for off-duty assignment will be approved where:
 - a. The sworn officer's off-duty assignment(s) and/or outside employment will exceed twenty-four (24) hours in the aggregate in a single week.
 - b. The Sheriff or his designee concludes that the performance of the off-duty work is likely to adversely affect the member's ability to safely and efficiently perform his/her on-duty assignments.
 - c. The performance of the off-duty work will result in a violation of any New Jersey or Federal law statute or regulation including, but not limited to, the New Jersey Private Detective Act (N.J.S.A. 45:19-9) and/or Alcohol provision (N.J.S.A. 33:1-26.1).
 - d. The on-duty absentee record of the employee indicates that the member will be unable to fulfill the duties of both his/her off-duty work and on-duty assignments.
 - e. The Sheriff or his designee reasonably conclude that it is otherwise in the best interest of the County, the employee, or the public to withhold approval.
 - f. The decision of the Sheriff or his designee to approve or deny any application for an off-duty assignment is at the sole discretion of the Sheriff or his designee and shall be final in all respects.
 - g. Request for Sheriff's Department employees to perform off-duty assignments shall be made by the municipalities or outside contractors directly to the Sheriff's Office.
 - h. Assignments of officers to off-duty assignments shall be made on a voluntary basis pursuant to an equitable rotation system designed to insure that off-duty assignments are equitably rotated to the extent practical among all eligible officers willing to perform such assignments.

- i. The Sheriff or his designee shall not be required to assign a supervisory officer or officer-in-charge (OIC) to an off-duty assignment at the expense of the Sheriff's Office or Hunterdon County.
 - j. The use of County vehicles and equipment in connection with off-duty assignments must be pre-approved by the Sheriff or his designee who shall not authorize such use except where it is determined to be reasonably necessary to perform the off-duty assignment.
 - k. Employees performing off-duty assignments shall not be compensated for travel time to and from such work.
5. Exceptions to Section IV(A)(2) of this Policy.
- a. Exceptions may be granted, by the Sheriff, to the provisions set forth in Section IV(A)(2) of this Policy on an emergency basis only and when such exceptions are in the best interest of the public.

V. OUTSIDE EMPLOYMENT APPROVAL AND REQUIREMENTS

- A. No outside employment shall be approved except in accordance with any applicable provision of this policy and the Sheriff's Department Policy regarding Outside Employment 2019-01.
- B. Prior to engaging in outside employment, the employee shall submit to the Sheriff or his designee, a written request for approval which shall include the following:
 - 1. Name and address of the outside employer; and
 - 2. Nature of the proposed employment, including the specific duties of the job; and
 - 3. Days and Hours of outside employment; and
 - 4. Total number of hours the member will be engaged in all outside work on a weekly basis; and
 - 5. Exceptions maybe granted by the Sheriff to the provisions set forth in this policy on an emergency basis only and those exceptions should be in the best interest of the policy.

VI. RATES OF COMPENSATION

A. Off-Duty Assignments, include road jobs and security details, in uniform.

1. Any off-duty assignment : \$90.00 per hour

\$75.00 per hour for the officer; and

\$15.00 per hour for the County administrative fee.

2. All payments for off-duty assignments will be paid directly to Hunterdon County. The officers will be paid by Hunterdon County.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>/ Matthew Holt, Director</i>						
<i>Suzanne Legay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Von Doren, Freeholder</i>						

ADOPTED _____

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
 COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to sign, on behalf of the County, an Agreement to Clean Up Abandoned Scrap Tires on the Trautman/Culberson property, located at Block 17, Lot 25, in the Township of Delaware.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby authorizes the Executive Director of the Cultural and Heritage Commission to electronically sign and submit, via SAGE, the FY2019 New Jersey Historical Commission (NJHC) County History Partnership (CHPP) Grant Agreement to the State.

The 2019 NJHC CHPP Grant Agreement is the third year in a three-year annual award of \$22,490 to the Hunterdon County Cultural and Heritage Commission, for history regrants to local organizations, for grant period of January 01, 2019 through December 31, 2019.

(\$17,490 budgeted for regrants to qualified organizations and \$5,000 budgeted for program administration, using Account #19-100-074-2540-105-6110).

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Contract #19AMKC, in the amount of \$124,434.00, with the New Jersey Department of Human Services, Division of Disability Services, Account # G-02-41-7572, for the period January 1, 2019 through December 31, 2019, for the provision of transportation services to the elderly, disabled, low-income and general public; and

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon, is authorized to enter into a Public Donor Agreement with the Hunterdon County Department of Human Services, to provide donated resources of \$31,109.00, in order to fulfill the SSBG match requirements of the Contract.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>J. Matthew Holt, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>John W. King, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Shaun C. Van Doren, Freeholder</i>						

ADOPTED November 20, 2018

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Approving the submission of a listing of potential Parks and Recreation projects to the Federal and State Trustees of the Cornell Dubilier Superfund Natural Resources Damages Settlement by the Hunterdon County Division of Parks and Recreation

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby affirm the initial submission of funding requests to the Federal and State Trustees of the Cornell Dubilier Natural Resources Damages Settlement which is administered by the National Oceanic and Atmospheric Administration (NOAA), the US Fish and Wildlife Service (USFWS) and the NJ Department of Environmental Protection (NJDEP); and

BE IT FURTHER RESOLVED, the submission includes funding for habitat restoration and/or recreational projects within the Raritan River Watershed; and

BE IT FURTHER RESOLVED, the Parks and Recreation Division/Planning and Land Use Department is authorized to submit basic information for four projects at Echo Hill Park, the Crystal Springs Preserve and the Arboretum.

The submission deadline is December 4, 2018.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
J. Matthew Holt, Director						
Suzanne Lagay, Deputy Director						
John W. King, Freeholder						
John E. Lanza, Freeholder						
Shaun C. Van Doren, Freeholder						

ADOPTED December 04, 2018

Denise Doolan, CLERK

Board of Chosen Freeholders
71 Main Street
Building #1, 3rd Floor
P.O. Box 2900
Flemington, NJ 08822

Kathleen Barbee, RN, BN, NJ-CSN
16 Old Clinton Road
Flemington, NJ 08822

November 26, 2018

Dear Freeholders,

The Hunterdon County School Nurse Association is a non-profit organization whose membership is comprised of approximately 50 nurses who serve the students of Hunterdon County. Our organization meets bi-monthly to conduct business, discuss issues pertinent to school nursing practice, and to present in-services to our members on current health issues. Our budget derives from member dues and is used for mailings, meeting refreshments, and sunshine funds. In addition, a major expenditure of our organization is an annual nursing scholarship which is presented to two local high school graduates.

We have utilized the route 12 meeting room for more than a decade. This location is centrally located for our nurses and the size allows for presentations. The Freeholders last granted a waiver from the liability insurance requirement in 2017. Since we use the county facilities infrequently, conduct activities that are low risk for incurring injury, and are dedicated to the welfare of the Hunterdon County school children, we request that you again waive the requirement for liability insurance and permit the Hunterdon County School Nurse Association to continue to utilize county meeting space.

Thank you for your consideration of this matter. We look forward to your response.

Sincerely,

Kathleen Barbee, RN
Vice-President Hunterdon County School Nurse Association

CLINTON COMMUNITY FARMERS MARKET

November 19, 2018

Hunterdon County Freeholders
c/o Ms. Denise B. Doolin
Clerk of the Board
71 Main Street, Building #1 - 1st Floor
PO Box 2900
Flemington, New Jersey 08822-2900

**Re: North County Branch- Hunterdon County Library
Request for Seasonal Use of South Portion of Parking Lot**

Dear Hunterdon County Freeholders,

For many years, the Vendors of the Clinton Farmers Market have been located in the parking lot of the Clinton Firehouse. The market has become a vibrant and important hub of activity for the community offering fresh, natural, locally grown fruits, vegetables, meats, breads, cheeses and cookies, among other desired foods. For the past few years there have been eight vendors at the Market.

The Vendors would like to respectfully request consideration of the County Freeholders to allow the Market to locate in the southern end of the North County Library Branch on Sunday mornings between 9 a.m. and 1 p.m. from May through October. All vendors maintain insurance as required by the County. We provide our own advertising and marketing and the area would be left clean every week. We require no additional services or support of any kind; we simply desire a venue with greater visibility, exposure to a highly travelled road and adequate parking.

The relocation of the market is necessary as the Farmers Market formerly located at the Firehouse is apparently relocating to the Red Mill, which, besides being an extremely remote location, doesn't have adequate parking to support the activity that the market generates. The North County Library Branch has a highly visible location, with easy and convenient access to both the Downtown, but also Route 31 and points North.

We inquired with the Town of Clinton regarding use of the Community Center parking lot, but there are baseball fields behind the community center that have frequent Sunday use, and a playground adjacent to it. Therefore, the Community Center location would not be feasible.

We would welcome the opportunity to appear at an upcoming Freeholder meeting to further discuss our request and answer any questions that arise.

Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to be 'John Peck', written over the word 'Sincerely,'.

John Peck
Mt. Salem Farm- Lamb
680 County Road 579
Pittstown, N.J. 08867
(908) 581-9898
Mtsalemsuffolks@yahoo.com

On behalf of the Clinton Community Farmers Market