

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

December 04, 2018

The Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MS. LAGAY, MR. LANZA, MR. VAN DOREN.

ABSENT: MR. HOLT, MR. KING (came into the meeting 4:36 p.m.).

OPEN PUBLIC MEETINGS ACT

Deputy Director Lagay announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. Van Doren moved and Mr. Lanza seconded these:

See Page 12/04/18-1A

RESOLUTION

RESOLVED, Executive Session to discuss the potential for a full time Health Department or Division Head in the Health Services Division.

See Page 12/04/18-1B

RESOLUTION

RESOLVED, Executive Session to discuss hiring a seasonal employee for Parks and Recreation.

See Page 12/04/18-1C

RESOLUTION

RESOLVED, Executive Session to discuss the Transfer Station bid and the tariff rate.

See Page 12/04/18-1D

RESOLUTION

RESOLVED, Executive Session to discuss updating the Sheriff's Policy on Off-Duty Assignments.

See Page 12/04/18-1E

RESOLUTION

RESOLVED, Executive Session to discuss compliance with the new Code Blue Legislation.

See Page 12/04/18-1F

RESOLUTION

RESOLVED, Executive Session to discuss terms for the Justice Center modification contract..

ROLL CALL: (AYES) MR. VAN DOREN, MR. LANZA, MS. LAGAY.
(ABSENT) MR. HOLT, MR. KING.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:32 p.m., recessed at 5:10 p.m. and reconvened in Open Session at 5:30 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Deputy Director Lagay informed those present, that the Board asks for a moment of silence to recognize our military, in action and those who face danger in the ongoing public safety and protection. Ms. Lagay asked everyone to remember George Herbert Walker Bush, the 41st President of the United States.

FREEHOLDER BOARD COMMENTS/REPORTS

Freeholder Van Doren updates the Board on the first unplanned storm of 2018, on November 15 and 16, 2018, stating from the Department of Public Works, in terms of the costs to the County was a little over \$101,000 between material and labor costs (straight time and overtime). Public Works continues to look to see if anything could have been done differently; there were challenges in trying to remove the snow from the roads because, as in many areas, the roads were clogged with people trying to get home. He commended the work the Public Works Department did in trying to do the best they could with the conditions as they were.

Freeholder Lanza stated the Freeholder Board received a presentation by the County Prosecutor's Office in August, 2018, with establishing an Emergency Response Structure Mapping program for the County's law enforcement services and other first responders. This is the kind of public safety tool that actually saves lives. Mr. Lanza stated the vendor has agreed to make the program available, as a six month pilot program, with Hunterdon County. The structure mapping program has a dedicated Cloud Server, which will house data collected to map the layout of buildings with a particular emphasis on schools. The mapping program will make available digitally and remoting floor plans and structural guides to police, rescue squad responders, firefighters (via cell phones – tablets and laptops) in critical incidents to better direct resources to specific areas within structures. Responders will have the technology at their fingertips to be able to work more cooperatively than ever before. Hunterdon County has been advised

that numerous schools have an interest in participating in the program. Mr. Lanza looks forward to the first training exercise that tests out the system, when it is scheduled in the new year.

Mr. Lanza reported that the County purchased 9-1-1 upgrades back in June, 2018, when the Board acted on an ordinance establishing Capital expenditures, he noted that funding was being allocated for server upgrades for the 911 Communications System. The funding allowed the County to purchase new equipment since the current equipment reached the end of its useful life. Maintaining equipment for public safety services and the capabilities of the County's 911 Communications Center, at the most effective level possible is vital to the people of Hunterdon County. The new equipment has a serviceable life expectancy of 7 years, and he's advised it will be easier manage and support. This system will give the County, the redundancy, storage and expansion capability necessary to allocate for data growth. It will also put the County's system in compliance with the State Police Criminal Justice information services security requirements.

Mr. Lanza pointed out that Hunterdon County is bearing the full burden of the required 9-1-1 upgrades. Any of the funding that should be made available by the telephone surcharge that the State collects is diverted.

Mr. King advised the United States Flag Code states when a flag is in such condition that it is no longer a fitting emblem of display should be destroyed, preferably by burning. Over his time as a Freeholder, it has been his honor to be involved with the Hunterdon Bulldogs in their efforts to establish receptacles at the County's Library Headquarters and the North Branch of the Library, for residents who wish to discard worn US Flags properly. Mr. King reported on November 19, 2018, the Bulldogs held their 3rd Flag Retirement Ceremony since the installation of the Flag Collection Boxes. The ceremony is enacted at the County's Emergency Services Training Center in Clinton Township, where an authorized controlled burning takes place. The Hunterdon County public has been very responsive to this effort, retiring more flag appropriately; and at the past ceremony the flags filled 23 large garbage bags.

Mr. King stated the Marine Core Veterans: Kevin Cahalan, Scott Seamore, John Van Nuys, Don Forest, Sam Hall and Navy Veteran, Larry Friend all participated in the most recent ceremony. The Bulldogs also performed the ceremony of folding a selected flag which is placed on the fire. This is a very private ceremony and is not open to the public.

Mr. King and the Board thanked those who participated in the ceremony for their patriotism, services and respect for the flag of this United States.

Deputy Director Lagay informed those present that the Hunterdon Hackathon, created by the County's Division of Economic Development, two years ago, is a tech event where for 24 hours non-stop people who are interested in doing programming, app development and those kinds of things, come together to develop these things. There is also a group that meets every month, and at their meeting last week, a record number of people turned out to hear the speaker, who was the technology and general manager of Unicom. She brought everyone up to date of what's going on at Unicom; what their plans are for the facility; and how they plan to work with various communities. The group meets at the Lone Eagle Brewery at 7:00 p.m. every month. This maintains, draws and attracts people that live in Hunterdon County and close by to the tech industry, making it more clear that Hunterdon County has within its grasp a burgeoning group of technology people.

Deputy Director Lagay stated the Economic Development staff meets with municipalities, since some of the council and committee people have changed recently and they are interested in learning what Economic Development is doing and in particular the new Economic Development Grant Program being offered.

Deputy Director Lagay reported November was the first full month that the South County Library has been at its new location, in East Amwell Township. The circulation of the materials was up 11.1%.

Deputy Director Lagay stated the Board of Chosen Freeholders join the people of the United States, and around the world in the passing of George H.W. Bush, the 41st President; who reflects patriotism, humility, compassion and commitment to civility. He has been a model of public life. In honor of the memory of the late President, who was a U.S. Navy Veteran, she would like to request that tolling the historic Court House bell 21 times at the start of George H.W. Bush's memorial services at 11:00 a.m.

The Hunterdon County Board of Chosen Freeholders agreed and directed that the Hunterdon County historic Court House bell toll 21 times, on December 05, 2018, at 11:00 a.m. at the start of the 41st President of the United States' memorial service.

Deputy Director Lagay reported the Hunterdon County Employees has been notified they are authorized, at their workstations, to view that memorial service at 11:00 a.m. tomorrow. She reminded all that Hunterdon County will be open for business tomorrow.

PROCLAMATIONS/RECOGNITION

Freeholder Van Doren, a former member of the Hunterdon County Shade Tree Commission, reported on a proclamation for John Anderson who served on the Commission for the past eleven years. Mr. Van Doren had the privilege of serving with him for nine of those eleven years. Thanks to our Freeholder Clerk, Denise Doolan, for researching the Shade Tree Commission, we know that the Commission was formed on April 09, 1942. It is one of the oldest, if not the oldest Hunterdon County Commission, Board or Council, listed in the Freeholders minutes establishing the Shade Tree Commission itself.

Mr. Van Doren presented the proclamation to John Anderson and a photo was taken for the County's webpage.

Mr. King moved and Mr. Lanza seconded this:

See Page 12/04/18-3A

PROCLAMATION

RESOLVED, Recognizing John Anderson for having served on the Hunterdon County Shade Tree Commission.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded this:

See Page 12/04/18-3B

RESOLUTION

RESOLVED, Authorizing the tolling of the Historic Court House Bell twenty-one times at 11 a.m., on Veterans' Day, November 11th, each and every year.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

PUBLIC COMMENT

Deputy Director Lagay opened the meeting to the public.

Stan Prater, JCP&L representative, reported in the beginning of the first quarter of January, JCP&L will be trimming in the south part of Hunterdon County – in West Amwell, East Amwell, Delaware, Stockton and in that area. JCP&L is waiting to hear back from the Board of Public Utilities to see if they approved the Reliability Plus Plan or any part of it, so tree trimming could be enhanced.

Freeholder Van Doren asked Mr. Prater to inform the County when that plan is definitive, so it can be posted on the County's website; and it should be listed by town and date, so everyone is informed.

Mr. Prater will send the County Administrator, Kevin Davis information, as he's already been sent the information giving the municipalities a 60 day notice.

FINANCE

Mr. Lanza moved and Mr. Van Doren seconded this:

See Page 12/04/18-3C

RESOLUTION

RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2018 County Budget for 2018 Forestry Stewardship-Resiliency Planning Grant, in the amount of \$10,000.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY.
(ABSENT) MR. HOLT.**

PURCHASING

Mr. King moved and Mr. Lanza seconded this:

See Page 12/04/18-3D

RESOLUTION

RESOLVED, Approving Requisition #R8-05529, using State Contract #A-89851, with SHI International Corporation, for software for 911 network upgrades, for the Department of Information Technology, in the amount of \$47,863.32.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. Lanza moved and Mr. Van Doren seconded this:

See Page 12/04/18-3E

RESOLUTION

RESOLVED, Approving Requisition #R8-05530, using State Contract #A-89968, with SHI International Corporation, for virtual server upgrade, for the Department of Information Technology, in the amount of \$193,600.32.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded this:

See Page 12/04/18-3F

RESOLUTION

RESOLVED, Authorizing the rejection of the alternate, for County Bid #2018-15, for the Operation of the Hunterdon County Solid Waste Transfer Station as a Merchant Facility, Including Transportation, Disposal of Solid Waste, and the Provision of a Disposal Site and the Operation of the Hunterdon County Recycling Center.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. Van Doren moved and Mr. King seconded this:

See Page 12/04/18-4A

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2018-15, for County Bid #2018-15, for the Operation of the Hunterdon County Solid Waste Transfer Station as a Merchant Facility, Including Transportation, Disposal of Solid Waste, and the Provision of a Disposal Site and the Operation of the Hunterdon County Recycling Center, to Waste Management, five year contract, establishing a rate in accordance with the terms of the contract.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. KING, MR. LANZA, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Van Doren seconded this:

See Page 12/04/18-4B

RESOLUTION

RESOLVED, Authorizing the rejection of the lowest bidder, for County Bid #2018-19, for Maintenance Service and Supplies for Copier Equipment, for non-compliance.

**ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MR. LANZA, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. Lanza moved and Mr. Van Doren seconded this:

See Page 12/04/18-4C

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2018-19, for Maintenance Service and Supplies for Copier Equipment, to Superior Office System, for the Printing Division, in an amount not to exceed \$34,116.71.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY.
(ABSENT) MR. HOLT.**

FARMLAND/OPEN SPACE PRESERVATION

Mr. King moved and Mr. Lanza seconded this:

See Page 12/04/18-4D

RESOLUTION

RESOLVED, Authorizing Amendment 5, to change the minimum deed easement language, to the Notice of Grant and Agreement Award between the United States Department of Agriculture National Resources Conservation Service, the New Jersey State Agriculture Development Committee, the County of Hunterdon, and Hunterdon Land Trust.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded this:

See Page 12/04/18-4E

RESOLUTION

RESOLVED, Authorizing a Notice of Award - Amendment 1, to amend the approved deed template and add the current General Terms and Conditions (with regard to Hope Hill Farm/Franklin Township), to the USDA-NRCS Agreement Number 68-2b29-18-008, between the United States Department of Agriculture National Resources Conservation Service, the New Jersey State Agriculture Development Committee, the County of Hunterdon, and Hunterdon Land Trust.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

ADMINISTRATOR'S REPORT

Kevin Davis, County Administrator, came before the Board to provide information on the County Route 519 construction safety; following the terrible accident which occurred at the site for tree removal on 519 as part of the Warren-Glen Construction project; the County has directed that a number of safety steps be instituted, including the contractor, the project manager and Holland Township have been increased. The present plans were to hold off on the detour until March 2019; however, that plan may require re-examination. As a safety precaution, the County's Engineering Division directed the contractor and the project manager, move the vehicle stopping area from 250' to 450' from the actual tree removal work. Additional, the contractor and project manager were directed to institute the staging of tree removal work to allow vehicles to pass through the construction area while the tree removal feller bunchier equipment has stopped operation. What occurs is tree removal takes place at a 10 minute interval while all vehicles are stopped at the 450' mark in both directions; vehicles then proceed in a single lane for a period of time; at that point people are again halted for another 10 minute interval for the use of the feller and bunchier. This process does have a negative impact on traveling on Warren-Glen Hill Road, County Route 519, due to all the stopping and starting. This is also slowing the construction project; the contractor, project manager and Holland Township are investigating alternative, effective safety precautions. The detour will be re-examined and when it gets used. Mr. Davis will provide more information, when it becomes available to the Board.

CONSENT AGENDA

Deputy Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. King moved and Mr. Lanza seconded a motion to approve the claims in accordance with the Claims Register dated December 04, 2018.

See Page 12/04/18-5A

CLAIMS REGISTER

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded a motion to approve the regular and executive session minutes of November 20, 2018.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded these:

See Page 12/04/18-5B

RESOLUTION

RESOLVED, Approving salaries for unclassified and unaffiliated employees in the Prosecutor's Office.

See Page 12/04/18-5C

RESOLUTION

RESOLVED, Approving salaries for employees covered under the collective bargaining agreement between the CWA Supervisory Unit, for 2017 and 2018.

See Page 12/04/18-5D

RESOLUTION

RESOLVED, Holly Hoff appointed unclassified, full time Victim Witness Coordinator, Prosecutor's Office.

See Page 12/04/18-5E

RESOLUTION

RESOLVED, Jeanine M. Delia appointed full time, Keyboarding Clerk 1, Prosecutor's Office.

See Page 12/04/18-5F

RESOLUTION

RESOLVED, Imari Acevedo appointed full time, unclassified Victim Advocate, Prosecutor's Office.

See Page 12/04/18-5G

RESOLUTION

RESOLVED, Christopher Spangler appointed part-time, Program Development Specialist Cultural and Heritage Affairs, Culture and Heritage Commission.

See Page 12/04/18-5H

RESOLUTION

RESOLVED, John Sigafoos, Equipment Operator, Public Works Department, approving a salary adjustment for completion of one year of service, in accordance with the CWA Rank and File Agreement.

See Page 12/04/18-5I

RESOLUTION

RESOLVED, Approving a one-time payment to Denise B. Doolan, Clerk of the Board of Chosen Freeholders for additional training and support activities, in the Freeholders' Office.

See Page 12/04/18-5J

RESOLUTION

RESOLVED, Approving Hunterdon County Sheriff's Policy #2012-07, for Off-Duty Assignments, to be renumbered as Sheriff's Policy #2019-01.

See Page 12/04/18-5K

RESOLUTION

RESOLVED, Approving an agreement to Clean-Up Abandoned Scrap Tires in Delaware Township, at Block 17, Lot 25, on the Trautman/Culberson property.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

GRANTS

Mr. Lanza moved and Mr. Van Doren seconded these:

See Page 12/04/18-5L

RESOLUTION

RESOLVED, Authorizing the Executive Director of the Cultural and Heritage Commission to electronically sign and submit, via SAGE, the FY2019 New Jersey Historical Commission (NJHC) County History Partnership (CHPP) Grant Agreement to the State, in the amount of \$22,490, for the purpose of history re-grants to local organizations.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Van Doren seconded these:

See Page 12/04/18-6A

RESOLUTION

RESOLVED, Approving a Title XX Transportation grant contract #19AMKC, with the State Department of Human Services, Division of Disability Services, for 2019, to provide transportation to the elderly, disabled, low-income and general public, in the amount of \$124,434; and to enter into a Public Donor Agreement with the County Department of Human Services, to provide donated resources to fulfill the Social Services Block Grant requirement, in the amount of \$31,109.

**ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MR. LANZA, MS. LAGAY.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded these:

See Page 12/04/18-6B

RESOLUTION

RESOLVED, Authorizing the submission of a listing of potential Parks and Recreation projects to Federal and State Trustees of the Cornell Dubilier Superfund Natural Resources Damages Settlement by the County Division of Parks and Recreation.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

CORRESPONDENCE

A letter was received from the HC School Nurse Association, requesting permission to meet at the Route 12 County Complex – Kitchen area, on January 22, 2019, March 21, 2019, May 08, 2019 and three (3) additional dates in 2019, from 4:00 p.m. until 6:00 p.m. Also requesting a fee and insurance waiver. Mr. Lanza moved and Mr. King seconded a motion granting permission provided this is coordinated through the County's Buildings and Maintenance Division.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

An email was received from the Clinton Community Farmers Market, asking to use of the southern end of the North County Branch Library property on Sunday mornings between 9 a.m. and 1 p.m. from May through October, to hold a farmers market. Mr. King moved and Mr. Lanza seconded a motion granting permission, provided this event is coordinated through the County Library Director's Office.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.
(ABSENT) MR. HOLT.**

FREEHOLDERS COMMENTS/REPORTS

There were no additional reports from the Freeholder Board.

OPEN TO THE PUBLIC

Deputy Director Lagay opened the meeting to the public.

Mary Logan, Lebanon Borough resident, came to make a presentation on the legalization of marijuana and presented a comparison to data gathered from the States of Colorado and California, who has legalized marijuana and an impact study. The impact study was completed in 2017, and was based on the longevity of historical comparative data concerning cannabis legalization which was introduced in Colorado through tiered classification; 2006-2008 medical marijuana pre-commercialization; 2009 to present, medical marijuana commercialization and expansion era; and 2013 to present, recreational marijuana era. Presently, the New Jersey Legislature has provided for medical marijuana, under the New Jersey Compassionate Use Medical Marijuana Act, known as CUMMA. CUMA law has been amended to include additional rules and regulations, medical regulatory rule main intact. Ms. Logan reported on Colorado's revenue on marijuana sales, which have risen each year from 2014 through 2018.

Ms. Logan said it is very difficult, given the conjecture and people's perspective in where they stand. That is very relevant when analyzing specific policy, especially for something as salacious as this subject has become, because money is so tightly associated with it.

Ms. Logan reported that residential growing would not be permitted in New Jersey and neither would outside growing. She also noted New Jersey currently has the 6th highest rate of fatal youth drug overdose. There is a need to educate the public on the risks associated with marijuana consumption. The Hunterdon County Prosecutor's Office should be commended for taking proactive measures in outreach prior to the advance of recreational legislation.

The Hunterdon County Board of Chosen Freeholders thanked Ms. Logan for the presentation and asked that she send the complete slideshow to the County Administrator, for distribution to the Board.

Adjourn

There being no further business to come before the Board, Deputy Director Lagay adjourned the meeting at 6:35 p.m.

Respectfully submitted:

Denise B. Doolan, Clerk of the Board