

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Flemington, New Jersey 08822

October 17, 2017

The Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. LANZA, MR. HOLT, MS. LAGAY, MR. WALTON.
ABSENT: MR. KING.

OPEN PUBLIC MEETINGS ACT

Director Lanza announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 03, 2017, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. Holt moved and Ms. Lagay seconded these:

See Page 10/17/17-1A RESOLUTION

RESOLVED, Executive Session to discuss appointments to Polytech.

See Page 10/17/17-1B RESOLUTION

RESOLVED, Executive Session to discuss the Department of Human Services requesting to add a new title of Assistant Mental Health Administrator to the CWA Rank and File contract.

See Page 10/17/17-1C RESOLUTION

RESOLVED, Executive Session to discuss Public Works backfills and promotions.

ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:31 p.m., recessed at 4:51 p.m. and reconvened in Open Session at 5:30 p.m.

PRESENT: MR. LANZA, MR. HOLT, MS. LAGAY, MR. WALTON
ABSENT: MR. KING

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PUBLIC COMMENT

Director Lanza opened the meeting to public comment. There were no comments from the public.

CULTURAL & HERITAGE

Carrie Fellows, Executive Director of the Cultural & Heritage Commission and Alan Rigoletto, Vice Chair of the Commission, reported on World Music Day which took place for the second consecutive year on October 1, 2017 at Deer Path Park. Hunterdon County World Music Day is an all-day music event that features a wide variety of music from cultures from all over the world. World Music Day is a full day of musical experiences for all ages, including performances from world-class musicians, fun and interactive programs for kids, and jam sessions for musicians of all levels. Ms. Fellows and Mr. Rigoletto shared stories and photos from the event, which was a great success.

Freeholder Lagay reported she attended the event and it was very well attended and executed. She found the event exciting.

Director Lanza commended Ms. Fellows and Mr. Rigoletto on a job well done.

FINANCE

Director Lanza noted that the Audit Compliance resolution is being moved to the next meeting so that the full membership of the Board could participate.

Ms. Lagay moved and Mr. Holt seconded this:

See Page 10/17/17-1D RESOLUTION

RESOLVED, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2017 County Budget, for the Clean Communities Grant, in the amount of \$80,096.45.

ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

Mr. Holt moved and Ms. Lagay seconded this:

See Page 10/17/17-2A

BOND ORDINANCE NO. 2017-03

INTRODUCTION, Bond Ordinance No. 2017-03, Providing for Various Additional 2017 Capital Improvements, by and in the County of Hunterdon, State of New Jersey; appropriating \$4,850,000 therefor and authorizing the issuance of \$4,560,000 bonds or notes of the County to finance parts of the costs thereof, with a hearing date of November 8, 2017.

ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

GRANTS

Ms. Lagay moved and Mr. Holt seconded this:

See Page 10/17/17-2B

RESOLUTION

RESOLVED, Approving a grant agreement with the New Jersey State Council on the Arts, for the Local Arts Program, administered through the Cultural and Heritage Commission, in the amount of \$66,464, (State funds - \$45,000; County Match - \$21,464).

ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

Mr. Holt moved and Ms. Lagay seconded this:

See Page 10/17/17-2C

RESOLUTION

RESOLVED, Authorizing a Municipal Alliance Subgrant Agreement with Clinton Township, for the North Hunterdon Regional Alliance, in the amount of \$27,511.

ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

Ms. Lagay moved and Mr. Holt seconded this:

See Page 10/17/17-2D

RESOLUTION

RESOLVED, Approving a Clean Communities Entitlement Grant, for the Division of Health Services, in the amount of \$80,096.45.

ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

PURCHASING

Mr. Holt moved and Ms. Lagay seconded this:

See Page 10/17/17-2E

RESOLUTION

RESOLVED, Approving Requisition #R7-05457, using State Contract #A-42261, with E.O. Habegger Co., Inc., for above ground Storage Tanks and Equipment, for the Mt. Airy Garage, in the amount of \$98,400.

ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

Mr. Holt moved and Ms. Lagay seconded this:

See Page 10/17/17-2F

RESOLUTION

RESOLVED, Approving Requisition #R7-05460, using State Contract #A-42270, with Independence Constructors, Inc., for Fuel Tank Removal and Installation, for the Mt. Airy Garage, in the amount of \$106,635.

ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

Mr. Holt moved and Ms. Lagay seconded this:

See Page 10/17/17-2G

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-13, for Replacement of the Route 31 County Complex Buildings #2 and #3 HVAC System, to ENL Mechanical, Inc., in an amount not to exceed \$515,000.

ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

Ms. Lagay moved and Mr. Holt seconded this:

See Page 10/17/17-3A

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-16, for the Demolition of various Structures throughout the County, to Messercola Excavating Company, Inc., in an amount not to exceed \$148,340.

ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

Mr. Holt moved and Ms. Lagay seconded these:

See Page 10/17/17-3B

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, Clucas Farms, for Block 38, Lot 8, (Cold Brook Preserve), in Tewksbury Township, amount to be received annually of \$6,661.20.

See Page 10/17/17-3C

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, Derwood Farms, for Block 74, Lot 2, (Three Bridges North Section of the South Branch River Reservation), in Raritan Township, amount to be received annually of \$1.00.

See Page 10/17/17-3D

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, Grochowicz Farms, for Block 37, Lot 28, (Van Leight Maintenance Area), in Bethlehem Township, amount to be received annually of \$488.25.

See Page 10/17/17-3E

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, Gural Farms, for Block 11, Lot 9, (Crystal Springs Section of Teetertown Preserve), in Lebanon Township; Block 58, Lot 1 and Block 77, Lot 9, (Point Mountain Reservation), in Lebanon Township; and Block 19, Lot 12, (Hoffman Park), in Union Township, amount to be received annually of \$17,313.10.

See Page 10/17/17-3F

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, William T. Jelliff, III, for Block 1, Lot 9.01, (Musconetcong Gorge Preserve), in Holland Township, amount to be received annually of \$1,404.00.

See Page 10/17/17-3G

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, Kocsis Farms, for Block 5, Lot 1.02, 7, 9 and 11; and Block 6, Lot 1.02, (Schick Preserve), in Alexandria Township, amount to be received annually of \$9,752.60.

See Page 10/17/17-3H

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, Laine Farms, for Block 75, Lot 8, (Clover Hill Park), in Raritan Township, amount to be received annually of \$0.00.

See Page 10/17/17-3I

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, New Village Farms, LLC, for Block 2, Lot 9, (Smith Tract-Musconetcong River Reservation), in Holland Township, amount to be received annually of \$2,687.50.

See Page 10/17/17-3J

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2017-17, for Agriculture Farm Maintenance Agreements for various Parks and Recreation Division properties, Pandy Farm, for Block 15, Lot 1.01 (Hilltop Preserve), in Raritan Township; Block 5, Lot 5, (Landsdown Meadows), in Franklin Township; and Block 30, Lots 18.01, 36.01 and 36.02, (Wescott Preserve), in Delaware Township, amount to be received annually of \$7,374.33.

ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.

Mr. Holt moved and Ms. Lagay seconded this:

See Page 10/17/17-4A

RESOLUTION

RESOLVED, Approving a Professional Services Agreement with Heyer, Gruel & Associates, for planning services to examine Land Use and Planning Policies and Procedures for the Economic Development Division, in the amount of \$13,000.

Director Lanza stated for the record that this agreement is to bring on a professional planning consultant to implement to Economic Development Procedural Review Pilot Project that is recommended by the CEDS to identify potential rules and regulations that hinder economic growth in municipalities. The consultant previously worked with the Town of Clinton and Clinton Township.

Mr. Walton questioned what would happen if the municipalities choose not to heed the recommendations from the consultant.

Ms. Lagay noted that these towns have agreed to the process and there is a tool kit that will have applicable use around the County in other ways.

Mr. Holt noted as a former mayor of a small town in many cases there are often times ordinances that are decades old. Those ordinances served their purpose for many years but that may no longer be the case. These reviews allow for the municipalities to be involved in the economic development of their towns. There is always a chance the governing bodies may not agree with the results of the review, but this is a good first step.

**ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. LANZA.
(NAY) MR. WALTON.
(ABSENT) MR. KING.**

FARMLAND/OPEN SPACE PRESERVATION

Ms. Lagay moved and Mr. Holt seconded this:

See Page 10/17/17-4B

RESOLUTION

RESOLVED, Approving upon the recommendation of the Parks and Open Space Advisory Committee, an application for Cooperative Assistance Open Space Grant, for Delaware Township, for the Millner property, Block 3, Lots 19, 19.01- 19.04, (Delaware Township); and Block 50, Lot 5, (Franklin Township), in the amount of \$728,850.00.

**ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

PUBLIC WORKS

Thomas Mathews, Director of Public Works, updated the Board on various County road and bridge projects:

ROADS

County Route 523-Dvoor Circle to Sergeantsville, Raritan and Delaware Townships: Resurfacing and Drainage Improvements; Paving is completed from Delaware Drive to County Route 579. Installing leveling layer this week with final paving to commence the week of October 23rd from County Route 579 to Dvoor Circle.

County Route 627- Church Road to Warren County Line, Holland Township: Resurfacing and Guiderail Improvements, a notice to proceed has been issued for October 23, 2017.

Resurfacing and Surface Treatment Program (Chip Seal) Various Townships: Project began August 21, 2017; County Route 519 and County Route 621 have been chip sealed; County Route 617 from County Route 612 to Flemington has been paved; paving of the Lebanon garage began October 16, 2017; as well as, paving of County Route 523 from Halls Mill Road to Route 22 to begin the week of October 16, 2017.

BRIDGES

Scour Countermeasure Project: Scour countermeasures for 17 county bridges; 15 out of the scheduled 17 bridges have been completed; currently working on RQ-154 located on County Route 613 in Three Bridges.

County Culvert R-58, Pulaski Road Readington Township: Total Culvert Replacement; Construction began July 31, 2017 however it has been delayed due to required utility relocations. Anticipate completion this fall. The footings and frame are complete, wingwalls are under construction.

IN-HOUSE

Bridge A-76, County Route 513, Alexandria Township: Work started today with EOP pavement repairs; along with a fractured wing wall repairs later once we have received repair products.

Bridge E-243 Van Lieus Road, East Amwell Township: currently closed; truss bearing/lower cord repairs at all four corners with one corner completed, on schedule.

Bridge FC-65 River Road, Franklin and Clinton Townships: Collapsed stone masonry wall, work is 75% completed; pavement needed at shoulder with Guard rail installation.

Q-160 Rack Factory Road, Raritan Township: Relay collapsed NE stone masonry wing wall; work is 25% completed

Mr. Mathews advised everyone to be aware of the deer at night. The next six weeks is when the majority of deer are hit in the roadways.

ADMINISTRATOR'S UPDATE

County Administrator Kevin Davis reported on the success of the Health Benefits Fair organized by the Human Resources Department. Fifty-four County employees received a flu shot. Mr. Davis commended Human Resources Director Brad Myhre and his team for their efforts in the success of the event.

Mr. Davis reported on a reimbursement agreement that the County is working on with the Rutgers Cooperative Extension of Hunterdon. This agreement should come before the Freeholder Board shortly for consideration.

Mr. Davis reported on the County's Transfer Station in Clinton Township stating the County submitted an application for a permit through the New Jersey Department of Environmental Protection (NJDEP) in September. NJDEP advised they have all the information needed and expects to publish the draft permit in November, 2017 and allow for a thirty day public comment period. The final permit is expected to go in effect in late December.

CONSENT AGENDA

Director Lanza announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items held at this time: Check #159042.

Ms. Lagay moved and Mr. Holt seconded a motion to approve the claims in accordance with the Claims Register dated October 17, 2017.

See Page 10/17/17-5A

CLAIMS REGISTER

**ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

Mr. Holt moved and Ms. Lagay seconded a motion to approve Check #159042 in accordance with the Claims Register dates October 17, 2017.

**ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

Ms. Lagay moved and Mr. Holt seconded this:

See Page 10/17/17-5B

RESOLUTION

RESOLVED, Daniel Bush appointed unclassified, full time Division Head of Parks and Recreation, Department of Planning, Economic Development and Land Use.

Director John E. Lanza stated, "Our over 8600 acres of parkland, owned or managed by Hunterdon County, are arguably the County's most prized and valuable asset, therefore, the protection, maintenance, and enhancement of the parks and parks programming are a priority for the Freeholder Board. That is why the selection of the right Parks Director is so significant. And Dan Bush is that right choice, as he brings together the two vital components necessary for successful parks management; experience and vision. Dan Bush has extensive land use, recreation and parks management experience from his tenure as a hands-on Mayor, and Township Committee and Planning Board member. He is also long experienced in maintenance management issues from his service in Public Works."

**ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

The Freeholder Board extended their congratulations to Mr. Bush on his promotion.

Newly-appointed Park Director Daniel Bush thanked the Board for their faith in him and he looks forward to his new role.

Ms. Lagay moved and Mr. Holt seconded these:

See Page 10/17/17-5C

RESOLUTION

RESOLVED, Kimberly Sessock appointed full time, Keyboarding Clerk 1, Division of Senior and Veterans Services, Department of Human Services.

See Page 10/17/17-5D

RESOLUTION

RESOLVED, Matthew Kane appointed full time, Laborer, Division of Roads and Bridges, Department of Public Works.

See Page 10/17/17-6A

RESOLUTION

RESOLVED, Alexandra Wick appointed provisional, full time Family Service Worker, Social Services Division, Human Services Department.

See Page 10/17/17-6B

RESOLUTION

RESOLVED, Megan Whalen appointed provisional, full time Family Service Worker, Social Services Division, Human Services Department.

See Page 10/17/17-6C

RESOLUTION

RESOLVED, Jeffrey Christensen appointed provisional, full time Family Service Worker, Social Services Division, Human Services Department.

See Page 10/17/17-6D

RESOLUTION

RESOLVED, Caitlin Koether appointed provisional, full time Veterans Service Officer, Senior and Veterans Service Division, Human Services Department.

See Page 10/17/17-6E

RESOLUTION

RESOLVED, Lawrence Blanke appointed part-time, Security Guard, Hunterdon County Sheriff's Department.

See Page 10/17/17-6F

RESOLUTION

RESOLVED, Jacqueline Kravitz appointed provisional, full time Supervisor of Accounts, Human Services Department.

See Page 10/17/17-6G

RESOLUTION

RESOLVED, Approving the reappointment of John R. Phillips as a member of the Hunterdon County Polytech, for a four-year term effective November 1, 2017.

See Page 10/17/17-6H

RESOLUTION

RESOLVED, Approving an Employment and Reimbursement Agreement with David Gaughan, Sheriff's Investigator, Sheriff's Office.

See Page 10/17/17-6I

RESOLUTION

RESOLVED, Authorizing the release of a Cash Maintenance Bond, for Roadway Improvements to County Route 513, Block 22, Lot 19, in Union Township, to the Pittstown Road Association, LLC, in the amount of \$3,750.

See Page 10/17/17-6J

RESOLUTION

RESOLVED, Authorizing the release of a Cash Maintenance Bond, for Roadway Improvements to County Route 613, Block 89, Lot 1, in Readington Township, to the Investors Savings Bank, in the amount of \$770.

See Page 10/17/17-6K

RESOLUTION

RESOLVED, Authorizing the release of a Cash Maintenance Bond, for Roadway Improvements to County Route 523, Block 8, Lots 4, 5, 6 and 7, in Readington Township, to the William Hotz Investors Group, Inc., in the amount of \$13,591.

See Page 10/17/17-6L

RESOLUTION

RESOLVED, Approving Change Order #2, for County Bid #2016-19, Drainage Improvements to Route 519, in Kingwood Township and Route 635, in Bethlehem Township, with JTG Construction, decrease of \$16,507.66.

See Page 10/17/17-6M

RESOLUTION

RESOLVED, Authorizing the County Insurance Broker, Tom Narolewski, to execute an annual Music License Agreement with BMI.

**ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

PROCLAMATIONS/RECOGNITION

Ms. Lagay moved and Mr. Holt seconded this:

See Page 10/17/17-6N

PROCLAMATION

RESOLVED, Recognizing Robert Sussna for having served on the Cultural and Heritage Commission.

**ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

CORRESPONDENCE

A Letter was received from the Milford Merchants Association, requesting permission to close a portion of a County Route 519 during their annual Halloween Parade, on Sunday, October 29, 2017, for approximately 15 minutes, starting at 1:00 p.m. Mr. Holt moved and Ms. Lagay seconded a motion granting permission provided this event is coordinated through the County's Department of Public Works.

**ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

A request was received from the Milford N.J. Fire Co. Inc., asking permission to conduct a Coin Toss on Saturday, October 28, 2017, from 8:00 a.m. until 4:00 p.m., at the intersection of Bridge Street and Railroad Avenue; County Route 519 (Frenchtown Road) in front of the Milford Public School; and County Route 519 (Water Street) in front of the Firehouse. Mr. Holt moved and Ms. Lagay seconded a request

**ROLL CALL: (AYES) MR. HOLT, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

Correspondence was received from the Hunterdon County Chamber of Commerce, requesting assistance from the Office of Emergency Management for use of electronic message boards, portable lighting and radios for their 29th Annual Business and Home Expo & Restaurant Showcase, on Thursday, November 9, 2017. Ms. Lagay moved and Mr. Holt seconded a motion granting permission provided this is coordinated through the appropriate County offices.

**ROLL CALL: (AYES) MS. LAGAY, MR. HOLT, MR. WALTON, MR. LANZA.
(ABSENT) MR. KING.**

FREEHOLDERS COMMENTS/REPORTS

Mr. Walton reported he utilized the county's Hazardous Waste Clean Up day services and was impressed by the easy access and quick service.

Mr. Walton also reported on his participation in the Main Street half marathon, which ran from Clinton to Flemington. He commended all the 550 runners and those in charge of arranging the event.

Director Lanza recognized Shaun Van Doren whose name will appear on the ballot for Freeholder on November 7, 2017. Director Lanza wished Mr. Van Doren much luck.

OPEN TO THE PUBLIC

Director Lanza opened the meeting to the public.

There were no comments or questions from the press or public.

There being no further business to come before the Board, Director Lanza adjourned the meeting at 6:12 p.m.

Respectfully Submitted:

Denise B. Doolan, Clerk of the Board

Transcribed By:

Dana A. Gootman, Deputy Clerk