

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**

Main Street County Complex, Second Floor

Flemington, New Jersey 08822

**November 21, 2017**

The Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MR. LANZA, MR. KING, MS. LAGAY, MR. WALTON.**

**ABSENT: MR. HOLT.**

**OPEN PUBLIC MEETINGS ACT**

Director Lanza announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 03, 2017, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**EXECUTIVE SESSION**

Mr. King moved and Ms. Lagay seconded these:

**See Page 11/21/17-1A**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss an Ordinance authorizing Overtime for the Emergency Management Coordinator and Deputy Coordinator.

**See Page 11/21/17-1B**

**RESOLUTION**

**RESOLVED**, Executive Session Polytech Appointment (J. Opdyke).

**See Page 11/21/17-1C**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss the County Clerk's Office Reorganization.

**See Page 11/21/17-1D**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss a settlement with USI for Health Insurance services.

**See Page 11/21/17-1E**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss of a new type of funding called ALE that is potentially being utilized in farmland preservation to replace FRPP funding.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:31 p.m., recessed at 5:17 p.m. and reconvened in Open Session at 5:30 p.m.

**PRESENT: MR. LANZA, MR. KING, MS. LAGAY, MR. WALTON.**

**ABSENT: MR. HOLT.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT**

Director Lanza opened the meeting to the public.

Barbara Sachau, Raritan Township resident, stated for the record that construction for Heron Glen is listed on the Claims Register for \$250,000, \$151,000 on Food Service equipment, as well as \$22,300 in Design Services. This is quite a bit of money to spend on a sport so few people participate in.

Ms. Sachau noted the New Jersey Shade Tree Federation membership was approximately \$300.

Ms. Sauhau noted the cost of development easements on the agenda and asked the status on how clean the land is and if it is treated by toxins for landscaping purposes.

**PROCLAMATIONS/RECOGNITION**

Mr. King moved and Ms. Lagay seconded this:

**See Page 11/21/17-1F**

**PROCLAMATION**

**RESOLVED**, Recognizing the Kingwood Township Elementary School for their fundraising efforts for the Kingwood Middle School in Texas.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

The Board recognized Student Council Advisor, Serrina Hutka, as well as Summer Spano, Student Council President and Logan Blake, Student Council Vice President of the Kingwood Township Student Council, for their efforts in raising money for those affected by Hurricane Harvey in Kingwood, Texas.

Director Lanza presented the proclamation, and the students each spoke about the various fundraisers they organized, which included a bake sale and a car wash.

Rick Falkenstein, Superintendent of the Kingwood Township school district, noted that the students took the initiative on these fundraisers and approached the school with the idea.

Ms. Lagay moved and Mr. King seconded this:

**See Page 11/21/17-2A**

**PROCLAMATION**

**RESOLVED**, Recognizing Gregory Bristol, Boy Scout Troop 62, for attaining the designation of Eagle Scout.

**ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.  
(ABSENT) MR. HOLT.**

Director Lanza presented the proclamation to Gregory Bristol and his parents. Gregory described his Eagle Scout project which involved the planning, organization, solicitation of materials, donations and volunteers to coordinate a fundraiser for the Hunterdon Outreach Program (HOP) of crafts and a carwash. Gregory thanked the Board for recognizing him.

**PURCHASING**

Mr. King moved and Ms. Lagay seconded this:

**See Page 11/21/17-2B**

**RESOLUTION**

**RESOLVED**, Approving Requisition #R7-06818, using Cooperative Agreement #65MCESCCPS, with Power Place Inc., for 2 Utility Tractors w/Boom Mowers, for Vehicle Services, amount of \$232,007.92.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.  
(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded this:

**See Page 11/21/17-2C**

**RESOLUTION**

**RESOLVED**, Approving Requisition #R7-06315, using Cooperative Agreement #131201, with CKEP USA, for Food Service Equipment, for the Heron Glen Clubhouse project, in the amount of \$151,566.98.

Freeholder Walton questioned which items are included in this contract.

Raymond E. Rule, County Purchasing Agent outlined several appliances and other equipment included in the contract.

Director Lanza noted that all of the items were included in the original bid and ordinance and was priced out at \$170,000. Director Lanza thanked Mr. Rule for bringing this in 11% below the estimated cost.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. LANZA.  
(NAYES) MR. WALTON.  
(ABSENT) MR. HOLT.**

Ms. Lagay moved and Mr. King seconded this:

**See Page 11/21/17-2D**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2017-22, for an Agricultural Farm Maintenance Agreement, for the Tower Hill Reserve, Block 33, Lot 36 and Block 37, Lot 5, in Bethlehem Township, to William T. Jelliffe, III, in an amount to be received by the County of \$226.50 annually, for a five year period through December 31, 2022.

**ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.  
(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded this:

**See Page 11/21/17-2E**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2017-22, for an Agricultural Farm Maintenance Agreement, for Deer Path Park, Block 72, Lot 31 and Block 63, Lot 14, in Readington Township, to Gural Farms, in an amount to be received by the County of \$36.19 annually, for a five year period through December 31, 2022.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.  
(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded this:

**See Page 11/21/17-3A**

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement with the Hunterdon Medical Center, for Corporate Health Services including Occupational Health Services and Employee Assistance Program, in the amount of \$40,000.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded this:

**See Page 11/21/17-3B**

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement with McNally, Yaros, Kaczynski & Lime, LLC, for Professional Legal Services through County Quote #0081-2017, in the amount of \$2,000.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

**ADMINISTRATOR'S UPDATE**

Transfer Station Permit

County Administrator, Kevin Davis informed the Board that NJDEP has advised that the Hunterdon County Transfer Station draft permit has been issued and will be noticed in the Star Ledger and Courier News tomorrow. Once the notice appears, there is a 30 day comment period. Following the comment period, it is expected that the Department will issue the permit. He is working with County Counsel, Shana Taylor, to prepare a comment from the County in favor of the issuance of the permit.

Highlands Council Tourism Study Grant

The Highlands Water Protection and Planning Council approved a \$45,000 grant for Hunterdon's Tourism Study to be conducted by the Stockton University's Levenson Institute of Tourism. The grant agreement will be reviewed by staff and presented for consideration at the next Freeholder meeting.

PAIC Budget

Mr. Davis attended the PAIC executive committee meeting where the proposed 2018 PAIC budget was reviewed. The \$6.184 million budget proposes an increase of less than ½ of 1% for the coming year. Hunterdon County's 3 year membership in the PAIC JIF ends this year. The County will have to make a determination whether to renew a 3 year term in the PAIC JIF, join another JIF or purchase insurance coverage from a commercial insurer, by the end of the year. Presently, the County's insurance consultant is in the process of finalizing several competing proposals for consideration.

**FARMLAND/OPEN SPACE PRESERVATION**

Ms. Lagay moved and Mr. King seconded this:

**See Page 11/21/17-3C**

**RESOLUTION**

**RESOLVED**, Approving a Cooperative Agreement with the United States Department of Agriculture – Natural Resources Conservation Services and the Hunterdon Land Trust, using federal funds, for the Acquisition of a development easement, from Richard Dalrymple and Brian Dalrymple, for Block 6, Lots 26 and 26.01, in Kingwood Township. (County Contribution - \$0.00).

Mr. Walton noted when the County takes money from the State it is required to put the property on the ROSI. What other stipulations are required when the federal government and funds are involved.

Sue Dziamara, County Planning Director responded that there are none to her knowledge. The SADC likely would not have been open to the funding if there were.

**ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

Ms. Lagay moved and Mr. King seconded this:

**See Page 11/21/17-3D**

**RESOLUTION**

**RESOLVED**, Approving a Development Easement on the property known as Block 11, Lot 14.01 in the Township of Alexandria, from Paul W. and Linda E. Grefe, for a total of \$237, 984.50 (SADC - \$142,790.70; Hunterdon County share -\$47,596.90; Alexandria Township share - \$47,596.90).

**ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded this:

**See Page 11/21/17-3E**

**RESOLUTION**

**RESOLVED**, Approving a Development Easement on the property known as Block 11, Lot 14 in the Township Of Alexandria, from Paul W. and Linda E. Grefe, for a total of \$180,496.80 (SADC – \$108,298.08; Hunterdon County share -\$36,099.36; Alexandria Township share - \$36,099.36).

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

Sue Dziamara, Planning Board Director noted that Mr. Davis requested the acreage for each of the properties that were just discussed: Darymple-48 acres, Grefe 1-25.05 acres, Grefe 2-18.23 acres.

Mr. Walton noted that Green Acres has a say over how the conservation easement is used, despite it being private property. Ms. Dziamara said she will check the rosy list to make sure they are inclusive.

### **CONSENT AGENDA**

Director Lanza announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items Held at this time, Check 18852 and Check 159428.

Mr. King moved and Ms. Lagay seconded a motion to approve the claims in accordance with the Claims Register dated November 21, 2017, absent Check #18852 and Check #159428.

**See Page 11/21/17-4A**

### **CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.  
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Walton seconded a motion to approve Check 18852 and Check 159428, in accordance with the Claims Register dated November 21, 2017.

**ROLL CALL: (AYES) MR. KING, MR. WALTON, MR. LANZA.  
(ABSTAIN) MS. LAGAY.  
(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded a motion to approve the regular and executive session minutes of November 08, 2017.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.  
(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded these:

**See Page 11/21/17-4B**

### **RESOLUTION**

**RESOLVED**, Phillippe Streicher appointed full time, Detective, Prosecutor's Office.

**See Page 11/21/17-4C**

### **RESOLUTION**

**RESOLVED**, Patrick Horsch appointed full time, Provisional, Public Safety Telecommunicator Trainee, Division of Communications, Department of Public Safety and Health Services.

**See Page 11/21/17-4D**

### **RESOLUTION**

**RESOLVED**, Edward Vadimski, Jr. appointed full time, Provisional, Public Safety Telecommunicator Trainee, Division of Communications, Department of Public Safety and Health Services.

**See Page 11/21/17-4E**

### **RESOLUTION**

**RESOLVED**, Suspending the temporary salary adjustment for Kenneth Sutphen for filling the role of Supervising Road Repairer.

**See Page 11/21/17-4F**

### **RESOLUTION**

**RESOLVED**, Approving Change Order #1, for Bid #2017-11, for the 2017 Resurfacing and Surface Treatment of various County Roads, with Top Line Construction Corp., increase of \$49,278.03.

**See Page 11/21/17-4G**

### **RESOLUTION**

**RESOLVED**, Approving Change Order #2, for Bid #2017-11, for the 2017 Resurfacing and Surface Treatment of various County Roads, with Top Line Construction Corp., increase of \$84,795.48.

**See Page 11/21/17-4H**

### **RESOLUTION**

**RESOLVED**, Approving a Discharge of Mortgage with Deborah Poremba.

**See Page 11/21/17-4I**

### **RESOLUTION**

**RESOLVED**, Authorizing the release of a Cash Maintenance Bond to Kiser Enterprises, LLC, in the amount of \$5,000.

**See Page 11/21/17-4J**

### **RESOLUTION**

**RESOLVED**, Approving Change Order #1, for Bid #2017-01, for the Construction of the Heron Glen Clubhouse, with A.B. Designs Contracting Corporation, for an increase of \$22,300.

See Page 11/21/17-5A

**RESOLUTION**

**RESOLVED**, Approving the acquisition of property in fee simple, Block 2, Lot 2, in the Township of Holland, in connection with the County Route 519 road project, from Richard Straube and Sandra Straube, for the sum of \$5,000.

See Page 11/21/17-5B

**RESOLUTION**

**RESOLVED**, Approving the acquisition of property in fee simple, of Block 2, Lot 24, in the Township of Holland, in connection with the County Route 519 road project, from Joseph and Barbara Becker for the sum of \$11,455.

See Page 11/21/17-5C

**RESOLUTION**

**RESOLVED**, Authorizing the Director or County Counsel to sign a current, recordable form of Sellers Residency Certification and Affidavit of Consideration for Block 19, Lots 37 and 38, in Clinton Township, in order for the previously executed Quit Claim Deed to be recorded with the Hunterdon County Clerk.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

**COUNTY COUNSEL**

Director Lanza recused himself from the meeting at 5:55 p.m.

Mr. King moved and Ms. Lagay seconded this:

See Page 11/21/17-5D

**RESOLUTION**

**RESOLVED**, Approving the acquisition of property in fee simple, for Block 1.02, Lot 2, from Billie Gardner, for the reconstruction and replacement of County Route 519, for the amount of \$8,000; And authorizing County Counsel and the Public Works Director to undertake all necessary work For the acquisition.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. LANZA.**  
**(NAYES) MR. WALTON.**  
**(ABSENT) MR. HOLT.**

Director Lanza returned to the meeting at 5:57 p.m.

**COUNTY ORDINANCE**

Mr. King moved and Ms. Lagay seconded this:

See Page 11/21/17-5E

**COUNTY ORDINANCE 2017-02**

**INTRODUCTION**, County Ordinance #2017-02, Permitting compensation for the Office of Emergency Management/Fire Marshal for overtime hours worked in the Department of Public Safety and Health Services, with a hearing date of December 5, 2017.

Director Lanza noted that an ordinance is necessary as it applies to non-union employees. The employees/titles noted in this ordinance are pertinent to the public safety operations of the County and respond outside of normal hours frequently.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

**CORRESPONDENCE**

A letter was received from Mediatech Foundation for permission for the Whitehouse Wind Symphony to use the historic Court House on Sunday, December 03, 2017, from 12 noon until 5:00 p.m., for the 6th Annual Holiday Concert, which will be free to all. Also requesting the rental fee be waived; for permission to use 40 folding chairs and an area for the storage of instruments, to be coordinated with the Hunterdon County Cultural and Heritage Commission. Mr. King moved and Ms. Lagay seconded a motion granting permission provided this event is coordinated through the County's Cultural and Heritage Commission.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

Correspondence was received from the Flemington Community Partnership, requesting permission to use the historic Court House steps for musical performances on Thursday, December 7, 14 and 21, 2017 from 5:00 p.m. until 8:00 p.m. Also asking to place a large community celebration tree on the sidewalk, approximately 10' from the historic Court House steps (if acceptable to the County) and to use the electric outlet; in addition, asking to use the Court House facility to show a family style holiday movie, starting at 7:30 p.m. Mr. King moved and Mr. Walton seconded a motion granting permission provided this request is coordinated through the County's Cultural and Heritage Commission and the Division of Buildings and Maintenance.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.**  
**(ABSENT) MR. HOLT.**

A request from The CEA, requesting was received to place 12 Port-A-Johns in the parking lot behind the County Administration building on Main Street on Wednesday, November 22, 2017 for the 25th Annual CEA-JFI Turkey Trot (Port-A-Johns to be removed on Friday, November 24, 2017). Ms. Lagay moved and Mr. Lanza seconded a motion granting permission provided this event is coordinated through the County's Division of Buildings and Maintenance.

**ROLL CALL: (AYES) MS. LAGAY, MR. WALTON, MR. LANZA.  
(ABSTAIN) MR. KING.  
(ABSENT) MR. HOLT.**

**FREEHOLDERS COMMENTS/REPORTS**

Freeholder Walton congratulated to Scott, President of Hunterdon County Fire Association, who will step down at the end of the year. Freeholder Walton met with students at Hunterdon Central High School who have formed a mental health issue club and commends them for their work towards ending the stigma against mental health issues.

Freeholder King reported that Kevin Cahallahn announced a countywide flag burn that will occur as a response to the flag boxes that were placed in front of the two Hunterdon County libraries recently.

Freeholder Lagay reported that the Hunterdon County Planning Board is hosting another program on November 28<sup>th</sup> at 7:30 a.m. for information on septic systems and wells in the area. They will also discuss the Emerald Ash Borer. Freeholder Lagay congratulated Sue Dziamara on the award she received from the Chamber of Commerce for her work on the CEDs initiative. Ms. Dziamara will retire at the end of the year.

Director Lanza congratulated Ms. Dziamara as well and thanked her for her service to the County over the past two decades.

**OPEN TO THE PUBLIC**

Director Lanza opened the meeting to public comment. There were no comments from the public at this time.

There being no further business to come before the Board, Director Lanza adjourned the meeting at 6:04 p.m.

Respectfully Submitted,

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Denise B. Doolan, Clerk

Transcribed by,

\_\_\_\_\_  
Dana A. Gootman, Deputy Clerk