

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**  
71 Main Street, Flemington, New Jersey 08822  
**March 07, 2017**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the Open Public Meetings Act.

**PRESENT: MR. LANZA, MR. KING, MR. HOLT, MR. WALTON.**  
**ABSENT: MS. LAGAY.**

Director Lanza announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 03, 2017, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**EXECUTIVE SESSION**

Mr. Holt moved and Mr. King seconded these:

**See Page 3/7/2017-1A** **RESOLUTION**

**RESOLVED**, Executive Session to conduct Interviews for Administrator position.

**See Page 3/7/2017-1B** **RESOLUTION**

**RESOLVED**, Executive Session to discuss an appointment to the Parks and Open Space Advisory Council.

**See Page 3/7/2017-1C** **RESOLUTION**

**RESOLVED**, Executive Session to discuss a backfill of a position at the Library.

**See Page 3/7/2017-1D** **RESOLUTION**

**RESOLVED**, Executive Session to discuss the health insurance broker contract.

**See Page 3/7/2017-1E** **RESOLUTION**

**RESOLVED**, Executive Session to discuss a request to enter into a Management Agreement with the New Jersey Water Supply Authority property known as American Capital.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. WALTON, MR. LANZA.**  
**(ABSENT) MS. LAGAY.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 3:35 p.m., recessed at 4:58 p.m. and reconvened in Open Session at 5:30 p.m.

**PRESENT: MR. LANZA, MR. KING, MR. HOLT, MR. WALTON.**  
**ABSENT: MS. LAGAY.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT**

Director Lanza opened the meeting to the public.

Barbara Sachau, Raritan Township resident, questioned the progress on the audio recordings of the meetings being posted on the County's website.

Ms. Sachau asked if department heads who attend conferences and meetings could attending the Freeholders' meetings and report back.

Director Lanza reported the County is in the process of contracting to have an Information Technology Review and meeting recordings will be covered.

Mr. Holt added that the review will begin tomorrow and there should be an update in 45-60 days.

**PROCLAMATION/RECOGNITION**

Mr. King moved and Mr. Holt seconded this:

**See Page 3/7/2017-1F** **PROCLAMATION**

**RESOLVED**, Declaring March 2017 as American Red Cross Month in Hunterdon County.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MR. LANZA.**  
**(ABSENT) MS. LAGAY.**

Bob Robitzski, American Red Cross representative, thanked the Board for adopting the proclamation recognizing the Red Cross. The American Red Cross provides many programs and has been working in Hunterdon County for many years.

Mr. King moved and Mr. Holt seconded these:

**See Page 3/7/2017-2A** **PROCLAMATION**

**RESOLVED**, Recognizing Andrew Fabiano, Boy Scout Troop 199, for attaining the designation of Eagle Scout.

**See Page 3/7/2017-2B** **PROCLAMATION**

**RESOLVED**, Recognizing Peter Fiori, Boy Scout Troop 199, for attaining the designation of Eagle Scout.

**See Page 3/7/2017-2C** **PROCLAMATION**

**RESOLVED**, Recognizing Clayton Grigg, Boy Scout Troop 199, for attaining the designation of Eagle Scout.

**See Page 3/7/2017-2D** **PROCLAMATION**

**RESOLVED**, Recognizing Daniel Kolodziej, Boy Scout Troop 199, for attaining the designation of Eagle Scout.

**See Page 3/7/2017-2F** **PROCLAMATION**

**RESOLVED**, Recognizing Ryan Reep, Boy Scout Troop 199, for attaining the designation of Eagle Scout.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MR. LANZA.**  
**(ABSENT) MS. LAGAY.**

#### **PURCHASING**

Mr. Holt moved and Mr. King seconded this:

**See Page 3/7/17-2G** **RESOLUTION**

**RESOLVED**, Approving a professional services agreement for a medical director through the Local Core Capacity for Public Health Emergency Preparedness (LCCPHEP) Grant, to the Hunterdon Medical Center, in an amount not to exceed \$5,000.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. WALTON, MR. LANZA.**  
**(ABSENT) MS. LAGAY.**

#### **FARMLAND/OPEN SPACE**

Mr. King moved and Mr. Holt seconded this:

**See Page 3/7/2017-3H** **RESOLUTION**

**RESOLVED**, Authorizing the administrative transfer of the Reading Schoolhouse, on the Wescott Preserve, to Delaware Township.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MR. LANZA.**  
**(ABSENT) MS. LAGAY.**

The Hunterdon County Board of Chosen Freeholders discussed a request from the Hunterdon Land Trust to continue to lease various buildings at the Dvoor Farm for storage, which has been done through a 2016 Historic Preservation Grant. This is being brought before the Board since the Hunterdon Land Trust would like to lease another building on the Dvoor Farm. Mr. King moved and Mr. Holt seconded a motion granting permission provided this is coordinated through County Counsel's Office and the Office of Planning, Economic Development and Land Use.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MR. LANZA.**  
**(ABSENT) MS. LAGAY.**

#### **PROJECT UPDATE**

Frank J. Bell, AIA, County Project Administrator came before the Board to provide an update on various County projects and Facilities.

- Emergency Services Training Center: the RFP Committee is reviewing proposals and an additional interview will be scheduled. Anticipated award date is April 4, 2017.
- Generators – Rt. 12 Bldg 1, Rt. 12 Library, Mt. Airy (South County) and Everittstown Garages: Everittstown complete and the South County Garage in Mt. Airy is receiving inspections today. The Route 12 County Library and Building 1 concrete pads will be poured Friday or Monday.
- Everittstown Garage Salt Building Renovations and Addition: the project will be Rebid.
- Parks – Heron Glen: the new building out to bid.

- Mt. Airy and Lebanon Fuel Tanks Phase I: Lebanon Garage contract has been awarded with the vendors ordering material. Phase II: Mt. Airy – South County Garage will be put into the 2017 Capital budget.
- Justice Center – Criminal Justice Reform Renovations: the general contractor is starting on Phase IA - installing new doors and new openings.
- Justice Center Exterior Renovations: the Architect is working on a field survey and gathering existing drawings.
- Park Dept Gazebo Renovations: there will be a meeting with the Flemington Historic Commission again on March 15, 2017 to finalize approval. Approval has been received from the County's Cultural and Heritage Commission and the State Historic Preservation Office, based on the Flemington Historic Commission and Cultural and Heritages' comments and approval.
- Historic Courthouse Renovations, being prepared is the RFP for consultants.

**CONSENT AGENDA**

Director Lanza announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items Held: Check #156-692.

Mr. Walton moved and Mr. King seconded a motion to approve the regular and executive session minutes of February 21, 2017.

**ROLL CALL: (AYES) MR. WALTON, MR. KING, MR. LANZA.  
(ABSTAIN) MR. HOLT.  
(ABSENT) MS. LAGAY.**

Mr. King moved and Mr. Holt seconded a motion to approve the claims in accordance with the Claims Register dated March 07, 2017, absent check #156-692.

**See Page 03/7/17-3A CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MR. LANZA.  
(ABSENT) MS. LAGAY.**

Mr. King moved and Mr. Holt seconded a motion to approve Check #156-692, in accordance with the Claims Register dated March 07, 2017.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA.  
(ABSTAIN) MR. WALTON.  
(ABSENT) MS. LAGAY.**

Mr. King moved and Mr. Holt seconded these:

**See Page 3/7/2017-3B RESOLUTION**

**RESOLVED**, Raymond Rule Jr., Purchasing Agent, approving a salary adjustment by contract.

**See Page 3/7/2017-3C RESOLUTION**

**RESOLVED**, Diane Ruzicka appointed full time, Keyboarding Clerk, in the Prosecutor's Office.

**See Page 3/7/2017-3D RESOLUTION**

**RESOLVED**, Approving a interdivision transfer for Suzanne Sollner-Figler to the Division of Parks and Recreation.

**See Page 3/7/2017-3E RESOLUTION**

**RESOLVED**, Approving a collective bargaining agreement with the County Prosecutor and FOP, Lodge #186 for Sergeants, through December 31, 2017.

**See Page 3/7/2017-3F RESOLUTION**

**RESOLVED**, Approving a collective bargaining agreement with the County Prosecutor and FOP, Lodge #186 for Investigators, through December 31, 2017.

**See Page 3/7/2017-3G RESOLUTION**

**RESOLVED**, Approving a collective bargaining agreement with the County Prosecutor and FOP, Lodge #186 for Lieutenants, through December 31, 2017.

**See Page 3/7/2017-3H RESOLUTION**

**RESOLVED**, Authorizing final payment for County Bid #2015-15, for the replacement of County Bridges K-110/K-111, on County Route 579, over the Lockatong Creek, in Kingwood Township, to Tony & Son, Inc., in the amount of \$61,663.48.

See Page 3/7/2017-4A

**RESOLUTION**

**RESOLVED**, Authorizing final payment for County Bid #2016-08, for the Painting of Hunterdon County Bridges D-424, L-70 and FC-76 with Alternates E-171 and G-62, in various municipalities, to Aussie Painting Corp., in the amount of \$5,922.98.

See Page 3/7/2017-4B

**RESOLUTION**

**RESOLVED**, Authorizing the release of a Performance Bond, in the form of a paperbond #5019033, for the relocation of utilities on County Route 523, Block 63, Lots 50 and 51, for the Robin Hill 8, Milestone Manors, in Raritan Township, to Robin Hill Homes.

See Page 3/7/2017-4C

**RESOLUTION**

**RESOLVED**, Approving the subordination of a mortgage for Gary and Renee Deemer, in Milford Borough, to Santander Bank, NA.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MR. LANZA.**  
**(ABSENT) MS. LAGAY.**

**CORRESPONDENCE**

A request was received from the Hunterdon County Cultural and Heritage Commission, asking permission to charge a registration fee to cover a portion of costs, during a one day conference with the Crossroads of the American Revolution National Heritage Area, for "The Art of Dress in the American Revolution" on Friday, April 21, 2017, to take place at the historic Court House. This is in preparation for the 250<sup>th</sup> Anniversary of the American Revolution (2026). Mr. Holt moved and Mr. Lanza seconded a motion granting permission.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. WALTON, MR. LANZA.**  
**(ABSENT) MS. LAGAY.**

Shana Taylor, County Counsel, informed the Board that requests of this type will be received in the future from departments looking to charge a fee for services. She will work on the policy.

**FREEHOLDERS COMMENTS/REPORTS**

Mr. Walton reported there are twenty-five days until Opening Day.

Mr. Holt reported there are less days than that until the First Day of Spring.

Mr. King reported the skiing is great in Telluride.

**OPEN TO THE PUBLIC**

Director Lanza opened the meeting to the public.

Barbara Sachau, Raritan Township resident, questioned the action taken regarding the Dvoor Farm/Hunterdon Land Trust and if the taxpayers own that land.

Director Lanza reported the County has a conservation easement on the Dvoor property; and advised it is not owned by the County.

Ms. Sachau questioned if the Crossroads of the American Revolution National Heritage Area is subsidized by the federal government and if so, she hopes federal dollars coming to the County for this program.

Ms. Sachau questioned the mortgage resolution and how the County becomes a third mortgagee.

Ms. Sachau questioned membership fees as listed on the Claims Register.

There being no further business before the Board, Freeholder Director Lanza adjourned the meeting at 5:51 p.m.

Respectfully Submitted,

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Denise B. Doolan, Clerk of the Board

Transcribed By,

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Dana Gootman, Deputy Clerk