

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS
Hunterdon County Historic Courthouse, Flemington, NJ 08822
December 19, 2017

The Hunterdon County Board of Chosen Freeholders convened at 5:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. LANZA, MR. KING, MR. HOLT, MS. LAGAY, MR. WALTON

OPEN PUBLIC MEETINGS ACT

Director Lanza announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before December 15, 2017, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PUBLIC COMMENT

Director Lanza opened the meeting to the public.

Barbara Sachau, resident of Raritan Township, commented on the amount paid to Kemper Sports listed on today's Claims' Register, for the Heron Glen Golf Course.

PROCLAMATIONS/RECOGNITION

Mr. King moved and Ms. Lagay seconded this:

See Page 12/19/17-1A

PROCLAMATION

RESOLVED, Recognizing the Flemington-Raritan School District on their fundraising donation to the American Red Cross for Hurricane Harvey victims.

ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

Representatives from the Flemington-Raritan School District consisting of the Robert Hunter School; Reading-Fleming Intermediate School; Francis A DesMares School; Copper Hill School; Barley Sheaf School and J.P. Case Middle School came before the Board to be presented with a Certificate recognizing their fundraising event. It was noted that Robert Hunter School won the Penny Wars Challenge.

Ms. Lagay moved and Mr. King seconded this:

See Page 12/19/17-1B

PROCLAMATION

RESOLVED, Recognizing Alec Mabie on attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

Director Lanza welcomed Eagle Scout Mabie to the meeting and presented him with a certificate of recognition for his Eagle Scout project.

Eagle Scout Alec Mabie informed the Board of his Eagle Scout project which benefits the Clinton Red Mill Inn.

Pictures were taken with Eagle Scout Mabie, his mother and Director Lanza.

Mr. King moved and Ms. Lagay seconded this:

See Page 12/19/17-1C

PROCLAMATION

RESOLVED, Recognizing Erik J. Young on attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

Director Lanza welcomed Eagle Scout Young to the meeting and presented him with a certificate of recognition for his Eagle Scout project.

Eagle Scout Erik Young explained to the Board his Eagle Scout project which benefits Baptist Camp located in Lebanon Township, County of Hunterdon.

Pictures were taken with Eagle Scout Young, his parents and Director Lanza.

FINANCE

Mr. King moved and Ms. Lagay seconded this:

See Page 12/19/17-2A **RESOLUTION**

RESOLVED, Authorizing Transfers between various 2017 Appropriations.

ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

Ms. Lagay moved and Mr. King seconded this:

See Page 12/19/17-2B **RESOLUTION**

RESOLVED, Authorizing the cancellation of an item in the Current Fund "Other Liability", in the amount of \$421,195.30.

ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

PURCHASING

Mr. King moved and Ms. Lagay seconded this:

See Page 12/19/17-2C **RESOLUTION**

RESOLVED, Approving Requisition #R7-07269, for Echo Hill Window Replacement, with Murray Paving & Concrete, LLC, for the Division of Facilities, in the amount of \$42,654.29.

ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

Mr. King moved and Ms. Lagay seconded this:

See Page 12/19/17-2C **RESOLUTION**

RESOLVED, Approving a Software Maintenance Agreement: 911 Dispatch, with Queues Enforth Development (QED), for the Communications Division of the Public Safety and Health Services Department, in the amount of \$58,884.

ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

Ms. Lagay moved and Mr. King seconded this:

See Page 12/19/17-2D **RESOLUTION**

RESOLVED, Authorizing the award of County Bid #2017-23, for the Justice Center Hydraulic Elevator Modernization, with Standard Elevator Corporation, in an amount not to exceed \$274,213.55.

ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

Mr. King moved and Ms. Lagay seconded this:

See Page 12/19/17-2E **RESOLUTION**

RESOLVED, Authorizing the award of County Bid #2017-24, for the Resurfacing of County Route 512 in Tewksbury Township and County Route 513 in Franklin and Union Townships, with Top Line Construction, in an amount not to exceed \$3,358,447.20.

ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

Ms. Lagay moved and Mr. King seconded this:

See Page 12/19/17-2F **RESOLUTION**

RESOLVED, Authorizing the award of County Bid #2017-25, for Resurfacing of County Route 601 in West Amwell Township, with Glen G. Hale, in an amount not to exceed \$808,060.84.

ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.

CULTURAL AND HERITAGE

Carrie Fellows, Executive Director of the Hunterdon County Cultural and Heritage Commission came before the Board with representatives from the various re-grant awards under the Local Arts Program.

Representatives from Curtain Up Productions, Franklin Theatre Works, Friends of Locktown Stone Church, Hunterdon County Library, Hunterdon County Division of Senior Services, Hunterdon Musical Arts, River Union Stage, Showkids Invitational Theatre and the Whitehouse Wind Symphony came before the Board to say thank you for the County's support.

Ms. Lagay moved and Mr. King seconded this:

See Page 12/19/17-3A

RESOLUTION

RESOLVED, Approving the 2018 Local Art Program grant awards, in the amount of \$66,464.00.

**ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.**

ROADS AND BRIDGES update

Tom Mathews, Public Works Director came before the Board to provide an update on the County's various road and bridge projects which occurred during 2017.

Mr. Mathews reported the County is currently still working on two projects: bridge painting and the Scour project; bridge painting is almost complete but will shut down for the winter and be finished in the Spring. The Scour project consists of 17 bridges; 15 are complete and the remaining will be done in January.

The County can now begin working on the Resurfacing and Safety Improvements to County Route 512 and County Route 513, thanks to the hard work of the Purchasing Department and Engineering Division, in getting these projects approved before the new year. Mr. Mathews' thanked the Finance Department for its assistance in getting the funding in place in order to obtain bids for these projects which came in under the Engineer's estimate. The County will be saving hundreds of thousands of dollars because both projects were bid and awarded in 2017, thus the County is able to construct them under the 2017 specifications. Mr. Mathews explained that certain specifications are changing as of January 01, 2018, which would have caused these projects to have to be redesigned and added significant construction costs to those projects. Now, the work on both projects will be able to start in early Spring.

Mr. Mathews provided a Year End Summary for 2017:

- Route 519 drainage improvements were completed in Kingwood and Alexandria Townships.
- Drainage improvements along County Route 635 in Bethlehem Township are complete.
- 12 miles of County Roads have been chip sealed.
- 12.50 miles of County Roads have been resurfaced through 7 different municipalities.
- 10 bridges and culverts have been replaced or had major repairs completed to them in addition to the 17 that had scour countermeasures installed on them.
- 25 miles of roads were restriped in 2017 and the work was done at night when traffic volumes were lower.

ADMINISTRATOR'S Report

Medical Examiner

Kevin Davis, County Administrator, reported on the Medical Examiner Services contract, which is listed this evening on the Consent Agenda, stating that Hunterdon County had the best average in the State of New Jersey regarding completing services. Hunterdon's Prosecutor, Anthony Kearns feels the County is well-served by its Medical Examiner.

Mr. Davis wished the Board, County staff and those present a Merry Christmas and a Happy New Year.

CONSENT AGENDA

Director Lanza announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items Held at this time: Check #159674 and Resolutions #15 and 31.

Ms. Lagay moved and Mr. King seconded a motion to approve Claims in accordance with the Claims Register dated December 19, 2017, minus Check #159674.

See Page 12/19/17-3B

CLAIMS REGISTER

**ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded a motion to approve Check #159674, in accordance with the Claims Register dated December 19, 2017.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. LANZA.
(ABSTAIN) MR. WALTON.
(ABSENT) MR. HOLT.**

Ms. Lagay moved and Mr. King seconded a motion to approve the regular and executive session minutes of December 05, 2017.

**ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.**

Ms. Lagay moved and Mr. King seconded these:

See Page 12/19/17-3C

RESOLUTION

RESOLVED, Paula Delia appointed provisional, Principal Account Clerk, Finance Department.

See Page 12/19/17-4A

RESOLUTION

RESOLVED, Approving a salary adjustment in accordance with the CWA Bargaining Agreement for Paige Wernoch, Principal Account Clerk, Finance Department.

See Page 12/19/17-4B

RESOLUTION

RESOLVED, Megan Isbitski appointed Assistant Mental Health Administrator, Human Services Department.

See Page 12/19/17-4C

RESOLUTION

RESOLVED, James Gilmore appointed full-time Laborer, Division of Roads, Public Works Department.

See Page 12/19/17-4D

RESOLUTION

RESOLVED, Katie La Vigne appointed full-time, Keyboarding Clerk 1, County Clerk's Office.

See Page 12/19/17-4E

RESOLUTION

RESOLVED, Approving a professional services agreement, with KDB Associates, LLC, for a Health Officer in the Division of Health Services, for the period of January 1, 2018 through December 31, 2018, in an amount not to exceed \$61,200.00.

See Page 12/19/17-4F

RESOLUTION

RESOLVED, Approving a professional services agreement, with Steven M. Diamond D.O., for Medical Examiner Services for 2018, in an amount not to exceed \$291,520.88.

See Page 12/19/17-4G

RESOLUTION

RESOLVED, Approving a contract with the State Department of Human Services, Division of Disability Services, for administering the Personal Assistance Services Program, for 2018, in the amount of \$30,937.30.

See Page 12/19/17-4H

RESOLUTION

RESOLVED, Approving Contract Modification #2 with Brideside Adult Day Center, for the third term of the three-year contract, effective January 1, 2018 to December 31, 2018, in an amount not to exceed \$78,647.00 (funded by Area Plan Grant).

See Page 12/19/17-4I

RESOLUTION

RESOLVED, Approving Contract Modification #2 with the Hunterdon Medical Center (Hunterdon Behavioral Health), for the third term of a three-year contract, effective January 1, 2018 through December 31, 2018, in an amount not to exceed \$7,273.00 (funded by Area Plan Grant).

See Page 12/19/17-4J

RESOLUTION

RESOLVED, Approving Contract Modification #3 with Hunterdon Helpline, for the third term of the three-year period effective January 1, 2018 through December 31, 2018, in an amount not to exceed \$11,128.00 (funded by Area Plan Grant).

See Page 12/19/17-4K

RESOLUTION

RESOLVED, Approving Contract Modification #2 with Meals on Wheels in Hunterdon, Inc., for the third term of the three-year period effective January 1, 2018 through December 31, 2018, in an amount not to exceed \$219,659.00 (funded by Area Plan Grant).

See Page 12/19/17-4L

RESOLUTION

RESOLVED, Approving Contract Modification #2 with Legal Services of Northwest New Jersey, Inc., for the third term of the three-year period effective January 1, 2018 through December 31, 2018, in an amount not to exceed \$14,040.00 (funded by Area Plan Grant).

See Page 12/19/17-4M

RESOLUTION

RESOLVED, Approving Change Order #1-Final, for County Bid #2017-09, 2017 Application of Traffic Stripes on Various County Roads, with Denville Line Painting, for a decrease of \$80,767.91.

See Page 12/19/17-4N

RESOLUTION

RESOLVED, Approving a final payment for County Bid #2017-09, 2017 Application of Traffic Stripes on Various County Roads, with Denville Line Painting, in the amount of \$350,248.41.

See Page 12/19/17-5A

RESOLUTION

RESOLVED, Approving a No Stopping or Standing on Wertsville Road (County Route 602), in the Township of East Amwell.

See Page 12/19/17-5B

RESOLUTION

RESOLVED, Approving a Provider Services Contract with The Arc of Hunterdon for the provision of community based services known as Distinctive Family Solutions for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$72,996.00.

See Page 12/19/17-5C

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Catholic Charities for the provision of community based services, entitled Comprehensive Treatment for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$101,670.00.

See Page 12/19/17-5D

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Family Promise for the provision of community based services, specifically sheltering services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$30,000.00.

See Page 12/19/17-5E

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Flemington Food Pantry for food pantry services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$105,000.00.

See Page 12/19/17-5F

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Freedom House for a Halfway House for Men Services and Outpatient Services for a period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$40,836.00 for the Halfway House for Men Services and \$7,500.00 for Outpatient Services.

See Page 12/19/17-5G

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Hunterdon Behavioral Health for a program entitled Older Adults, School Based Youth Services and Family Crisis Intervention services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$366,612.00 for Older Adults, \$600,000.00, for School Based Youth Services and \$210,000.00 for Family Crisis Intervention.

See Page 12/19/17-5H

RESOLUTION

RESOLVED, Approving a Provider Services Contract with the Hunterdon County Educational Services Commission for Adult Basic Education for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$45,000.00.

See Page 12/19/17-5I

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Hunterdon Drug Awareness for Treatment and Intervention services, Prevention Education, 16 Week IDRC and Lead Agency Indigent Screening services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$357,453.00, for Treatment and Intervention, \$44,646.00 for Prevention Education, \$30,600.00 for 16 Week IDRC, and \$25,047.00 for Lead Agency Indigent Screening.

See Page 12/19/17-5J

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Hunterdon Helpline, Inc. for 24 Hour Emergency Shelter services and First Assist program services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$48,750.00 for 24 Hour Emergency Shelter and \$148,380.00 for First Assist.

See Page 12/19/17-5K

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Turning Point, Inc. for a halfway house for women, Short-Term Residential and Sub-Acute Detoxification treatment services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$85,050.00 for Short Term Residential, \$26,271.00 for Sub-Acute Detoxification, and \$55,575.00 for the Anderson House.

See Page 12/19/17-5L

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Safe in Hunterdon for residential safe house services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$66,000.00.

See Page 12/19/17-6A

RESOLUTION

RESOLVED, Approving a Provider Services Contract with NORWESCAP for food bank services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$90,000.00.

See Page 12/19/17-6B

RESOLUTION

RESOLVED, Approving a Provider Services Contract with the New Hope Integrated Behavioral Healthcare for Short-Term Residential and Sub-Acute Detoxification treatment services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$14,070.00 for Short Term Residential and \$5,700.00 for Sub-Acute Detoxification.

See Page 12/19/17-6C

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Legal Services of Northwest Jersey for legal assistance to qualifying residents of Hunterdon County, for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$174,000.00.

See Page 12/19/17-6D

RESOLUTION

RESOLVED, Approving a Provider Services Contract with the Institute for Medication Access and Compliance for community medication access services, for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$75,000.00.

See Page 12/19/17-6E

RESOLUTION

RESOLVED, Approving a Provider Services Contract with the Hunterdon Medical Center for Special Child Health Services for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$112,884.00.

**ROLL CALL: (AYES) MS. LAGAY, MR. KING, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.**

Ms. Lagay moved and Mr. Walton seconded this:

See Page 12/19/17-6F

RESOLUTION

RESOLVED, Approving Contract Modification #2 with Hunterdon YMCA, for the third term of the three-year period effective January 1, 2018 through December 31, 2018, in an amount not to exceed \$23,793.00 (funded by Area Plan Grant).

**ROLL CALL: (AYES) MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSTAIN) MR. KING.
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Walton seconded this:

See Page 12/19/17-6G

RESOLUTION

RESOLVED, Approving a Provider Services Contract with Prevention Resources for the Law Enforcement Adolescent Program for the period of January 1, 2018 through December 31, 2020, in an amount not to exceed \$45,000.00.

**ROLL CALL: (AYES) MR. KING, MR. WALTON, MR. LANZA.
(ABSTAIN) MS. LAGAY.
(ABSENT) MR. HOLT.**

GRANTS

Mr. King moved and Ms. Lagay seconded this:

See Page 12/19/17-6H

RESOLUTION

RESOLVED, Approving a Grant Renewal contract with the New Jersey Department of Human Services, Division of Family Development, to assist those who are ineligible for Work First New Jersey Emergency Assistance, for the period of January 1, 2018 through December 31, 2018, in the amount of \$128,844.00.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.**

Mr. King moved and Ms. Lagay seconded this:

See Page 12/19/17-6I

RESOLUTION

RESOLVED, Approving a Grant Contract Renewal Agreement with the Division of Child Protection and Permanency, for the period of January 1, 2018 through December 31, 2018, in the amount of \$73,742.00 in State funding, and a Public Donor Agreement to the contract, in the amount of \$15,405.00 (cash match funds) and \$2,485.00 (in-kind funds).

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. WALTON, MR. LANZA.
(ABSENT) MR. HOLT.**

FREEHOLDERS COMMENTS/REPORTS

Mr. Walton reported on two young people who committed suicide recently. Families need to be aware of the signs of depression and mental health issues. More young people die from suicide each year and it can be prevented by knowing the signs to watch for. He informed all of the various signs to look for.

Ms. Lagay recognized Sue Dziamara, the County's retiring Director of Planning, Land Use and Economic Development. Ms. Dziamara has been with the County for 19 years and her expertise will be missed.

Director Lanza thanked Ms. Dziamara for her hard work and dedication to the County's Planning area. Echoing Ms. Lagay's comments, Director Lanza stated that Ms. Dziamara will be missed.

Director Lanza advised he felt it was appropriate to end the year where the Freeholder started 2017, by meeting in the historic Court House.

Director Lanza thanked his colleagues for placing him as Director for 2017 and he thanked the County's employees who do a wonderful job for the taxpayers of Hunterdon, stating it has been a privilege to work with everyone.

Mr. Walton stated he began his term as of Freeholder when he took over Erik Peterson's unexpired term on the Board on December 15, 2009. It has been a privilege to serve on the Freeholder Board and he thanked his colleagues.

Director Lanza presented Freeholder Walton with a plaque recognizing him for his work over the past 8 years as a Hunterdon County Freeholder.

OPEN TO THE PUBLIC

Director Lanza opened the meeting to the public.

No one from the press or public wished to address the Board.

Director Lanza wished all a Merry Christmas and a Happy New Year.

There being no further business to come before the Board, Director Lanza adjourned the meeting at 6:18 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board