

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

October 31, 2016

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 8:30 a.m. in accordance with the Open Public Meetings Act.

PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING, MR. WALTON.

Director Lagay announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before October 26, 2016, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. Holt moved and Mr. King seconded these:

See Page 10/31/16-1A RESOLUTION

RESOLVED, Executive Session to receive an update from the County's Health Broker.

See Page 10/31/16-1B RESOLUTION

RESOLVED, Executive Session to discuss continuing an professional services agreement in the Finance Department.

ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. LANZA, MR. WALTON, MS. LAGAY.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 8:32 a.m., recessed at 9:50 a.m. and reconvened in Open Session at 10:00 a.m.

PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING, MR. WALTON.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PUBLIC COMMENT

Director Lagay opened the meeting to the public.

Barbara Sauchau, Raritan Township resident, requested an explanation on Item 13 the Consent Agenda for the Transportation Alternatives Program.

Ms. Sauchau commented on Open Space money, which is being turned over to agricultural interests at low rates.

PROCLAMATION/RECOGNITION

Mr. Walton moved and Mr. Lanza seconded this:

See Page 10/31/16-1C PROCLAMATION

PROCLAIMING, Declaring November 17, 2016 as Pancreatic Cancer Awareness Day in Hunterdon County.

ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MR. HOLT, MR. KING, MS. LAGAY.

Michael Weinstein, representative of the Northern New Jersey Unit for the Pancreatic Cancer Action Network was present with a Proclamation Certification.

Mr. Weinstein reported pancreatic cancer affects too many people, himself included. He is an eleven year survivor. Pancreatic Cancer is the third-leading cause of cancer deaths in America.

Mr. Weinstein thanked the Board for their recognition of the awareness day.

Mr. Walton questioned the signs and preventive measures for this disease.

Mr. Weinstein advised there is no early detection or screening options; and symptoms are very vague – many times patients do not present any symptoms until it is too late and the cancer has spread to the liver or lymph nodes. Some common symptoms are stomach and back pain. This is a disease that is most often misdiagnosed as a stomach issue.

FINANCE

Mr. Holt moved and Mr. Lanza seconded this:

See Page 10/31/16-2A

RESOLUTION

RESOLVED, Acknowledging compliance with the Division of Local Government Services, for the 2015 County Audit.

ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Lanza seconded these:

See Page 10/31/16-2B

RESOLUTION

RESOLVED, Approving the insertion of an item of revenue and the like sum as an appropriation in the County's Budget for the Governor's Council on Alcoholism and Drug Abuse Grant (Municipal Alliance) for 2016-2017, in the amount of \$181,380.

See Page 10/31/16-2C

RESOLUTION

RESOLVED, Approving the insertion of an item of revenue and the like sum as an appropriation in the Count's Budget for the Veterans' Transportation Grant (2016-2017), in the amount of \$15,000.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.

Mr. Lanza left the meeting due to a prior commitment at 10:11 a.m.

PROJECT UPDATE

Frank Joseph Bell, AIA, County Project Administrator, updated the Board on various County facilities and projects:

- Projects being prepared for bidding are the Emergency Services Training Center, the Route 31 County Complex HVAC System for Buildings 2 and 3 and the Historic Court House Renovations.
- Generators at the Rt. 12 County Complex for Building #1, the Library Headquarters, the South County Garage (Mt. Airy) and the Everittstown Garage: a coordination meeting with the natural gas and propane companies are complete for connections, generators on order and due in end of November.
- Everittstown Garage Salt Building Renovations and Addition project is to be rebid.
- Parks and Recreation, Heron Glen Golf Course building: coordination set with consultants and County for the site plan being reviewed. The Boiler plate is under review.
- Mt. Airy Garage Wash Bay System: Purchasing is preparing quote specifications with assistance from Project Administration.
- Mt. Airy and Lebanon Fuel Tanks: One remaining quote for materials is outstanding from the vendor and is expected by November 4, 2016.
- Justice Center – Criminal Justice Reform Renovations: Bids returned and are being reviewed.
- Justice Center Renovations: an RFP is being prepared.

PURCHASING

Mr. Holt moved and Mr. King seconded this:

See Page 10/31/16-2D

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2016-15, Maintenance Service and Supplies for Copier Equipment, with Superior Office Systems, in an amount not to exceed \$45,855.75.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.
(ABSENT) MR. LANZA.**

Mr. King moved and Mr. Holt seconded this:

See Page 10/31/16-2E

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2016-12, Furnish and Deliver a 2016 or newer Volvo L70H Wheel Loader with Tier 4 Final Emissions and Associated Equipment or approved equal, with Penn Jersey Machinery LLC, in an amount not to exceed \$147,680.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.
(ABSENT) MR. LANZA.**

FOR DISCUSSION

Audio of Freeholder Meetings

Mr. Walton asked to upload the audio of all Freeholder meetings to the County's website. Individuals visiting the site already have access to the agenda and minutes but feels they should be able to have a link to the meetings' audio recordings as well. The Clerk of the Board already records these meetings.

Mr. King questioned if this would negate the need for minutes to be transcribed.

County Counsel, Shana Taylor stated it does not; adding that currently, the law still states minutes must be prepared for all meetings and approved.

Mr. Holt questioned whether this measure would bring more people to the meeting or reduce the number of people already attending.

Mr. Holt stated he was under the impression that the Division of Information Technology was researching this and have not yet reported back to the Board. He would like more information before making a decision.

Mr. Walton requested that the matter be placed on the next agenda for a vote.

Director Lagay instructed Clerk of the Board, Denise Doolan to place this matter on the next agenda for the Board's consideration.

CONSENT AGENDA

Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items held at this time: Check #18317, #155-457, #155-458.

Mr. King moved and Mr. Holt seconded a motion to approve the claims in accordance with the Claims Register dated November 01, 2016.

See Page 10/31/16-3A

CLAIMS REGISTER

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.
(ABSENT) MR. LANZA.**

Mr. King moved and Mr. Holt seconded a motion to approve the regular session minutes of October 04, 2016.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.
(ABSENT) MR. LANZA.**

Mr. King moved and Mr. Holt seconded these:

See Page 10/31/16-3B

RESOLUTION

RESOLVED, Brittany E. Kerr appointed temporary Laboratory Assistant, Division of Vector Control, Department of Public Safety and Health Services.

See Page 10/31/16-3C

RESOLUTION

RESOLVED, Frances McAllister appointed a Temporary Clerk, County Clerk's Office.

See Page 10/31/16-3D

RESOLUTION

RESOLVED, Melanie Mason appointed Agricultural Resource Specialist 2, Division of Planning, Economic Development and Land Use.

See Page 10/31/16-3E

RESOLUTION

RESOLVED, Denise Childers appointed Supervising Program Development Specialist, Department of Human Services.

See Page 10/31/16-3F

RESOLUTION

RESOLVED, Approving a revised salary adjustment for Sheriff's Department employees, per the agreement between FOP 94 and the County of Hunterdon.

See Page 10/31/16-3G

RESOLUTION

RESOLVED, Approving a final payment for the Reconstruction of County Culvert FU-5 in the Townships of Franklin and Union, with Glen G. Hale. Inc., in the amount of \$11,790.86

See Page 10/31/16-3H

RESOLUTION

RESOLVED, Approving the appointment of Melody Simerson to the Local Advisory Committee on Alcoholism and Drug Addiction, (LACADA).

See Page 10/31/16-3I

RESOLUTION

RESOLVED, Approving Change Order #2-Final, County Bid #2015-26, for Site Improvements for County Communications and Emergency Services on County Route 617, with CMS Construction, Inc., for a decrease of \$37,181.50.

See Page 10/31/16-4A

RESOLUTION

RESOLVED, Approving a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey.

See Page 10/31/16-4B

RESOLUTION

RESOLVED,

Approving the prohibition of all towed vehicles and trailers, as well a maximum length of 30 feet for all single unit vehicles on Bridge K-93, Horseshoe Bend Road, in Kingwood Township.

See Page 10/31/16-4C

RESOLUTION

RESOLVED, Supporting East Amwell's application for federal funding assistance through the New Jersey Department of Transportation, Transportation Alternatives Program for the demolition of the Kleinschmidt House on County Route 514.

See Page 10/31/16-4D

RESOLUTION

RESOLVED, Approving the dedication of a portion of 647 Junction Road ("Old Junction Road"), to Raritan Township.

See Page 10/31/16-4E

RESOLUTION

RESOLVED, Approving a Subcontract for the 2017 Subregional Transportation Program, with the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc. in the amount of \$88,762.50.

See Page 10/31/16-4F

RESOLUTION

RESOLVED, Approving a Property Rights Agreement with Fiberville Estates LLC, in connection with the reconstruction and widening of County Route 519 (Warren Glen Hill).

See Page 10/31/16-4G

RESOLUTION

RESOLVED, Supporting Frenchtown Borough's application for federal funding assistance through the New Jersey Department of Transportation, Transportation Alternatives program, for streetscape improvements along County Route 513 (Race Street).

See Page 10/31/16-4H

RESOLUTION

RESOLVED, Approving a resolution to sign an Agreement with Banastar and authorizing a participation in The Employer Group Warp Plan for retiree prescription management.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.
(ABSENT) MR. LANZA.

Mr. Holt moved and Mr. Walton seconded a motion to approve Check #18317, in accordance with the Claims Register dated October 31, 2016.

ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING, MS. LAGAY.
(ABSENT) MR. LANZA.

Mr. King moved and Mr. Holt seconded a motion to approve Check #155-457 and #155-458, in accordance with the Claims Register dated October 31, 2016.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MS. LAGAY.
(ABSTAIN) MR. WALTON.
(ABSENT) MR. LANZA.

GRANTS

Mr. King moved and Mr. Holt seconded this:

See Page 10/31/16-4I

RESOLUTION

RESOLVED, Approving an Amendment/Modification Form for Standard Contracts, with the Department of Environmental Protection, for a work period extension to the 2016 County Environmental Health Act Grant (CEHA).

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.
(ABSENT) MR. LANZA.

Mr. King moved and Mr. Holt seconded this:

See Page 10/31/16-4J

RESOLUTION

RESOLVED, Approving the 2015 Subgrant Award for the Edward Byrne Memorial Justice Assistance Grant (Multi-Jurisdictional Gangs, Guns & Narcotics Task Force), amount of \$75,336.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.
(ABSENT) MR. LANZA.

CORRESPONDENCE

A request was received from Flemington Borough, asking for a letter of support for their Transportation Alternatives Program grant for Phase II for the streetscape improvements on Main Street. Mr. King moved and Mr. Walton seconded a motion granting permission and directing the Freeholder Director to sign the letter of support.

**ROLL CALL: (AYES) MR. KING, MR. WALTON, MR. HOLT, MS. LAGAY.
(ABSENT) MR. LANZA.**

A letter was received from the Friends of Historic Flemington, again requesting permission to use the historic Court House steps from 12:00 p.m. until 3 p.m., on Sunday, November 13, 2016, for the purpose of holding a gathering for the preservation of Main Street. The group is also requesting to use an electric outlet. Flemington Borough has given the group a permit for gathering. Mr. Walton moved and Ms. Lagay seconded a motion granting permission provided this event is coordinated through the County's Cultural and Heritage Commission and the County's Division of Buildings and Maintenance.

**ROLL CALL: (AYES) MR. WALTON, MS. LAGAY, MR. HOLT, MR. KING.
(ABSENT) MR. LANZA.**

FREEHOLDERS COMMENTS/REPORTS

CLAIMS REGISTER

Mr. Walton requested that the Claims Registrar be posted online.

LINK BUS ROUTES

Mr. Walton reported on the LINK Bus change in routes and requested Human Services come back to the Board to report on the ridership of those new routes.

County Counsel Shana Taylor reported the Human Services Transportation Coordinator is scheduled to report on ridership at the next meeting.

Gas Tax

Mr. Walton reminded everyone to fill up their gas tanks today, as the gas tax takes effect tomorrow.

George K. Walton/former Construction Board of Appeals Attorney

Mr. Walton stated tomorrow marks the three year anniversary of the passing of the former Construction Board of Appeals attorney, and his father George K. Walton.

Happy Halloween

Director Lagay wished all those with little people a safe holiday and a Happy Halloween.

OPEN TO THE PUBLIC

Director Lagay opened the meeting to the public.

Ms. Sachau asked for clarification on the request she made in the earlier public comment session regarding Item #13 under the Consent Agenda.

Mr. Holt explained that the resolution is in support of an application for federal funds and directed Ms. Sachau to the Township of West Amwell for further clarification.

Ms. Sachau questioned the resolution that was added to the consent agenda with regards to prescriptions.

Mr. Walton advised this is a reduction in the costs to the County and therefore a savings to the taxpayers. It is taking advantage of federal programs so that less money is spent from property tax dollars on providing benefits to employees.

Ms. Sachau questioned the first item under Grants on the agenda.

Mr. Walton reported that the County Board of Health provides a number of different enforcement mechanisms for the State Department of Environmental Protection. The County acts as their agent on a broad spectrum of enforcement issues and the State Department of Environmental Protection provides money to the County to act as the enforcement agent. This resolution is an extension of that service.

Ms. Sachau informed the Board that she supports placing the audio recordings of meetings on the County's website.

There being no further business before the Board, Director Lagay adjourned the meeting at 10:31 a.m.

Respectfully Submitted,

Transcribed by:

Denise Doolan, Clerk of the Board

Dana A. Gootman, Deputy Clerk