

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor
Flemington, New Jersey 08822

November 15, 2016

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:00 p.m. in accordance with the Open Public Meetings Act.

PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING.
ABSENT: MR. WALTON (present via phone).

Director Lagay announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 05, 2016, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. King moved and Mr. Holt seconded these:

See Page 11/15/16-1A RESOLUTION

RESOLVED, Executive session to discuss an appointment to Raritan Valley Community College Board of Trustees.

See Page 11/15/16-1B RESOLUTION

RESOLVED, Executive session to discuss an appointment to the Polytech Board.

See Page 11/15/16-1C RESOLUTION

RESOLVED, Executive session to discuss an appointment to Greater Raritan Workforce Investment Board.

See Page 11/15/16-1D RESOLUTION

RESOLVED, Executive session to discuss an appointment to the Mental Health Board.

See Page 11/15/16-1E RESOLUTION

RESOLVED, Executive session to discuss an appointment to the Human Services Advisory Council.

See Page 11/15/16-1F RESOLUTION

RESOLVED, Executive session to discuss the potential acquisition of the Oldakowski property, in Bethlehem Township.

See Page 11/15/16-1G RESOLUTION

RESOLVED, Executive session to discuss the potential acquisition of the Stanton Station property, in Readington Township.

See Page 11/15/16-1H RESOLUTION

RESOLVED, Executive session to discuss an update on health insurance.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MS. LAGAY.
(ABSENT) MR. WALTON.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:02 p.m., recessed at 5:28 p.m. and reconvened in Open Session at 5:30 p.m.

PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING.
ABSENT: MR. WALTON.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PUBLIC COMMENT

Director Lagay opened the meeting to the public.

Stan Prater, Jersey Central Power and Light (JCPL) representative, reported on a planned outage in Delaware and East Amwell Townships and Stockton Borough took place and it was anticipated to last approximately three minutes but ran into complications and the outage lasted about an hour due to issues that were found at the substation and maintenance was completed.

FINANCE

Mr. King moved and Mr. Holt seconded this:

See Page 11/15/16-2A

RESOLUTION

RESOLVED, Approving the transfer of funds in various accounts.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MS. LAGAY.
(ABSENT) MR. WALTON.**

Mr. King moved and Mr. Lanza seconded this:

See Page 11/15/16-2B

RESOLUTION

RESOLVED, Approving the insertion of an item of revenue and the like sum as an appropriation, in the 2016 County Budget, for the 2017 County Environmental Health Act (CEHA), in the amount of \$138,700.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MS. LAGAY.
(ABSENT) MR. WALTON.**

PUBLIC WORKS

Tom Mathews, Director of Public Works, came before the Board to provide an update on various County Road and Bridge projects:

Roads:

- Resurfacing & Surface Treatment of Various Roads, the project is 80% complete. A portion of Cr 643 will be next.
- County Route 579, Pittstown to CR 614, Alexandria and Union Townships, the project has been completed since the Transportation Trust Fund shut down was lifted.

Bridges:

- 2016 Bridge Painting of Various Bridges, the vendor has completed working on FC-67, L-70, and G-62. Bridges D-424 and E-171 are being worked on currently. The project could be completed by Thanksgiving, weather permitting.
- Culvert C-39, Stanton Mountain Road, in Clinton Township, Masonry work 80% complete.
- Bridge T-65, Vlietown Road, in Tewksbury Township, is a deck replacement which is almost completed. Installing guiderail is planned for this week; with paving scheduled for next week. Weather permitting hope to have it reopened by Thanksgiving.

A request was received from James Daoust III, asking permission to open Fairview Avenue (County Route 513), in High Bridge Borough, in order to connect to the sewer. After a brief discussion, Mr. King moved and Mr. Holt seconded a motion granting permission provided this request is coordinated through the County's Public Works Department.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MS. LAGAY.
(ABSENT) MR. WALTON.**

Director Lagay commended Mr. Mathews on several of his projects being included on the State's Historic Register.

PROJECT UPDATE

Frank Bell, County Project Administrator, provided an update on the Main Street project in Flemington Borough to improve their sidewalks. The Borough is completing a streetscape which will include parts of the sidewalk leading up to County buildings. The County had expressed concern that parts of the sidewalk would not be included and therefore would not be uniform. This matter has been discussed with the Borough and they are willing to include sidewalks up to the buildings. Mr. Bell met with the town's engineer and landscaper on the matter.

After a brief discussion, Mr. Holt moved and Mr. Lanza seconded a motion to approve supporting Flemington Borough's application through the State improve to their streetscape. The Clerk of the Board was directed to prepare a resolution for Mr. Bell to include in the sketch plans he has prepared.

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MS. LAGAY.
(ABSENT) MR. WALTON.**

FOR DISCUSSION

Christine Hammerstone, Human Services Administrator provided an update on the LINK bus's new routes since the implementation in August and software that was approved with 2016 Capital funds. She has preliminary quotes for the software. The County's current vendor, First Transit, has their own software system and has worked out some of the bugs during the rollout in July. Her concern is that the amount of money that would be invested would be very expensive; as well as annual maintenance costs. Ms. Hammerstone recommended delaying the use of the approved Capital into 2017 so that she has more time to research and can come back before the Board with a thorough cost analysis.

Mr. Holt stated if the money isn't needed for transportation, it can be used elsewhere.

Ms. Hammerstone informed the Board that the County's Transportation Coordinator is requesting a structure for a bus stop at the transfer station. New Jersey Transit is willing to place this structure free of charge but requires a resolution from the Freeholders that the County will maintain it, including snow removal, garbage cans, etc. There is also a request for a port-a-john at the location but Ms. Hammerstone does not feel this is necessary.

Mr. King moved and Mr. Lanza seconded this:

See Page 11/15/16-3A

RESOLUTION

RESOLVED, Approving a bus stop structure at the Transfer Station for LINK bus riders, to be financed by New Jersey Transit.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MS. LAGAY.
(ABSENT) MR. WALTON.

Ms. Hammerstone reported to the Board on the potential need for additional lines stating the current fleet cannot accommodate additional lines. She is going to brainstorm ideas for possible revenue sources to cover that, but is not sure there is enough draw of employable people utilizing the LINK.

Ms. Hammerstone reported on the success of the County's Route 23 to Raritan Valley Community College and Bridgewater. She can see the development of new routes as the needs are realized.

There is a committee that looks at these routes and makes recommendations. She anticipates another update in six months.

Mr. Holt suggested adding the Economic Development Director be added to that committee if he is not on it already.

Ms. Hammerstone informed the Board of the increase of riders on routes from August 2015 to August 2016 – ridership increased by 3,077. The Route 23 route increased from 66 riders in March to 309 in September. The shuffle routes were averaging 1,050 from March through August, when the route restructuring took place. It increased to 1,708 in September and has since dropped to 1,406 but overall it is much higher than the average.

Mr. King asked if the demographics are being captured.

Ms. Hammerstone confirmed they are being captured by the First Transit software and she will report on those findings in the future to the Board.

Quakertown Solar Farm request

Mr. Holt reported a request was received from the Quakertown Solar Farm LLC, Attorney, Mark Bellin, to utilize a utility pole on County Route 12, to deliver solar electricity. Franklin Township approved the solar farm many years ago. Quakertown Solar Farm purchased the rights from the prior owner. The most direct route to move the line to the nearest grid is cross the County property near Route 12. This involves creating an easement across the property that is owned by the public. Under normal circumstances, the answer would be no. In order for the County to consider this, there needs to be an assessment of whether there is a value to the public at large. This would allow the County to have a power source dropped on the Route 12 property which currently houses the shooting range. The County would carry the burden of moving the line; the value to the public. Mr. Holt explained the reason this has come before the Freeholder Board is that if the easement is granted for the line to run on the property there would be an ability to negotiate a value to the public and that would be a power source on the site for utilization in the future.

Mr. Holt recommended passing this along to County Counsel and Administration to have it appraised and determine the value. If there is truly a benefit, then the County can look at this and determine if this is negotiable with the applicant.

County Counsel, Shana Taylor, advised she will look into firms to provide an appraisal of the property.

CONSENT AGENDA

Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

The regular session minutes of October 31, 2016 were held at this time.

Mr. King moved and Mr. Lanza seconded a motion to approve the claims in accordance with the Claims Register dated November 15, 2016.

See Page 11/15/16-3B

CLAIMS REGISTER

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MS. LAGAY.
(ABSENT) MR. WALTON.

Mr. King moved and Mr. Lanza seconded a motion to approve the regular and executive minutes of October 18, 2016..

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MS. LAGAY.
(ABSENT) MR. WALTON.

Mr. Holt moved and Mr. King seconded a motion to approve the regular and executive session minutes of October 31, 2016.

ROLL CALL: (AYES) MR. HOLT, MR. KING, MS. LAGAY.
(ABSTAIN) MR. LANZA.
(ABSENT) MR. WALTON.

Mr. King moved and Mr. Lanza seconded these:

See Page 11/15/16-4A RESOLUTION

RESOLVED, Zachary Burany appointed full time, Mechanics Helper, Vehicle Services Division.

See Page 11/15/16-4B RESOLUTION

RESOLVED, Justin Bennett appointed full time, Mechanics Helper, Vehicle Services Division.

See Page 11/15/16-4C RESOLUTION

RESOLVED, Mary Connor appointed provisional, full time Keyboard Clerk 2, Division of Social Services, Human Services Department.

See Page 11/15/16-4D RESOLUTION

RESOLVED, Brian Stout appointed full time, Heating and Air Conditioning Mechanic, Low Pressure, Division of Buildings and Maintenance, Administrative Services Department.

See Page 11/15/16-4E RESOLUTION

RESOLVED, Katie McGann appointed Keyboard Clerk 1, Division of Senior Services, Human Services.

See Page 11/15/16-4F RESOLUTION

RESOLVED, Millard E. Rooks, Jr. appointed Superintendent of Weights and Measures, Division of Weights of Measures, Public Safety and Health Services.

See Page 11/15/16-4G RESOLUTION

RESOLVED, Approving a salary adjustment for Theresa Cleary, part time SART Coordinator, Prosecutor's Office.

See Page 11/15/16-4H RESOLUTION

RESOLVED, Approving salaries for unclassified/unaffiliated or non-contractual employees not covered under a bargaining unit for the Prosecutor's Office.

See Page 11/15/16-4I RESOLUTION

RESOLVED, Authorizing the rejection of bid packages, for County Bid #2016-17, for the Construction of the Hunterdon County Justice Center Pre-Trial Office, as the proposals were over the County's estimate.

See Page 11/15/16-4J RESOLUTION

RESOLVED, Approving a professional services agreement with PM Consultants, LLC, for government accounting services for the Finance Office, in the amount not to exceed \$60,000.

See Page 11/15/16-4K RESOLUTION

RESOLVED, Approving Change Order #2 - Final, for County Bid #2015-29, for the Reconstruction of Culvert FU-5, on Route 513, in Franklin and Union Townships, with Glen G. Hale, for an increase of \$4,259.44

See Page 11/15/16-4L RESOLUTION

RESOLVED, Approving a Property Damage Release, with regard to County Bridge T-63, in Tewksbury Township, between Hunterdon County and Manufacturers Insurance Company, Robert T. Liana and Michele A. Liana, in the amount of \$330.97.

See Page 11/15/16-4M RESOLUTION

RESOLVED, Approving a Bridge Maintenance Easement with Luke and Betty Maczynski, for Block 43, Lot 34, in Readington Township, for improvements to County Structure: R-58, on Pulaski Road, over a branch of the Chambers Brook, in the amount of \$15,000.

See Page 11/15/16-5A

RESOLUTION

RESOLVED, Jacob Cole, Jr. appointed full time, Roads Supervisor, Division of Roads and Bridges, in the Department of Public Works.

See Page 11/15/16-5B

RESOLUTION

RESOLVED, Thomas H. Redfern be hereby appointed Detective, in the Office of the Hunterdon County Prosecutor.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MS. LAGAY.
(ABSENT) MR. WALTON.

GRANTS

Mr. King moved and Mr. Lanza seconded this:

See Page 11/15/16-5C

RESOLUTION

RESOLVED, Approving a grant renewal application from the State Department of Law and Public Safety, Division of Criminal Justice, for funding for the Sexual Assault Nurse Examiner/Sexual Assault Response Team (SANE/SART) Project, Subgrant #VS-32-15, for the Prosecutor's Office, in the amount of \$90,000; (Federal - \$72,000 and a County Match - \$18,000).

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MS. LAGAY.
(ABSENT) MR. WALTON.

Mr. Lanza moved and Mr. King seconded this:

See Page 11/15/16-5D

RESOLUTION

RESOLVED, Approving a 2017 New Jersey State Council on the Arts Local Arts Program grant agreement, in the amount of \$66,464 for arts activities and re-grants to local organizations. (\$45,000 – state funds and a County Match of \$21,464 “personnel support”).

ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. HOLT, MS. LAGAY.
(ABSENT) MR. WALTON.

PROCLAMATIONS

Mr. Holt moved and Mr. King seconded this:

See Page 11/15/16-5E

PROCLAMATION

RESOLVED. Recognizing Jacob Willsey, Boy Scout Troop 288, for attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. LANZA, MS. LAGAY.
(ABSENT) MR. WALTON.

CORRESPONDENCE

A letter was received from the Media Tech Foundation, requesting permission to again use the historic Court House for their annual Community Holiday Concert, on Sunday, December 04, 2016, from 3:00 p.m. until 5:00 p.m. Mr. Holt moved and Mr. Lanza seconded a motion granting permission provided this event is coordinated through the County's Cultural and Heritage Commission and the County's Division of Buildings and Maintenance.

ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MS. LAGAY.
(ABSENT) MR. WALTON.

Correspondence was received from the High Bridge Borough Police Department, requesting a temporary detour on County Route 513 between Fairview Avenue and McDonald Street on Saturday, December 3, 2016, between the hours of 5:45 p.m. and 7:00 p.m. for the High Bridge Associations Tree Lighting event. Mr. King moved and Mr. Lanza seconded a motion granting permission provided the event is coordinated through the County's Department of Public Works.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MS. LAGAY.
(ABSENT) MR. WALTON.

FREEHOLDERS COMMENTS/REPORTS

NJAC

Mr. King reported that the New Jersey Association of Counties (NJAC) met with the State's Chief Counsel's Office, of the Office of the Governor to discuss criminal justice reform. He reported it was one of the most productive meetings on the issue yet.

Elections

Mr. Lanza thanked the public for re-electing him and his colleague, Director Lagay.

Director Lagay echoed those comments.

Director Lagay reported that on November 11 and 12, 2016 she had the privilege of attending and addressing Veterans Day ceremonies; saying both were very well attended. Director Lagay stated it is encouraging to see how many young people are involved in these ceremonies.

OPEN TO THE PUBLIC

Director Lagay opened the meeting to the public.

ELECTIONS

Lou Reiner, Raritan Township resident and Raritan Township Committeeman, came before the Board to express support at the Sheriff being re-elected. Mr. Reiner also commended on the State reappointing the current Prosecutor to another term.

There being no further business to come before the Board, Director Lagay adjourned the meeting at 6:12 p.m.

Respectfully submitted,

Denise B. Doolan, CLERK

Transcribed by:

Dana Gootman, DEPUTY CLERK