

**AGENDA**  
**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**  
71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822  
**March 15, 2016**

I. **4:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 05, 2016, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. **EXECUTIVE SESSION**

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

III. **5:30 p.m. PLEDGE OF ALLEGIANCE**

IV. **MOMENT OF SILENCE**

- V. **PUBLIC COMMENT**, Limited to 2 minutes per person.  
(Comments exceeding 2 minutes will be entertained later in the agenda).

VI. **FINANCE, Janet Previte, County Finance Officer**

01. RESOLUTION - Approving a Temporary Budget amendment.

VII. **FARMLAND PRESERVATION/OPEN SPACE, Sue Dziamara**

01. PUBLIC HEARING - County Ordinance 2016-01, approving an update to the comprehensive County's Open Space, Farmland and Historic Preservation Trust Fund Plan.

VIII. **PROCLAMATIONS/RECOGNITION**

01. PROCLAMATION - Recognizing John P. Davenport upon his retirement for years of service to the County.

02. PROCLAMATION -Recognizing April 2016 as Autism Awareness Month in Hunterdon County.

**IX. PUBLIC WORKS, Tom Mathews, Director**

01. Update of various County road and bridge projects.

~~X. FOR DISCUSSION~~

~~01. To discuss Shared Services regarding gas.~~

**XI. CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve the claims in accordance with the Claims Register dated March 15, 2016.
02. Motion to approve the regular session minutes of February 16, 2016.
03. RESOLUTION - Approving the appointment of Richard Dalrymple as an alternate member to the Planning Board.
04. RESOLUTION - Approving the reappointment of Rosa Yoo as a member to the Shade Tree Commission.
05. RESOLUTION - Approving the appointment of William Bowlby as a member to the Parks and Open Space Advisory Committee.
06. RESOLUTION - Approving the Plans and Specifications for the Reconstruction of County Route 637, Readington Township.
07. RESOLUTION - Authorizing the solicitation of bids for County Bid #2016-01, for the Operation of the Hunterdon County Transportation System (LINK).
08. RESOLUTION - Authorizing the solicitation of bids for County Bid #2016-02, for Automated Data Processing Services for the Board of Taxation.
09. RESOLUTION - Approving the Discharge of Mortgage for Bernard and Lynda Lettieri.
10. RESOLUTION - Approving State Change Order #2, County Bid #2015-13, for the Replacement of County Bridge C-26, with Kalogridis Contracting, decrease of \$50,901.95

11. RESOLUTION - Approving final payment for County Bid #2015-13, for the Replacement of County Bridge C-26, to Kalogridis Contracting, LLC, in the amount of \$58,375.11.
12. RESOLUTION - Approving Change Order #1, County Bid #2015-21 for Resurfacing and Drainage Improvements to County Road 512, with Tilcon New York, decrease of \$107,063.
13. RESOLUTION - Approving final payment for County Bid #2014-14, for the Reconstruction of County Bridge E-174, on County Route 602, to Konkus Corporation, in the amount of \$59,945.58.
14. RESOLUTION - Approving an Inter-County Mutual Aid and Assistance Agreement between Participating Units, to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.
15. RESOLUTION - Approving the amended ByLaws of the Hunterdon County Planning Board.
16. RESOLUTION - Approving the renewal of a lease agreement with the Hunterdon Football Club (soccer), for certain portions of land at the Deer Path Park, for a three year period, through March 2019.
17. RESOLUTION - Approving a Memorandum of Understanding with the County of Warren concerning the application and management of the FY2015 Flood Mitigation Assistance (FEMA) grant.

## **XII. GRANTS**

01. RESOLUTION - Approving an application with NJ Transit for the Job Access and Reverse Commute Program, (JARC), to transport eligible individuals to employment opportunities, in the amount of \$124,000 (state funds) and a County match of \$124,000.
02. RESOLUTION - Approving the renewal of a grant application with the State Department of Human Services, for the State Health Insurance Program (SHIP), in the amount of \$24,000 (State funds).

03. RESOLUTION - Approving a subcontract with the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, for the FY2016 Subregional Transportation Program, in the amount of \$88,762.50 (County Match - \$17,752.50).

**XIII. CORRESPONDENCE**

01. Dan Brannen - Gran Fondo NJ, requesting to again use the North Branch Library parking area and lawn, as a “rest and refreshment” area for the 6<sup>th</sup> Annual Gran Fondo NJ, to be held on Sunday, September 11, 2016, from 7:00 a.m. until 3:00 p.m.
02. Whitehouse #1 Fire Company, requesting permission to hold a Coin Toss on Friday, June 03, 2016 and Saturday, June 04, 2016, at the Rockaway Church, the Lady of Lourdes Church, the Railway Station and the Post Office.

**XIV. FREEHOLDERS COMMENTS/REPORTS**

**XV. OPEN TO THE PUBLIC**

**XVI. EXECUTIVE SESSION**  
**(Reconvene if necessary)**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, a condition has arisen in that the County is expected to enter in contracts, commitments or payments prior to the adoption of the 2016 budget and the 2016 temporary budget does not provide adequate provision for the aforesaid purposes; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purposes; and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2016 pursuant to the provisions N.J.S.A. 40A:4-20, including this resolution, total \$43,682,303;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-20:

- Emergency temporary appropriations be and the same are hereby made in the amount of \$43,682,303 as follows:

	<u>SALARIES &amp; WAGES</u>	<u>OTHER</u>
Administration	\$ 110,000	2,000
Purchasing	148,000	15,000
Central Printing	188,000	75,000
Project Administration	72,000	1,000
Human Resources	92,000	35,000
Freeholder Board	128,000	57,000
County Clerk	367,000	28,000
Election Board	125,000	117,000
County Clerk – Elections		57,500
Finance Department	237,000	112,000
Audit		48,000
Information Technology	396,000	295,000
Tax Board	64,000	54,000
Legal – County Counsel	114,000	75,000
Adjuster’s Office	27,000	8,000
Surrogate’s Court	180,000	7,300
Engineering Division	950,000	43,000
War Veterans		20,000
Cultural & Heritage Commission	39,000	9,000
Transportation	32,880	510,000
Planning Board	156,000	12,000
Construction Board of Appeals	2,000	1,800
Weights and Measures	38,000	1,000
Surety Bond Premiums		500
Other Insurance Premiums		1,500,000
Workmen’s Compensation		400,000
Group Insurance		6,500,000
Health Benefits Waiver		48,000
Disability Insurance		60,000
Emergency Management Office	105,000	18,000
Radio & Communications	1,200,000	160,000
Medical Examiner		345,000
Fire Marshal	33,000	3,000
Fire, Police, Rescue Training	120,000	84,000
Sheriff’s Office	1,600,000	1,700,000
Prosecutor’s Office	2,500,000	157,000
J.I.N.S.		120,000
Roads Division	1,890,000	1,400,000
Bridges Division	620,000	210,000
Shade Tree Commission		6,825
Buildings and Maintenance Division	370,000	550,000
Vehicle Services	450,000	450,000
Vector Control	93,000	19,000
Health Services Division	460,000	103,000
Senior Services	260,000	9,000
Human Services Department	178,000	6,000
Public Health Nursing	200,000	10,000
School Based Initiatives		80,000
Peach/Adult Education Program		7,000



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**COUNTY ORDINANCE #2016-01**

**WHEREAS**, the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan was adopted on June 13, 2000, to provide the Board of Chosen Freeholders with policy guidance, including administrative and cost-effective ways to advance Hunterdon County's Open Space, Farmland and historic preservation goals and objectives; and

**WHEREAS**, the residents of Hunterdon County have overwhelmingly approved three County Ballot Questions (November 1999, 2004, and 2008) authorizing the Board of Chosen Freeholders to implement and continue an Open Space, Recreation, Farmland and Historic Preservation Trust Fund; and

**WHEREAS**, the Board of Chosen Freeholders have directed the Division of Planning Services to undergo a comprehensive update to the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan; and

**WHEREAS**, the Plan was revised to reflect general updates to the current preservation activities occurring in the county since 2000 including preservation activities by the county, municipalities, nonprofit organizations and the State of New Jersey; and

**WHEREAS**, the Plan also contains the following key changes:

- The Goals and Recommendations have been updated to reflect the current open space objectives.
- The Historic Preservation Plan element has been updated to include the County's Historic Preservation Grant Program; and
- An Open Space and Recreation Development and Maintenance Plan element was created to address and incorporate the standards and practices for maintaining the County's parks and open space.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves the adoption of the updated comprehensive Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan; and

**BE IT FURTHER RESOLVED**, that a public hearing was held on March 15, 2016, and shall take effect upon the date of adoption.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**WHEREAS**, John P. Davenport III has served the County of Hunterdon since November 25, 1977 beginning his career in the Purchasing Department as a temporary, part time Stock Clerk and working his way up to Purchasing Expeditor in 1979 and then General Storekeeper, effective July 16, 1984; and

**WHEREAS**, John P. Davenport III, under the guidance and oversight of Charles J. Soriero, the County's Purchasing Agent, was quick to learn the needs and requirements of the Purchasing Office and was promoted to Department Head of the Purchasing Department, effective January 01, 2005; and

**WHEREAS**, John P. Davenport III has provided stability and professionalism in representing the County of Hunterdon and has earned the utmost respect and trust from the vendors he has worked with;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that John P. Davenport III be hereby recognized for his expertise and thanked for his immeasurable contributions made by representing Hunterdon as the County's Qualified Purchasing Agent; and

**BE IT FURTHER RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does recognize John P. Davenport III for his 38 years of exemplary service; and

**BE IT FURTHER RESOLVED**, the Hunterdon County Board of Chosen Freeholders wishes John P. Davenport III much happiness in his retirement and in all his future endeavors.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**Adopted** March 15, 2016

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**Denise Doolan, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**WHEREAS**, Autism is a Pervasive Developmental Disorder that manifests itself and affects the social, learning, and behavioral skills of those affected by it; and

**WHEREAS**, Autism is currently estimated to affect 1 in every 45 people nationally, numbers devastatingly rising from the 1 in 68 in 2014, with rates being highest in New Jersey; and

**WHEREAS**, Autism is said to affect boys four times more than girls and knows no racial, ethnic or social boundaries, and neither income, lifestyle, nor education affects the occurrence; and

**WHEREAS**, a single specific cause of autism is not known, but current research links it to biological or neurological differences in the brain, as well as environmental assaults and neurotoxins. Outdated theories and myths have been proven false, such as autism being a mental illness, better diagnosing, or any fault of the mother; and

**WHEREAS**, accurate, early diagnosis and the resulting appropriate education and medical interventions are vital to the growth and development of the individual; and

**WHEREAS**, the diagnosis of autism is not reserved for the individual affected by it but that the entire family has to recover; and

**WHEREAS**, New Jersey offers a wide range of services and support to this population through various organizations for Autism;

**WHEREAS**, those with Autism need equal access to education, employment opportunities, community-based housing, family services, coaching and support, and medical treatment;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby proclaim **April 2016** as **Autism Awareness Month**, in the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**HUNTERDON COUNTY DEPARTMENT OF PUBLIC WORKS  
DIVISION OF ENGINEERING, ROADS AND BRIDGES  
REPORT TO THE BOARD OF CHOSEN FREEHOLDERS  
Tuesday, March 15, 2016**

**ROADWAYS:**

**County Route 513, High Bridge Borough**

- Mill and replace
- Schifano is contractor.
- Public Information Meeting was held to discuss on-street parking.
- Preconstruction meeting to be held October 20, 2015.
- Construction began March 7, 2016.
- Drainage under construction.

**County Route 604, from County Route 523 to County Route 519, Delaware Township:**

- Resurfacing and Drainage Improvements.
- Shoulder Rehabilitation.
- Survey complete, Preliminary Design has started.

**County Route 637-Readington Road, Readington Township, Hunterdon County and Branchburg Township, Somerset County:**

- Joint project with Somerset County.
- Public Information Meeting was held at R.V.C.C.
- Inter-County agreement/cost estimate has been approved. Plans were presented to the Hunterdon County Freeholder Board on February 5, 2013.
- Start of construction scheduled for summer of 2016 through 2017.
- R.O.W. appraisals have been received, acquisition has been completed.
- Permits have been received.
- Project to be advertised March 15, 2016.

**County Route 651, Kingwood Township:**

- High Risk Rural Roads (H.R.R.R.) project.
- Traffic markings.
- Surface treatment.
- Project was rescheduled for 2016.
- Preliminary design is complete.
- Kickoff was held on October 31, 2013 at N.J.T.P.A.
- CED Document was submitted.
- Plans, Specifications and Engineers Estimate of Cost were submitted to Local Lead on April 4, 2014,, revised and resent.
- Environmental Permits needed, NJTPA to hire consultant to obtain.
- Sample RFP sent to NJTPA and NJDOT for construction services.

**County Route 579-Pittstown to County Route 614 Alexandria and Union Townships:**

- Final Design complete, on the Freeholders Agenda August 18, 2015 for approval.
- Tentative Spring 2016 construction.
- Plans have been sent to NJDOT and Utility companies, comments from NJDOT were addressed.

- Poles have been relocated, utility meeting was held.
- SHPO approval was received.
- Black Rock Enterprises LLC is the contractor.
- Preconstruction Meeting was held February 24, 2016.
- Construction to begin March 21, 2016.

**County Route 523-Dvoor Circle to Sergeantsville, Raritan and Delaware Townships:**

- 100% complete with fieldwork
- Preliminary design is 95% complete.
- 2016 Transportation Trust Fund Project.

**BRIDGES:**

**Bridge A-52, County Route 519, Alexandria Township:**

- Design proposals received and a recommendation to be made for Cherry Weber & Associates to be the Design Consultant.
- Kick-Off meeting was held February 13, 2015.
- Existing survey is complete.
- Alternative Analysis has been received and was reviewed.
- Public Information meeting was held November 5, 2015 at Everittstown Garage from 6:30 to 8PM.
- Meeting was held with Mayor to address Township concerns, Township has provided written support.
- Meeting with SHPO was held on December 15, 2015, an application was made, Hearing scheduled for April 22, 2016.
- Meeting held with property owners affected on February 25, 2016.

**County Culvert C-67, County Route 639, Clinton Township:**

- Culvert replacement and intersection improvements.
- NJDEP application being prepared. (60% complete)

**County Culvert FU-5, County Route 513-Pittstown-Clinton Road, Franklin and Union Township:**

- Field work is complete.
- Application for permits for NJDEP have been resubmitted April 10, 2015, resubmitted May 11, 2015, approved July 8, 2015.
- Sketch plan has been submitted to discuss project with property owners.
- Final PS&E are complete.
- Hale Built is apparent low bidder.
- Environmental restrictions will determine construction start date.
- Preconstruction Meeting held on February 9, 2016.
- Construction to begin summer of 2016, Road closure tentative for July 5, 2016.

**Bridges K-110 and K-111, Kingwood Township:**

- Churchill is the Consultant for inspection services.
- Kickoff meeting held May 19, 2014
- Bridge K-110 collapsed June 12, 2014 due to heavy load, closed indefinitely.

- Final Plans, Specifications and Engineers Cost are being revised as per NJDEP comments.
- Hydraulic Study submitted to NJDEP on December 30, 2014, and requested additional information has been submitted.
- NJDEP permit issued May 13, 2015.
- Tony & Son is the Contractor.
- Demolition commenced October 7, 2015.
- Constructing substructure for steel truss is complete, truss scheduled for delivery February 4, 2016.
- K-110 truss assembled, floor pans being installed.
- K-111 was delivered on February 29, 2016.
- Concrete work completed, backfilling has started.

**Bridge L-6, County Route 513, Lebanon Township**

- Keller & Kirkpatrick is the Consultant.
- Kick off meeting was held June 23, 2015.
- Preliminary design has begun, utilities have been notified.
- Possible stage construction being looked at eliminate need for detour.
- Going with accelerated bridge construction and full closure.
- Borings need to be taken.

**Bridge L-25-W, Point Mountain Road, Lebanon Township, Hunterdon County and Mansfield Township, Warren County:**

- The design professional is Malick & Scherer.
- Alternative report was completed for the alignment and preferred superstructure.
- Inter-County agreement executed by the Hunterdon County and Warren County Freeholders.
- Alternative analysis was submitted to H.P.O. on April 12, 2013. Their comments are being incorporated in the project.
- Consultant submitted permit application for NJDEP on June 10, 2015.
- Soil borings report has been received and forwarded to Consultant.
- 2015 Local Bridge money was approved.
- Flood Hazard Permit and Freshwater Wetlands permit received.
- Preliminary plans to be submitted in January 2016.
- Need to acquire ROW from Green Acres, considered a minor diversion.
- Preapplication was held with Green Acres on February 26, 2016.

**Bridge L-93-W, County Route 645, Changewater Road, Washington Township, Warren County and**

**Lebanon Township, Hunterdon County:**

- Design kickoff meeting was held on February 21, 2013.
- Boswell Engineering is the design consultant.
- Test pits were completed and tie rods were discovered.
- Borings are completed and geotechnical report is being prepared.
- Alternative Analysis has been received and approved.
- Pubic Information meeting was held on January 26, 2016 from 6-7:30 PM at Washington Township Municipal Building, Warren County is taking the lead.

**Bridge RT-16, County Route 523, Readington and Tewksbury Townships:**

- Application to N.J.D.E.P. was reviewed. Wetlands Permit and Flood Hazard Permit have been received.
- Soil borings for water quality basin were completed.
- Pavement cores taken in shoulder of pavement and data were forwarded to the consultant.
- Historical and Archeological Phase I Study has been approved by N.J.D.E.P.
- ROW documents have been received, and need revisions.
- Utility meeting was held March 9, 2015.
- 3-phase construction is planned to keep 2 lanes of traffic open.
- Preliminary Plans are 60% complete, have been reviewed and comments have been made.
- Green Acres application is being prepared.
- Some of the appraisals are taking place.

**County Culvert R-58, Pulaski Road, Readington Township:**

- Sketch plans and traffic data was submitted to Readington Township, concurrence with Scope of Project received.
- RFP has been prepared, and JMT is apparent consultant.
- Kick off meeting was held August 12, 2014.

- Soil Borings have been taken, soil boring report has been received and forwarded to Consultant.
- Final plans have been submitted, review is 75% complete.
- A NJDEP application was submitted April 10, 2015, comments received again by NJDEP, resubmitted on July 28, 2015. Permits were received on October 22, 2015.

**Scour Remediation Project, 16 Various Bridges located throughout Hunterdon County:**

- Kick-Off meeting held on January 15, 2015. Malick & Scherer is the Consultant.
- Project Scope are plans, specifications and NJDEP permits.
- NJDEP has given a verbal approval on design concepts.
- Applications to NJDEP have been submitted, and extended.

## **IN HOUSE PROJECTS:**

### **Bridge K-93, Horseshoe Bend Road, Kingwood Township:**

- Stone Arch culvert.
- Wingwalls need to be replaced.
- Preliminary design complete.
- Construction scheduled for spring.

### **Bridge K-138, Union Road, Kingwood Township:**

- Preliminary design has been completed.
- Steel sent out for galvanizing.

### **Bridge T-65, Vliettown Road, Tewksbury Township:**

- Deck replacement.
- Design is complete.

### **County Culvert X-6, Mine Road, Borough of High Bridge:**

- Field work is complete.
- Design of the three sided structure is 100% complete.
- Permit plans are in review. Preliminary plans were reviewed and modifications are commencing.
- Soil test pits are completed.
- High Bridge needs water line relocated,
- Natural Heritage review has been received.

### **Drainage Projects:**

- County Route 519, Alexandria Township, Mt. Pleasant- Field work complete. Design is 90% complete.
- County Route 635, Bethlehem Township, north of Mine Road. Preliminary design is +/- 95% complete.
- County Route 519, Kingwood Township, Spring Hill Road area under review, construction for spring 2015
- County Route 519, Delaware Township, Rosemont area under review, construction for spring 2015.
- Permits will be needed, preapplication meeting with NJDEP was held on March 26, 2015.

**SCOPING PROJECTS**  
**LOCAL LEAD AND/OR N.J.T.P.A. PROJECTS**  
**APPROVAL BY N.J.T.P.A. BUT ADMINISTERED THROUGH N.J.D.O.T.**  
**LOCAL LEAD (N.J.D.O.T.) BILLING GOES TO N.J.D.O.T.**  
**N.J.T.P.A. SCOPING PROJECTS**

1. **County Route 519 (Warren Glen Hill) Safety Improvement:**
  - Public Information meeting was held concerning Green Acres Taking on December 9, 2009. Public comments were addressed.
  - Design consultant completed preliminary plans in accordance with reduced scope.
  - Meeting with property owner concerning the Scope of Work was held on April 9, 2012. Comments will be addressed.
  - Test pits were completed for the proposed storm water basin. Basin location is good. Consultant has revised the N.J.D.E.P. permit has received approval.
  - Consultant has completed application and plans for mitigation of transition zone, and it has been approved.
  - IPP has agreed to Environmental Mitigation Easement location: (+/- 3 acre) submittal to D.E.P.
  - Green Acres application has been resubmitted, and approved. Disposal of Green Acres was approved by the State.
  - Contract modification was approved for R.O.W. and storm water improvements.
  - Construction slated for 2017.
  - R.O.W. documents were received. Appraisals kick off meeting to be held September 16, 2015. Appraisals received acquisition to take place.
  - Utility coordination and relocation of the gas line is under way, meeting held on November 20, 2015.
  - ROW documents submitted to NJDOT and approved.
  - Preliminary plans have been received and have been reviewed, revisions necessary.
  - Public Information meeting concerning Green Acres was held on March 31, 2015.
  - Requesting a meeting with Holland Township.
  
2. **County Route 579 over the Lehigh Valley Railroad**
  - Project was reinstated into the Federal Aid System. Local Aid has authorized project and provided funding. Contract modification is needed.
  - SA-96 Local Aid discretionary funding for scoping was submitted.
  - The County is taking over the bridge when this project is completed, as per NJDOT request.
  - Scoping design work is scheduled to be completed in 2012, R.O.W. acquisition in 2014 and construction in 2015.
  - Emergency repair was completed by N.J.D.O.T.
  - Memorandum of Agreement was submitted to D.E.P. and N.J.D.O.T.
  - Final Alternative Study was submitted to N.J.D.O.T. and F.H.W.A. and has been approved; and forwarded to SHPO.



- The first draft of the Scope of Work outlined for the final design has been submitted for approval.
- Public Information Center was held on May 22, 2013 at the Bloomsbury Firehouse.
- Project has received municipal support.
- No cost contract modification was approved.
- NJDOT marketing the bridge has been complete.
- RFP for design has been resubmitted to NJDOT
- 4-F report has been resubmitted on December 8, 2015. Additional information is required.

3. **County Route 513, Exit 15-Interstate 78:**

- Jacobs Engineering Inc., (formerly Edwards & Kelcey) is the design consultant.
- Value Engineering meeting was held on June 5, 6, and 7, 2012 and alternatives and traffic data were analyzed and sent to N.J.D.O.T.
- A meeting was held with N.J.D.O.T. and F.H.W.A. to approve and authorize preferred plan.
- Geotech sub-consultant was approved.
- A revised C.E. document was submitted.
- Environmental Evaluation document was submitted.
- Meeting held with affected property owners.
- Public Information Meeting held on June 5, 2013 at 6:30 p.m. at the Clinton Town Municipal Building. Project was well received.
- Advancing to R.O.W. authorization, R.O.W. parcels are being revised.
- Contract modification was approved and executed by N.J.D.O.T.
- Meeting with Local Aid (NJDOT), major access, Traffic signal and Safety Engineering was held on March 25, 2014.
- Stormwater discharge permit has been received.
- Jurisdictional control of intersection was discussed with property owner February 20, 2015.
- ROW kick off meeting to be held at NJDOT on August 21, 2015, September 9, 2015 Engineers Estimate was submitted to NJDOT for R.O.W.

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Richard K. Dalrymple 14 Chestnut Avenue, Frenchtown, New Jersey 08825, be hereby appointed as an Alternate member to the Hunterdon County Planning Board, to fill an unexpired term.

Term to be effective immediately through December 31, 2016.

Replaces: J.P. Greiner as alternate

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that Rosa Yoo, P.O. Box 191, Pittstown, New Jersey 08867, be hereby appointed as a member to the Hunterdon County Shade Tree Commission, to fill an unexpired term, to be effective immediately through December 31, 2020.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 01, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that William Bowlby, 249 Reaville Road, Flemington, New Jersey 08822, be hereby appointed as a member to the Hunterdon County Parks and Open Space Advisory Committee, for a three year term, to be effective immediately through December 31, 2018.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Hunterdon County Engineer has reviewed and approved the Plans and Specifications for the Reconstruction of County Route 637, (Readington Road - Hunterdon County), (County Line Road - Somerset County) in the Township of Branchburg, Somerset County and Readington Township, Hunterdon County;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the Plans and Specifications for the Reconstruction of County Route 637, (Readington Road – Hunterdon County), (County Line Road-Somerset County) in the Township of Branchburg, Somerset County and Readington Township, Hunterdon County, are hereby approved; and

**BE IT FURTHER RESOLVED**, that the County Purchasing Agent be directed to advertise for bids for this project.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the County of Hunterdon has the need to procure equipment, goods or services, where the estimated cost of which exceeds the bid threshold.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

1. County Bid #2016-01, Operation of the Hunterdon County Transportation System (LINK)

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the County of Hunterdon has the need to procure equipment, goods or services, where the estimated cost of which exceeds the bid threshold.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

1. County Bid #2016-02, Automated Data Processing Services for the Board of Taxation

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the County of Hunterdon is the mortgagee in a certain mortgage executed by Bernard and Lynda Lettieri on April 26, 2006 and recorded in Mortgage Book 3009 at page 706 on in the Office of the Hunterdon County Clerk, said mortgage being a lien on property known as 27 Olive Court, Block 72.03, Lot 71 in the Township of Raritan, Hunterdon County, State of New Jersey.

The Mortgage has been paid in full and may be discharged or cancelled of record.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute, on behalf of the County, a Discharge of Mortgage so that said mortgage may be cancelled of record.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

Bid #2015-13

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, State Change Order #2, for the following:

**CONTRACTOR:** Kalogridis Contracting, LLC, 1315 Jackson Drive, North Brunswick, NJ 08902

**CONTRACT:** Replacement of County Bridge C-26, Cratetown Road over the Prescott Brook, Township of Clinton, County of Hunterdon

**CHANGES:** As Built Quantities

**COST:** Decrease of \$50,901.95

<u>ITEM NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>TOTAL</u>
<b>SUPPLEMENTALS:</b>					
S4	Additional Pylon Work		L.S.	\$7,200.00	\$7,200.00
<b>TOTAL SUPPLEMENTALS:</b>					<b>\$7,200.00</b>

<b>EXTRAS:</b>					
08	HMA Milling, 2" Min.	23.0	S.Y.	\$11.00	\$253.00
12	DGA Base Course, 6" Thick	229.6	S.Y.	9.00	2,066.40
15	24" RCCP	1.0	L.F.	67.00	67.00
24	Riprap Stone Channel Protection, 3-6" Thick (D50=14")	3.33	S.Y.	70.00	233.10
28	Heavy Duty Silt Fence, Orange	80.0	L.F.	2.00	160.00
49	Breakaway Barricades	4.0	Units	50.00	200.00
<b>TOTAL EXTRAS:</b>					<b>\$2,979.50</b>

<b>REDUCTIONS:</b>					
02	Surety Bond		L.S.	\$1.00	\$1.00
07	Soil Aggregate (If & Where Directed)	20.0	C.Y.	0.10	2.00
09	Tack Coat	58.0	Gals.	1.00	58.00
10	Prime Coat	37.0	Gals.	0.10	3.70
11	Subbase	30.0	C.Y.	15.00	450.00
13	HMA 9.5M64, Surface Course, 2" Thick	19.81	Tons	120.00	2,377.20
14	HMA 25M64, Base Course, 6" Thick	40.92	Tons	120.00	4,910.40
17	Beam Guide Rail	115.5	L.F.	175.00	20,212.50
20	Traffic Stripes, Long Life, Epoxy Resin	280.0	L.F.	5.00	1,400.00
21	Miscellaneous Concrete	1.0	C.Y.	1.00	1.00
23	Riprap Stone Slope Protection 3-6" Thick (D50-14")	115.61	S.Y.	70.00	8,092.70
33	Coarse Aggregate Size No 57	92.0	C.Y.	30.00	2,760.00
39	Concrete Seal	1.0	C.Y.	1.00	1.00
40	Epoxy Waterproofing	64.0	S.Y.	10.00	640.00
44	Concrete Bridge Deck, HPC	7.0	C.Y.	655.00	4,585.00
46	Bridge Railing (3-Rail)	24.0	L.F.	535.00	12,840.00
47	Broken Stone Backfill	46.87	C.Y.	35.00	1,640.45
51	Construction Signs	79.0	S.F.	14.00	1,106.00
<b>TOTAL REDUCTIONS:</b>					<b>\$61,080.95</b>

Amount of Original Contract: \$647,338.00  
 Amount of This Change Order (-): (\$50,901.95)  
 Adjusted Amount of Contract  
 Based Upon All Change Orders: \$571,236.55

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds has been provided by the Hunterdon County Treasurer, certifying that funds are available.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

County Bid #2015-13

**WHEREAS**, on June 16, 2015, the County of Hunterdon awarded a contract to Kalogridis Contracting, LLC, 1315 Jackson Drive, North Brunswick, New Jersey 08902, for the Replacement of County Bridge C-26, on Cratetown Road, over the Prescott Brook, in the Township of Clinton, County of Hunterdon; and

**WHEREAS**, the Contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is completed and that the Contractor is entitled to final payment; and

**WHEREAS** the County of Hunterdon has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, that:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as Replacement of County Bridge C-26, on Cratetown Road, over Prescott Brook, in the Township of Clinton, County of Hunterdon; and
2. That this acceptance is in accordance with N.J.S.A. 2A:44-132; and
3. That final payment in the amount of \$58,375.11 be made to Kalogridis Contracting, LLC, 1315 Jackson Drive, North Brunswick, New Jersey 08902

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

County Bid #2015-21

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #1, for the following:

**CONTRACTOR:** Tilcon New York, 356 Mt Hope Rd, Wharton, NJ 07885  
**CONTRACT:** Resurfacing and Drainage Improvements to County Route 512, Borough of Califon, Twp of Tewksbury  
**CHANGES:** As built quantities  
**COST:** Decrease of \$107,063.12

<u>Item No.</u>	<u>Item</u>	<u>Quantity</u>		<u>Price</u>	<u>Total</u>
<b>SUPPLEMENTALS:</b>					
S1	4" Epoxy Traffic Stripes	35,294.0	L.F.	\$0.30	\$10,588.20
S2	Mill & Pave to Repair Water Main Damage		L.S.	22,611.94	22,611.94
<b>TOTAL SUPPLEMENTALS:</b>					<b>\$33,200.14</b>
<b>EXTRAS:</b>					
07	HMA Milling, 3" or less	1,410.0	S.Y.	\$2.88	\$4,060.80
12	HMA 9.5M64 Surface Course	159.0	Tons	75.00	11,925.00
22	Repair Inlet, Using Existing Casting (Various Types)	1.0	Unit	580.87	580.87
36	Crosswalk Synthetic Surface Delineation	3.0	S.Y.	215.28	645.84
37	Traffic Markings, Thermoplastic	53.0	S.F.	3.12	165.36
<b>TOTAL EXTRAS:</b>					<b>\$17,377.87</b>
<b>REDUCTIONS:</b>					
02	Surety Bond		L.S.	\$1.00	\$1.00
04	Temporary Pavement Markers (If & Where Directed)	75.0	Units	1.00	75.00
05	Temporary Traffic Stripes, 4" (If & Where Directed)	1,516.0	L.F.	0.23	348.68
08	Coarse Aggregate #57 Stone (If & Where Directed)	227.19	Tons	32.69	7,426.84
09	Coarse Aggregate #2 Stone (If & Where Directed)	36.54	Tons	44.84	1,638.45
10	Soil Aggregate Designation I-5 (If & Where Directed)	82.75	Tons	44.88	3,713.82
11	Roadway Repair, 4" or 6.5 HMA 24M64 Base Course (If & Where Directed)	274.46	Tons	98.00	26,897.08
13	Tack Coat (Emulsified Asphalt, RS-1)	1,540.0	Gals	3.76	5,790.40
15	Subbase Outlet Drain (If & Where Directed)	144.0	L.F.	45.07	6,490.08
16	Underdrain, Type "F" (If & Where Directed)	75.0	L.F.	33.25	2,493.75
17	15 RCP	201.5	L.F.	105.93	21,344.90
21	Reset Existing Casting (If & Where Directed)	8.0	Units	301.59	2,412.72
29	Concrete Sidewalk 4" Thick (If & Where Directed)	10.0	S.Y.	196.79	1,967.90
30	Concrete Driveway, Reinforced, 6" Thick (If & Where Directed)	15.0	S.Y.	231.46	3,471.90
32	8"x6" Hot Mix Asphalt Curb (If & Where Directed)	625.0	L.F.	7.86	4,912.50
33	Reset Water Valve Box (If & Where Directed)	9.0	Units	52.00	468.00
34	Reset Gas Valve Box (If & Where Directed)	5.0	Units	52.00	260.00
35	Miscellaneous Concrete (If & Where Directed)	3.0	C.Y.	200.00	600.00
38	RPM Bi-Directional, Amber Lens	4.0	Units	36.40	145.60
39	Topsoiling, Fertilizing, Seeding & Straw Mulching	5,108.0	S.Y.	5.20	26,561.60
40	Topsoil Stabilization Matting (If & Where Directed)	135.0	S.Y.	3.12	421.20
41	Asphalt Price Adjustment		L.S.	24,633.79	24,633.79
42	Fuel Price Adjustment		L.S.	15,565.93	15,565.92
<b>TOTAL REDUCTIONS:</b>					<b>\$157,641.13</b>

Amount of Original Contract           \$ 748,375.80  
Amount of This Change Order         \$ (107,063.12)  
Adjusted Amount of Contract  
Based Upon All Change Orders       \$ 641,312.68

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

*County Bid #2014-14*

**WHEREAS**, on August 05, 2014 the County of Hunterdon awarded a contract to Konkus Corporation, 245 Main Street, Chester, NJ 07930 for the Reconstruction of County Bridge E-174 on County Route 602 (Wertsville Road), over a Tributary of the Back Brook, in the Township of East Amwell, County of Hunterdon and

**WHEREAS**, the Contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is completed and that the Contractor is entitled to final payment; and

**WHEREAS**, the County of Hunterdon has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, that:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as Reconstruction of County Bridge E-174 on County Route 602 (Wertsville Road), over a Tributary of the Back Brook, in the Township of East Amwell, County of Hunterdon; and
2. That this acceptance is in accordance with N.J.S.A. 2A:44-132; and
3. That final payment in the amount of \$59,945.58 be made to Konkus Corporation, 245 Main Street, Chester, New Jersey 07930.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

Membership in a Mutual Aid and Assistance Agreement with Participating Units

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A:14-26 and 40A:14-156.1; and

**WHEREAS**, the President of Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, "The New Jersey Civilian Defense and Disaster Control Act" App.A9-33 et. seq., provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to copy with any condition that shall arise out of such emergency; and

**WHEREAS**, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A et seq.; and

**WHEREAS**, it is deemed to be in the best interest of the residents of this County to enter into a mutual aid and assistance agreement with other counties in New Jersey, but not limited to, law enforcement, Emergency Medical Services, fire service, public works, emergency management to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, and the State of New Jersey, as follows:

- A. That the County of Hunterdon is hereby authorized and directed to enter into an Inter-County Mutual Aid and Assistance Agreement between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein; and
- B. That the Freeholder Director or Deputy Director are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the County of Hunterdon; and
- C. That the Hunterdon County Emergency Management Coordinator is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the New Jersey State Police, Office of Emergency Management, North Regional Unit. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Hunterdon County Planning Board adopted the amended County Planning Board Bylaws on May 07, 2015 and have requested the Hunterdon County Board of Chosen Freeholders to adopt said amended Bylaws; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves the amended County Planning Board Bylaws:

**BY-LAWS  
OF THE  
PLANNING BOARD OF HUNTERDON COUNTY**

**Article I  
OBJECTIVES**

The objectives and purposes of the Planning Board of Hunterdon County ("Planning Board") are those set forth in the N.J. County and Regional Planning Enabling Act, Chapter 251, Laws of 1935, and amendments and supplements thereto. The powers and duties of the Planning Board shall be in accordance with the above-mentioned enabling law.

**Article II  
PLANNING BOARD MEMBERS - APPOINTMENT AND TERMS AND  
ELECTION OF OFFICERS**

- Section 1      The membership of the Hunterdon County Planning Board shall consist of the Director of the Board of Chosen Freeholders, one member of the Board of Chosen Freeholders to be appointed by the Director, the County Engineer and six (6) citizen members as well as two (2) citizen alternates as indicated below, who may not hold any other County office and who shall be appointed by the Director of the Board of Chosen Freeholder with the approval of that body.
- Section 2      The Director of the Board of Chosen Freeholders may, with the approval of that body, appoint: one of its members to serve as an alternate to the two Freeholder Planning Board members; two citizen alternate members designated as " Alternate No.1" and "Alternate No.2" to serve in the absence or disqualification of any citizen member as determined by their selection rank; and the assistant or deputy county engineer to serve as an alternate to the County Engineer.

**Article III  
OFFICERS AND THEIR DUTIES**

- Section 1      The officers of the Planning Board shall consist of a Chairperson, Vice-Chairperson and Secretary, elected from among its regular and alternate citizen members by majority vote.
- Section 2      The Chairperson shall preside at all meetings and hearings of the Planning Board; appoint committees; allocate duties to Planning Board members, call special meetings deemed desirable or at the written request of three board members. The Planning staff shall serve as operational support for the Planning Board under the direction of the Chairperson.
- Section 3      The Vice-Chairperson shall act for the Chairperson in the Chairperson's absence.
- Section 4      The Secretary shall coordinate with Planning Staff and review the meeting minutes and records of the Planning Board, sign resolutions or official documents as directed by the Chairperson of the Planning Board.

**Article IV  
Nomination and Election of Officers**

- Section 1      Each December, the Chairperson shall appoint a Nominating Committee, who shall be directed to assemble a slate of officers for consideration at the January reorganization meeting.
- Section 2      Nomination of officers shall be made by the Nominating Committee and from the floor at the annual reorganization meeting which shall be the first meeting in January of each year and the elections shall follow immediately thereafter.

- Section 3 A candidate receiving a majority vote of the entire membership of the Planning Board shall be declared elected and shall serve for one year or until his or her successor shall take office.
- Section 4 Any vacancy occurring among the officers of the Planning Board shall be filled by the affirmative vote of a majority of the entire membership of the Planning Board. Any officer elected to fill a vacancy shall serve for the unexpired term of his or her predecessor in office.

## **Article V MEETINGS**

- Section 1 Meetings shall be held in accordance with the meeting schedule established by the Planning Board at the Reorganization Meeting, which shall be held each January. Other meetings may be held at such other time and/or place as maybe fixed from time to time by resolution duly adopted by the Planning Board and advertised in accordance with the Open Public Meetings Act (N.J.S.A 10:4-6 et seq.)
- Section 2 A majority of the membership of the Planning Board (five) shall constitute a quorum for the transaction of business unless otherwise required by law. Alternate members may be seated at any meeting as authorized by statute and shall be counted toward a quorum and in calculating the votes necessary to transact business. Voting shall be in a manner prescribed by the Chairperson of the Planning Board. A record of the vote shall be kept as part of the minutes.
- Section 3 Special meetings may be called by the Chairperson. It shall be the duty of the Chairperson to call such a meeting when requested to do so by at least three members of the Planning Board. The notice of such a meeting shall comply with the Open Public Meetings Act.
- Section 4 All meetings shall be held in compliance with the Open Public Meetings Act, (N.J.S.A 10:4-6 et seq.).
- Section 5 If any member fails to regularly attend Planning Board meetings, or during a twelve month period, has more than three un-excused absences, the Chairperson may recommend to the Board of Chosen Freeholders to request such member submit their resignation or be removed from the Planning Board.
- Section 6 If less than a quorum shall be in attendance at the time for which a regular or special meeting shall have been called, those present may, by a majority vote, reschedule the meeting to another date and time or hold a meeting for the purpose of considering such matters as are on the agenda. No action taken at any meeting at which less than a quorum of members is present shall be final or official unless and until ratified and confirmed at a subsequent meeting at which a quorum is present. The members present at a duly called regular or special meeting of the Planning Board may continue to transact business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.
- Section 7 All meetings of the Planning Board shall be open to the general public except for executive sessions as provided for under the Open Public Meetings Act (N.J.S.A 10:4-6 et seq.) .
- Section 8 Committee meetings may be called by the Planning Board Chairperson or any committee chairperson at any time or place mutually agreeable to those concerned. Each committee will establish procedures subject to statutory requirements. Committee meetings may include individuals who are not on the Planning Board but are invited to attend and particular due to their particular expertise in an area.

## **Article VI ORDER OF BUSINESS**

The order of business at regular meetings shall be:

- (a) Call to Order
- (b) Open Public Meetings Act compliance statement
- (c) Pledge of Allegiance
- (d) Public Comments
- (e) Approval of Minutes of previous meeting
- (f) Development Review Report
- (g) Director's Report



- (h) Committee Reports
- (i) Freeholder Comments
- (j) Old Business
- (k) New Business
- (l) Adjournment

**Article VII  
COMMITTEES**

Section 1      The classes of committees shall be: (a) Standing Committees; and (b) Special Committees created, from time to time and at any time, by the Chairperson of the Planning Board as he or she may deem advisable and as conditions may warrant, and upon authorization by the affirmative vote of a majority of the members of the Planning Board present at any duly constituted regular or special meeting of the Planning Board at which a quorum is present.

Section 2      The members of such committees of the Planning Board shall be appointed by the Chairperson of the Planning Board from among the regular and alternate citizen members of the Planning Board to serve for the term provided by the Planning Board subject to the provisions of applicable law and these bylaws. The chairperson of every committee shall be designated annually from among the members of such committee by the Chairperson of the Planning Board. Any vacancy, however caused, occurring in any committee may be filled by the Chairperson of the Planning Board from the remaining citizen members of the Planning Board. Any member appointed to fill a vacancy shall serve for the remainder of the calendar year in which such appointment is made and until his/her successor in office shall be appointed in the manner provided in these bylaws. The Chairperson of the Planning Board may appoint a citizen alternate member to each committee to serve in the absence or disqualification of a regular committee member.

Section 3      Members of each Standing Committee and each Special Committee shall be appointed for the calendar year in which their appointment is made and until their respective successors in office shall be appointed in the manner provided in these bylaws. Except for the Land Development Review Committee, the Chairperson of the Planning Board shall be an ex-officio member of each Standing and Special Committee with the right to vote. No action of any committee shall be binding upon the Planning Board.

a) Unless these bylaws otherwise specifically provide, each Standing Committee shall consist of three (3) members of the Planning Board and may include an alternate member to serve in the absence of a regular member.

b) Each Special Committee shall consist of three (3) members of the Planning Board, and may include an alternate member to serve in the absence of a regular member, unless a different number shall be designated by the Planning Board in the resolution adopted by the Board creating or authorizing the creation of such special committee.

Section 4      Standing Committees of the County Planning Board shall be:

Executive Committee

Development Review

The Planning Board may increase or decrease the number of Standing Committees upon the determination that such action will enhance the Planning Board operations.

**Article VIII  
STAFF**

Section 1      The Division Head of the Division of Planning Services or his/her designee shall assist the Planning Board Secretary in the performance of his/her duties and perform such other duties as may be assigned to him/her by the Chairperson of the Planning Board.

Section 2      The Division Head of the Division of Planning Services and/or the Director of the Department of Planning, Economic Development and Land Use may request such staff and/or experts as he/she sees fit to aid the Planning Board. Appointments of such staff and/or experts shall be made by the Board of Chosen Freeholders upon recommendation by a majority vote of the entire Planning Board membership.

- Section 3 The planning staff is to collect, assemble and prepare information and data, as may be required, for presentation to the Planning Board and for its records and files, and is to perform such other functions and work as the Planning Board may direct.
- Section 4 The Division Head of the Division of Planning Services and/or the Director of the Department of Planning, Economic Development and Land Use is to supervise, direct and coordinate the work and activities of other members of the planning staff in accordance with established County policies and with the principles and ethics of the planning profession. The Director of the Department of Planning, Economic Development and Land Use may also hire such additional personnel as may be required upon authorization by the Board of Chosen Freeholders.

**Article IX  
HEARINGS**

- Section 1 In addition to those required by law, the Planning Board, at its discretion, may hold public hearings when it decides that such hearings shall be in the public interest or as required by law.
- Section 2 Notice of such hearings shall be published in the official newspaper of the county or in a newspaper of general circulation at least ten days before the time of the public hearings, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.).
- Section 3 The case before the Planning Board shall be presented in summary by the Secretary or a designated member of the Planning Board and parties in interest shall have privilege of the floor.
- Section 4 A record shall be kept of those speaking before the Planning Board.

**Article X  
Records**

- Section 1 All records of the Planning Board shall be maintained in accordance with the applicable records retention schedules approved by the New Jersey Division of Archives and Records Management.
- Section 2 All requests for records of the Planning Board shall be made and fulfilled in accordance with the Open Public Records Act, N.J.S.A. 47:1A-1.

**Article XI  
AMENDMENTS**

These by-laws may be amended at a regular meeting of the Planning Board wherein a quorum is present by a two-thirds vote of the members in attendance provided written notice of the proposed amendments shall have been submitted to all Planning Board members at least seven days prior to the meeting. The amendment shall not become effective until it has been submitted to and approved by the Board of Chosen Freeholders.

**Article XII  
EFFECTIVE DATE**

These By-Laws shall become effective upon adoption by the Board of Chosen Freeholders of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the County of Hunterdon (the “County”) owns a tract of land known as “Deer Path Park” in the Township of Readington, County of Hunterdon, State of New Jersey, designated as Block 72, Lot 31, on the Readington Township Tax Map, which is part of the County’s park system and managed by the Hunterdon County Division of Parks and Recreation Services.

The County desires to promote the health safety, morals and general welfare of the community, and has determined that the activities of the Hunterdon Football Club (the “Club”), a non-profit corporation of the State of New Jersey (formerly the Hunterdon United Soccer Club), further those goals, and therefore it is in the best interest of the public that it enters into a Lease Renewal Agreement with the Club for an additional three (3) years, until March, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Lease Renewal Agreement with the Hunterdon Football Club for certain portions of land at the Deer Path Park.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon be hereby authorized to sign, on behalf of the County, a Memorandum of Understanding with the County of Warren concerning the application and subsequent management of the FY2015 Flood Mitigation Assistance (FEMA) grant.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the NJ TRANSIT has allocated operating funds for NJ-Job Access and Reverse Commute program (NJ-JARC) to improve access to transportation services to employment and employment-related activities for welfare recipients and eligible, low-income individuals and to transport residents of urbanized areas and non-urbanized areas to suburban employment opportunities; and

**WHEREAS**, the Subrecipient will provide a match through local/other funds equal to or greater than amount awarded to the Subrecipient through NJ Transit ; and

**WHEREAS**, the Subrecipient has or will provide all annual certifications, assurances and monthly reports for the project as required by NJ Transit.

**NOW THEREFORE BE IT RESOLVED:**

1. That the Hunterdon County Department of Human Services is authorized to submit a project proposal to NJ TRANSIT for inclusion in NJ TRANSIT's NJ-JARC Grant Application for operating assistance.
2. That the Hunterdon County Department of Human Services is authorized to execute and file with such application the annual certifications, assurances and other documents NJ TRANSIT requires.
3. That the Hunterdon County Department of Human Services is authorized to execute grant and cooperative agreements with NJ TRANSIT on behalf of The County of Hunterdon.
4. That The County of Hunterdon hereby authorizes the amount of \$124,000.00 to be obligated under NJ-JARC Round 3 as the local share for SFY2017 required under the provisions of the grant application.
5. That The County of Hunterdon hereby authorizes the amount of \$124,000.00 to be obligated under NJ-JARC Round 4 as the local share for SFY2018 required under the provisions of the grant application.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

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Denise B. Doolan, **CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the State Of New Jersey, Department of Human Services, Division of Aging Services has issued renewal of the State Health Insurance Program (SHIP) grant in the award amount of \$24,000.00 for the period April 1, 2016 through March 31, 2017; and

**WHEREAS**, the Department of Human Services requires that the SHIP grant be completed and submitted through the Department of Human Services' System for Administering Grants Electronically (SAGE); and

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the Division of Senior, Disabilities and Veterans Services to submit the State Health Insurance Program grant application through the DHS SAGE system.

Grant Number: DOAS16SHF005  
 Grant Amount: \$24,000.00  
 Funding Source: \$24,000.00 State  
 Grant Term: April 1, 2016 through March 31, 2017

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 15, 2016

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the Board, a Subcontract for the FY 2016 Subregional Transportation Program for the County of Hunterdon, with the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc., in the amount of \$88,762.50.

Subcontract Period: July 01, 2015 through June 30, 2016

Federal Highway/Federal Transportation Authority funding:	\$71,100.00
County Match:	<u>\$17,752.50</u>
<b>TOTAL:</b>	<b>\$88,762.50</b>

**From:** [Dana Gootman](#)  
**To:** [Dana Gootman](#)  
**Subject:** FW: Request to Use Hunterdon County Property Sept. 11, 2016  
**Date:** Thursday, March 10, 2016 11:56:52 AM

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-----Original Message-----

From: Dan Brannen [REDACTED]  
Sent: Tuesday, February 16, 2016 4:27 PM  
To: Denise Doolan  
Cc: Freeholders; Library Email  
Subject: Request to Use Hunterdon County Property Sept. 11, 2016

16 April 2016

TO: Hunterdon County Freeholders  
attn: Denise Doolan

FROM: Dan Brannen, Gran Fondo NJ

COPY: Director, North County Branch of Hunterdon County Library, Halstead St., Clinton, NJ

I would like to request permission to use county property again this year for the 6th Annual Gran Fondo NJ, to be held Sunday, Sept. 11, 2016. Last year's event was a great success as a fundraiser for numerous NJ-based non-profit organizations, primarily The Seeing Eye. Our request of the past four years for this event was approved by the Hunterdon County Freeholders.

Once again we would like to request permission to use a portion of the parking lot and grass lawns of the North County Branch of Hunterdon County Library on Halstead St. in Clinton as a "rest & refreshment" location for the 107-mile bike ride. The time frame would be approx. 7AM through 3PM Sunday Sept 7. We would set up refreshment tables, water and sports drinks, fruits & snacks. We would also bring in portable toilets and would ensure a complete carry-in/carry-out operation on our end, leaving the facility as clean as we found it. Once again this year (as we did last year) we would like to place a secured storage container containing tables & supplies in the parking lot a few days in advance of the event. This would be placed in a remote corner of the lot and would take up a single parking space. As I have done in the past, I myself am willing to meet on site in advance with whatever representatives are necessary in order to identify specific areas that we might be permitted to use, and specific locations and delivery/pickup times for portable toilets. We expect approximately 1,500 riders to come through the location, spread out over an approximate period from 9AM through 1PM.

The event is fully insured and we can, as in previous years, provide certificates of insurance as required.

Thank you for your consideration of this request. Please let me know if you have any questions I may answer in order to facilitate this request.

Dan Brannen  
[REDACTED]



