



**PROCLAMATION/RECOGNITION**

Mr. King moved and Mr. Holt seconded this:

**See Page 3/1/16-2A**

**PROCLAMATION**

**RESOLVED**, Recognizing William Yancey upon his retirement as the Director of Weights and Measures for his 41 years of service to Hunterdon County.

George Wagner, Chief of Staff, read a note that Mr. Yancey forwarded to him thanking the County for an enjoyable experience over his forty years of service and for the opportunity to work for Hunterdon County. Mr. Yancey stated that he was always treated very well by the Freeholder Boards and County Administration and County employees.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded this:

**See Page 3/1/16-2B**

**PROCLAMATION**

**RESOLVED**, Recognizing April as Child Abuse Prevention month in Hunterdon County.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Tracey Heisler, the Executive Director of Court Appointed Special Advocate of Somerset, Hunterdon and Warren (CASA SHAW), and Marie Hughes, a Trustee on the Board of CASA SHAW came before the Freeholder Board to accept the proclamation.

Ms. Heisler informed the Board that the organization is made up of volunteers who advocate on behalf of children that have been abused or neglected and are currently in the state foster care system. CASA volunteers are assigned to children until they establish permanency, whether in their family of origin or adopted or age out of the system.

**PURCHASING**

Mr. Holt moved and Mr. Lanza seconded this:

**See Page 3/1/16-2C**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2016-03, for Resurfacing and Safety Improvements of County Road 579, in the Townships of Alexandria and Union, with Black Rock Enterprises, LLC, in an amount not to exceed \$3,038,322.98.

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MR. WALTON, MS. LAGAY.**

Mr. Lanza moved and Mr. King seconded this:

**See Page 3/1/16-2D**

**RESOLUTION**

**RESOLVED**, Approving Requisition #R6-01137, using State Contract #A-89967, with Dell, for a data storage unit for Information Technology, in the amount of \$37,911.76.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded this:

**See Page 3/1/16-2E**

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement with Maser Consulting, P.A., to assess existing open space in and around the County, in an amount not to exceed \$132,461.00.

Mr. Walton questioned the contract and what this contract would entail.

Bill Millette, the Open Space coordinator, explained the County was in need of a consultant for the Strategic Parks and Open Space program. Four bids were received in response to the contract and seven people from the County examined the bids.

Freeholder Walton asked what the deliverable on this contract would be.

Mr. Millette explained that will be a comprehensive plan of the existing Open Space Plan and to establish a baseline as to where the County is and where the County needs to go. Based on public input the plan will look into where the County should be in terms of purchasing Open Space.

Freeholder Walton questioned what would happen after these best plans are decided on.

Mr. Millette stated the plan will be the basis for the County's decisions on where Open Space purchases should be considered.

Freeholder Walton asked if this would create a guide to end the Open Space tax.

Mr. Holt reported the County is now sixteen years into an Open Space Tax, when the original Parks System plan was put in place. There needs to be over the next four to six years, a set path

for the County and to validate the reason for collecting the open space tax. The pressures on land preservations and the reasons that land preservation was first implemented during the first referendum would be somewhat different sixteen years later. Mr. Holt feels it makes a great deal of sense to go back and reassess the needs of the County and the goals which have been attained so far, as the future goals might be different and there needs to be an agreement made on the direction the County should move with regard to Open Space that validates as to why the County should continue to collect this tax.

Mr. Walton asked if the County lacks the ability to do this in-house.

Mr. Millette and Planning Director, Sue Dzmiara confirmed the County does lack the capacity to provide the services that Maser Consulting will do through this contract in a timely fashion.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

#### **FARMLAND/OPEN SPACE**

Sue Dziarama, Director of Farmland and Open Spaced approached the Board to discuss a proposal from the Student Conservation Association to install a new Trail on the newly acquired Smith property. The request is for a \$24,000 grant to allow them to do the work. The Parks and Open Space Committee approved a similar grant last year to this group. According to the Parks and Recreation Division, the Student Conservation Association (SCA) did a phenomenal job the previous year. The Parks Division and POSAC support this project and this organization.

Mr. Holt inquired about the length and scope of the relationship the County has with the Student Conservation Association.

Mr. Millette stated the County has a long history with SCA and they utilize County parks for training and also provide trail maintenance for free in order to use the grounds.

Mr. King moved and Mr. Lanza seconded a motion to allow the Student Conservation Association to install the trail on the Smith property. A contract agreement regarding funding will be approved once received and reviewed by County Counsel's Office.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. Lanza moved and Mr. Holt seconded this:

**See Page 3/1/16-3A**

#### **RESOLUTION**

**RESOLVED**, Approving the County to contribute 50% of the appraisal costs on the Smith property, as requested by the Hunterdon Land Trust.

**ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.**

#### **PROJECT UPDATE**

Frank Bell, AIA, County Project Administrator, came before the Board to discuss several ongoing projects.

- Emergency Services Training Center - The ESTC Executive Committee met on 2/25/16 – topics reviewed: Review of Subcommittee meetings and results from Fire, EMS, Police, Sheriff and Prosecutor, Program, Budget and Schedule.
- Rt. 31 HVAC System for Buildings 2 & 3 - The Engineer is currently working on the documents to revise the plans and specs for the
- South County Park – Septic System and drainage system – expected completion by the end of March.
- Historic Courthouse - Revise RFP for Architect for painting and stucco repair for 2016 to include a conservator/materials expert which will determine the physical properties of the existing materials and assist with developing a specification to reapply a longer lasting finish.
- Generators - FEMA approved generators for Mt. Airy and Everittstown Garages, quoting will begin. Funding for the Library and Building 1 is approved and we will begin quoting for installation in the spring.
- Parks Echo Hill –Prescott Bridge - The engineer will have the final documents complete to submit to the DEP by March 8, 2016. I reviewed the information to date and have provided my comments as of February 23, 2016.
- Everittstown Garage Salt Building Renovations and Addition - Complete documents by end of the month.
- Parks – Heron Glen, New Building - The Architect and Engineer have completed their Schematic plan and have provided the information to the cost estimator for the final schematic review.
- Mt. Airy Garage Wash Bay System - The Consulting engineer and Frank Bell are continuing the coordination and design/drawing process for this project. Anticipated completion date is June 30, 2016.
- Mt. Airy and Lebanon Fuel Tanks - Currently Project Administration, Engineering and Garage Services are researching the requirements for replacing the fuel tanks at the garages. Mt. Airy has a potential leak concern brought up by a DEP inspection. Additionally, the Shared Services Committee is reviewing the usage of outside agencies to determine the needed upgrade in tank capacity in order to supply these agencies. Frank Bell expects to receive budget costs by March 11, 2016 from a vendor.

- Park Avenue Gazebo - The gazebo requires restoration due to rotted, rails, floor boards and structure. This project is being worked on in-house by Project Administration. The field work was completed last week and preparation of the existing drawings will be completed by February 26, 2016.

**CONSENT AGENDA**

Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items held at this time: Resolution #17, Check #'s 152845, 17975, 152774 and 152774.

Mr. Lanza moved and Mr. Holt seconded a motion to approve claims in accordance with the Claims Register dated March 01, 2016 absent checks #179-75, #152-845, #152-774.

**See Page 03/01/16-4A** **CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.**

Mr. Holt moved and Mr. Lanza seconded a motion to approve check #179-75 in accordance with the Claims Register dated March 01, 2016.

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.  
(ABSTAIN) MR. KING.**

Mr. Holt moved and Mr. Lanza seconded a motion to approve checks #152-845 and #152-774 in accordance with the Claims Register dated March 01, 2016.

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MS. LAGAY.  
(ABSTAIN) MR. WALTON.**

Mr. Lanza moved and Mr. Holt seconded these:

**See Page 3/1/16-4B** **RESOLUTION**

**RESOLVED**, Stephen Betancourt appointed permanent, full-time Road Repairer 1, Department of Public Works.

**See Page 3/1/16-4C** **RESOLUTION**

**RESOLVED**, Nancy Hannah appointed permanent, full-time Senior Account Clerk, Department of Public Safety.

**See Page 3/1/16-4D** **RESOLUTION**

**RESOLVED**, Michael Pierman appointed permanent, full-time Road Repairer 1, Department of Public Works.

**See Page 3/1/16-4E** **RESOLUTION**

**RESOLVED**, Alessandro Illiano appointed permanent, full-time Records Management Analyst, Division of Central Printing, Mail Services and Records Management.

**See Page 3/1/16-4F** **RESOLUTION**

**RESOLVED**, Brock Rodenbough appointed permanent, full-time Road Repairer 1, Department of Public Works.

**See Page 3/1/16-4G** **RESOLUTION**

**RESOLVED**, Christopher Kalhauge appointed permanent, full-time Road Repairer 1, Department of Public Works.

**See Page 3/1/16-4H** **RESOLUTION**

**RESOLVED**, Kevin Barile appointed permanent, full-time Road Repairer 1, Department of Public Works.

**See Page 3/1/16-4I** **RESOLUTION**

**RESOLVED**, Jason Lawrence appointed permanent, full-time Road Repairer 1, Department of Public Works.

**See Page 3/1/16-4J** **RESOLUTION**

**RESOLVED**, James D. Brown appointed permanent, full-time Road Repairer 1, Department of Public Works.

See Page 3/1/16-5A

**RESOLUTION**

**RESOLVED**, Jaren Sucigan appointed full time, Mechanics Helper, Division of Vehicle Services.

See Page 3/1/16-5B

**RESOLUTION**

**RESOLVED**, Claudia Moninghoff Brotzman appointed as a member to the Advisory Council to the Division of Senior, Disabilities and Veterans Services, effective March 1, 2016 through December 31, 2018.

See Page 3/1/16-5C

**RESOLUTION**

**RESOLVED**, Jean Allured reappointed as a member to the Hunterdon County Library Commission, effective immediately through December 31, 2020.

See Page 3/1/16-5D

**RESOLUTION**

**RESOLVED**, Approving an Area Plan Contract Services, using County Quote #0032-2015, allocating \$7,273.00 to Hunterdon Medical Center, Hunterdon Behavioral Health, for the period of January 1, 2016 through December 31, 2016 for the Caregiver Title III services program.

See Page 3/1/16-5E

**RESOLUTION**

**RESOLVED**, Approving an Area Plan Contract Services, using County Quote #0032-2015, allocating \$14,040.00 to Legal Services of Northwest Jersey, Inc. for the period of January 1, 2016 through December 31, 2016 for the Legal Assistance program.

See Page 3/1/16-5F

**RESOLUTION**

**RESOLVED**, Approving an Area Plan Contract Services, using County Quote #0032-2015, allocating \$78,647.00 to Brideside Adult Day Center, for the period of January 1, 2016 through December 31, 2016 for the adult day services program and congregate meal program.

See Page 3/1/16-5G

**RESOLUTION**

**RESOLVED**, Approving the adoption of an Opt-Out Incentive on the County's Health Benefits.

See Page 3/1/16-5H

**RESOLUTION**

**RESOLVED**, Stephen Hedges appointed full-time Laborer, Department of Public Works.

See Page 3/1/16-5I

**RESOLUTION**

**RESOLVED**, Nicholas Danese appointed full-time Laborer, Department of Public Works.

See Page 3/1/16-5J

**RESOLUTION**

**RESOLVED**, Thomas Mathews appointed unclassified, full-time County Engineer, Public Works Department, for a five year term, effective March 11, 2016 through March 10, 2021.

**ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.**

Mr. Lanza moved and Mr. Holt seconded this:

See Page 3/1/16-5K

**RESOLUTION**

**RESOLVED**, Approving an Area Plan Contract Services, using County Quote #0032-2015, allocating \$23,793.00 to Hunterdon County YMCA, for the period of January 1, 2016 through December 31, 2016 for the physical activity services program.

**ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.  
(ABSTAIN) MR. KING.**

**CORRESPONDENCE**

A letter was received from Anne Hercek, requesting to use the historic Court House steps, on Saturday, March 19, 2016, from 11:00 a.m. until 3:00 p.m., for a Rosary Rally. Mr. Lanza moved and Mr. King seconded a motion granting permission provided this event is coordinated through the County's Division of Buildings and Maintenance and the Cultural and Heritage Commission.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.**

Correspondence was received from the National Psoriasis Foundation, requesting to use various County roads on Saturday, May 21, 2016, from 6:30 a.m. until 5:00 p.m., for a fundraising cyclist event. Mr. Walton moved and Mr. Holt seconded a motion granting permission provided this event is coordinated through the County's Department of public works.

**ROLL CALL: (AYES) MR. WALTON, MR. HOLT, MR. KING, MR. LANZA, MS. LAGAY.**

A request was received from Lucy Bush, asking permission to use the historic Court House steps, on Thursday, May 5, 2016 from 5:00 p.m. to 7:00 p.m., for the 65<sup>th</sup> Annual National Day of Prayer. Mr. King moved and Mr. Lanza seconded a motion granting permission provided this event is coordinated through the County's Division of Buildings and Maintenance and the Cultural and Heritage Commission.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

**FREEHOLDERS COMMENTS/REPORTS**

**CEDS**

Mr. Holt reported that the CEDS subcommittees continue to work on the County's plan. He is excited by the enthusiasm of the group and the areas they believe they can help. The two main points are to promote tourism in the County and recognizing the clear need to introduce the County to new individuals may be future residents.

Transportation is led by Tara Shepherd of HART (Hunterdon Area Rural Transit). She continues to work on modifications to the County's LINK system. The goal is to separate commendation from original LINK needs; what it was designed for and to continue to drive the concept of how the County can develop a transportation system that makes sense for Hunterdon and connecting outside areas to the County.

Mr. Holt reported that a great group of individuals from the private sector are coming to the table with the Planning Board and he continues to have great hopes for the CEDS plan.

Director Lagay echoed Mr. Holt's comments and that these partners are all working very hard.

**Baseball**

Mr. Walton reported that today is the first day of Spring Training. The Pirates won 4-2 over the Detroit Tigers.

**Downtown Flemington**

Mr. King reported on the Flemington downtown area redevelopment and lauded the efforts of the Borough of Flemington and their embracement of the plan. In addition, he thanked Jack Cust for his efforts to lead Flemington into the next century.

Mr. Walton concurred with Mr. King's comments about the redevelopment in Flemington and that the government has the good sense to stay out of Mr. Cust's way and do what he wants.

Mr. Lanza added stated as someone who makes his living in Main Street in Flemington, he has witnessed the slow and steady decline of the Borough over the past fifteen years and this is very likely to be Flemington's last and best chance to make a comeback. He also echoes the comments of his colleagues with regards to Mr. Cust's plan.

**OPEN TO THE PUBLIC**

Director Lagay opened the meeting for public comment.

No one wished to address the Board at this time.

**EXECUTIVE SESSION**

Mr. King moved and Mr. Lanza seconded these:

**See Page 03/01/16**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss land issues.

**See Page 03/01/16**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss legal matters regarding professional service agreements for the Human Services Department.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

The Hunterdon County Board of Chosen Freeholders reconvened in Executive Session at 6:19 p.m. and reconvened in Open Session at 6:50 p.m.

There being no further business to come before the Board, Director Lagay adjourned the meeting at 6:50 p.m.

Respectfully submitted,

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Denise B. Doolan, CLERK

Transcribed by:

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Dana Gootman, Deputy Clerk