

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor

Flemington, New Jersey 08822

January 19, 2016

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:00 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING, MR. WALTON.**

Director Lagay announced, "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 05, 2016, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## EXECUTIVE SESSION

Mr. Holt moved and Mr. Lanza seconded these:

**See Page 1/19/16-1A**

### **RESOLUTION**

**RESOLVED**, Executive Session to discuss the Director of Planning, Land Use and Economic Development position.

**See Page 1/19/16-1B**

### **RESOLUTION**

**RESOLVED**, Executive Session to discuss appointments to POSAC, CADB, Planning Board and Cultural and Heritage Commission.

**See Page 1/19/16-1C**

**RESOLVED**, Executive Session to receive an update on the Economic Development Director position.

**See Page 1/19/16-1D**

### **RESOLUTION**

**RESOLVED**, Executive Session to receive an update on the audit proposal.

**See Page 1/19/16-1E**

### **RESOLUTION**

**RESOLVED**, Executive Session to receive an update on the financial consultants proposal.

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MR. WALTON, MS. LAGAY.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:02 p.m. and reconvened in Open Session at 5:30 p.m.

**PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING, MR. WALTON.**

## PLEDGE OF ALLEGIANCE

## MOMENT OF SILENCE

## PUBLIC COMMENT

Director Lagay opened the meeting to the public.

Barbara Sachau, Raritan Township resident, questioned the salaries for the Prosecutor's Office. She feels the County needs to closely monitor government salaries.

## FINANCE

Janet Previte, County Financial Officer, brought before the Board a Temporary Budget for 2016, explaining it is within the Statutory Mandate of a maximum of 26.25% and it will carry the County through the end of the first quarter. A second temporary budget will be presented sometime in April with introduction and adoption of the County Budget in May. The total of the Temporary Budget is \$20,551,533.47.

Mr. Holt moved and Mr. King seconded this:

**See Page 1/19/16-1F**

### **TEMPORARY BUDGET**

**RESOLVED**, Approving the 2016 Temporary Budget.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. LANZA, MR. WALTON, MS. LAGAY.**

## **PURCHASING**

Mr. King moved and Mr. Lanza seconded this:

**See Page 1/19/16-2A**

### **RESOLUTION**

**RESOLVED**, Approving Requisition #RS-04363, using State Contract #A-89851, with Software House International, for AutoCAD Software, for the Engineering Division, of the Public Works Department, in the amount of \$85,249.92.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. Lanza moved and Mr. Holt seconded this:

**See Page 1/19/16-2B**

### **RESOLUTION**

**RESOLVED**, Authorizing the extension of County Bid #2014-15, for maintenance, service and supplies for copier equipment, to Ditto Copy Systems, Inc., for 2016, in the amount of \$47,417.70.

**ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded this:

**See Page 1/19/16-2C**

### **RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2015-29, for the reconstruction of County Culvert FU-5, on Clinton-Pittstown Road, (County Route 513) over the Capoolong Creek, in Franklin and Union Townships, to Glen G. Hale, Inc., in an amount not to exceed \$317,605.38.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. Holt moved and Mr. King seconded this:

**See Page 1/19/16-2D**

### **RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2015-31, to furnish and deliver One (1) Airplaco Model PRO-CRETER-DOT Mortar/Shotcrete High Pressure Pump/Mixer, to Mesa Industries, Inc., in an amount not to exceed \$99,900.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. LANZA, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded this:

**See Page 1/19/16-2D**

### **RESOLUTION**

**RESOLVED**, Approving a professional services agreement with Malick & Scherer, PC, for engineering design services for the reconstruction of County Bridge C-32 and approach of Payne Road over the Prescott Brook, in Clinton Township, in an amount not to exceed \$119,500.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

## **PUBLIC WORKS**

Tom Mathews, Director of Public Works, came before the Board to provide an update on various County roads and bridges:

### **Roads**

- County Route 513, High Bridge Borough, construction to begin in March.
- County Route 579, Pittstown to County Route 614, Union and Alexandria Townships, resurfacing, realignment and drainage improvements; the project is being advertised for spring construction.

### **Bridges**

- Bridge FU-5, County Route 513, Franklin and Union Townships, construction to begin in late spring or early summer, depending on Environmental restrictions.
- Bridges K-110 and K-111, County Route 519, Kingwood Township, construction of north abutment for steel truss is complete; construction of south abutment should be completed this week. Steel truss scheduled to be delivered in February.
- Bridge L-93-W, County Route 645, Lebanon Township in Hunterdon County and Washington Township in Warren County, bridge replacement - funded with 2015 Local Needs Bridge Fund. The public information meeting is being held on January 26, 2016 from 6:00 p.m. until 7:30 p.m., at the Washington Township Municipal Building, in Warren County.

### **In-House Projects**

- Bridge K-93, Horseshoe Bend Road, Kingwood Township, is a stone arch culvert; wing walls need to be replaced; the preliminary design is complete.
- Bridge T-65, Vlietown Road, Tewksbury Township, is a deck replacement; the preliminary design is 80% complete.

**CONSENT AGENDA**

Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items held at this time: Check Numbers #152-305 and #152-373.

Mr. King moved and Mr. Lanza seconded a motion to approve Claims in accordance with the Claims Register dated January 19, 2016, absent checks #152-305 and #152-373.

**See Page 1/19/16-3A** **CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded a motion to approve the regular session minutes of December 01, 2015 and December 15, 2015.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded these:

**See Page 1/19/16-3B** **RESOLUTION**

**RESOLVED**, Michael Sweeney appointed unclassified, full time Executive Assistant Prosecutor, Prosecutor's Office.

**See Page 1/19/16-3C** **RESOLUTION**

**RESOLVED**, Deborah D. Factor appointed unclassified, full time First Assistant Prosecutor, Prosecutor's Office.

**See Page 1/19/16-3D** **RESOLUTION**

**RESOLVED**, Joyce Hanshaw appointed unclassified, full time Captain, Prosecutor's Office.

**See Page 1/19/16-3E** **RESOLUTION**

**RESOLVED**, Thomas Quinn appointed full time Investigator, Prosecutor's Office.

**See Page 1/19/16-3F** **RESOLUTION**

**RESOLVED**, Vanessa Jimenez appointed full time Investigator, Prosecutor's Office.

**See Page 1/19/16-3G** **RESOLUTION**

**RESOLVED**, Tom Mathews, Director of Public Works, Public Works Department, salary adjustment.

**See Page 1/19/16-3H** **RESOLUTION**

**RESOLVED**, Frank Cordero appointed unclassified, full time Undersheriff, Sheriff's Office.

**See Page 1/19/16-3I** **RESOLUTION**

**RESOLVED**, Paul Fandel Jr., Senior Mechanic, Vehicle Services Division, salary adjustment.

**See Page 1/19/16-3J** **RESOLUTION**

**RESOLVED**, Nicholas Nor, Mechanic's Helper, Vehicle Services Division, salary adjustment.

**See Page 1/19/16-3K** **RESOLUTION**

**RESOLVED**, Daniel Zmuda, Senior Mechanic, Vehicle Services Division, salary adjustment.

**See Page 1/19/16-3L** **RESOLUTION**

**RESOLVED**, Terry Edwards appointed full time, Supervising Librarian, County Library.

**See Page 1/19/16-3M** **RESOLUTION**

**RESOLVED**, Approving the appointment of Sheriff Fred Brown as the appointing Authority for the Sheriff's Office.

**See Page 1/19/16-3N** **RESOLUTION**

**RESOLVED**, Approving Change Order #2, Bid #2014-08, for the Reconstruction and Realignment of County Route 600 and County Route 612, in Raritan Township, to Glen G. Hale, Inc., decrease of \$47,207.88.

**See Page 1/19/16-4A**

**RESOLUTION**

**RESOLVED**, Approving final payment for County Bid #2014-08, for the Reconstruction and Realignment of County Route 600 and County Route 612, in Raritan Township, to Glen G. Hale, Inc., in the amount of \$9,049.51.

**See Page 1/19/16-4B**

**RESOLUTION**

**RESOLVED**, Approving the cancellation of mortgage for Raymond and Carol Marone.

**See Page 1/19/16-4C**

**RESOLUTION**

**RESOLVED**, Approving a 2016 agreement with Somerset County for Juvenile Home Detention Services, at the rate of \$88 per day, per client.

**See Page 1/19/16-4D**

**RESOLUTION**

**RESOLVED**, Approving a modification to the provider service agreement with Turning Point, d/b/a Anderson House, to reduce the projected services (beds) and allocated funding for 2015, from \$40,000 to \$18,676.

**See Page 1/19/16-4E**

**RESOLUTION**

**RESOLVED**, Approving state contract #16AMKC, for 2016 with the State Human Services Department, Disability Services Division, for transportation services eligible residents, in the amount of \$124,434; and to enter into a Public Donor Agreement with the County's Department of Human Services to provide donated resources (County Match), in the amount of \$31,109.

**See Page 1/19/16-4F**

**RESOLUTION**

**RESOLVED**, Approving state contract #16APKC, for 2016 with the NJ Department of Human Services, Division of Disability Services, for the purpose of administering Personal Assistance Services, in the amount of \$38,037.30.

**See Page 1/19/16-4G**

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement with Karen Burd Demarco, d/b/a KBD Associates, LLC, for Health Officer Services, in an amount not to exceed \$61,200.

**See Page 1/19/16-4H**

**RESOLUTION**

**RESOLVED**, Approving provider service agreements for 2016 through the Department of Human Services, using County Quote #0072-2015. Total amount to remain flat at \$650,390.

**See Page 1/19/16-4I**

**RESOLUTION**

**RESOLVED**, Albert Strunk Jr., Mechanic, Vehicle Services Division, salary adjustment.

**See Page 1/19/16-4J**

**RESOLUTION**

**RESOLVED**, Appointments to the Planning Board.

**See Page 1/19/16-4K**

**RESOLUTION**

**RESOLVED**, Appointments to the Park and Open Space Advisory Board.

**See Page 1/19/16-4L**

**RESOLUTION**

**RESOLVED**, Appointments to the County Agriculture and Development Board.

**See Page 1/19/16-4M**

**RESOLUTION**

**RESOLVED**, Appointments to the Cultural and Heritage Commission.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Holt seconded this:

**See Page 1/19/16-4N**

**RESOLUTION**

**RESOLVED**, Approving a salary adjustment for Christine Hammerstone, appointed as the Division Head of Social Services, in the Human Services Department.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MS. LAGAY.  
(NAYS) MR WALTON.**

Mr. Lanza moved and Mr. Holt seconded a motion to approve check numbers 152305 and 152373, in accordance with the Claims Register dated January 19, 2016.

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MS. LAGAY.  
(ABSTAIN) MR WALTON.**

**GRANTS**

Mr. King moved and Mr. Lanza seconded this:

**See Page 1/19/16-5A**

**RESOLUTION**

**RESOLVED**, Approving a grant application with the New Jersey Department of Transportation for the Replacement of County Bridge L-6, on Fairview Avenue (County Route 513), over the Tributary of the South Branch Raritan River, in Lebanon Township.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded this:

**See Page 1/19/16-5B**

**RESOLUTION**

**RESOLVED**, Approving a grant application with the New Jersey Department of Transportation for the Resurfacing and Drainage Improvements to County Route 523, in Delaware and Raritan Townships.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

**FREEHOLDERS COMMENTS/REPORTS**

Baseball

Mr. Walton commented that there is one month until pitchers and catchers report for baseball season.

Recognize former Director King

Mr. Holt wanted to acknowledge and thank Mr. King for his leadership and a job well done during his tenure in 2015.

Ms. Lagay and Mr. Lanza echoed Mr. Holt's comments with regards to Mr. King's tenure as Freeholder Director.

**OPEN TO THE PUBLIC**

Director Lagay opened the meeting to the public.

No one from the public wished to address the Board.

There being no further business to come before the Board, Director Lagay adjourned the meeting at 5:49 p.m.

Respectfully Submitted,

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**Denise B. Doolan, Clerk of the Board**

Transcribed By,

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**Dana A. Gootman, Deputy Clerk**