

REORGANIZATION

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Hunterdon County Historic Court House
71 Main Street, Flemington, New Jersey 08822

JANUARY 05, 2016

I. CONVENE – 4:00 p.m.

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, 71 Main Street, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before December 09, 2015, to the Hunterdon County Democrat, the Express Times, Courier News, Trenton Times and Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. Pledge of Allegiance.

III. Invocation – Reverend James DeVries.

IV. Swear in Freeholder Elect, John King.

V. Swear in Freeholder Elect, J. Matthew Holt.

VI. Nominations for Director of the Board of Chosen Freeholders.

VII. Nominations for Deputy Director of the Board of Chosen Freeholders.

VIII. Swear in of Deputy Freeholder Director.

IX. Swear in of Freeholder Director.

X. REORGANIZATION RESOLUTIONS

01. RESOLUTION - Approving 2016 Freeholder Departmental Chairmanships and Assignments.

02. RESOLUTION - Establish County Office hours.

03. RESOLUTION - Setting regular meeting time and days for the Hunterdon County Board of Chosen Freeholders.

04. RESOLUTION - Establishing the payment of vouchers in accordance with the payment schedule established by the County Treasurer.

05. RESOLUTION - Establishing pay days for County Employees.

06. RESOLUTION - Naming of Depositories of funds for the County.

07. RESOLUTION - Approving Administrative Code Provisions concerning the establishment and Utilization of Bank Depositories.

08. RESOLUTION - Designating official newspapers for the publication of County items.

09. RESOLUTION - Authorizing the manual signature for checks drawn for penalties against the County.

10. RESOLUTION - Salaries and Longevity for unclassified and non-contractual employees to be held over.

11. RESOLUTION - Salaries and Longevity for unclassified employees in the Prosecutor's Office to be held over.
12. RESOLUTION - Salaries for the Investigators in the Prosecutor's Office be held over.
13. RESOLUTION - Salaries for the Sergeants in the Prosecutor's Office be held over.
14. RESOLUTION - Salaries for unclassified employees in the Sheriff's Office to be held over.
15. RESOLUTION - Salaries for employees covered under the Hunterdon County Sheriff's Officers' Association, FOP Lodge #94, to be held over.
16. RESOLUTION - Salaries for employees covered under the Hunterdon County Sheriff's Sergeants Association, FOP Lodge #94, to be held over.
17. RESOLUTION - Salaries for non-Supervisory Communications Workers of America, Local 1034, to be held over.
18. RESOLUTION - Salaries for employees covered under the Supervisory Communications Workers of America, Local 1034, bargaining unit.
19. RESOLUTION - Salaries for employees covered under AFSCME to be held over.
20. RESOLUTION - Approving salaries for the Board of Chosen Freeholders.
21. RESOLUTION - Payments for instructors for Emergency Services.
22. RESOLUTION - Carol Petrocci appointed permanent, full time Family Service Worker, Division of Social Services, Human Services Department.
23. RESOLUTION - Appointing Shana L. Taylor as the County's Public Compliance Officer.
24. RESOLUTION - Appointing George F. Wagner as the County's Appointing Authority.
25. RESOLUTION - Appointments to the North Jersey Transportation Planning Authority, Inc.
26. RESOLUTION - Approving appointments to the New Jersey Association of Counties.
27. RESOLUTION - Appointing Denise B. Doolan as the County's Fair Housing Officer.
28. RESOLUTION - Approving appointments to the Emergency Management Council.
29. RESOLUTION - Approving OEM Deputies for the Office of Emergency Management Council.
30. RESOLUTION - Approving appointments to the Hunterdon County Youth Services Commission.
31. RESOLUTION - Approving appointments to the Voting Accessibility Advisory Committee for 2015.
32. RESOLUTION - Establishing custodians for various petty cash funds.

XI. INTRODUCTION OF SPECIAL GUESTS

XII. FREEHOLDERS COMMENTS

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Suzanne Lagay – Finance and Administrative Departments

LIASION

Greater Raritan Workforce Investment Board
Cultural and Heritage Commission* (Alternate Liaison)

REQUIRED ASSIGNMENTS

Planning Board (Member)
Hunterdon County Vocational School (Polytech), Board of School Estimate
Raritan Valley Community College (RVCC), Board of School Estimate

COMMITTEE ASSIGNMENTS

Strategic Facilities	KING/LAGAY	Staff:	George Wagner, Frank Bell, Justin Tibbetts, Sue Dziamara
CEDS Committee	LAGAY/HOLT	Staff:	Eco. Dev. Dir., Sue Dziamara
Fire School	KING/LAGAY	Staff:	George Wagner, Brayden Fahey, Frank Bell, Tom Mathews
Shared Services	LAGAY	Staff:	Ken Bogen

John E. Lanza – Land Use, Planning and Economic Development

LIASION

Cultural and Heritage Commission *
County Agricultural Development Board
Open Space Advisory Committee
Sheriff's Office (King/Lanza)
Board of Elections
Library Commission *

REQUIRED ASSIGNMENTS

Planning Board (Member)

COMMITTEE ASSIGNMENTS

Budget	LANZA/HOLT	Staff:	Janet Previte, George Wagner
Golf Course	HOLT/LANZA	Staff:	Frank Bell, Tom Mathews, John Davenport, Carol Bodder

Matthew Holt – Department of Public Works

MEMBER/TRUSTEE

North Jersey Transportation Planning Authority
Raritan Valley Rail Coalition

REQUIRED ASSIGNMENTS

Hunterdon County Vocational School (Polytech), Board of School Estimate

COMMITTEE ASSIGNMENTS

Budget	LANZA/HOLT	Staff:	Janet Previte, George Wagner
CEDS	LAGAY/HOLT	Staff:	Eco. Dev. Dir., Sue Dziamara
Golf Course	HOLT/LANZA	Staff:	Frank Bell, Tom Mathews, John Davenport, Carol Bodder

John King – Health, Welfare and Safety

LIASION

Human Services Department (including Health & Human Services Advisory Council, Housing, Social Services, Senior Services, Mental Health, Youth Services)
Department of Public Safety and Health Services/Office of Emergency Management
Prosecutor's Office
Sheriff's Office (King/Lanza)

REQUIRED ASSIGNMENTS

Raritan Valley Community College (RVCC), Board of School Estimate

COMMITTEE ASSIGNMENTS

Strategic Facilities	KING/LAGAY	Staff:	George Wagner, Frank Bell, Justin Tibbetts, Sue Dziamara
Fire School	KING/LAGAY	Staff:	George Wagner, Brayden Fahey, Frank Bell, Tom Mathews

*indicates state-regulated Commission

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED January 5, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the office hours for County employees shall be from 8:30 a.m. to 4:30 p.m. with one hour off for lunch except in those departments having a longer daily work schedule.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the regular meeting time for the Hunterdon County Board of Chosen Freeholders shall be the first and third Tuesday of each month, unless the day should fall on a legal holiday; in which event the meeting shall be held on Wednesday, after the regular meeting day; and

BE IT FURTHER RESOLVED, the first regular meeting of the Hunterdon County Board of Chosen Freeholders will be Tuesday, January 19, 2016; and

BE IT FURTHER RESOLVED, the meetings shall begin in Executive Session at 4:00 p.m., and convene in Open Session at 5:30 p.m., in the Freeholders' Meeting Room, on the Second Floor of the Main Street County Complex, Building #1, 71 Main Street, Flemington, New Jersey 08822.

BE IT FURTHER RESOLVED, that this resolution shall be considered the annual notice according to Chapter 231, P.L. 1975.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the payment of expense vouchers shall be in accordance with the payment schedule to be established by the County Financial Officer (Treasurer).

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the first payday for employees for the County of Hunterdon (unclassified, non-contractual and those covered under various bargaining units), will be established as January 01, 2016; and

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the depositories of funds for the County of Hunterdon, for the year 2016 shall be listed in the schedule below. The Freeholder Director, the County Treasurer, Deputy Freeholder Director, County Administrator and Acting Treasurer are hereby authorized to sign checks; and

BE IT FURTHER RESOLVED, that in any case at least two signatures must appear on all checks; one of which shall be the County Treasurer in all instances and one of which shall be the Freeholder Director when present; the Acting County Treasurer signs in the absence of the County Treasurer; and

BE IT FURTHER RESOLVED, that the County Treasurer, as Chief Financial Officer, is authorized to invest idle funds in legally authorized investment vehicles and transfer funds by wire when necessary.

- Bank of America
- PNC Bank
- TD Bank North
- JP Morgan (Chase) Bank
- Hopewell Valley Community Bank
- Fulton Bank of New Jersey
- MBIA Municipal Investors Services Corporation
 - Class & Class Plus (Fleet Bank-Agent, Custodian)
- New Jersey Cash Management Fund
 - (Custodian Bank Citigroup Fund Services)

BE IT FURTHUR RESOLVED THAT, pursuant to N.J.S.A. 40:23-9 only these depositories shall be used by all departments, employees, boards, agencies, and commissions of the County, and pursuant to the authority of N.J.S.A. 40:20-1.3 by the County Board of Taxation, the County Board of Elections, the County Register of Deeds, the County Clerk, the Surrogate and the Sheriff; and

BE IT FURHTUR RESOLVED THAT, no department, employee, board, agency, or commission of the County, and pursuant to the authority of N.J.S.A. 40:23-9 and N.J.S.A. 40:20-1.3 that neither the County Board of Taxation, the County Board of Elections, the County Register of Deeds, the County Clerk, the Surrogate nor the Sheriff shall establish, maintain, or utilize any account unless they have the prior approval of, and with coordination through, the County Treasurer whose concurrence must be obtained to establish and utilize the banking institution for the purposes required.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

ADMINISTRATIVE CODE PROVISIONS CONCERNING ESTABLISHMENT AND UTILIZATION OF BANK DEPOSITORIES

WHEREAS, N.J.S.A. 40:20-1.3 provides that the Board of Chosen Freeholders may adopt an Administrative Code which requires the County Board of Taxation, County Board of Elections, Jury Commissioners of the County, County Register of Deeds, County Clerk, Surrogate and Sheriff to comply with annual budgetary procedures and requirements, and accounting controls.

N.J.S.A. 40:20-1.4 provides that the Board of Chosen Freeholders are authorized and empowered to make policy and management decisions related to those activities of any independent boards of county government or State appointed officials of county government which are duplicative in nature or duplicate the activities, responsibilities or duties of any other agency or department of county government.

N.J.S.A 40:23-9 permits the Board of Chosen Freeholders to direct by resolution, that all monies belonging to the County must be deposited in a depository selected by the Board.

The Freeholders have determined that it is appropriate that all monetary deposits of the County be coordinated through the County Treasurer to insure adequate fiscal control and financial oversight.

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders as follows:

1. This Policy applies to all officials, departments, employees, agencies, boards and commissions of the County of Hunterdon utilizing public funds, either through the Hunterdon County budget or under the governmental authority of the County, including the County Board of Taxation, the County Board of Elections, the Jury Commissioners of the County, County Register of Deeds, County Clerk, Surrogate and Sheriff.
2. Pursuant to N.J.S.A. 40:23-9, only depositories designated by the Hunterdon County Board of Chosen Freeholders shall be used.
3. No official, department, employee, board, agency or commission of the County, nor the County Board of Taxation, the County Board of Elections, the Jury Commissioners of the County, the County Register of Deeds, the County Clerk, the Surrogate, or the Sheriff shall establish, maintain or utilize any banking or financial institution or establish any account unless it has the prior approval of, and with coordination through, the County Treasurer whose concurrence must be obtained to establish and utilize the banking institutions for the purposes required.
4. In accordance with the provisions of N.J.S.A. 40:20-1.3, this portion of the County Administrative Code shall take effect thirty (30) days after its adoption. On that date, those covered by this Policy as defined above, shall perform their duties, conform to the responsibilities and practices, and exercise the powers granted to them as described in this Resolution.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following newspapers be and are hereby designated for 2016 as official newspapers for the publication of County items referred to in N.J.S.A. 35:1-2.2 and 2.2a provided, however, that said newspaper file with the County affidavits set forth in said two statutory sections.

Said newspapers are:

- The Star Ledger
- The Trenton Times
- The Courier News
- The Express Times
- The Hunterdon County Democrat
- TAPinto (online newspaper)

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that any checks drawn to cover penalties assessed against the County of Hunterdon as a result of late filing of reports, returns, documentation or deductions which are mandated to be filed by a specific date shall in all instances require the manual signature of the Freeholder in charge of the Department of Finance.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries established for the unclassified, non-contractual and appointment employees in the County be hereby continued until such time as new salaries are approved.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries established for the unclassified employees in the Prosecutor's Office be hereby continued until such time as new salaries are approved.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay,, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries established for the employees in the Prosecutor's Office covered under the Investigator's Bargaining Unit be hereby continued until such time as new salaries are approved.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries established for the employees in the Prosecutor's Office covered under the Sergeants Bargaining Unit be hereby continued until such time as new salaries are approved.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that salaries for unclassified employees in the Sheriff's Office, be hereby continued until such time as new salaries are approved.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the annual salaries established for the Hunterdon County Sheriff's Officers Association, FOP Lodge #94, be hereby continued until such time as new salaries are negotiated.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the annual salaries established for the Hunterdon County Sheriff's Sergeants' Association, FOP Lodge #94, be hereby continued until such time as new salaries are negotiated.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the annual salaries established for the Non-Supervisory Communications Workers of America, Local #1036, be hereby continued until such time as new salaries are negotiated.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries for those employees covered under the collective bargaining agreement between the CWA Supervisory Contract and the County of Hunterdon be hereby established as follows:

<u>Department</u>	<u>Name</u>		<u>2016</u>
PUBLIC WORKS	BONHAM	LAWRENCE J	\$55,984.68
SOCIAL SERVICES	BADINI	GREGORY	\$80,925.05
EMERGENCY SERVICES	BURHAM	SHARON M	\$68,255.22
PUBLIC WORKS	BUSH	DANIEL T	\$74,161.57
PUBLIC WORKS	BUTLER	GARY C	\$77,065.01
SOCIAL SERVICES	CARLING	FAYE	\$92,960.69
PUBLIC HEALTH NURSES	CHIANG	SHU C	\$70,073.96
PUBLIC WORKS	COLE JR	JACOB A	\$69,060.63
PUBLIC WORKS	COLOMBO III	WALTER M	\$83,003.51
LIBRARY	COMELLA	LEE A	\$60,573.70
PUBLIC WORKS	CONNORS	HAROLD J	\$72,672.46
PUBLIC WORKS	FLEMING	JAMES M	\$75,828.64
LIBRARY	FRANCONE	ROSEMARY	\$84,207.87
LIBRARY	GARDNER	ADRIENNE	\$82,115.33
PUBLIC WORKS	GRANDE	MARIO A	\$75,412.57
PUBLIC WORKS	JOHNSON JR	GORDON K	\$70,120.90
PUBLIC WORKS	KULLMAN	KEVIN M	\$76,707.41
COUNTY CLERK	LAMENDOLA	KARLA M	\$66,708.04
EMERGENCY SERVICES	MANGINI	SANDRA K	\$70,362.77
PUBLIC WORKS	MASTERTON	PATRICK	\$56,484.32
LIBRARY	NAFTAL	ALISON J	\$64,934.12
INFORMATION SERVICES	PASQUA	MICHAEL	\$62,039.46
SOCIAL SERVICES	PIAZZA	LISA	\$48,025.72
PUBLIC WORKS	PURSELL	DOUGLAS	\$74,572.12
EMERGENCY SERVICES	REASONER	JAMES S	\$67,869.35
PUBLIC WORKS	ROBINSON	MARK J	\$75,337.23
PUBLIC WORKS	ROSATO	DAVID J	\$79,294.01
PUBLIC WORKS	SEGREAVES	SCOTT E	\$71,163.46
PUBLIC WORKS	SILVA JR	ROBERT M	\$80,598.91
HUMAN SERVICES	STRAIN	ARLENE K	\$73,204.45
PUBLIC WORKS	ZAVAGLIA	THOMAS M	\$81,587.80

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED January 05, 2016

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries established for the employees covered under the AFSCME bargaining unit, in the County be hereby continued until such time as new salaries are approved.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries for the Board of Chosen Freeholders be hereby set as follows, effective January 01, 2015:

Suzanne Lagay	Freeholder Director	\$17,000
John E. Lanza	Deputy Director	\$16,000
J. Matthew Holt	Freeholder	\$16,000
John W. King	Freeholder	\$16,000
Robert G. Walton	Freeholder	\$16,000

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED January 05, 2016

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby set the pay scale for instructors for the Division of Emergency Services for 2016:

Level 1- \$20.00

Level 2- \$25.00

Coordinator- \$30.00

Chief Instructor- \$30.00

Lead Instructor means that, the Instructor is in charge for the night.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Carol Petrocci be hereby appointed full time, permanent, Family Service Worker, in the Division of Social Services of the Department of Human Services, of the County of Hunterdon.

Salary: \$26,500.00
Union: CWA
Hours: 35
Effective: January 1, 2016

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that in accordance with the regulations of the Affirmative Action Office, Department of the Treasury, State of New Jersey, the Hunterdon County Board of Chosen Freeholders hereby appoints Shana L. Taylor, Director of Legal Services/County Counsel, as the Public Agency Compliance Officer, for the County of Hunterdon, for 2016.

Effective: January 01, 2016

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that George F. Wagner, Hunterdon County's Chief of Staff, be appointed as the County's Appointing Authority.

Effective: January 01, 2016

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following be reappointed to the North Jersey Transportation Planning Authority, Inc., to represent the County of Hunterdon for the Year 2016:

J. Matthew Holt – Member

G. Sue Dziamara - Alternate

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following be appointments be made to the New Jersey Association of Counties, to represent the County of Hunterdon for the Year 2016:

Suzanne Lagay, Director - Alternate

John W. King, Freeholder – Member

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon is intending to apply for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (hereinafter DCA) for a housing rehabilitation project within the County of Hunterdon; and

WHEREAS, the housing rehabilitation project will be provided on a County wide basis; and

WHEREAS, the County of Hunterdon must make efforts to affirmatively further fair housing; and

WHEREAS, the County of Hunterdon has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

WHEREAS, the County of Hunterdon has made assurances in the grant agreement that:

- (1) It will comply with the Housing and Community Development Act of 1974, as amended, and Regulations issued thereto; and
- (2) It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and
- (3) It will comply with the Fair Housing Act of 1968, and will affirmatively further fair housing; and
- (4) It will comply with the Age Discrimination Act of 1975, and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED, that Denise B. Doolan, Clerk of the Board of Chosen Freeholders, shall be designated as the Fair Housing Officer for the County of Hunterdon; and

BE IT FURTHER RESOLVED, that the Fair Housing Officer shall provide fair housing advisory services and assistance and referral advice to persons requesting such assistance from the County of Hunterdon; and

BE IT FURTHER RESOLVED, that the County of Hunterdon will conduct a public information and outreach campaign to publicize the County of Hunterdon’s fair housing services.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following appointments be made to the Hunterdon County Emergency Management Council, to be effective January 01, 2016 through December 31, 2016:

<u>Person</u>	<u>Agency/Department</u>
Suzanne Lagay	Board of Chosen Freeholders
John W. King	Board of Chosen Freeholders
George F. Wagner	Department of Public Safety and Health Services, Director
Shana Taylor Esq.	County Counsel
Brayden Fahey	ESF 5 - Emergency Management, County Coordinator/Public Safety Department
Andrew Camp	Deputy 86-2/EMAC-1 (Public Safety Department)
William Powell	ESF 5 Emergency Management
Gary Breuer	ESF 5 Emergency Management
William Powell Sr.	RACES
Bruce Fuller	County Fire Marshal
Drew Stephens	ESF 4
John Silliman	Public Safety Department
Tom Mathews	ESF 3 (Public Works – Roads, Bridges & Engineering Director)
Jeffrey Quick	ESF 3 (Road Supervisor)
Donald Sutton	ESF 3
Ray Eichlin	ESF 3
John Davenport	ESF 7 (Resource Support – Purchasing Agent)
Ray Rule	ESF 7
Jennifer Shore	ESF 6A (Human/Community Services –Human Services Administrator)
Christine Hammerstone	ESF 6A
Cathy Zahn	ESF 6A (Mental Health/Human Services/Youth Services)
Kevin Anderson	ESF 6A (American Red Cross)
Bruce Haberle	ESF 6B (Salvation Army)
Matthew Tamburro	Public Safety
John Rathborne	ESF 4
Robert Stagg	ESF 4
Nathan Fleck	ESF 4
Drew Stevens	ESF 4
Tadhg Rainey	ESF 8A (Health Services Director)
Karen DeMarco	ESF 8A (Health Services Officer)
Brian Dettra	ESF 8B
Christopher Ryan	ESF 8B
Thomas Hoffman	ESF 9
Christopher Syzmanski	ESF 9
Peter Enea Jr.	ESF 10 (Health Services Division)
Peter Melick	ESF 11
Bob Mickel	ESF 11
John Anderson	ESF 12 (JCP&L representative)
Kevin Burd (Sgt)	ESF 13
Anthony Kearns	ESF 13 (County Prosecutor)
John Kuczynski	ESF 13 (Chief of Detectives)
Fred Brown	ESF 13 (County Sheriff)
Sue Dziamara	ESF 14A (Planning Services)
Ken Bogen	ESF 14A (Planning Services Division)
Margy Binion	ESF 14B (Human Services)
Christopher Phelan	Hunterdon County Chamber of Commerce
Susan Lax	Hunterdon Helpline
Christopher Hunt	Hunterdon Medical Center Safety & Security
Carrie S. Moore	Webmaster/Information Technology Division
Patricia Leidner	GIS Division, Information Technology
Scott Ellis	Progressive Center for Independent Living
Nicole Herbert	Hunterdon County CERT/CART Coordinator
Juan Torres	Interim Executive Superintendent of Schools
Susan Bruder	Superintendent of Schools Office
Darlene Wene	Superintendent of Schools Office
William Gumulak	NJ Water Supply Authority – Security Director
Tara Shepherd	HART Commuter Information Services
Cathy Taglienti	HART Commuter Information Services
Erin Neikum	Hunterdon County Transportation
Mary Melfi	Hunterdon County Clerk
Bonnie Duncan	United Way of Hunterdon County
Michael Varas	RACES Coordinator
Lt. Michael Small	NJSP OEM
Sgt. John Phelan	NJSP Regional Rep.

<u>ROLL CALL</u>	<u>MOVED</u>	<u>SECONDED</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
<i>Suzanne Lagay, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following be appointed OEM Deputies for the Hunterdon County Office of Emergency Management Council, term to be effective January 01, 2016 through December 31, 2016:

Person

George Wagner	Deputy Coordinator, Public Safety
Bruce Fuller	Deputy Coordinator, Public Safety
William Powell	Deputy Coordinator
Gary Breuer	Deputy Coordinator/Volunteer

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following appointments be made to the Hunterdon County Youth Services Commission for a one (1) year term, to be effective January 01, 2016 through December 31, 2016.

H. Matthew Curry	Judge, Superior Court
Anthony Kearns III	Hunterdon County Prosecutor
Carmen Diaz-Petti	Child Protection & Permanency Division
Sharon Emery	Chief Probation Officer
Theresa Roberts	Family Case Management
Glenn Duncan	Hunterdon Drug Awareness
Juan Torres	County Superintendent of Schools
Peter Abatemarco	Public Defender
Jennifer Shore	Human Services Administrator, Hunterdon County
Meghan Deuel	School Based Youth Services, HMC
Dawn Paulmeno	Substance Abuse Counselor
Susan Laputka	TriCounty MRSS/Catholic Charities
Thomas Pollio	Juvenile Facilities
Martha Rezeli	Catholic Charities
James Parduda	Tri County CMO
Karen Widico	Hunterdon Preventions Resources
Ptl. Elliot Gray	Delaware Township Police Department
Frederick Brown	Hunterdon County Sheriff
Leon Cohen	Juvenile Officers Assoc., Clinton Police Department
George F. Wagner	Public Safety Director, Hunterdon County
Lisa Ranieri	Carrier Clinic
Kim Metz	Polytech (Vocational Education) Superintendent

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby creates the Hunterdon County Voting Accessibility Advisory Committee, in accordance with the "Polling Place Accessibility Fund" P.L. 2005, Ch. 146, effective July 12, 2005; and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Hunterdon County Voting Accessibility Advisory Committee for 2016:

- Ashley Harper, Board of Elections
- Lois Zarish, Board of Elections
- Stewart Palilonis, Board of Elections
- Marybeth Hurford, Board of Elections
- Stephanie Pierce, Board of Elections Secretary
- Denise Doolan, Clerk of the Board of Chosen Freeholders
- Christina Herndon, Member "Eye Openers" Group for the Blind
- Rose Sollena, Raritan Township Municipal Clerk
- Vita Mekovetz, Readington Township Administrator/Municipal Clerk

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon has established various petty cash funds, as per N.J.S.A. 40A:5-21; and

WHEREAS, it is desirable for the governing body to annually provide petty cash funds under its jurisdiction;

NOW, THEREFORE BE IT RESOLVED, that the following petty cash funds are hereby approved for the year 2016 by the Board of Chosen Freeholders of the County of Hunterdon;

<u>CUSTODIAN</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
Janet Previte	Finance	\$ 200.00
Anthony Kearns	Prosecutor	\$1,000.00
Justin Tibbetts	Buildings and Maintenance	\$ 100.00
Susan J. Hoffman	Surrogate	\$ 25.00
Fred Brown	Sheriff	\$ 500.00
Jeffrey A. Quick	Roads & Bridges	\$ 180.00
Tom Mathews	Public Works/Engineering	\$ 25.00
Carol A. Bodder	Parks	\$ 100.00
Tadhgh Rainey	Health	\$ 100.00
Stacy L. Whitelaw	Library	\$ 150.00

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED January 05, 2016

Denise B. Doolan, CLERK