

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

December 20, 2016

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the Open Public Meetings Act.

PRESENT: MS. LAGAY, MR. LANZA, MR. KING, MR. WALTON.

ABSENT: MR. HOLT. (Mr. Holt came into the meeting at 4:37 p.m.)

Director Lagay announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before December 15, 2016, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSIONS

Mr. King moved and Mr. Lanza seconded these:

See Page 12/20/16-1A

RESOLUTION

RESOLVED, Executive Session to discuss a settlement proposal for County Bridges K-110/K-111, in Kingwood Township.

See Page 12/20/16-1B

RESOLUTION

RESOLVED, Executive Session to discuss a salary request in Human Resources. Rice Notice has been issued.

See Page 12/20/16-1C

RESOLUTION

RESOLVED, Executive Session to discuss a salary request in the Finance Department. Rice Notice has been issued.

See Page 12/20/16-1D

RESOLUTION

RESOLVED, Executive Session to discuss personnel matters in the Sheriff's Department.

See Page 12/20/16-1E

RESOLUTION

RESOLVED, Executive Session to discuss potential contractual matters in the Finance Department.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. WALTON, MS. LAGAY.
(ABSENT) MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:32 p.m., recessed at 5:24 p.m., and reconvened in Open Session at 5:32 p.m.

PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING, MR. WALTON.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PUBLIC COMMENT

Director Lagay opened the meeting to the public.

Stan Prader, Jersey Central Power & Light, informed the Freeholders that tree trimming would take place in four towns beginning the first week in January: Delaware Township, Hopewell Township, Kingwood Township and West Amwell. Japlo Tree Service is the contractor.

PROCLAMATIONS/RECOGNITION

Mr. King moved and Mr. Holt seconded this:

See Page 12/20/16-1F

PROCLAMATION

RESOLVED, Recognizing the HCRHS Boys Soccer Team.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Lanza seconded this:

See Page 12/20/16-2A

PROCLAMATION

RESOLVED, Recognizing the HCRHS Girls Soccer Team.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.

Mr. Holt moved and Mr. Lanza seconded this:

See Page 12/20/16-2B

PROCLAMATION

RESOLVED, Recognizing Jeremy Decker, Troop 288, for attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MR. WALTON, MS. LAGAY.

FINANCE

Mr. King moved and Mr. Holt seconded this:

See Page 12/20/16-2C

RESOLUTION

RESOLVED, Authorizing the County's Chief Financial Officer to approve payment of certain claims between Freeholder Board meetings and present said approval to the governing body at its next meeting.

Freeholder Walton asked for clarification on how to differentiate between which bills on the Claims Register have been paid between meetings.

Janet R. Previte, County Finance Officer (Acting), stated that each item has a check date and there will be a separation on the Claims Register so that the first list shows those checks that have already been paid between meetings and will be listed as "Ratified" and Claims that are being presented for the meeting will be listed as "Requesting Authorization".

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Holt seconded this:

See Page 12/20/16-2D

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services to insert an item of revenue in the 2016 Budget, for the 2016 Right to Know grant, in the amount of \$9,618.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. Lanza moved and Mr. Holt seconded this:

See Page 12/20/16-2E

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services to insert an item of revenue in the 2016 Budget, for the 2017 Right to Know grant, in the amount of \$9,618.

ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Lanza seconded this:

See Page 12/20/16-2F

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services to insert an item of revenue in the 2016 Budget, for the Victims of Crime Act (VOCA grant), in the amount of \$400,000.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Holt seconded this:

See Page 12/20/16-2G

RESOLUTION

RESOLVED, Authorizing the cancellation of various grants.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. Lanza moved and Mr. Holt seconded these:

See Page 12/20/16-2H

RESOLUTION

RESOLVED, Approving rescinding of Petty Cash for the Surrogate's Court.

See Page 12/20/16-2I

RESOLUTION

RESOLVED, Approving rescinding of Petty Cash for the Buildings and Maintenance Division.

See Page 12/20/16-3A

RESOLUTION

RESOLVED, Approving rescinding of Petty Cash for the Division of Corrections.

See Page 12/20/16-3B

RESOLUTION

RESOLVED, Approving rescinding of Petty Cash for the Finance Department.

ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.

PURCHASING

Mr. King moved and Mr. Lanza seconded this:

See Page 12/20/16-3C

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2016-16, with Kemper Sports, for the management of Heron Glen Golf Course, in an amount not to exceed \$405,000.00.

Freeholder Walton indicated he would be voting no, as there was a bidder that was \$90,000 less expensive, and because he is disappointed that the opportunity of the new contract was not taken to put more of the capital goods burden on the management company as opposed to the taxpayer.

Freeholder King explained the \$90,000 was over a period of five years.

Freeholder Lanza added that in Year One, the County will receive double the royalties than from any of the other bidders, which offsets that number.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MS. LAGAY.
(NAY) MR. WALTON.**

Mark Hosing, Senior Vice President of Kemper Sports Management, thanked the Board for their confidence.

Freeholder King stated the reason Heron Glen is the preferred golf course of use in the County is because of the staff provided by Kemper Sports Management.

Mr. King moved and Mr. Holt seconded this:

See Page 12/20/16-3D

RESOLUTION

RESOLVED, Approving an agreement, using County Quote #0077-2016, with Princeton Hydro, for professional Soil Testing Services, in an amount not to exceed \$20,000.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. Holt moved and Mr. Lanza seconded this:

See Page 12/20/16-3E

RESOLUTION

RESOLVED, Approving a professional services agreement, using County Quote #0081-2016, for Branding and Marketing Services, for the County's Economic Development Division, to Creative Marketing Alliance (CMA), in an amount not to exceed \$25,000.

Freeholder Walton expressed concern that there have not been Administrative updates on this issue. This is the first time he is hearing about it. The second issue is that he would like to see the specifications and deliverables on what the taxpayer is getting for \$25,000.

Freeholder Holt explained there is a need for Economic Development to ensure a way to identify a direction for the County with regard to the concerns on loss of business and revenue and the evaluation of property and populations. The intent was to undertake a small marketing strategy specific to a few identified potential business sectors that are attractive to the County. Money was set aside in the 2016 budget, with the intention of applying it to 2017 to avoid an impact to the 2017 budget.

Freeholder Holt added that eight firms were evaluated by a team. The bids ranged from \$25,000 to as high as six figures.

County Purchasing Agent, Raymond E. Rule, informed the Board that listed in the RFP was Business Attraction, Tourism, Retention and Attraction of Emerging Workforce and Millennials Leveraging the County's "Healthy Lifestyle", and promoting the County's unique culture and heritage.

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MS. LAGAY.
(NAY) MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

See Page 12/20/16-4A

RESOLUTION

RESOLVED, Authorizing the County Purchasing Agent to solicit bids for construction documents for the Golf Course Club House.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MS. LAGAY.
(NAY) MR. WALTON.**

Director Lagay informed those present that the County has prepared a press release for this project and it is available at the front desk.

PUBLIC WORKS

Tom Mathews, Director of Public Works, came before the Board to provide an update on various County road and bridge projects:

ROADS:

- Resurfacing (Chip Seal) and Surface Treatment, this project has shut down for the winter. All resurfacing projecting have been completed except for a few items on County Route 629. The Chip Seal portion of the project will take place in June 2017 after school is out. This is a temperature sensitive project.
- Reconstruction of County Route 637, on County Line Road, the project started this month, currently utility poles are being relocated and tree work is being done. This is an Inter-County project with Somerset County and Hunterdon will pay its portion of the bill.
- Drainage Improvements projects along County Route 519, across from the Kingwood Township School and County Route 635, which is near Mine Road. Bids have been reviewed and contracts have been sent to the lowest responsible bidder.

BRIDGES:

- Bridge E-203, in East Amwell Township, is where a tractor trailer took out guiderail and a wing wall. There was no police report but it is being put back together in-house.
- The first Brine Application was done this past Friday, during business hours. You can see the difference where there treatment was stopped. It is a success and two more applicators have been added this year, so the County has 4 applicators. The goal is to be able to do the entire County prior to a storm. Currently roads with hills that have sharp curves are the first to be brined; the 500 series roads with the most traffic are a priority.

Question – Leaf Collection

Mr. King questioned Mr. Mathews if the County does leaf collection. He is getting phone calls with respect to County roads which have leaves on them.

Mr. Walton said according to storm water regulations, if someone puts leaves in the road, they have to be removed in a certain timeframe so they don't get into the storm drains.

Mr. Mathews advised leave collection is done locally, by municipalities. The County must keep its storm drains clean.

Claim – Remobilization

Mr. Mathews reported to the Board that his office has received a claim for remobilization from a contractor for a project which was shut down. The County has not accepted the claim because the contractor threw a number out without justification. Mr. Mathews told the contractor if he was serious about submitting a claim that background information would be needed. The contractor has not come back yet with any information.

Mr. Mathews with the Freeholder Board and their families safe and happy holidays.

CONSENT AGENDA

Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items held: Resolution #3 and Check #155929.

Mr. King moved and Mr. Holt seconded a motion to approve Claims in accordance with the Claims Register dated December 20, 2016, absent check #155929.

See Page 12/20/16-4B

CLAIMS REGISTER

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Holt seconded a motion to approve the regular and executive session minutes of December 06, 2016.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Holt seconded these:

See Page 12/20/16-5A

RESOLUTION

RESOLVED, Approving a modification to County Bid #2013-07, Waste Management of New Jersey, Inc., for the Operation of the Hunterdon County Solid Waste Transfer Station; to extend the agreement an additional seventeen (17) months, through June 13, 2018; at the "Operating Privilege Fee" of \$1,666.67 monthly, increasing the agreement by \$28,333.39.

See Page 12/20/16-5B

RESOLUTION

RESOLVED, Approving State Change Order #1, Final, for County Bid #2015-03, with Trap Rock Industries, LLC, for Resurfacing, Realignment and Drainage Improvements on County Route 513, in Alexandria Township and Frenchtown Borough, for a decrease of \$237,182.49.

See Page 12/20/16-5C

RESOLUTION

RESOLVED, Approving State Contract #17APKC, with the New Jersey Department of Human Services, Division of Disability Services, for 2017, in the amount of \$38,037.00, for the purpose of administering the Personal Assistance Services Program.

See Page 12/20/16-5D

RESOLUTION

RESOLVED, Authorizing the sale of various vehicles deemed surplus through govdeals.com.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.

Mr. Lanza moved and Mr. Holt seconded a motion to approve Check ##155929, in accordance with the Claims Register dated December 20, 2017.

ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Lanza seconded this:

See Page 12/20/16-5E

RESOLUTION

RESOLVED, John R. Mulligan appointed Detective, Office of the Hunterdon County Prosecutor

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.

GRANTS

Mr. Holt moved and Mr. Lanza seconded this:

See Page 12/20/16-5F

RESOLUTION

RESOLVED, Approving the FY2016 Emergency Management Performance Grant, for the period of July 01, 2016 through June 30, 2017; consisting of a total amount of \$110,000.00 (including \$55,000.00 in Federal funds and \$55,000.00 County Match), for the Office of Emergency Management.

ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Lanza seconded this:

See Page 12/20/16-5G

RESOLUTION

RESOLVED, Approving a grant application with the State Department of Community Affairs to perform administrative services and check replacements related to the Low Income Home Energy Assistance Program (LIHEAP) and the Universal Service Fund, in the amount of \$1,130.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.

Mr. King moved and Mr. Lanza seconded this:

See Page 12/20/16-5H

RESOLUTION

RESOLVED, Approving the Victims of Crime Act (VOCA) Subgrant Award, #VCS-53-15, with the State Department of Law and Public Safety, Division of Criminal Justice, Office of the Attorney General, in the amount of \$500,000.00, (\$400,000 – state funds and a County Match of \$100,000), for the Hunterdon County Prosecutor's Office.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.

FREEHOLDERS COMMENTS/REPORTS

Hunterdon County Prosecutor

Mr. Lanza congratulated Hunterdon County Prosecutor, Anthony Kearns who was recently appointed by the State Senate to another five year term.

Meeting Recordings

Mr. Walton questioned the topic of audio recordings of Freeholder meetings stating he brought up the topic in September 2015, according to old minutes and it was tabled at the last meeting due to more investigation on the part of the Division of Information Technology (IT). He questioned whether it is a go yet.

Mr. Holt advised that a report from IT indicated that while the audio file is secure on the County's website, it is downloadable and capable of manipulation at any point, unlike any other document that is currently on the website. Also, out of the twenty-one New Jersey counties, one posts audio and sixty-six percent of the counties do what Hunterdon County does – which is post a PDF copy of the meeting minutes. Mr. Holt prefers to wait until the IT review is complete before a vote takes place.

Mr. Walton advised anyone can purchase Adobe and manipulate a PDF of minutes.

Mr. Walton moved to post the audio recordings of meetings on the website alongside the agenda and minutes.

Motion died for lack of a second.

Mr. Lanza informed the Board that his position has not changed; this is something the County should be doing subject to dealing with the security concerns. It is unnecessary to continue to bring it up at every meeting until the review has been completed and security concerns have been properly addressed.

Drones

Mr. Walton reported on a County policy that prohibits the use of drones on County property; stating an exception should be carved out for first responders.

Director Lagay reported that it is being looked into.

Public Notice Bill

Mr. Walton reported that he is happy that the Public Notice Bill has failed. It is in the public interest to put these notices on a third party site.

Daytime Fire Response

Mr. Walton reported a year ago he wrote a Letter to the Editor about daytime Fire Response. The Fire Chiefs Association continues to look into this, to develop a policy that will alleviate the problem.

Mr. King confirmed with Mr. Walton that the Fire Chiefs Association will involve the County in their decision making process.

Merry Christmas

Mr. Walton wished everyone a Merry Christmas.

Freeholder Director

Mr. King thanked Suzanne Lagay for her service as Freeholder Director over the course of the last year and he commended her on a job well done.

CFO & Human Resources

Director Lagay reported that Janet R. Previte, Acting County Finance Officer, passed her final certification and is now a certified CFO and CMFO.

Director Lagay also reported that Brad Myhre, Director of Human Resources, graduated with his second Master's degree.

Gavel

Director Lagay reported that it has been an absolute pleasure to be the Director. She has learned so much from the experience and received an enormous amount of support from her colleagues. She is anxious to turn the gavel over to the next Director.

OPEN TO THE PUBLIC

Director Lagay opened the meeting to the public.

There were no comments from the public at this time.

There being no further business before the Board, Freeholder Director Lagay adjourned the meeting at 6:18 p.m.

Transcribed By:

Dana Gootman, Deputy Clerk

Respectfully Submitted:

Denise Doolan, Clerk of the Board