

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**  
Frenchtown Borough Municipal Building, 29 Second Street  
Frenchtown, New Jersey 08825  
**August 02, 2016**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the Open Public Meetings Act.

**PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING, MR. WALTON.**

Director Lagay announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before June 30, 2016, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**EXECUTIVE SESSION**

Mr. Lanza moved and Mr. Holt seconded these:

**See Page 8/2/16-1A RESOLUTION**

**RESOLVED**, Executive Session to discuss the standardization of tuition reimbursements and Vacation Time.

**See Page 8/2/16-1B RESOLUTION**

**RESOLVED**, Executive Session to receive an update regarding the Division Head position.

**See Page 8/2/16-1C RESOLUTION**

**RESOLVED**, Executive Session to discuss Pharmacy Benefits.

**See Page 8/2/16-1D RESOLUTION**

**RESOLVED**, Executive Session to discuss a potential land acquisition of the Flood property.

**See Page 8/2/16-1E RESOLUTION**

**RESOLVED**, Executive Session to discuss a potential land acquisition of the Denton property.

**See Page 8/2/16-1F RESOLUTION**

**RESOLVED**, Executive Session to discuss a potential land acquisition of the Station property.

**See Page 8/2/16-1G RESOLUTION**

**RESOLVED**, Executive Session to discuss a potential land acquisition of the Higgins property.

**ROLL CALL: (AYES) MR. LANZA, MR. HOLT, MR. KING, MR. WALTON, MS. LAGAY.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:31 p.m., recessed at 5:30 p.m. and reconvened in Open Session at 5:32 p.m.

**PRESENT: MS. LAGAY, MR. LANZA, MR. HOLT, MR. KING, MR. WALTON.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT**

Director Lagay opened the meeting to the public.

Mr. Walton recused himself from the meeting at 5:33 p.m.

John Anderson, representative of Jersey Central Power & Light, updated the Board on the West Flemington substation and the tree work and removal. Mr. Anderson recently reviewed the work that has been done and reported that it was significant and it has not received any pushback. It began in January and the cycle will continue over the next three and a half years. The work will improve reliability of service.

Freeholder Director Lagay asked that Mr. Anderson make the Board aware of any pushback over the course of the project. Mr. Anderson agreed.

Mr. Walton returned to the meeting at 5:36 p.m.

Gary Schotland, Raritan Township resident, and a member of Friends of Historic Flemington, requested use of the historic Courthouse steps and outside electric for an event on Saturday, August 6 2016. Due to the immediacy of the event and the request, Mr. Walton moved and Mr. Holt seconded a motion to approve the request pending availability and review by the Buildings and Maintenance Director and the Executive Director of Cultural and Heritage to determine if the building is already scheduled for an activity.

**ROLL CALL: (AYES) MR. WALTON, MR. HOLT, MR. LANZA, MR. KING, MS. LAGAY.**

County Counsel, Shana Taylor informed Mr. Schotland that he need to put the request in writing and bring it to the Administration building tomorrow, for record keeping purposes.

Laurie Stone and Jill Sperling, Holland Township residents, expressed their concern for the stray and feral animal population in the County and their interest in being part of the conversation about addressing the issue.

Director Lagay asked Ms. Stone and Ms. Sperling to leave their contact information with the Deputy Clerk of the Board, Dana Gootman.

Brad Myhre, Frenchtown Borough Mayor, expressed his appreciation to the Board for bringing their meeting to Borough Hall. He introduced Frenchtown Councilwoman, Caroline Scutt who is also in attendance.

Mayor Myhre thanked the Board for their work regarding County Route 513 in the Borough.

### **PURCHASING**

Raymond E. Rule Jr., County Purchasing Agent reported that the award of County Bid #2016-09, is part of the County's cooperative pricing program; there are currently four municipalities participating in the program: Holland Township, Lebanon Township, Raritan Township and West Amwell Township.

Mr. King moved and Mr. Lanza seconded this:

**See Page 8/2/16-2A**

### **RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2016-09, for the Application of Traffic Stripes in various municipalities, with Traffic Lines, Inc., in an amount not to exceed \$339,640.00.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

### **PROJECT UPDATE**

Frank Bell, AIA, County Project Administrator, updated the Board on various County projects and facilities in the County.

- Emergency Services Training Center, Consultants are preparing scope and fees for next phase of services.
- Rt. 31 HVAC System for Buildings 2 & 3, Facilities Committee recommends replacement of the existing HVAC units. Bid documents being prepared by Purchasing for Bidding.

Mr. Holt expressed moving the County's employees currently in the Route 31 Building Complex to a more modern location; noting it would be costly to replace the existing HVAC units in that County Complex.

- Historic Courthouse Renovations, Consultants scope and pricing being evaluated.
- Generators – Rt. 12 Bldg 1, Rt. 12 Library, Mt. Airy & Everittstown Garages
- Everittstown Garage Salt Building Renovations and Addition, Award Contract - August 18, 2016; Begin Construction (anticipated) - August 20, 2016; Complete Construction (anticipated) - December 31, 2016.
- Parks – Heron Glen, New Building Architectural and Engineering coordination meeting set to begin Contract Document Phase.

Mr. Walton questioned Mr. Bell if it was too late to scale back the project.

Mr. Holt feels this is a question for the Board. He does not see a reason to stop, reassess or reconfigure the project.

Deputy Director Lanza advised a new clubhouse is an effort to maintain what the County has currently instead of trying to maintain the trailers. The plans represent the minimum amount of square footage to address what the County is already using onsite.

Mr. Walton expressed disapproval of the size and scope of the project and believes that it would be possible to build a smaller facility, spend less money, and still meet the current needs. He further stated he does not believe the County should be in the golf business and competing with the local courses.

### **Projects continued:**

- Mt. Airy Garage Wash Bay System, Purchasing is preparing quote specs with assistance from Project Administration.
- Mt. Airy and Lebanon Fuel Tanks, Project Administration and Purchasing are reviewing the status of State Contract in order to receive quote from the State Contractor vendor.

- Facilities Committee. All facilities are being reviewed by a design and planning professional at no cost to provide an independent view on how the County can best utilize and downsize their current space.

**CONSENT AGENDA**

Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Item #12 held at this time.

Mr. Lanza moved and Mr. King seconded a motion to approve the claims in accordance with the Claims Register dated August 02, 2016.

**See Page 8/2/16-3A**

**CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. Lanza moved and Mr. King seconded a motion to approve the regular minutes of June 21, 2016 and July 5, 2016, and the executive minutes of July 05, 2016 and July 19, 2016.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. Lanza moved and Mr. King seconded these:

**See Page 8/2/16-3B**

**RESOLUTION**

**RESOLVED**, Robert Montalbano appointed part time, Security Guard, Sheriff's Office.

**See Page 8/2/16-3C**

**RESOLUTION**

**RESOLVED**, David Bala appointed part time, Security Guard, Sheriff's Office.

**See Page 8/2/16-3D**

**RESOLUTION**

**RESOLVED**, Christine Johnston appointed unclassified Confidential Assistant, Hunterdon County Prosecutor's Office.

**See Page 8/2/16-3E**

**RESOLUTION**

**RESOLVED**, Nicholas Recine appointed per-diem Level 1 Fire Instructor, Division of Emergency Management, Department of Public Safety and Health Services.

**See Page 8/2/16-3F**

**RESOLUTION**

**RESOLVED**, Thomas Approvato appointed as needed, seasonal Laborer, Buildings and Maintenance Division.

**See Page 8/2/16-3G**

**RESOLUTION**

**RESOLVED**, Cameron Crisologo appointed as needed, seasonal Laborer, Buildings and Maintenance Division.

**See Page 8/2/16-3H**

**RESOLUTION**

**RESOLVED**, Diane DiVito appointed part time, Library Page, Library.

**See Page 8/2/16-3I**

**RESOLUTION**

**RESOLVED**, Approving an intergovernmental transfer for Roxanna Lavoie to Health Services Division, Public Safety and Health Services Department.

**See Page 8/2/16-3J**

**RESOLUTION**

**RESOLVED**, Approving an application for a Red Light Permit, for Gary William Habelitz, Chief Medical Investigator, in the Hunterdon County Medical Examiner's Office.

**See Page 8/2/16-3K**

**RESOLUTION**

**RESOLVED**, Approving the FTA Section 5310 Transfer of Title Agreement, for vehicle #16-1448, for a 2011 Ford E450 Supreme, currently being leased from New Jersey TRANSIT.

**See Page 8/2/16-3L**

**RESOLUTION**

**RESOLVED**, Urging the Governor and Legislature to properly allocate 911 System and Emergency Trust Fund Account monies to county and municipal 911 centers.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. Lanza moved and Mr. King seconded this:

**See Page 8/2/16-4A**

**RESOLUTION**

**RESOLVED**, Approving No Passing Zones be established and maintained along County Route 513 (Frenchtown-Everittstown Road, Everittstown-Pittstown Road), in the Township of Alexandria and Borough of Frenchtown.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. HOLT, MR. WALTON, MS. LAGAY.**

Director Lagay noted the Frenchtown Mayor's efforts in getting the No Passing Zones established in the Borough and Alexandria Township.

Freeholder King commended Mr. Myhre on his accomplishment.

**PROCLAMATIONS/RECOGNITION**

Mr. King moved and Mr. Holt seconded this:

**See Page 8/2/16-4B**

**PROCLAMATION**

**RESOLVED**, Recognizing Liam Cutri-French, Boy Scout Troop 192, for attaining the designation of Eagle Scout.

**ROLL CALL (AYES): MR. KING, MR. HOLT, MR. LANZA, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded this:

**See Page 8/2/16-4C**

**PROCLAMATION**

**RESOLVED**, Recognizing Shawn Dylan Trimmer, Boy Scout Troop 187, for attaining the designation of Eagle Scout.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

**GRANTS**

Mr. Holt moved and Mr. Lanza seconded this:

**See Page 8/2/16-4D**

**RESOLUTION**

**RESOLVED**, Approving a grant award from the State Department of Public Health and Senior Services for the Local Core Capacity for Public Health Emergency Preparedness, in the amount of \$256,923

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MR. WALTON, MS. LAGAY.**

Mr. King moved and Mr. Lanza seconded this:

**See Page 8/2/16-4E**

**RESOLUTION**

**RESOLVED**, Approving a grant award from the State Department of Environmental Protection, for funding for Mosquitos Aid to Counties, in the amount of \$29,000.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. HOLT, MR. WALTON, MS. LAGAY.**

Mr. Holt moved and Mr. Lanza seconded this:

**See Page 8/2/16-4F**

**RESOLUTION**

**RESOLVED**, Approving the SFY 2017 New Jersey Job Access/Reverse Commute (NJ-JARC) agreement for Round 3, with New Jersey Transit, in the amount of \$100,000 with a County Match of \$100,000, to cover the period of July 1, 2016 through June 30, 2017.

**ROLL CALL: (AYES) MR. HOLT, MR. LANZA, MR. KING, MR. WALTON, MS. LAGAY.**

**FREEHOLDERS COMMENTS/REPORTS**

**Senior Center**

Mr. King advised he received a passed along phone message from Karen Briggs in the Administrative Office, on behalf of Eileen Terry. Ms. Terry shared that she had an exceptional experience at the Senior Center and specifically mentioned Eleanor, Rich and Mary Ann, who she said had been "the best".

**Letters of Recognition**

Director Lagay added that the Human Resources Director and herself have been forwarding letter of appreciation to employees who are recognized by the public.

**Thank you**

Mr. Holt and Mr. Lanza expressed appreciation to Mayor Myhre and Councilwoman Scutt for their hospitality in hosting the Board of Chosen Freeholders this evening at Borough Hall.

Happy Birthdays

Mr. Walton wished Somerset County Freeholder, Peter Palmer a belated Happy Birthday. Freeholder Palmer turned 80.

Mr. Walton wished his former colleague, former Freeholder George Melick a Happy Birthday. Mr. Melick turns 80 in ten days.

Suicide Prevention

Mr. Walton reported on suicide prevention in the wake of the third anniversary of Robin Williams death.

Heron Glen

Mr. Walton noted the in-kind services and costs at \$201,000 at Heron Glen, is higher than the \$80,000 reported in the PINO Report and stated that the County's new vendor, Maximus put that number \$150,000. He further stated that numbers higher than the \$80,000 that Kemper lists in their annual report as their average in-kind costs for the golf course.

Buildings and Maintenance Recognition

Director Lagay commended Justin Tibbetts, Buildings and Maintenance Division Head, on his teams work on behalf of the Facilities Committee in reconfiguring and consolidating the County office space at the Main Street County Complex.

Finance Recognition

Director Lagay congratulated Janet Previte, Acting County Finance Officer, on passing her exam for the Certified Municipal Financial Officer and noted she only has one more course and another exam to complete in order to obtain her County CFO certification.

There being no further business before the Board, Director Lagay adjourned the meeting at 6:02 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board

Transcribed by:

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Dana A. Gootman  
Deputy Clerk of the Board