

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

November 16, 2015

I. **5:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before November 12, 2015, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, the HCNews and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal issues.
02. To discuss personnel issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

- V. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda).

VI. HUNTERDON COUNTY CHAMBER OF COMMERCE 2015 Leadership Graduates

01. Presentation on wine producing as an Agritourism attraction.

VII. FINANCE, Janet R. Previte, County Financial Officer

01. RESOLUTION - Requesting the Division of Local Government Services insert an item of revenue in the 2015 Budget for the Municipal Alliance, in the amount of \$181, 380.

VIII. PUBLIC WORKS, Tom Mathews, Director

01. Update of various County road and bridge projects.
02. To discuss correspondence received from Harold Bush, requesting a hardship consideration to permit a road opening for sewer hookup, for the family home being built on South Main Street. (County Route 611 was paved July 2015).

IX. FOR DISCUSSION

01. Elimination of fees collected in the Health Division and the Planning Department.

X. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve claims in accordance with the Claims Register dated November 16, 2015.
02. Motion to approve the minute of October 20, 2015.
03. RESOLUTION - Amanda Rossi appointed full time Sheriff's Officer, Sheriff's Office.
04. RESOLUTION - Rhonda Kelly appointed full time Senior Receptionist, Department of Human Services.
05. RESOLUTION - Approving salaries for employees covered under the CWA Supervisors Bargaining Unit.
06. RESOLUTION - Approving a Professional Services Agreement with Malick and Scherer, P.C., for engineering services for a Multi-Use Path across Prescott Brook, a tributary to the South Branch of the Raritan River, in Clinton Township, connecting the Arboretum on the east side of Route 31 with the South Branch Reservation on the west side, in an amount not to exceed \$180,000.
07. RESOLUTION - Authorizing the County's Chief of Staff to sign all administrative documents to transfer the County's Health provider to Aetna.

XI. GRANTS

01. RESOLUTION - Approving a Memorandum of Understanding with the NJ Office of Homeland Security and Preparedness and the NJ Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren) regarding federal funds in the amount of \$346,989.96; (\$230,000 to develop a Multi-Discipline Rail Emergency Response Plan; \$116,989.96 to develop a Regional Damage Assessment Plan).

XII. FREEHOLDERS COMMENTS/REPORTS

XIII. OPEN TO THE PUBLIC

XIV. EXECUTIVE SESSION (Reconvene if necessary)

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2015-17

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of an award of \$181,380 from State of New Jersey Governor's Council on Alcoholism and Drug Abuse and wishes to amend its 2015 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2015 Budget in the sum of \$181,380 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

Municipal Alliance (7/1/2015-6/30/2015)

BE IT FURTHER RESOLVED, that the like sum of \$181,380 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

Municipal Alliance (7/1/2015-6/30/2015)

The required match was appropriated in the Department of Human Services budget

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED November 16, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Amanda Rossi be hereby appointed full time, Sheriff's Officer, in the Sheriff's Office, of the County of Hunterdon.

Effective: November 12, 2015
Salary per annum: \$32,774.00
Union: FOP 94
Hours per week: 40

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED November 16, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Rhonda Kelly, be hereby appointed to Senior Receptionist, in the Department of Human Services, of the County of Hunterdon.

Effective: December 01, 2015
Salary: \$49,281.67.00 per annum
Hours: 40 per week
Union: CWA1

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED November 16, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries for those employees covered under the collective bargaining agreement between the CWA Supervisory Contract and the County of Hunterdon be hereby established as follows:

<u>Department</u>	<u>Name</u>		<u>2014</u>	<u>2015</u>
PUBLIC WORKS	BONHAM	LAWRENCE J	53,536.94	54,886.94
SOCIAL SERVICES	BADINI	GREGORY	77,782.63	79,338.28
EMERGENCY SERVICES	BURHAM	SHARON M	65,566.88	66,916.88
PUBLIC WORKS	BUSH	DANIEL T	71,281.78	72,707.42
PUBLIC WORKS	BUTLER	GARY C	74,072.48	75,553.93
SOCIAL SERVICES	CARLING	FAYE	89,350.92	91,137.93
PUBLIC HEALTH NURSES	CHIANG	SHU C	67,349.96	68,699.96
PUBLIC WORKS	COLE JR	JACOB A	66,356.50	67,706.50
PUBLIC WORKS	COLOMBO III	WALTER M	79,780.38	81,375.99
LIBRARY	COMELLA	LEE A	58,035.98	59,385.98
PUBLIC WORKS	CONNORS	HAROLD J	69,850.50	71,247.51
PUBLIC WORKS	FLEMING	JAMES M	72,884.12	74,341.80
LIBRARY	FRANCONE	ROSEMARY	80,937.98	82,556.74
LIBRARY	GARDNER	ADRIENNE	78,926.70	80,505.23
PUBLIC WORKS	GRANDE	MARIO A	72,484.20	73,933.89
EMERGENCY SERVICES	HELLER	HARRY J	82,823.02	84,479.48
PUBLIC WORKS	JOHNSON JR	GORDON K	67,395.98	68,745.98
PUBLIC WORKS	KULLMAN	KEVIN M	73,728.78	75,203.34
COUNTY CLERK	LAMENDOLA	KARLA M	64,050.04	65,400.04
EMERGENCY SERVICES	MANGINI	SANDRA K	67,630.50	68,983.11
PUBLIC WORKS	MASTERSON	PATRICK	54,026.78	55,376.78
LIBRARY	NAFTAL	ALISON J	62,310.90	63,660.90
INFORMATION SERVICES	PASQUA	MICHAEL	59,473.00	60,823.00
SOCIAL SERVICES	PIAZZA	LISA	45,734.04	47,084.04
PUBLIC WORKS	PURSELL	DOUGLAS	71,676.39	73,109.92
EMERGENCY SERVICES	REASONER	JAMES S	65,188.58	66,538.58
PUBLIC WORKS	ROBINSON	MARK J	72,411.79	73,860.03
PUBLIC WORKS	ROSATO	DAVID J	76,214.93	77,739.23
PUBLIC WORKS	SEGREAVES	SCOTT E	68,400.10	69,768.10
PUBLIC WORKS	SILVA JR	ROBERT M	77,469.16	79,018.54
HUMAN SERVICES	STRAIN	ARLENE K	70,361.83	71,769.07
LIBRARY	WINBERRY	JENNIFER M	78,167.70	79,731.05
PUBLIC WORKS	ZAVAGLIA	THOMAS M	78,419.64	79,988.04

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED November 16, 2015

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon has a need for professional engineering consulting services to provide engineering design services for a Multi-Use Path across the Prescott Brook, a tributary to the South Branch of the Raritan River, in Clinton Township, connecting the County Arboretum on the east side of Route 31 with the South Branch Reservation on the west side, for the Hunterdon County Division of Parks and Recreation;

WHEREAS, the Local Public Contracts Law (N.J.S.A.. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders as follows:

01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an agreement between the County and Malick and Scherer, P.C., Perryville III Corporate Center, 53 Frontage Road, Suite 260, Hampton, New Jersey 08827.
02. This contract is awarded without competitive bidding as a professional services in accordance with 40A:11-5(1) of the Local Public Contracts Law because the services are specialized and competitive bidding is not feasible under the circumstances.
03. The County hereby accepts the fees for the basic services and specialized services described in the agreement.
04. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
05. The Clerk is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED November 16, 2015

Denise B. Doolan, CLERK

NOTICE OF CONTRACT AWARDED

The County of Hunterdon has awarded a contract without competitive bidding as a professional service (or extraordinary, unspecifiable service) pursuant to N.J.S.A. 40A:11-5(1)(a)(i). This contract and the resolution authorizing it are available for public inspection in the office of the Clerk of the Board.

AWARDED TO: Malick and Scherer, P.C., Hampton, New Jersey 08827

SERVICES: To provide engineering design services for a Multi-Use Path across the Prescott Brook, a tributary to the South Branch of the Raritan River, in Clinton Township, connecting the County Arboretum on the east side of Route 31 with the South Branch Reservation on the west side

TIME PERIOD: As specified in terms of the Agreement

COST: Amount not to exceed \$180,000.00

Denise B. Doolan
Clerk of the Board

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County's Chief of Staff, George F. Wagner, to sign all administrative documents required in connection with this transfer of the County's Health Insurance provider to Aetna, effective January 01, 2016.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
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<i>Robert G. Walton, Freeholder</i>						

ADOPTED November 16, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Freeholder Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Memorandum of Understanding with the New Jersey Office of Homeland Security and Preparedness (OHSP) and the New Jersey Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren), concerning the use of Federal Homeland Security Grant funds, in the amount of \$346,989.96, for the Northwest Region Counties; with \$230,000 to develop a Multi-Discipline Rail Emergency Response Plan to support operational coordination and \$116,989.96 to develop a regional Damage Assessment Plan to enhance restoration and recovery capabilities.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
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Denise B. Doolan, CLERK