

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Flemington, New Jersey 08822

June 02, 2015

I. **4:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 06, 2015, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, HCNews (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. PUBLIC COMMENT, Limited to 2 minutes per person.

(Comments exceeding 2 minutes will be entertained later in the agenda).

VI. PROCLAMATIONS/RECOGNITION

01. PROCLAMATION -Recognizing Patrick M. Quinn for attaining the designation of Eagle Scout.
02. PROCLAMATION -Recognizing Eric Pecina for attaining the designation of Eagle Scout.
03. PROCLAMATION -Recognizing Quinn Levy for attaining the designation of Eagle Scout.
04. PROCLAMATION -Recognizing Nicholas Hankins for attaining the designation of Eagle Scout.
05. PROCLAMATION -Recognizing Anthony Razzano for attaining the designation of Eagle Scout.

VII. FARMLAND PRESERVATION/OPEN SPACE, Sue Dziamara

01. RESOLUTION - Approving a Municipal Grant Application, for Open Space Trust Funds, at the recommendation of the Open Space Advisory Committee, for Lebanon Borough, for Phase III of the renovations to 96 Main Street, a municipally owned historic building, in the amount of \$7,274.75.

VIII. PURCHASING, John P. Davenport III

01. RESOLUTION - Approving Requisition #CountyClerk.1701, with Sky Printing, for the printing of Primary Ballots, for the County Clerk, in the amount of \$57,041.70.
02. RESOLUTION - Authorizing the award of County Bid #2015-08, to furnish and deliver Ultra Low Sulfur Diesel Fuel, with Global Montello Group Corporation, in an amount not to exceed \$1,477,751.00 for a three year contract.
03. RESOLUTION - Authorizing the award of County Bid #2015-09, to furnish and deliver 89 Octane Unleaded Gasoline Fuel, with John Duffy Fuel Company, in an amount not to exceed \$1,114,695, for a three year contract.
04. RESOLUTION - Authorizing the award of County Bid #2015-12, to furnish and deliver one (1) 2015 Volvo L70H Wheel Loader with Tier 4 Emissions and associated equipment or approved equal, with Penn Jersey Machinery LLC, in an amount not to exceed \$152,570.
05. RESOLUTION - Authorizing the award of County Bid #2015-14, for the Deck Replacement for County Bridge J-1, on Main Street, County Route 512, in Califon Borough, with CMS Construction, in an amount not to exceed \$311,102.50.
06. RESOLUTION - Approving a professional services agreement for engineering design services for the reconstruction of County Bridge L-6 and approach of County Route 513 (Fairview Avenue) over a Tributary to the South Branch of the Raritan River, in Lebanon Township, to Keller & Kirkpatrick, in an amount not to exceed \$142,574.

IX. PROJECT UPDATE, Frank J. Bell, AIA

01. Update of various County projects.

X. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve the claims in accordance with the Claims Register dated June 02, 2015.
02. Motion to approve the regular session minutes of April 21, 2015.
03. RESOLUTION - Sabrina Herron appointed temporary, seasonal Lab Assistant, Health Services Division, Department of Public Safety and Health Services.
04. RESOLUTION - Kenny Ceva appointed temporary, seasonal Lab Assistant, Health Services Division, Department of Public Safety and Health Services.
05. RESOLUTION - Greg Kortina appointed temporary, seasonal Summer Camp Assistant, Division of Parks and Recreation, Department of Land Use and Facilities Management.
06. RESOLUTION - Bernard Campbell appointed permanent, full time Laborer, Parks and Recreation Division, of the Department of Land Use and Facilities Management.
07. RESOLUTION - Zachary Powell appointed temporary, seasonal Laborer, Division of Parks and Recreation, Department of Land Use and Facilities Management.
08. RESOLUTION - Daniel DeLuise temporary, seasonal Recreation Leader, Division of Parks and Recreation, Department of Land Use and Facilities Management.
09. RESOLUTION - Jason Keefe appointed temporary, seasonal Summer Canoe Leader, Division of Parks and Recreation, Department of Land Use and Facilities Management.
10. RESOLUTION - Kara Kurzawa appointed temporary, seasonal Summer Recreation Camp Leader, Division of Parks and Recreation, Department of Land Use and Facilities Management.

11. RESOLUTION - Matthew Majorossy appointed temporary, seasonal Summer Recreation Camp Leader, Division of Parks and Recreation, Department of Land Use and Facilities Management.
12. RESOLUTION - Mason Plummer appointed temporary, seasonal Summer Recreation Camp Leader, Division of Parks and Recreation, Department of Land Use and Facilities Management.
13. RESOLUTION - Heather Schultz appointed temporary, seasonal Summer Recreation Camp Leader, Division of Parks and Recreation, Department of Land Use and Facilities Management.
14. RESOLUTION - Mary Mazurkiewicz, Graduate Nurse, Division of Health Services, Public Safety and Health Services Department, reduction of hours.
15. RESOLUTION - Indumathi Shankar appointed full time, Keyboarding Clerk 1, Prosecutor's Office.
16. RESOLUTION - Gelaine Dziamara appointed unclassified, full time Acting Department Head, Department of Land Use and Facilities Management.
17. RESOLUTION - Approving salaries for the unclassified/unaffiliated and non-contractual employees for 2015.
18. RESOLUTION - Approving a Cost Reimbursement Agreement with the NJDOT, in connection with the project for Milford-Warren Glen Road (County Route 519), Rights of Way, in Holland Township.
19. RESOLUTION - Approving a Temporary Construction Easement with William MacKenzie and Barbara MacKenzie, in connection with the reconstruction of County Route 637/620, to Harlan School Road, in Readington and Branchburg Townships, in the amount of \$105.
20. RESOLUTION - Approving a County Policy on In-Kind Services and Equipment Loaning.
21. RESOLUTION - Approving a modification to Bid #2014-14, for the Reconstruction of Bridge E-174, on Route 602, over a Tributary of the Back Brook, in East Amwell Township, with Konkus Corporation, decrease of \$925.
22. RESOLUTION - Approving the cancellation of a mortgage through the Small Cities Rehabilitation Program, for Victor Brown.
23. RESOLUTION - Approving a modification to Bid #2013-14, for the reconstruction of Inter-County Bridge T-36-S, on Vliettown Road, over the Lamington River, in Tewksbury and Bedminster Twps., with Persistent Construction, Inc., decrease of \$100,198.92.

24. RESOLUTION - Approving the final payment for County Bid #2013-14, for the reconstruction of Inter-County Bridge T-36-S, on Vliettown Road, over the Lamington River, in Tewksbury and Bedminster Townships, to Persistent Construction, Inc., in the amount of \$40,400.36.
25. RESOLUTION - Approving a Service and Occupancy Agreement with Scott Howarth, through June 30, 2016.
26. RESOLUTION - Approving an amendment to an employment indemnification resolution adopted October 15, 2013.

Added Items:

27. RESOLUTION - Approving the appointment of a temporary, seasonal Laborer, in the Division of Buildings and Maintenance, Department of Administrative Services.
28. RESOLUTION - Rescinding a resolution adopted on May 19, 2015, authorizing the sale of surplus vehicles (Trucks) to Hopewell Township.

XI. GRANTS

01. RESOLUTION - Approving a Federal Aid Agreement #2012-DT-BLA-306, for the Rehabilitation of the Rosemont-Raven Rock Road Bridge (D-300), in Delaware Township, extending the project through December 31, 2016, and increasing the amount by \$30,907, making the revised not to exceed amount \$2,192,833.
02. RESOLUTION - Approving a modification to FY2011 Job Access/Reverse Commute (JARC) Round 13 agreement with NJTransit, extending funding thru December 31, 2015.
03. RESOLUTION - Approving a modification to FY2012 Job Access/Reverse Commute (JARC) Round 14 agreement with NJTransit, extending funding thru December 31, 2016.

XII. CORRESPONDENCE

01. Anne Hercek, requesting permission to use the Historic Court House steps, for a Rosary Rally, on Saturday, June 13, 2015, from 11:00 a.m. until 3:00 p.m.
02. Flemington Business Improvement District, requesting permission to have live entertainment in front of the Hall of Records, during their 2015 Thursday Night Lights summer celebration of music and Arts, on July 16, July 30, August 13 and August 27, 2015, from 6:00 p.m. until 10:00 p.m.

03. Hunterdon Helpline, requesting permission to use the Historic Court House steps, for a fundraiser (Salsa Night), on Saturday, July 18, 2015, from 4:00 p.m. until 10:00 p.m.
04. Garden State Underwater Recovery Unit, requesting permission to hold a Coin Toss at the Intersection of County Route 519 and Bridge Street, in Milford, New Jersey on Saturday, June 20, 2015, from 8:00 a.m. until 3:00 p.m.
05. South Ridge Community Church, requesting permission to use the LINK to provide shuttle services during the July 05, 2015 NJ CityFest, from 4:00 p.m. to 10:00 p.m. Will pay an hourly rate for service, according to the Human Services Department.

XIII. FREEHOLDERS COMMENTS/REPORTS

XIV. OPEN TO THE PUBLIC

XV. EXECUTIVE SESSION
(Reconvene if necessary)

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Patrick M. Quinn, Boy Scouts of America, Troop 1969, attained the designation of "Eagle Scout", Scouting's highest award; and

WHEREAS, Patrick M. Quinn has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Patrick's Eagle Scout project involved the planning, organization, solicitation of materials and volunteers to build and install an arbor/seat at the Station of the Cross walkway at Our Lady of Lourdes Church, located in Whitehouse Station, New Jersey, County of Hunterdon. Patrick's project including building and installing a fence with a gate around an air conditioning unit, as well as landscaping and making repairs to the walkway. Patrick's project will benefit parishioners and visitors to Our Lady of Lourdes Church for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Patrick M. Quinn** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Patrick M. Quinn** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Eric Pecina, Boy Scouts of America, Troop 92, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Eric Pecina has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Eric's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to reseal and repaint the exterior of the VFW Post 5119, in Glen Gardner, New Jersey. Eric's project will benefit the VFW Post 5119 for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Eric Pecina** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Eric Pecina** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Quinn Levy, Boy Scouts of America, Troop 92, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Quinn Levy has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Quinn's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to renovate the sound stage at the Round Valley Youth Center. Quinn's project will allow the Round Valley Youth Center to promote more park activities to various groups, including concerts, music festivals, plays and many more. Quinn's project will benefit Round Valley Youth Center for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Quinn Levy** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Quinn Levy** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Nicholas Hankins, Boy Scouts of America, Troop 194, attained the designation of "Eagle Scout", Scouting's highest award; and

WHEREAS, Nicholas Hankins has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Nicholas' Eagle Scout project involved the planning, organization, solicitation of materials and volunteers, to build two picnic tables, install landscaping lights, put in new planting beds and set up a solar powered fountain at the Family Success Center, in Flemington, New Jersey. This project will benefit the Family Success Center for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Nicholas Hankins** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Nicholas Hankins** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Anthony Razzano, Boy Scouts of America, Troop 194, attained the designation of "Eagle Scout", Scouting's highest award; and

WHEREAS, Anthony Razzano has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Anthony's Eagle Scout project involved the planning, organization, solicitation of materials and volunteers, to repair, reside and paint the main stage building at the South County Park, for Hunterdon County 4-H. Anthony also built and installed four signs indicating the location of the animal barns; and constructed movable map displays; as well as creating a historical timeline of the Flemington Fair. This project will benefit those visiting the Hunterdon County South County Park and attending Hunterdon County 4-H and Agricultural events for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Anthony Razzano** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Anthony Razzano** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve, upon the recommendation of the Open Space Advisory Committee at their May 18, 2015 meeting, the following Municipal Grant Program Application for an allocation of County Open Space Trust Funds, as follows:

Lebanon Borough, in the amount not to exceed **\$7,274.75**, representing the full balance of its CY 2015 balance and distribution of County Open Space Trust Funds to fund phase III of the renovations to the 96 Main Street, a municipally owned historic building. Phase III involves interior work including demolition and reconstruction refinished flooring surfaces and bringing other facilities up to current code and ADA standards. The grant amount will be paid in one installment.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Joh W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

PURCHASING June 2, 2015 Agenda

If the Board feels that additional information is required to make an informed decision on any of these requests, please feel free to contact this department or the requesting department with your questions. If the Board would like the requesting department head to attend the Freeholder meeting to further discuss any of these procurement requests that will be arranged.

RESOLUTION

01. Approving Requisition #1701, with **Sky Printing**, for the printing of ballots for the primary election, in the amount of **\$57,041.70**. The expenses related to elections are exempt from bidding pursuant to N.J.S.A. 40A:11-5(1)l.
02. Authorizing the award of County Bid #2015-08, furnishing and delivery of ultra-low sulfur diesel, to **Global Montello Group Corporation** in the amount of **\$1,477,751.00 for the three year contract**. Sixteen packages were distributed and six bids being received. The pricing is based on a fixed margin which is added/subtracted to the price listed in the OPIS for the date of delivery. The fixed margin for this three year contract is (\$.01039) per gallon compared to the previous contract margin of \$.0545 per gallon. Average yearly usage is approx. 235,000 gallons which is down by 30,000 gallons over the last contract.
03. Authorizing the award of County Bid #2015-08, furnishing and delivery of unleaded gasoline, to **John Duffy Fuel Company** in the amount of **\$1,114,695.00 for the three year contract**. The pricing is based on a fixed margin which is added/subtracted to the price listed in the OPIS for the date of delivery. The fixed margin for this three year contract is \$.0489 per gallon compared to the previous contract margin of \$.0495 per gallon. Average yearly usage is approx. 225,000 gallons which is up by 70,000 gallons over the last contract.
04. Authorizing the award of County Bid #2015-12 to furnish and deliver One 2015 Volvo L70H Wheel Loader with Tier 4 Final Emissions and associated equipment or approved equal for the Division of Roads and Bridges, to **Penn Jersey Machinery, LLC**, in an amount of **\$152,570.00**. The wheel loader will be replacing a 1995 loader. The Purchasing Department sent out seven (07) bid packages to vendors in an attempt to obtain the lowest competitive price with three bid submissions. The funding is through the 2014 capital budget.
05. Awarding County Bid #2015-14 for the deck replacement for Bridge J-1 on Main Street County Route 512 In the Borough of Califon, Hunterdon County, for the Division of Roads and Bridges, to **CMS Construction**, in an amount of **\$311,102.50**. The Purchasing Department sent out thirteen (13) bid packages to vendors in an attempt to obtain the lowest competitive price, receiving five bids. Funding is through 2012 capital funds for this project.
06. Authorizing the award of a professional services agreement for Quotation 0034-2015, Reconstruction of Hunterdon County Bridge L-6 and Approach of County Route 513 (Fairview Ave.) over Tributary to the South Branch of the Raritan River in Lebanon Township, Hunterdon County to **Keller & Kirkpatrick, Inc.** in the amount of **\$142,574.00**. Eight requests for proposals were distributed to requesting engineering firms with six firms responding with formal written proposals. Funding has been set aside in the 2013 capital budget.

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$17,500.00 be approved by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby approves the purchase of commodity(s)/service(s), requisition(s) #County.Clerk.1701, in the amount of \$57,041.70, pursuant to N.J.S.A.40A:11-5(1)L, with Sky Printing, for ballots, for the County Clerk; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under budget account # 5-01-20-0122-253, (Department Operating Budget); and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2015-08

RESOLUTION

WHEREAS, bids were received, opened and read in public on Thursday, April 23, 2015, for furnishing and delivering Ultra Low Sulfur Diesel Fuel to the County of Hunterdon; and

WHEREAS, six (6) bidders submitted a proposal; and

WHEREAS, upon the recommendations of Thomas B. Mathews, Director of Public Works, and John P. Davenport, III, Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

VENDOR
Global Montello Group Corporation
800 South Street
PO Box 9161
Waltham, MA 02454-9161

ITEM BID
Furnishing and Delivering
Ultra Low Sulfur Diesel Fuel
to the County of Hunterdon

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$1,477,751.00 for a three year contract

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

Adopted JUNE 2, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2015-09

RESOLUTION

WHEREAS, bids were received, opened and read in public on Thursday, April 23, 2015, for furnishing and delivering 89 Octane Unleaded Gasoline Fuel to the County of Hunterdon; and

WHEREAS, six (6) bidders submitted a proposal; and

WHEREAS, upon the recommendations of Thomas B. Mathews, Director of Public Works, and John P. Davenport, III, Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

VENDOR
John Duffy Fuel Company
465 Mulberry Street
Newark, NJ 07114

ITEM BID
Furnishing and Delivering
89 Octane Unleaded Gasoline
Fuel to the County of
Hunterdon

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$1,114,695.00 for a three year contract

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

Adopted JUNE 2, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2015-12

RESOLUTION

WHEREAS, bids were received, opened and read in public on Thursday, May 7, 2015, to Furnish and Deliver One 2015 Volvo L70H Wheel Loader with Tier 4 Emissions and Associated Equipment or approved equal, for the County of Hunterdon; and

WHEREAS, three (3) bidders submitted a proposal; and

WHEREAS, upon the recommendations of Thomas B. Mathews, Director of Public Works and John P. Davenport, III, Purchasing Agent, it was determined that the bid as submitted by the responsible bidder meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

<u>VENDOR</u>	<u>ITEM BID</u>
Penn Jersey Machinery LLC 847 Route 12 Frenchtown, New Jersey 08825	Furnish and Deliver One 2015 Volvo L70H Wheel Loader with Tier 4 Emissions and Associated Equipment or approved equal

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$152,570.00

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED June 2, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

County Bid #2015-14

WHEREAS, bids were received, opened and read in public on Thursday, April 23, 2015, for the deck replacement for Bridge J-1 on Main Street County Route 512 in the Borough of Califon, Hunterdon County; and

WHEREAS, five (5) bidders submitted a proposal; and

WHEREAS, upon the recommendations of Thomas B. Mathews, Director of Public Works and John P. Davenport, III, Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

<u>VENDOR</u>	<u>ITEM BID</u>
CMS Construction 152 Sherman Avenue Newark, NJ 07114	For the Deck Replacement For Bridge J-1 on Main Street County Route 512 in the Borough of Califon

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$311,102.50

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

Adopted June 2, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Quote #0034-2015

WHEREAS, the County of Hunterdon has a need for professional engineering design services for the reconstruction of Hunterdon County Bridge L-6 and Approach of County Route 513 (Fairview Avenue) over Tributary to the South Branch of the Raritan River in Lebanon Township; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(1) et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders as follows:

01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an agreement between the County and Keller & Kirkpatrick, 301 Gibraltar Drive, Suite 2A, Morris Plains, NJ 07950
02. This contract is awarded without competitive bidding as a professional service in accordance with 40A:11-5(1)(a)(1) of the Local Public Contracts Law because the services are specialized and competitive bidding is not feasible under the circumstances.
03. The County hereby accepts the fees for the basic services and specialized services described in the agreement.
04. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
05. The Clerk is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

NOTICE OF CONTRACT AWARDED

The Hunterdon County Board of Chosen Freeholders has awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5. This contract and the resolution authorizing it are available for public inspection in the Office of the Clerk of the Hunterdon County Board of Chosen Freeholders.

AWARDED TO: Keller & Kirkpatrick

SERVICES: Professional Engineering Design Services in connection with the reconstruction of Hunterdon County Bridge L-6 and Approach of County Route 513 (Fairview Avenue) over Tributary to the South Branch of the Raritan River in Lebanon Township

TIME PERIOD: As specified in terms of Agreement

COST: Not to exceed \$142,574.00

Denise B. Doolan, CLERK

FREEHOLDER MEETING – JUNE 2, 2015

UPDATE ON CONSTRUCTION PROJECTS

I RFP, SCHEMATIC, CONSTRUCTION DOCUMENT, BIDDING AND CONSTRUCTION PHASE

	Project Name	Task	Status	Responsibility (Department)	Date for Completion
1	Emergency Services Training Center - New	Prepare RFP for Architect/Engineer. Tom Mathews and I are reviewing the phasing, fees, construction costs and services needed for developing an RFP for services. I am meeting George Wagner on Friday to review the budget requirements for the project.	Complete	Engineering and Project Admin	May 30, 2014
		The technical portion of the RFP is complete and has been forwarded to Purchasing for review, comment and Quoting.	Complete		June 30, 2014
		Quote process start – a total of 5 firms have requested site visits, 4 of these firms have been brought to the site for investigation on conditions. One firm will be brought to the site this week. Approximately 14 proposal packages have been distributed.	Complete		July 18, 2014 Revised to August 11, 2014
		Quote return	Complete		August 15, 214 revised to September 5, 2014
		Review Committee has been formed and the proposals will be picked up by Committee members on October 8 for independent review.	Complete	Committee Members	October 8, 2014
		Committee members are reviewing the proposals and will be meeting to short list the firms.	Complete		November 20, 2014 (proposed meeting date)
		Review complete. A presentation was made to the Fire and Rescue component of ESTC Committee. The Police update is expected within the week.			
		Award			December 2014

		The Consultant has prepared questionnaires for the Committee member to respond to. Members are currently filling out the questionnaires in preparation for interviews on February 17 and 18.	Complete	Consultant and Committee Members	February 17 and 18, 2015
		The Consultants are returning to review and refine the program with the Committee.	Complete		March 18 and 19
		The Consultants have completed the initial round of interviews and have sent the Program to the Executive Committee to review. Once all comments are revised by the Consultants, the Program will be released to the overall Committee for review and comment.	Complete	Executive Committee	April 10, 2015 (Executive Committee comments only)
		The County's comments regarding the program have been sent back to the consultants. The wetlands review is progress. The wetlands consultant has prepared a preliminary report indicating various sections of wetlands on the property in the area of the potential development. The consultant is preparing two different schemes to determine 1) the best design to meet the County's needs based on encroaching on the wetlands and 2) the best layout avoiding the wetlands areas.		Consultant	Expected completion of the wetlands site plan May 22, 2015
		The HCESTC Committee will meet the week of June 1 to develop a status report for the Freeholder Board. A schedule of tasks and dates will be developed and submitted once the Committee and Freeholders have met.			Week of June 1, 2015
2	North Branch Library	The proposal has been reviewed and a Req/PO is being prepared for the vendor. The next step is to schedule the work with the vendor for the HVAC upgrades.	Complete	Buildings and Grounds	May 8, 2015
		The County and Vendor will be setting up a conference call the week of June 1 to review the sequencing and timing of the project. A project schedule will be developed from this meeting.	10%		Week of June 1, 2015
		Project completion		Vendor	August 31, 2015

3	Rt. 31 HVAC System for Buildings 2 & 3	The Facilities Committee met on May 21, 2015 to review various building projects. After careful review, the Committee is recommending the HVAC project be Bid and implemented due to the following: 1, the current systems are over 40 years old and parts are difficult to locate and repair; 2. Upgrades will relieve any potential or possible indoor air quality issues.	Complete		
		Bid the project		Purchasing/Project Administration	June 25, 2015
		Receive Bids		Purchasing	July 23, 2015
		Award Bid		Purchasing	August 4, 2015
		Begin Construction		GC	August 18, 2015
		Complete Construction		GC	December 31, 2015
4	South County Park – Septic System and drainage system	Obtain permission to Bid	Complete	Project Administration	February 17, 2015
		Engineering is performing one final review.	50%	Engineering	April 24, 2015
		Engineering is currently revising the drawings to meet the field conditions before being sent out to Bid. Engineering is receiving assistance from the consultant on these revisions.	20%	Engineering and consulting Engineer	June 15, 2015
		Bid the septic and drainage system		Project Admin, Engineering and Purchasing	June 25, 2015
		Receive Bids		Purchasing	July 23, 2015
		Award Project		Purchasing	August 4, 2015
		Begin Construction		GC	September 1, 2015
		Complete Construction		GC	October 31, 2015
		General coordination with 4H continues on an as needed basis.		Project Admin	On going
5	Records Retention Center - Shelving	A Preconstruction Conference was held with the vendor. Shelving will ship roughly May 28 and be received at the RRC June 1, 2015. The install will take roughly 3 weeks	10%	Vendor	June 26, 2015

6	Sidewalk Repair	Award	Complete	Purchasing	April 7, 2015
		The Project is under construction at the Rt. 12 Library. Sequence of construction will be Court Street, Jail Rt. 31 and then the North County Library. I am recommending awarding additional work to the vendor for repair and replacement of two sections of sidewalk which are settling and cracked. The cost of the work is \$2,200. I reviewed this pricing with Engineering.	5%	Vendor	June 5, 2015
		Project is complete except for punchlist items	98%	Vendor	June 5, 2015
7	Jail HVAC, Lighting and Kitchen Renovations	Currently on hold			
8	Golf Course – Maintenance Building Repairs	Review the cost difference of replacing the metal roofing and siding vs removing the existing building and building a new one. This is a potential 2016 Capital Request.	20%	Project Admin	October 30, 2015
9	Historic Courthouse	Revise RFP for Architect for painting and stucco repair for 2016 to include a conservator/materials expert which will determine the physical properties of the existing materials and assist with developing a specification to reapply a longer lasting finish.		Project Admin	July30, 2015
10	Generators	Rt. 12 Building 1 – Grant submitted to FEMA on May 30, 2014	20%	Emergency Services	Waiting for FEMA funding
		Various generator work: Review locations of transfer switches and available generators - on going and on an as needed basis.	On going	Building and Grounds/Fire Marshall	
11	Traffic Maintenance Building – Addition	Complete review of bid documents (specs and drawings)	Complete	Project Admin	May 30, 2014
		Freeholder approval to Bid project	Complete		June 17, 2014 Revise to July 15,

					2014
		Bid the project – currently out to Bid	75%	Purchasing	April 16, 2015
		Project awarded May 6, 2015	100%		May 6, 2015
		Project is under permit review. A preconstruction conference was held May 29, 2015	50%	GC	June 19, 2015
		Complete Construction.		GC	December 15, 2015
12	Parks Echo Hill – Prescott Bridge	I requested the consulting Engineer prepare a revised quote to prepare the documents needed for an amendment to the current permit incorporating the new pedestrian bridge design.	10%	Consulting Engineer	June 15, 2015
13	Everittstown Garage Salt Building Renovations and Addition	To begin this project, I have met with the Road Department and a vendor to determine the requirements and potential costs for the work. I am waiting for the budget cost to be returned for evaluation.	10%	Project Administration	April 10, 2015
		Budget costs have been returned and I will be meeting with Tom Mathews and Jeff Quick to review the costs and decide on a direction regarding the work on May 6, at 1PM. This project will be part of the County’s Shared Services initiative.		Project Administration and Engineering	May 6, 2015
		Engineering and Project Administration are recommending adding on to the existing building based on the general budget quotes received as the most cost efficient and operationally efficient method of storing and distributing salt to County vehicles and municipalities. Rough budget quotes just for the addition are roughly \$180,000, not including work at the existing salt barn.	Complete		May 6, 2015
14	Parks – Heron Glen New Building	I sent site and building information to Kemper to for review. I prepared a foot print layout of roughly the largest footprint is possible based on the parameters and constraints of the site. A Committee will be formed consisting of the following initial participants: Freeholders Holt and Lanza, Carol Bodder, Parks, Sue		Project Administration	May 29, 2015

		Dziamara, Planning, Tom Mathews, Engineering, John Davenport, Purchasing and Frank Bell, Projects Administration. Possible meeting dates for scheduling in May will be following this week.			
		A Committee meeting is being set up during the first part of June. An email was sent to all Committee members to determine availability of times. Once the Committee has met, I can develop a schedule of tasks and timeframes for the work.	10%	Committee	June 19, 2015

II RELATED PROJECT MANAGEMENT SPECIAL ASSIGNMENTS

1. COUNTY FACILITIES COMMITTEE

As a result of a State requirement for an updated property Registry, a County wide space inventory is being prepared with the assistance of the Clerks Office, Finance, IT, Buildings and Ground and Project Administration.

2. MISCELLANEOUS ROOF WORK

None at this time.

3. SMALL CITIES HOUSING GRANT

I continue to work with Human Services on an as need basis to evaluate new Applicants.

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Sabrina Herron be hereby appointed Seasonal Lab Assistant, when and as needed in the Division of Health Services of the Department of Public Safety and Health Services of the County of Hunterdon.

Salary: \$12.00 per hour
Effective: June 1, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Kenny Ceva be hereby appointed Seasonal Lab Assistant, when and as needed in the Division of Health Services of the Department of Public Safety and Health Services of the County of Hunterdon.

Salary: \$12.00 per hour
Effective: June 1, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the following be hereby appointed Temporary as needed Seasonal Summer Camp Assistants for summer programs, in the Division of Parks and Recreation Services, of the Department of Land Use and Facilities Management of the County of Hunterdon.

Greg Kortina

Salary: \$8.88 per hour
Effective: June 22, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Bernard Campbell be hereby appointed permanent, full time Laborer, in the Parks and Recreation Services Division of the Department of Land Use and Facilities Management, of the County of Hunterdon.

Effective date: June 1, 2015
Salary to remain the same.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Zachary Powell be hereby appointed as a Temporary Seasonal Laborer, when and as needed, in the Buildings and Maintenance Division, Department of Administrative Services of the County of Hunterdon.

Salary: \$12.00 per hour
Effective: May 26, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Daniel DeLuise be hereby appointed Seasonal Recreation Leader in the Division of Parks and Recreation, of the Department of Land Use and Facilities Management of the County of Hunterdon.

Salary: \$12.00 per hour
Effective: June 8, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Jason Keefe be hereby appointed Temporary Seasonal Summer Canoe Recreation Leader for summer programs, when and as needed, in the Parks and Recreation Services Division of the Department of Land Use and Planning of the County of Hunterdon.

Salary: \$12.00 per hour
Effective: June 8, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Kara Kurzawa be hereby appointed Temporary Seasonal Summer Recreation Camp Leader for summer programs, when and as needed, in the Parks and Recreation Services Division of the Department of Land Use and Planning of the County of Hunterdon.

Salary: \$12.00 per hour
Effective: June 10, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Matthew Majorossy be hereby appointed Temporary Seasonal Summer Recreation Camp Leader for summer programs, when and as needed, in the Parks and Recreation Services Division of the Department of Land Use and Planning of the County of Hunterdon.

Salary: \$11.00 per hour
Effective: June 10, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Mason Plummer be hereby appointed Temporary Seasonal Summer Recreation Camp Leader for summer programs, when and as needed, in the Parks and Recreation Services Division of the Department of Land Use and Planning of the County of Hunterdon.

Salary: \$12.00 per hour
Effective: June 10, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Heather Schultz be hereby appointed Temporary Seasonal Summer Recreation Camp Leader for summer programs, when and as needed, in the Parks and Recreation Services Division of the Department of Land Use and Planning of the County of Hunterdon.

Salary: \$11.00 per hour
Effective: June 10, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Mary Mazurkiewicz, Graduate Nurse, in the Division of Health Services of the Department of Public Safety and Health Services, of the County of Hunterdon hours be reduced to 25 hours per week from 32 hours per week effective July 1, 2015.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 2, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Indumathi Shankar be hereby appointed full time, Keyboarding Clerk 1, in the Office of the Prosecutor, of the County of Hunterdon.

Hours per week: 35
Union: CWA
Salary: \$21,840.00 per annum
Effective date: June 8, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 2, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Gelaine S. Dziamara be hereby appointed unclassified, full time Acting Department Head, in the Department of Land Use and Facilities Management, of the County of Hunterdon.

Salary: \$95,035.00
Effective date: June 8, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the salaries for the following unclassified/unaffiliated or non-contractual employees not covered under a bargaining unit be hereby set as follows effective January 1, 2015:

<u>Name</u>		<u>2015 Salary</u>
ALLEN	MELISSA K	\$53,040.00
AUERBACHER	MICHELLE H	\$32,252.40
BACKOWSKI	LISA A	\$74,215.89
BELL III	FRANK J	\$119,779.17
BENNETT	ROBBY A	\$88,818.95
BODDER	CAROL A	\$62,094.00
BROWN	FREDERICK W	\$115,868.31
CORDERO	FRANK	\$45,900.00
COVINO	KENDALL	\$29,580.00
CULTON	AARON R	\$74,496.80
DAVIS JR	EDWARD W	\$82,620.00
DELLA SERRA	FRANK J	\$83,640.00
DOOLAN	DENISE B	\$87,552.00
DVOOR	CAROL	\$53,040.00
EICHLIN	EARL R	\$86,987.64
EVANS	ROBERT C	\$64,218.69
FAHEY	BRAYDEN	\$66,300.00
FELLOWS	CARRIE A	\$66,300.00
FERRARI WIEDER	JEANNE	\$50,556.16
FOWLER	GUADALUPE	\$62,424.00
FULLER	BRUCE W	\$53,218.54
GRECCO	JULIA M	\$37,740.00
HARPER	ASHLEY R	\$45,900.00
HOFFMAN	SUSAN J	\$115,868.31
KELLY	RHONDA E	\$49,281.67
KOPEC	CATHERINE A	\$89,760.00
LEIDNER	PATRICIA	\$77,286.11
MAGRON	REBECCA L	\$64,394.52
MARTIN	JAMES G	\$123,782.63
MARTOCCIO	GREGORY A	\$40,800.00
MARTORANO	LINDA S	\$39,780.00
MC CAFFREY	EDWARD M	\$64,087.60
MELFI	MARY H	\$115,868.31
MILLER	MICHELLE L	\$34,856.52
MOORE	CARRIE S	\$69,825.41
OBERST	JAMES C	\$72,092.44
PAULMENO	JOHN A	\$74,284.56
PETERSON	SHERRIL A	\$41,501.56
PORTO II	ANTHONY D	\$63,648.00
PREVITE	JANET	\$115,000.00
PROKOFIEW	ADRIAN	\$47,975.97
QUICK	JEFFREY A	\$99,961.63
RAINEY	TADHGH	\$82,694.38
SHORE	JENNIFER	\$95,880.00
SMITH	ROBERT W	\$84,660.00
SOLLNER-FIGLER	SUZANNE	\$34,845.08
STUART	MICHELE G	\$33,325.64
SUTTON	DONALD R	\$99,961.63
TAYLOR	SHANA L	\$120,510.00
THOMPSON	ELIZABETH A	\$51,000.00
TIBBETTS	JUSTIN T	\$79,560.00
TITUS	H MARK	\$112,311.18
VAN HORN	DEBRA D	\$56,458.35
WAGNER	GEORGE F	\$147,900.00
WALLACE	JESSICA	\$38,760.00
YANCEY	WILLIAM J	\$79,784.11
YOUELLS	MEGAN S	\$58,431.99
YOUELLS JR	WILLIAM H	\$67,992.22
ZERVOPOULOS	MARISA	\$53,040.00

<u>ROLL CALL</u>	<u>MOVED</u>	<u>SECONDED</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Funds Exchange Program – Cost Reimbursement Agreement with the New Jersey Department of Transportation, in connection with the Project for Milford-Warren Glenn Road (County Route 519), Rights of Way, in Holland Township, State Agreement #2015-DT-BLA-FEP-304, for various parcels in connection with this project.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the Freeholder Director to sign, on behalf of the County, a Temporary Construction Easement with William B. MacKenzie and Barbara E. MacKenzie, in connection for the Reconstruction of County Route 637/620 to Harlan School Road, for Block 57, Lot 12, situated in the Township of Readington (Hunterdon County) and the Township of Branchburg (Somerset County), for the amount of \$105.00, with the lands being restored with topsoil and seeding by the County.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK



**County of Hunterdon, State of New Jersey
Policy Manual**

Policy: #2007-02

Date Adopted: 08/28/2007

Policy Type: ADMINISTRATIVE

POLICY ON COUNTY IN-KIND SERVICES AND EQUIPMENT LOANING

There are occasions where departments are requested by municipalities, outside agencies, etc. for County (in-kind) services or the loan of County equipment on a temporary basis.

In all cases, a request for County (in-kind) services or the loan of equipment must:

- (a) be in writing to the Board of Chosen Freeholders
- (b) include what public purpose the agency serves
- (c) how the agency's services benefit the County
- (d) the scope/description of the request

The Department Manager will then:

- (a) assign a dollar amount to the requested work, including equipment, supplies and staff time and the fair rental value of the equipment
- (b) specify if the requested work can be accomplished without overtime or operational interruption
- (c) the Board of Chosen Freeholders will consider the request and make a determination in writing as to the disposition of the request.

The Board of Chosen Freeholders (or designee) will respond to the requestor.

This process will be followed for all County in-kind service requests.

In an emergency situation when an immediate decision is necessary, the County Administrator or designee will assess the situation and make a determination. The County Administrator will contact the Board of Chosen Freeholders at the earliest convenience to notify them of the situation and the determination made.

Whenever equipment is loaned, the recipient must submit or have on file items 1 – 4 :

1. Furnish proof that it has a competent and qualified operator of the equipment.
2. Furnish proof of workmen's compensation insurance that covers the operation.
3. Furnish a Certificate of Insurance that it maintains comprehensive general public liability insurance covering the operation in the minimum combined single limit of \$1,000,000, which names the County of Hunterdon as an additional insured.
4. Sign an agreement indicating that it will be responsible for any damage to the equipment and pay for any damage or repair. The requestor shall also furnish proof they have the financial ability to pay for damages given the value of the equipment.
5. Date of pick up /duration of use/return date

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid #2014-14

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, State Change Order #3, for the following:

CONTRACTOR: Konkus Corporation, 245 Main Street, Chester, NJ 07930
CONTRACT: Reconstruction of County Bridge E-174 on County Route 602 over a tributary of Back Brook, Townships of East Amwell, County of Hunterdon
CHANGES: Item S3, Evergreen Trees, 8-10' High, Balled & Burlaped, If & Where Directed: Proposal included 6-7' trees, resident was promised 8-10' trees as part of the easement negotiations. Therefore Item 81, Evergreen Trees will be reduced by 7 units. Item 30, Large Deciduous Trees, 3-3 ½ Caliper, Balled & Burlaped, If & Where Directed, Reduction due to trees not being needed
COST: **Decrease of \$925.00**

<u>ITEM NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>TOTAL</u>
SUPPLEMENTALS:					
S3	Evergreen Trees, 8-10' High, Balled & Burlaped (If & Where Directed)	7.0	Units	\$315.00	\$2,205.00
TOTAL SUPPLEMENTALS:					\$2,205.00
REDUCTIONS:					
80	Large Deciduous Trees, 3-3 ½ Caliper, Balled & Burlaped (If & Where Directed)	3.0	Units	\$425.00	\$1,275.00
81	Evergreen Trees, 8-10' High, Balled & Burlaped (If & Where Directed)	7.0	Units	265.00	1,855.00
TOTAL REDUCTIONS:					\$3,130.00

Amount of Original Contract: \$2,122,637.04
 Amount of This Change Order (-): (\$925.00)
 Adjusted Amount of Contract
 Based Upon All Change Orders: \$2,131,211.44

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds has been provided by the Hunterdon County Treasurer, certifying that funds are available.

<u>ROLL CALL</u>	<u>MOVED</u>	<u>SECONDED</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

Adopted June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon is the mortgagee in a certain mortgage executed by Victor Brown on August 14, 2013 and recorded in Mortgage Book 3719, at Page 927, on August 25, 2013 in the Office of the Hunterdon County Clerk, said mortgage being a lien on property known as Block 5.01, Lot 2 in the Township of West Amwell, Hunterdon County, State of New Jersey.

The mortgage has been paid in full and may be discharged or canceled of record.

NOW, THEREFORE, BE IT RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute, on behalf of the County, the Discharge of Mortgage so that said mortgage may be canceled of record.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

County Bid #2013-14

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #1, for the following:

CONTRACTOR: Persistent Construction, Inc. 58 Industrial Avenue Fairview, NJ 07022
CONTRACT: Reconstruction of Inter-County Bridge T-36-S, Vliettown Road, over Lamington River; Township of Tewksbury & Township of Bedminster; Hunterdon & Somerset Counties
CHANGES: As built quantities. Item 08 Fuel Price Adjustment and Item 09 Asphalt Price Adjustment were not calculated because it was in the Specifications the items were removed due to the small quantities of asphalt.
COST: **Decrease of \$100,198.92**

<u>ITEM NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
EXTRAS:				
25	Hot Mix Asphalt 9.5M64 Surface Course (2" Thick and Various Thickness)	32.38 Tons	\$162.00	\$5,245.56
34	Topsoil Stabilization Type 2 Mat	10.0 S.Y.	4.65	46.50
35	Straw Mulching	125.0 S.Y.	0.60	75.00
36	Non-vegetative Surface Hot Mix Asphalt	53.44 S.Y.	39.00	2,084.16
56	Concrete Bridge Deck HPC	0.5 C.Y.	650.00	325.00
58	Concrete Fill (Class "S")	39.0 C.Y.	305.00	11,895.00
69	Repari Concrete Abutment, Type B	49.71 S.F.	273.00	13,570.83
TOTAL EXTRAS:				\$ 33,242.05

REDUCTIONS:				
02	Surety Bond	L.S.	\$15,789.00	\$15,789.00
04	Construction Signs	27.0 S.F.	15.75	425.25
06	Traffic Cones	40.0 Units	10.00	400.00
07	Traffic Directors, Flaggers	50.0 Hrs.	1.00	50.00
08	Fuel Price Adjustment	L.S.	3,000.00	3,000.00
09	Asphalt Price Adjustment	L.S.	3,000.00	3,000.00
12	Coarse Aggregate, Size No. 57	90.0 Tons	62.00	5,580.00
13	3" - 5" Clean Stone	100.0 Tons	63.00	6,300.00
14	Borrow Excavation, Zone 2	10.0 Tons	62.00	620.00
15	Borrow Excavation, Zone 3	68.21 Tons	34.00	2,319.14
17	Excavation, Test Pits	20.0 C.Y.	93.00	1,860.00
18	Silt Fence	62.0 L.F.	2.50	155.00
19	Floating Turbidity Barrier, Type 1	225.0 L.F.	10.00	2,250.00
21	Soil Aggregate Base Course, Designation I-5	92.61 Tons	43.00	3,982.23
22	Prime Coat	75.0 Gals	1.00	75.00
23	Tack Coat	35.0 Gals	1.00	35.00
24	Hot Mix Asphalt 35M64 Bse Course (6" Thick and Variable Thickness)	41.45 Tons	110.00	4,559.50
26	Beam Guide Rail (Weathering Steel)	42.0 L.F.	24.00	1,008.00
29	Traffic Stripes, Long Life, Epoxy Resin, 4" Yellow	18.0 L.F.	1.10	19.80
30	Traffic Stripes, Long Life, Epoxy Resin, 6" White	18.0 L.F.	1.65	29.70
49	Compacte Porous Fill	16.0 C.Y.	64.00	1,024.00
51	Coarse Aggregate Layer	30.0 C.Y.	47.00	1,410.00
59	Reinforcement Steel, Epoxy Coated	1,659.0 Lbs	2.35	3,898.65
60	Catalytic Seal Coat	581.0 S.Y.	12.00	6,972.00
68	Repair Concrete Abutment	100.0 S.F.	127.00	12,700.00
70	Repair Concrete Abutment, Type D	21.92 L.F.	92.00	2,016.64
71	Repair Concrete Pier, Type A	200.58 S.F.	107.00	21,462.06
72	Repair Concrete Pier, Type B	100.0 S.F.	325.00	32,500.00
TOTAL REDUCTIONS:				\$133,440.97

Amount of Original Contract: \$1,471,075.50
 Amount of This Change Order (-): (\$100,198.92)
 Adjusted Amount of Contract Based Upon All Change Orders: \$1,370,876.58

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds has been provided by the Hunterdon County Treasurer, certifying that funds are available

<u>ROLL CALL</u>	<u>MOVED</u>	<u>SECONDED</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

Adopted June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

Bid 2013-14
State Aid (Job #2205286)

RESOLUTION

WHEREAS, on October 01, 2013 the County of Hunterdon awarded a contract to Persistent Construction, Inc., 58 Industrial Avenue, Fairview, New Jersey 07022, for the Reconstruction of County Bridge T-36-S, over the Lamington River, on Vliettown Road, in the Township of Tewksbury, County of Hunterdon and the Township of Bedminister, County of Somerset; and

WHEREAS, the contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is completed and that the Contractor is entitled to final payment; and

WHEREAS, the County has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Hunterdon County that:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as County Bid #2013-14, for the Reconstruction of County Bridge T-36-S, over the Lamington River, on Vliettown Road, in the Township of Tewksbury, County of Hunterdon and the Township of Bedminister, County of Somerset.
2. That this acceptance is in accordance with N.J.S.A. 2A:44-132.
3. That final payment in the amount of \$40,400.36, be made to Persistent Construction, Inc., 58 Industrial Avenue, Fairview, New Jersey 07022.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to sign, on behalf of the County, a Services and Occupancy Agreement with Scott Howarth, to reside in the single family home on the Teetertown Preserve, in Lebanon Township, in exchange for providing maintenance services on the premises.

This agreement shall terminate on June 30, 2016 unless terminated prior to that date.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, County Policy 93-1, adopted January 26, 1993, establishes the conditions which govern indemnification of officials and employees of the County as to claims against them for actions which occurred during the course of their employment. Under Section 2.1 of the Policy, the County Counsel is required to conduct a preliminary investigation and determine that all conditions are met so as to warrant indemnification of the official or employee in connection with the particular claims.

On or about September 23, 2013, Kimberley Browne, Margaret Pasqua and Megan S. Youells filed a Notice of Tort Claim against the County, and included the following elected officials and employees:

- John King, Freeholder, individually and in his official capacity
- J. Matthew Holt, Freeholder, individually and in his official capacity
- Robert Walton, Freeholder, individually and in his official capacity
- George Melick, Freeholder individually and in his official capacity
- William Mennen, Freeholder, individually and in his official capacity
- Cynthia Yard, County Administrator, individually and in her official capacity
- Shana Taylor, Esq., individually and in her official capacity

County Counsel conducted a preliminary investigation and determined that circumstances warranted indemnification of each of the named individuals for the allegations contained in the Notice of Tort Claim, including indemnification for compensatory, exemplary and punitive damages. Thereafter, the County was provided with a copy of a complaint being filed by Ms. Kimberly Browne and Ms. Margaret Pasqua which includes Freeholders Suzanne Lagay and John Lanza as named defendants. This Complaint has thereafter been filed by plaintiffs.

NOW THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon that:

1. The Freeholders have reviewed the recommendation of County Counsel to provide indemnification in connection with the claims recited above and hereby extend that indemnification to Freeholder Suzanne Lagay and Freeholder John Lanza. Indemnification shall be provided for each and every allegation, all damages, costs and expenses, including attorney's fees to the County officials and employees:

- John King, Freeholder, individually and in his official capacity
- Suzanne Lagay, Freeholder, individually and in her official capacity
- J. Matthew Holt, Freeholder, individually and in his official capacity
- John Lanza, Freeholder, individually and in his official capacity
- Robert Walton, Freeholder, individually and in his official capacity
- George Melick, Freeholder individually and in his official capacity
- William Mennen, Freeholder, individually and in his official capacity
- Cynthia Yard, County Administrator, individually and in her official capacity
- Shana Taylor, Esq., individually and in her official capacity

2. Pursuant to Section 8.1 of Policy 93-1, the County of Hunterdon has determined to provide expanded indemnification under N.J.S.A. 59:10-4, for the claims for exemplary and/or punitive damages as asserted in the Notice of Tort Claim. This determination is made based upon the opinion of the Board of Chosen Freeholders that any acts committed did not constitute fraud, actual malice, willful misconduct or intentional wrong.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that James Stevens be hereby appointed as a Temporary Seasonal Laborer, when and as needed, in the Buildings and Maintenance Division, Department of Administrative Services of the County of Hunterdon.

Salary: \$12.00 per hour
Effective: June 3, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Rescind

WHEREAS, the Board of Chosen Freeholders of the County of Hunterdon adopted a resolution on May 19, 2015, authorizing the sale of surplus vehicles (trucks) to the Township of Hopewell, in the County of Mercer; and

WHEREAS, the Hunterdon County Division of Vehicle Services has requested that the resolution adopted on May 19, 2015 be rescinded;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby directs the resolution dated May 19, 2015, approving the sale of surplus vehicles (trucks) to the Township of Hopewell, in the County of Mercer.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Modification #3

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a Federal Aid Agreement No. 2012-DT-BLA-306, for the Rehabilitation of the Rosemont-Raven Rock Road Bridge (D-300), in the Township of Delaware, for Federal Highway Administration funding modifying the date to complete the project to December 31, 2016, and increasing the amount of the project by \$30,907.00; for a not to exceed amount of \$2,192,833.00.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon entered into an agreement with New Jersey Transit on November 7, 2013, for the FFY 2011 Round 13 Job Access & Reverse Commute (JARC) Agreement, with New Jersey Transit, for a total grant amount of \$230,000.00 (\$115,000.00 in Federal funding and \$115,000.00 as a Local Match), for the period of July 1, 2013 through June 30, 2015; and

WHEREAS, New Jersey Transit has extended the FFY 2011 Round 13 Job Access and Reverse Commute (JARC) Agreement term from June 30, 2015 to December 31, 2015 to allow for expenditure of Round 13, FFY 2011 JARC funds.

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, FFY2011 Job Access/Reverse Commute (JARC) Round 13 Section 5316 Contract Modification #1, with New Jersey Transit, regarding the period of availability of funds that shall be modified to extend the 2011 JARC Round 13 contract through midnight December 31, 2015.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon entered into an agreement with New Jersey Transit on January 28, 2015 for the FFY 2012 Round 14 Job Access & Reverse Commute (JARC) Agreement with New Jersey Transit for a total grant amount of \$180,000.00 (\$90,000.00 Federal funding; \$90,000.00 Local Match) for the period January 1, 2014 through December 31, 2015; and

WHEREAS, New Jersey Transit has extended the FFY 2012 Round 14 Job Access and Reverse Commute (JARC) Agreement term from December 21, 2015 to December 31, 2016 to allow for expenditure of Round 14, FFY 2012 JARC funds.

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, the FFY2012 Job Access/Reverse Commute (JARC) Round 14 Section 5316 Contract Modification #1, with New Jersey Transit, regarding the period of availability of funds that shall be modified to extend the 2012 JARC Round 14 contract through midnight December 31, 2016.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED June 02, 2015

Denise B. Doolan, CLERK

Denise Doolan

From: Anne Hercek [REDACTED]
Sent: Friday, May 22, 2015 12:23 PM
To: Denise Doolan
Subject: Usage of County Courthouse Steps

Hi Denise-

I am hoping this message finds you well and that you had a good winter... (The sun feels so good after the frost)!

Anyway, I am writing to request permission again for the county courthouse steps for a rosary rally on June 13th 2015 - Saturday from 11 to 3. There will be less than 50 people attending and it involves a rosary prayed together.

I would really appreciate your help with this.

Thank you-

Sincerely,

Anne Hercek

Denise Doolan

From: Anne Hercek [REDACTED]
Sent: Tuesday, May 26, 2015 8:06 AM
To: Denise Doolan
Subject: RE: Usage of County Courthouse Steps

Good morning Denise-
I hope you had a beautiful Memorial Day.

No need to apologize - the last time we were in touch was October!
But - just to let you know, I am acting as a single citizen and am receiving materials from America Needs Fatima.

Thank you again for your help.
God Bless You-
Anne

On Sat, 5/23/15, Denise Doolan <Ddoolan@co.hunterdon.nj.us> wrote:

Subject: RE: Usage of County Courthouse Steps
To: "Anne Hercek" [REDACTED]
Date: Saturday, May 23, 2015, 1:51 PM

Anne:

I apologize, but at this moment, I cannot remember what organization our with, so that I can put this request through to the Board.

Thank you.

denise

-----Original Message-----

From: Anne Hercek [REDACTED]

Sent: Friday, May 22, 2015 12:23 PM
To: Denise Doolan
Subject:
Usage of County Courthouse Steps

Hi Denise-
I am hoping this message finds you well and that you had a good winter... (The sun feels so good after the frost)!

Anyway, I am writing to request permission again for the county courthouse steps for a rosary rally on June 13th 2015 - Saturday from 11 to 3. There will be less than 50 people attending and it involves a rosary prayed together.

I would really appreciate your help with this. Thank you- Sincerely,



b/2

2015 Thursday Night Lights
Live Entertainment Approval

Dear Denise,

Thursday Night Lights is back by popular demand. Be a part of this summer time celebration of music and arts where local musicians, entertainers and artists showcase their talents throughout the downtown Flemington area.

Dates / Times:

- July 16th 6:00 pm – 10:00 pm
- July & 30th 6:00 PM – 10:00 pm
- August 13th 6:00 pm – 10:00 pm
- August 27th 6:00 pm – 10:00 pm

The Flemington Business Improvement District is requesting permission to have live entertainment in front of your establishment on the above dates and times. Please let us know if you approve of us putting live entertainment in front of your establishment.

Business Name: County Clerks Building

Address: _____

Specify Dates: All

I give the FBID permission to use the front of my establishment for live music, artist, or entertainer _____

If you have any questions, please contact Gina Edwards at (908) 617-3242 or events@flemingtonbid.com.

Thank you

Gina Edwards
Event Planner

Denise Doolan

6/2

From: Susan R.G. Lax <executivedirector@helplinehc.org>
Sent: Monday, May 18, 2015 9:53 AM
To: Freeholders
Subject: Request for event

Hi.

Last year the county graciously permitted Hunterdon Helpline to use the County Courthouse steps on Main Street in Flemington for its fundraiser, Salsa Night. This was a huge asset to the event and much appreciated.

We are once again asking for such permission for Salsa Night 2015, schedule for Saturday, July 18 from 4pm to 10pm (with additional set-up and clean-up before and after.

Please let me know if this is approved or what other avenue I need to pursue for approval.

Thank you so much.

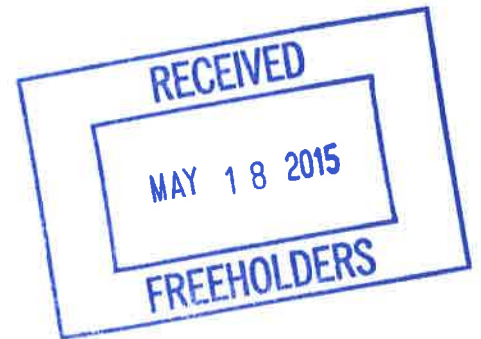
Susan

--
Susan R.G. Lax
Executive Director
908-782-4357 ext. 4444
www.helplinehc.org



GARDEN STATE UNDERWATER RECOVERY UNIT
PO Box 404
Milford, NJ 08848

Station 68 - Milford, New Jersey
(908) 995-2022
www.gsuru.org



The board of Chosen Freeholders
County of Hunterdon
Route 12 County Complex Bldg #1
PO Box 2900
Flemington, NJ 08822
Phone 908-788-1202
Fax 908-806-4236

May 14, 2015

Dear Freeholders,

The Garden State Underwater Recovery Unit, Inc. of Milford, NJ has received a Charitable Solicitation Permit # 2014-002 from The Borough of Milford for our coin toss on Saturday June 20, 2015 from 8:00 AM to 3:00 PM at the intersection of Route 519 and Bridge Street in Milford, NJ. Attached please find the permit and our certificate of insurance with the County of Hunterdon named as an additional insured.

We obtained approval for this event from the New Jersey State Police Kingwood Barracks and The Borough of Milford.

We have also asked for the approval of the Hunterdon County Engineer for this event. We would like to ask for your approval of our coin toss.

Thank you for all of your help with this matter.

Sincerely,

Gerry Boylan
Captain
908-246-0610
gboylan@embarqmail.com



7 PITTSTOWN ROAD
CLINTON, NJ 08809
TEL: 908.735.5252
FAX: 908.735.6004

May 27, 2015

Denise B. Doolan, Clerk of the Board
Of Chosen Freeholders
County of Hunterdon
PO Box 2900
Flemington, NJ 08822

Dear Mrs. Doolan:

South Ridge Community Church is seeking permission to utilize the County's LINK buses as a shuttle service during NJ CityFest 2015, which will occur on Sunday, July 05, 2015, at South Ridge Community Church in Clinton, NJ. South Ridge is aware there is a fee for this request, to use of the buses and drivers and will gladly work that arrangement out with the County's Human Services Administrator, Jennifer Shore. The LINK buses will be used to shuttle participants to and from the event.

Thank you for your anticipated approval of this request.

Respectfully,

A handwritten signature in black ink that reads "Dori Parker". The signature is written in a cursive style with a large initial "D".

Dori Parker
Director of Family Ministries



Jennifer Shore
Administrator

COUNTY OF HUNTERDON NEW JERSEY


DEPARTMENT OF HUMAN SERVICES

Planning, Mental Health, Alcohol & Drug Abuse, Youth Services,
Social Services, Disability Services, Senior Services, Transportation, Housing

P O Box 2900
Flemington, New Jersey 08822-2900
(Location: 8 Gauntt Place)

908-788-1253 V/TDD
908-788-1372 V/TDD
908-806-4204 FAX
humansvc@co.hunterdon.nj.us

MEMORANDUM

DATE: May 22, 2015
TO: Denise Doolan, Freeholder Clerk
FROM: Jen Shore, DHS 
RE: NJ CityFest



South Ridge Community Church in Clinton NJ has requested LINK transportation services on July 5, 2015 from 4-10pm for NJ CityFest to provide shuttle services to participant.

The cost of the service is \$38.72 per hour and will be billed to the South Ridge Community Church.

Thank you.