

## **AGENDA**

### **HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822

**April 21, 2015**

I. **4:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 06, 2015, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, HCNews and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

#### **II. EXECUTIVE SESSION**

01. To discuss legal issues.
02. To discuss personnel issues.

#### **III. 5:30 p.m. PLEDGE OF ALLEGIANCE**

- IV. **PUBLIC COMMENT**, Limited to 2 minutes per person.  
(Comments exceeding 2 minutes will be entertained later in the agenda).

#### **V. PROCLAMATION/RECOGNITION**

01. PROCLAMATION - Recognition of Matthew Sidler, Boy Scout Troop 186, for attaining the designation of Eagle Scout.

#### **VI. FINANCE, Janet Previte, Chief Finance Officer**

01. INTRODUCTION – County Budget for 2015.
02. RESOLUTION - Authorizing the Budget be read by Title Only.
03. RESOLUTION - Approving a Corrective Action Plan for the 2013 Single Audit.

#### **VII. FOR DISCUSSION**

01. County Route 519 in Holland Township.

#### **VIII. PUBLIC WORKS, Tom Mathews, Director**

01. Update of various County road and bridge projects.

**IX. FARMLAND PRESERVATION/OPEN SPACE, Sue Dziamara**

01. RESOLUTION - Authorizing final approval for the development easement acquisition on the Lambert Farm LLC, from Janice Jarrett and Susan Little Member/Managers, on Block 3, Lot 16, in West Amwell Township, estimated 59 acres, (SADC - \$400,020; County - \$133,340; Township- \$133,340), total amount of \$666,700.
02. To discuss a request from the County Agriculture Development Board to accept preservation applications twice a year, (February and August).

**X. PURCHASING, John Davenport III**

01. RESOLUTION - Authorizing the award of County Bid #2015-04, for Parkland Maintenance, for the Musconetcong Gorge Preserve, Block 1, Lot 9.01, Holland Township and the Tower Hill Reserve, Blocks 33/37 and Lots 36/15, Bethlehem Township, to William T. Jelliff III, in an amount to be received of \$1,813.30 annually.
02. RESOLUTION - Authorizing the award of County Bid #2015-04, for Parkland Maintenance, for Deer Path Park, Blocks 71/63 and Lots 31/14, in Readington Twp., to Milford Farms, LLC, in an amount to be received of \$1,120 annually.
03. RESOLUTION - Authorizing the award of County Bid #2015-04, for Parkland Maintenance, for the Crystal Spring Section of Teetertown Preserve, Block 51, Lot 9, Lebanon Township; Point Mountain Preservation, Blocks 54/77, Lots 27/9, Lebanon Township; and Landsdown Meadows, Block 5, Lot 5, Franklin Township, to Wesley Pandy, in an amount to be received of \$5,806 annually.
04. RESOLUTION - Authorizing the award of County Bid #2015-04, for Parkland Maintenance, for the Van Leight Management Area, Block 37, Lot 28, Bethlehem Twp., to Thomas Grochowicz, LLC, in an amount to be received of \$300 annually.
05. RESOLUTION - Authorizing the award of County Bid #2015-04, for Parkland Maintenance, for the Hilltop Preserve, to Robert Michisk, in an amount to be received of \$5,802.50.
06. RESOLUTION - Authorizing the award of County Bid #2015-06, for Maintenance and Repair Materials, to Eastern Concrete Materials, Inc., in an amount not to exceed \$6,880.
07. RESOLUTION - Authorizing the award of County Bid #2015-06, for Maintenance and Repair Materials, to Trap Rock Industries, in an amount not to exceed \$153,735.
08. RESOLUTION - Authorizing the award of County Bid #2015-06, for Maintenance and Repair Materials, to R & H Truck Parks and Service, Inc., in an amount not to exceed \$16,360.

09. RESOLUTION - Authorizing the award of County Bid #2015-06, for Maintenance and Repair Materials, to Stavola Construction Materials, Inc., in an amount not to exceed \$217,572.50.

## **XI. CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve the claims in accordance with the Claims Register dated April 21, 2015.
02. RESOLUTION - Approving temporary, seasonal Recreation Leaders, Division of Parks and Recreation, Department of Land Use and Planning.
03. RESOLUTION - Approving the appointment of Marybeth Hurford to the Hunterdon County Voting Accessibility Advisory Committee.
04. RESOLUTION - Approving the specifications for the 2015 Resurfacing and Surface Treatment of County Route 514, 519A, 519B, 519C, 523, 579, 602, 611, 612, 615, 616, 617, 629 and the County's North Branch Library, in various municipalities.
05. RESOLUTION - Approving the specifications for the Painting of County Bridges F-82, on Lower Landsdown Road and County Bridge F-54, on Lower Kingtown Road, in Franklin Township and County Bridge WD-120, on Hamp Road, in Delaware and West Amwell Townships.
06. RESOLUTION - Authorizing final payment for County Bid #2012-25, for the Rehabilitation of County Bridge D-300, on Rosemont-Raven Rock Road, over the Lockatong Creek, in Delaware Township, with Rencor, Inc., in the amount of \$45,137.42.
07. RESOLUTION - Approving Change Order #1, for County Bid #2012-31, for County Routes 600 (Wescott Drive) and County Route 612 (Sandhill Road), in Raritan Township, with Hale Built, increase of \$4,150.22.
08. RESOLUTION - Approving a professional services agreement Wiss & Company, LLP, for auditing services for the period ending December 31, 2014 and for preparation of the 2015 County Budget, in the amount of \$73,700.
09. RESOLUTION - Approving the annual Accomplishment Report for the Shade Tree Commission and directing its submission to the New Jersey Shade Tree and Community Forest Program.

10. RESOLUTION - Authorizing the appointment of Willis as the County's Insurance Broker for Professional Liability Insurance and Accidental Insurance.
11. RESOLUTION - Approving a settlement release with Jersey Central Power and Light.

## **XII. PROCLAMATIONS/RECOGNITION**

01. PROCLAMATION - Recognizing April 24, 2015 as the 143<sup>rd</sup> Anniversary Celebration of Arbor Day, in Hunterdon County.

## **XIII. GRANTS**

01. RESOLUTION - Approving a grant with the New Jersey Department of Agriculture for the Senior Farmers Market Nutrition Program, in the amount of \$500.
02. RESOLUTION - Approving a grant with New Jersey Transit for a Section 5310 grant, for the purchase of 5 extended minibus vehicles, to support the County's LINK System. (Federal Transit Administration contributes 80% and New Jersey Transit contributes 20%).
03. RESOLUTION - Approving an amendment to the Medical Reserve Corps grant, renumbering the grant and transferring the grant to the Assistant Secretary for Preparedness and Response, in the amount of \$3,500.

## **XIV. CORRESPONDENCE**

01. Hunterdon Harmonizers, requesting permission to use the historic Court House steps during their 31<sup>st</sup> Annual Craft Fair, on September 19 and 20, 2015, from 9:00 a.m. until 5:00 p.m., each day. Also requesting permission to access restroom facilities in the rear of the historic Court House.
02. Memorial Day Parade Committee of Readington Township, requesting permission to use County Route 523, during their annual Memorial Day Parade, on Monday, May 25, 2015. Also inviting the Freeholder Board to participate in the parade.

## **XV. FREEHOLDERS COMMENTS/REPORTS**

## **XVI. OPEN TO THE PUBLIC**

## **XVII. EXECUTIVE SESSION** **(Reconvene if necessary)**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**WHEREAS, Matthew Sidler**, Boy Scouts of America, Troop 186, attained the designation of "**Eagle Scout**", Scouting's highest award; and

**WHEREAS, Matthew Sidler** has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

**WHEREAS, Matthew's** Eagle Scout project involved the planning, organization, solicitation of materials and volunteers for a community service project for the construction of Bluebird Housing along the Bouman-Stickney Farmstead Open Space Nature Trail, located in Readington Township. Matthew's project involved building the houses of weather-resistant cedar and mounting them on metal fence posts. The houses were placed roughly 100 yards apart to allow for the territorial nature of Eastern Bluebirds. Matthew also prepared an informative tri-fold brochure providing facts about the Eastern Bluebirds and their habitats; as well as a map of the bluebird house locations along the nature trail, which can be found in the Readington Museums. Matthew's project will benefit the Bouman-Stickney Farmstead Open Space Nature Trail for many years to come.

**NOW, THEREFORE, BE IT RESOLVED**, that the Hunterdon County Board of Chosen Freeholders extends to **Matthew Sidler** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

**BE IT FURTHER RESOLVED**, the Board wishes **Matthew Sidler** much success in all his future endeavors.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-5, provides that the budget be introduced in writing and approval shall constitute a reading which may be by title only. Prior to the date of public hearing a copy of the approved budget, as advertised, shall be posted in the Hall of Records and the County Administration Building and copies will be made available by the Clerk of the Board of Chosen Freeholders to persons requiring them; and

**WHEREAS**, these two conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the budget shall be read by title only.

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION  
Corrective Action Plan**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby adopt a 2015 Corrective Action Plan as follows:

**County of Hunterdon  
Hunterdon County, New Jersey**

**Corrective Action Plan – Single Audit  
For the Year Ended December 31, 2013**

**Section III – Federal and State Financial Assistance Findings  
and Questioned Costs – Wiss & Company, LLP**

**2013-001**

**Federal Award Programs**

Federal Emergency Management Agency Disaster Grants – Public Assistance (CFDA #97.036)

*Criteria:*

Governmental entities must adhere to the general policies for determining federally declared disaster assistance allowable costs established in federal regulations 44 CFR. Under those guidelines, the FEMA Schedule of Equipment Rates is the basis for reimbursement in all cases where an applicant does not have established equipment rates.

*Condition:*

During the audit, we noted that reimbursement submissions for three generators did not adhere to the rates set forth in the FEMA Schedule of Equipment Rates.

*Questioned Costs:*

There were questioned costs identified in the amount of \$17,360 pertaining to three generators that resulted from using inaccurate federal reimbursement rates. The questioned costs were calculated by taking the total hours of generator usage multiplied by the difference in the allowable rate and the rate utilized to determine the amount submitted for reimbursement.

*Context:*

During testing of compliance of the program, we identified three instances where the reimbursement rate indicated on the approved federal project worksheet did not align with the rate set forth in the FEMA Schedule of Equipment Rates.

*Cause and Effect:*

During the preparation of the federal project worksheets, it appears either the reimbursement rate was applied to an inaccurate type of equipment or the incorrect rate was entered on the federal project worksheet.

*Recommendation:*

The County should fully review the reimbursement rates included within the federal project worksheets to ensure compliance with allowable costs, specifically federal regulations 44 CFR.

*Views of Responsible Officials and Planned Corrective Actions:*

County management concurs with this finding and will utilize the FEMA Schedule of Equipment Rates during future FEMA submissions.

**Corrective Action Plan:**

**The County of Hunterdon will fully review the reimbursement rates included within the federal project worksheets to ensure compliance with allowable costs, specifically federal regulations 44 CFR.**

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**FINAL APPROVAL**

West Amwell Twp, Lambert Farm

**WHEREAS**, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder.

The Hunterdon County Agriculture Development Board has granted Final Approval for the acquisition of a Development Easement on the Lambert Farm LLC owned by Janice Jarrett & Susan Little Member/Managers located at 1489 Route 179 Lambertville, NJ, and designated on the municipal tax map as Block 3, Lot 16, in the Township of West Amwell, County of Hunterdon, State of New Jersey.

The State Agriculture Development Committee certified the fair market value of the development easement pursuant to N.J.A.C. 2:76-7.14 at **\$11,300.00** per acre on **February 26, 2015**. The landowner submitted an asking price of **\$11,300.00** per acre which has been accepted by the Township of West Amwell pursuant to a duly-authorized resolution dated **March, 18 2015** granting Final Approval for acquisition of a development easement and providing for a municipal commitment of funding pursuant to N.J.A.C. 2:76-17.16. The estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 59 acres), subject to (a) the actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements, and (b) any additional adjustments pursuant to State statute, rule, regulation, or policy:

State Agriculture Development Committee	\$400,020.00
(\$6,780.00/acre; 60% of est. total cost)	
<b>Hunterdon County</b>	<b>\$133,340.00</b>
(\$2,260.00/acre; 20% of est. total cost)	
West Amwell Township	<u>\$133,340.00</u>
(\$2,260.00/acre; 20% of est. total cost)	
<b>Total</b>	<b>\$666,700.00</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, that:

1. The County of Hunterdon authorizes the proposed acquisition of a development easement on the on the Lambert Farm LLC owned by Janice Jarrett & Susan Little Member/Managers located at 1489 Route 179 Lambertville, NJ, and designated on the municipal tax map as Block 3, Lot 16 in the Township of West Amwell, County of Hunterdon, State of New Jersey under the terms outlined in the Resolution of Final Approval dated April 9, 2015 of the Hunterdon County Agriculture Development Board; and
2. The County of Hunterdon will contribute an estimated sum not to exceed \$133,340.00. The County's contribution shall be paid in full at closing; and
3. The office of the Hunterdon County Counsel is directed to prepare a Municipal/County Cost Sharing Agreement providing for the apportionment of costs related to the preparation of a conforming survey and issuance of a title insurance policy.

A copy of this Resolution shall be forwarded to the landowner/applicant, West Amwell Township, and the State Agriculture Development Committee.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**



# Hunterdon County Agriculture Development Board

Hunterdon County Administration Building #1  
Route 12 County Complex  
PO Box 2900  
Flemington, New Jersey 08822-2900

## MEMORANDUM

TO: Freeholder Suzanne Lagay, CADB Liaison

FROM: Rick Steffey, Hunterdon CADB Staff

RE: CADB Preservation Application dates

DATE: April 10, 2015

At the April 9, 2015 CADB meeting, the CADB members passed Motion requesting the Freeholders consider allowing the CADB to accept applications for Preservation twice per year instead of the current annual application time. They felt this would allow the CADB to move applications through the process faster, be more consistent with demand and the County would be in a better position to leverage competitive State cost shares. They are recommending the applications deadline be February and August every year and begin in August 2015.

Thank you for your anticipated support. Please contact CADB staff with any questions or concerns..... Best

Cc Dave Bond, CADB Chair  
Sue Dziamara, Director of Planning

*Suzanne Lagay*  
*up*  
*up*  
*up*



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**Bid #2015-04**

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 24, 2015, for Department of Parks and Recreation Parkland Maintenance Agreements, County of Hunterdon; and

**WHEREAS**, upon the recommendations of Carol Bodder, Parks Division Head, and John P. Davenport, III, Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**CONTRACTOR**  
William T. Jelliffe III  
29 Kitchen Road  
Asbury, NJ 08802-1038

**ITEM BID**  
Musconetcong Gorge Preserve, Block 1,  
Lot 9.01, Twp of Holland,  
Tower Hill Reserves, Block 33/37,  
Lots 36/15, Twp of Bethlehem

**TOTAL AMOUNT TO BE COLLECTED: \$1,813.30 annually**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

**Adopted**   APRIL 21, 2015  

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**Bid #2015-04**

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 24, 2015, for Department of Parks and Recreation Parkland Maintenance Agreements, County of Hunterdon; and

**WHEREAS**, upon the recommendations of Carol Bodder, Parks Division Head, and John P. Davenport, III, Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

<u><b>CONTRACTOR</b></u>	<u><b>ITEM BID</b></u>
Milford Farms, LLC 93 Slacktown Road Frenchtown, NJ 08825	Deer Path Park Block 71/63, Lots 31/14 Twp of Readington

**TOTAL AMOUNT TO BE COLLECTED: \$1,120.00 annually**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

<b>ROLL CALL</b>	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

**Adopted**   APRIL 21, 2015  

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**Bid #2015-04**

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 24, 2015, for Department of Parks and Recreation Parkland Maintenance Agreements, County of Hunterdon; and

**WHEREAS**, upon the recommendations of Carol Bodder, Parks Division Head, and John P. Davenport, III, Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**CONTRACTOR**  
Wesley Pandy  
1150 Route 12  
Frenchtown, NJ 08825

**ITEM BID**  
Crystal Spring Section of Teetertown Preserve, Block 51, Lot 9, Twp of Lebanon  
Point Mountain Preservation, Block 54/77, Lot 27/9, Twp of Lebanon  
Landsdown Meadows, Block 5, Lot 5, Twp of Franklin

**TOTAL AMOUNT TO BE COLLECTED: \$5,806.00 annually**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

**Adopted** APRIL 21, 2015

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**Bid #2015-04**

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 24, 2015, for Department of Parks and Recreation Parkland Maintenance Agreements, County of Hunterdon; and

**WHEREAS**, upon the recommendations of Carol Bodder, Parks Division Head, and John P. Davenport, III, Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**CONTRACTOR**

Thomas Grochowicz, LLC  
215 Main Street  
Glen Gardner, NJ 08826

**ITEM BID**

Van Leight Management Area  
Block 37, Lot 28, Twp of  
Bethlehem

**TOTAL AMOUNT TO BE COLLECTED: \$300.00 annually**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

**Adopted**   APRIL 21, 2015  

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**Bid #2015-04**

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 24, 2015, for Department of Parks and Recreation Parkland Maintenance Agreements, County of Hunterdon; and

**WHEREAS**, upon the recommendations of Carol Bodder, Parks Division Head, and John P. Davenport, III, Purchasing Agent, it was determined that the bid, as submitted by the lowest responsible bidder, meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

<u>CONTRACTOR</u>	<u>ITEM BID</u>
Robert G. Michisk 95 Rake Factory Road Flemington, NJ 08822	Hilltop Preserve, Block 15, Lot 1.01, Twp of Raritan

**TOTAL AMOUNT TO BE COLLECTED: \$5,802.50 annually**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

**Adopted**   APRIL 21, 2015  

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

Bid #2015-06

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 12, 2015, for the provision of Maintenance and Repair Materials, for the Department of Public Works, of the County of Hunterdon; and

**WHEREAS**, four (4) bidders submitted a proposal; and

**WHEREAS**, upon the recommendations of Tom Mathews, Director, Public Works Department and John P. Davenport, III, Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**VENDOR**

Eastern Concrete Materials, Inc  
475 Market Street, 3<sup>rd</sup> Floor  
Elmwood Park, NJ 07407

**ITEM BID**

Provision of Maintenance  
and Repair Materials

**TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$6,880.00**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

**BE IT FURTHER RESOLVED**, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

Bid #2015-06

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 12, 2015, for the provision of Maintenance and Repair Materials, for the Department of Public Works, of the County of Hunterdon; and

**WHEREAS**, four (4) bidders submitted a proposal; and

**WHEREAS**, upon the recommendations of Tom Mathews, Director, Public Works Department and John P. Davenport, III, Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**VENDOR**

Trap Rock Industries  
PO Box 419  
Kingston, NJ 08528

**ITEM BID**

Provision of Maintenance  
and Repair Materials

**TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$153,735.00**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

**BE IT FURTHER RESOLVED**, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

Bid #2015-06

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 12, 2015, for the provision of Maintenance and Repair Materials, for the Department of Public Works, of the County of Hunterdon; and

**WHEREAS**, four (4) bidders submitted a proposal; and

**WHEREAS**, upon the recommendations of Tom Mathews, Director, Public Works Department and John P. Davenport, III, Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**VENDOR**

R and H Truck Parts and Service, Inc  
356A Route 31  
Flemington, NJ 08822

**ITEM BID**

Provision of Maintenance  
and Repair Materials

**TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$16,360.00**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

**BE IT FURTHER RESOLVED**, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

Bid #2015-06

**RESOLUTION**

**WHEREAS**, bids were received, opened and read in public on Thursday, March 12, 2015, for the provision of Maintenance and Repair Materials, for the Department of Public Works, of the County of Hunterdon; and

**WHEREAS**, four (4) bidders submitted a proposal; and

**WHEREAS**, upon the recommendations of Tom Mathews, Director, Public Works Department and John P. Davenport, III, Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

**VENDOR**

Stavola Construction Materials, Inc  
175 Drift Road  
Tinton Falls, NJ 07724

**ITEM BID**

Provision of Maintenance  
and Repair Materials

**TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$217,572.50**

**BE IT FURTHER RESOLVED**, that the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

**BE IT FURTHER RESOLVED**, that the Treasurer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the following be hereby appointed temporary, when and as needed Recreation Leaders in the Parks and Recreation Division of the Department of Land Use and Planning of the County of Hunterdon.

Mark Bacchetta  
David Clapp  
Gene Robbins

Salary to be: \$12.00 per hour  
Effective: April 1, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon hereby appoints Marybeth Hurford (Board of Elections) to fill a vacancy on the Hunterdon County Voting Accessibility Advisory Committee for 2015.

Replaces: E. Niemann

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** March 03, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Hunterdon County Engineer has reviewed and approved the Specifications for the 2015 Resurfacing & Surface Treatment of County Routes 514, 519A, 519B, 519C, 523, 579, 602, 611, 612, 615, 616, 617, 629 and North County Library in Various Townships, County of Hunterdon;

**NOW, THEREFORE, BE IT RESOLVED**, that the specifications for the 2015 Resurfacing and Surface Treatment of County Routes 514, 519A, 519B, 519C, 523, 579, 602, 611, 612, 615, 616, 617, 629 and North County Library, located in various municipalities, in the County of Hunterdon are approved; and

**BE IT FURTHER RESOLVED**, that the County Purchasing Agent be directed to advertise for bids for this project.

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Hunterdon County Engineer has prepared the Specifications for the Painting of County Bridges F-82 Lower Landsdown Road in Franklin Township, F-54 Lower Kingtown Road in Franklin Township and WD-120 Hamp Road in West Amwell and Delaware Townships, County of Hunterdon.

**NOW, THEREFORE, BE IT RESOLVED** that the Specifications for the Painting of County Bridges F-82 Lower Landsdown Road in Franklin Township, County Bridge F-54 Lower Kingtown Road in Franklin Township and WD-120 Hamp Road in West Amwell and Delaware Townships, County of Hunterdon are approved.

**BE IT FURTHER RESOLVED** that the County Purchasing Agent be directed to advertise for bids for this project.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

*County Bid #2012-25*

**RESOLUTION**

**WHEREAS**, on December 18, 2012 the County of Hunterdon awarded a contract to Rencor, Inc., 24 Tannery Road, Suite 1B, Somerville, NJ 08876 for Rehabilitation of County Bridge D-300, on Rosemont-Raven Rock Road, over the Lockatong Creek, in the Township of Delaware, County of Hunterdon (Federal Project STP-C00S(351)); and

**WHEREAS**, the Contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is completed and that the Contractor is entitled to final payment; and

**WHEREAS**, the County Administrator has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of Hunterdon County that:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as, Rehabilitation of County Bridge D-300, on Rosemont-Raven Rock Road, over the Lockatong Creek, in the Township of Delaware,, County of Hunterdon Federal Project STP-C00S(351).
2. That this acceptance is in accordance with N.J.S.A. 2A:44-132.
3. That final payment in the amount of \$45,137.42 be made to Rencor, Inc., 24 Tannery Road, Suite 1B, Somerville, NJ 08876

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

County Bid #2012-31

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, Change Order #1, FINAL, for the following:

**CONTRACTOR:** Hale Built, 356 Highway 31, Flemington, New Jersey 08822  
**CONTRACT:** County Routes 600 (Wescott Drive) and County Route 612 (Sandhill Road), Township of Raritan  
**CHANGES:** As built quantities  
**COST:** Increase of **\$4,150.22**

<u>ITEM NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
<b><u>SUPPLEMENTALS:</u></b>				
S1	Additional by-pass piping along existing Streams	L.S.	\$6,254.51	<u>\$6,254.51</u>
<b>TOTAL SUPPLEMENTALS:</b>				<b>\$6,254.51</b>

<b><u>REDUCTIONS:</u></b>				
S2	Deleting 36" Dia HDPE pipe, 36" Dia 45 Deg Bend 36" Dia Marmac Coupling and installation labor	L.S.	\$2,104.29	<u>\$2,104.29</u>
<b>TOTAL REDUCTIONS:</b>				<b>\$2,104.29</b>

Amount of Original Contract: \$634,216.63  
 Amount of This Change Order (-): \$4,150.22  
 Adjusted Amount of Contract Based Upon All Change Orders: \$638,366.85

**BE IT FURTHER RESOLVED**, that a Certificate of Availability of Funds has been provided by the Hunterdon County Treasurer, certifying that funds are available

<u>ROLL CALL</u>	<u>MOVED</u>	<u>SECONDED</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**Adopted** April 21, 2015

**Denise B. Doolan, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, there exists a need for professional accounting services with respect to performing the annual County, Library, Prosecutor’s Audits for the year ended December 31, 2014 and for budget review preparation services for the County of Hunterdon for the year 2015; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon as follows:

01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an Agreement between the County of Hunterdon and Wiss & Company, LLP, 485C Route 1 South, Suite 250, Iselin, New Jersey 08830.
02. This contract is awarded without competitive bidding as a Professional Service in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services are specialized and competitive bidding is not feasible under the circumstances.
03. The County hereby accepts the fees for the basic services and specialized services described in the Agreement.
04. The Director and Clerk of the Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
05. The Clerk of the Board is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

ABSENT	ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN
	<i>John W. King, Director</i>					
	<i>Suzanne Lagay, Deputy Director</i>					
	<i>J. Matthew Holt, Freeholder</i>					
	<i>John E. Lanza, Freeholder</i>					
	<i>Robert G. Walton, Freeholder</i>					

**ADOPTED** April 21, 2015

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**Denise B. Doolan, CLERK**

## **NOTICE OF CONTRACT AWARDED**

The Hunterdon County Board of Chosen Freeholders has awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5. This contract and the resolution authorizing it are available for public inspection in the Office of the Clerk of the Board of Chosen Freeholders.

**AWARDED TO:** Wiss & Company, LLP

**SERVICES:** Professional services to perform the 2014 Annual County, Library, and Prosecutor's Audits and for budget review and preparation for 2015, for the County of Hunterdon

**TIME PERIOD:** As specified in terms of the agreement

**COST:** Not to exceed \$73,700.00

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
 COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon be hereby authorized to sign, on behalf of the County, the annual Accomplishment Report for the Hunterdon County Shade Tree Commission, and authorizes its submission to the New Jersey Shade Tree and Community Forestry Program.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

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**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Hunterdon does hereby appoint Willis as the County's Broker of Record for Professional Liability Insurance and Accidental Insurance Services.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**BE IT RESOLVED**, that the County of Hunterdon and Jersey Central Power & Light, have agreed to the terms and conditions set forth in a Release and Settlement of Claim, with no disclosure of the terms.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Laqay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**PROCLAMATION**

**WHEREAS**, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, the Arbor Day holiday was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, 2014 is the 143<sup>rd</sup> anniversary of the Arbor Day holiday, now observed throughout the world; and

**WHEREAS**, living trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us pulp for paper, wood for our homes, fuel for our fires, natural chemicals as a source for pharmaceutical products, and as trees beautify our communities; and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal; and

**NOW, THEREFORE BE IT RESOLVED**, the Board of Chosen Freeholders of the County of Hunterdon hereby proclaims Friday, April 24, 2015, as the **143<sup>rd</sup> Anniversary Celebration of ARBOR DAY** in the County of Hunterdon, and urge all County residents and municipalities to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

**BE IT FURTHER RESOLVED**, we urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
John W. King, Director						
Suzanne Lagay, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Robert G. Walton, Freeholder						

**ADOPTED** April 17, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the State of New Jersey Department of Agriculture has issued renewal of the Senior Farmers Market Nutrition Program in the award amount of \$500 for the period June 1, 2015 to November 30, 2015; and

**WHEREAS**, the County of Hunterdon, Department of Human Services requires that the Senior Farmers Market Nutrition Program grant be completed and submitted through the Department of Human Services System for Administering Grants Electronically (SAGE) system.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon hereby authorizes the Division of Senior, Disabilities and Veterans Services for the County to submit the Senior Farmers Market Nutrition grant application through the DHS SAGE System.

Grant Number: DFHS15WMN002  
Grant Amount: \$500  
Funding Source: \$500 State  
Grant Term: June 1, 2015 to November 30, 2015

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

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**Denise B. Doolan, CLERK**



**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

**WHEREAS**, the Federal Transit Administration is making funding available for federal fiscal year 2014 for the Section 5310 Grant Program; and

**WHEREAS**, the intent of the Section 5310 Grant Program is to improve mobility for seniors and individuals with disabilities by providing financial support, through programs planned, designed, and carried out to meet the special transportation needs of these populations; and

**WHEREAS**, the County of Hunterdon, Department of Human Services, as an eligible recipient of Section 5310 Grant Program funding, would like to submit a Section 5310 Grant Application to New Jersey Transit for the purchase of five (5) Extended Minibus vehicles designed to carry up to sixteen (16) ambulatory and/or two (2) forward facing mobility device; and

**WHEREAS**, the Federal Transit Administration contributes 80% of the purchased cost and New Jersey Transit contributes a required 20%.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorizes the County Department of Human Services to submit the Section 5310 Grant Application to New Jersey Transit for the purchase of five (5) Extended Minibus vehicles to support the County’s LINK Transportation System.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

**Denise B. Doolan, CLERK**

**STATE OF NEW JERSEY  
COUNTY OF HUNTERDON**

**RESOLUTION**

Contract #MRC 15-0240

**BE IT RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, an agreement with the National Association of County and City Health Officials, a contract #HITEP150026-01-00, CDFA #93.008, entitled "Promote, Support and Build Capacity in the Medical Reserve Corps.", in the amount of \$3,500.00.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John W. King, Director</i>						
<i>Suzanne Lagay, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John E. Lanza, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

**ADOPTED** April 21, 2015

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**Denise B. Doolan, CLERK**

# HUNTERDON *Harmonizers* Barbershop Chorus

Post Office Box 2175

Flemington, NJ 08822

April 6, 2015

Board of Chosen Freeholders  
Hunterdon County  
PO Box 2900  
Flemington, NJ 08822-2900



Re: ANNUAL CRAFT FAIR – September 19 and 20, 2015

Dear Freeholders,

The Hunterdon Harmonizers plan to hold their 31<sup>st</sup> Annual Craft Fair September 19th and 20th on Main Street Flemington. Approximately 50 vendors will line both sides of Main Street. This is an annual fall event that brings people to town, shows off the Borough of Flemington, and show cases the Hunterdon Harmonizers.

Admission is free to the public and in addition to wares displayed and sold by the Crafters, the Harmonizers put on a free music show to the public each day at 1:00 PM.

In the past, we have used the front steps and porch of the Old Court House for our “performance stage” and made the rear County bathroom facilities available to the public during the hours of 9:00 AM to 5:00 PM on each day of the event (Saturday and Sunday). We again request your permission to use these facilities during the event. Access to the bathrooms would be via the courtyard walk to the rear side door. Pete Maddalena is familiar with the procedures we have followed in the past. The Harmonizers have a \$1,000,000 liability insurance policy (which also provides \$300,000 property damage coverage) covering the two day event.

An event permit has been filed with the Flemington Chief of Police, and the event has been cleared by the Borough Mayor Phil Greiner and Executive Director of the Flemington Business Improvement District, Megan Jones-Holt. Your permission is kindly requested again to use the above referenced facilities for our 2015 Craft Fair. If you should need to discuss this further you may reach me at 908-238-9535. Confirmation can be mailed to my attention at the address referenced in the letterhead above.

Sincerely yours,

Scott Woodhouse  
Chairman 2015 Craft Fair

CC: Lee Roth (HH)  
Christian Hunter (HH)  
Phil Greiner – Flemington Boro  
Megan Jones-Holt – Flemington Business Improvement District



**Memorial Day Parade Committee  
Township of Readington  
509 Route 523  
Whitehouse Station, NJ 08889**

April 6, 2015

Hunterdon County Board of Chosen Freeholders  
P.O. Box 2900  
Flemington, NJ 08822

Dear Freeholder:

This letter will serve as a request to use a portion of County Route 523, on Memorial Day, Monday, May 25, 2015, as part of the parade route for Readington Township.

Sincerely,  
**Readington Township Memorial Day Parade Committee**

Thomas S. Auriemma  
Member of the Readington Township Committee



**Memorial Day Parade Committee  
Township of Readington  
509 Route 523  
Whitehouse Station, NJ 08889**



April 6, 2015

Hunterdon County Board of Chosen Freeholders  
P.O. Box 2900  
Flemington, NJ 08822

Dear Freeholder:

The Township of Readington is organizing a Memorial Day Parade on May 25, 2015. A Parade Committee has been appointed to plan and implement the event. The parade route will begin at King's parking lot and continue south on Route 523 terminating at the Municipal Building. Immediately following the parade there will be a ceremony at the Municipal Building commemorating fallen military personnel, and a "Community Day" celebration will take place thereafter at Pickell Park with refreshments provided by the Township Recreation Department.

I would personally like to invite you to participate in the parade and commemorating ceremony. I can be reached at 908/534-0588 or at [ReadingtonParade@aol.com](mailto:ReadingtonParade@aol.com) and look forward to hearing from you.

Sincerely,  
**Readington Township Memorial Day Parade Committee**

Thomas S. Auriemma  
Member of the Readington Township Committee